

DOH DEVELOPER SUBSIDY INITIATIVE FOR HOMEOWNERSHIP PROJECTS

Working Draft Supplemental Information March 21, 2024

APPLICATION REQUIREMENTS:

DOH application review will include our consideration of the following:

- DOH ConApp, Homeownership Version with particular focus on four Homeownership tabs
- Evidence of Site Control for all parcels
- Zoning Approval and project architect acknowledgement addressing each condition
- File documenting procurement of Architect to DOH standards, Connecticut license
- File documenting procurement or planned procurement of Construction Contractor to DOH standards
- Three years Financial Statements of the Developer, or parent, demonstrating capacity
- Contractor's Qualifications Statement AIA A305
- 80% or better Drawings and Specifications
- Phase I Environmental Site Assessment, Hazardous Materials Study if applicable
- Evidence of submitting CEPA Intake to DOH, the Connecticut Environmental Policy Act
- Proposed Construction Contract
- Realtor Agreement, fee schedule, and Buyer Selection Plan
- Plan for Buyer financial assistance and/or downpayment assistance for Homebuyers
- Plan for pre-purchase, post-purchase training and three years support for project Homebuyers
- Construction lender letter of interest (two) with terms, or one lender executed commitment
- LOI from one or more buyer first-mortgage lenders
- Construction pricing less than 6 months old or new pricing to be submitted within 30 days
- AIA Qualifications and description of architect single family home experience including with any unique features of this project
- AIA Qualifications and description of contractor single family home experience including with any unique features of this project
- Financial report of the developer, three years, to include statement of financial resources available to ensure completion of the project
- Project timeline (sequential months not specific dates), through to final sale and close out