



CDBG 101 and CGA Certification Training

The Connecticut Department of Housing (DOH) invites you to attend the following upcoming CDBG 101 and CGA Training course for the Connecticut Small Cities Community Development Block Grant (CDBG) Program.

The Small Cities CDBG program offers funding to assist with housing and community development needs in Connecticut's non-entitlement communities.

The CDBG program involves complex administrative requirements regulated by federal and state policies. Knowledge of the applicable regulations and policies is like an insurance policy that protects grantees from unnecessary monitoring findings due to inexperienced administrators.

This multi-day training course will cover the following topics:

- State Program Overview
- Labor Standards
- Roles and Responsibilities
- Acquisition and Relocation
- National Objective and Eligible Activities
- Financial Management
- Citizen Participation Requirements
- Reporting and Monitoring
- Non-Discrimination and Fair Housing
- Recordkeeping and Closeout
- Procurement and Conflict of Interest
- Environmental Review

This course is recommended for municipal officials, town managers, grant administrators, and all other parties interested in gaining a deeper knowledge of the Small Cities CDBG program and cross-cutting requirements.

The CGA Training will be held via webinar/teleconference during the week of September 24-27, 2024 and Environmental Review Training is scheduled for October 8-10, 2024.

<u>CDBG 101/CGA Training Course Schedule</u>		
September 24	9:00am	12:00pm
September 24	1:00pm	4:30pm
September 25	9:00am	12:00pm
September 25	1:00pm	4:30pm
September 26	9:00am	12:00pm
September 26	1:00pm	4:30pm
September 27	9:00am	12:00pm
<u>CDBG Environmental Review Training</u>		
October 8	9:00am	12:00pm
October 8	1:00pm	4:30pm
October 9	9:00am	12:00pm
October 9	1:00PM	4:30PM
October 10	9:00AM	12:00PM

***all courses are required for CGA certification purposes**

REMINDER: Current CGA's whose certification is expiring November 30, 2024 must attend all sessions to maintain their certification (tests are not required).

YOU MUST REGISTER FOR BOTH COURSES IF YOU ARE SEEKING THE CGA CERTIFICATION

Please register for DOH Certified Grant Administrator Training on Tuesday, September 24, 2024 9:00 AM – Friday, September 27, 2024, 12:00 PM EDT at:

<https://attendee.gototraining.com/r/1096410346862413315>

After registering you will receive a confirmation email containing information about joining the training.

Please register for CGA Environmental Review Training on Tuesday, October 8, 2024 9:00 AM – Thursday October 10, 2024, 12:00 PM EDT at:

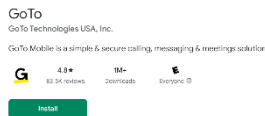
<https://attendee.gototraining.com/r/9139003652509187843>

After registering you will receive a confirmation email containing information about joining the training.

PLEASE READ VERY IMPORTANT EQUIPMENT AND SET UP INFORMATION FOR VIRTUAL TRAINING BELOW

Computer logistics:

- 1) Make sure to add kathleen@kw-consultants.com to your safe senders so you can receive all training emails from me.
- 2) Make sure to add customercare@gototraining.com to your safe senders so you will receive the reminder emails from the GoToTraining system.
- 3) In order to fully participate, you **must** use a Google Chrome or Microsoft Edge Chromium browser (you can download Chrome [here](#)).
- 4) You can also join on a mobile device by downloading the GoTo Mobile App on [Apple](#) or [Google Play Store](#).



- 5) The Breakout Room function only works with Chrome, Edge, and the downloaded mobile app. Please know that if you are not able to join the Breakout sessions you will not get credit for attending the training.
- 6) Make sure to either download the Mobile App ([Apple](#) or [Google Play Store](#)) or set your default browser to **Chrome or Microsoft Edge** **prior to clicking the join link**. More information on GoToTraining Instant Join [here](#).

If you have any questions regarding the above webinars, please email info.cdbg@ct.gov.