**Checklist for Lead Abatement Projects**

Paperwork to review

**The lead consulting activities (inspection, assessment, project plan, and scope of work) were carried out by a person employed by a DPH Licensed *Lead Consultant Contractor* or a DPH Licensed *Lead Consultant*** (verify through DPH e-licensing <https://www.elicense.ct.gov/Lookup/LicenseLookup.aspx>)

❒ Copy of DPH Lead Consultant License: blue card with company name and license type

❒ License #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**The person who carried out the lead inspection or lead risk assessment holds certification issued by the DPH as a *Lead Inspector* or *Lead Inspector Risk Assessor*** (verify through DPH e-licensing <https://www.elicense.ct.gov/Lookup/LicenseLookup.aspx>)

❒ Copy of DPH Inspector or Inspector/Risk Assessor Certification: blue card with person’s name and credential

❒ Certification #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

❒ Latest annual refresher showing that the person is up-to-date

❒ Photo ID

❒ \*Lead Inspection Report Form submitted to the Director of Health (if the property is the residence of a child

 under the age of six

**The person who prepared the lead abatement plan holds certification issued by the DPH as a *Lead Planner-Project Designer*** (verify through DPH e-licensing <https://www.elicense.ct.gov/Lookup/LicenseLookup.aspx>)

❒ Copy of DPH Lead Planner-Project Designer Certification: blue card with person’s name and credential title

❒ Certification #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

❒ Latest annual refresher showing that the person is up-to-date

❒ Photo ID

**\*The lead abatement plan must submitted to the Director of Health for review and approval prior to the start of lead abatement work, when a child under the age of six is in residence** (LHD Directory, contact information by town <http://www.ct.gov/dph/cwp/view.asp?a=3123&q=397740>)

❒ Lead abatement plan submitted to the local health department (date: \_\_\_\_\_\_\_\_\_)

❒ Lead abatement plan approval received by health department

**The company and individuals that carry out lead abatement must be DPH Licensed Lead Abatement Contractor. The employees carrying out the work must be DPH Certified Lead Abatement Supervisors or Lead Abatement Workers.** (verify through DPH e-licensing <https://www.elicense.ct.gov/Lookup/LicenseLookup.aspx>)

❒ Copy of DPH Lead Abatement License: blue card with company name and license type

❒ License #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

❒ Copy of DPH Certification as Abatement Supervisor: blue card with person’s name and credential title

❒ Certification #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

❒ Latest annual refresher showing that the person is up-to-date

❒ Photo ID

❒ Copies of all Lead Abatement Worker certificates and training refreshers for employees on-site who actually

 do the work

**The person who carries out final clearance of the worksite must be a DPH certified lead inspector or lead inspector risk assessor, and must be employed by a DPH licensed Lead Consultant in order to collect dust or soil samples.** The licensure and certification credentials need to be collected again to ensure that the licenses, certifications and refreshers are still current. (verify through DPH e-licensing <https://www.elicense.ct.gov/Lookup/LicenseLookup.aspx>)

❒ Copy of DPH Lead Consultant License: blue card with company name

❒ License #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

❒ Copy of DPH Inspector or Inspector/Risk Assessor Certification: blue card with person’s name and credential

❒ Certification #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

❒ Latest annual refresher showing that the person is up-to-date

❒ Photo ID

**Waste disposal records for lead-based paint waste should be recorded to show that it was disposed of properly. The household hazardous waste exemption applies to contractor-generate waste only if:**

❒ There are less than 10 cubic yards of waste

❒ The homeowner agrees in writing to accept the material

❒ The homeowner is informed of the amount and nature of the waste being left behind

❒ The homeowner has a means to legally and safely store the waste, and a viable outlet to dispose of the waste

 in the near future

**Upon completion of a lead abatement project,** a code enforcement official must issue a post-abatement inspection report. A private industry lead inspector may issue a letter of compliance. All documents should be received and filed. (LHD Directory, contact information by town <http://www.ct.gov/dph/cwp/view.asp?a=3123&q=397740>)

❒ Acceptable dust wipe sample results for all work areas

❒ Letter of compliance that states the work was done according to the plan, unit is free of hazards, and if LBP

 remains, then also a statement that the lead management plan must be followed

❒ \* Reinspection by code enforcement official required within 10 days of completion of the work when

 abatement being carried out in child-occupied residence or EBLL residence

\* Local health department is actively involved because lead abatement work falls under the scope of the Lead Poisoning Prevention and Control Regulations sections 19a-111-1 through 19a-111-11