When hiring new employees for the project, the goal is to outreach and hire Section 3 workers. However, any current employees hired on or after 7/1/2021 who meet the definition of a Section 3 worker can be counted in the Section 3 worker labor hours for the project.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Employee Name** | **Job Title** | **Certified Section 3 Worker** | **Monthly Salary** | **Salary Below 80% of Median** |
| **YES** | **NO** | **YES** | **NO** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

I certify the above employees are permanent employees of INSERT CONTRACTOR NAME. I certify the above employees are on our regular monthly payroll and have their W-2 tax forms for our records. These records will be available to the County for the above referenced project for verification purposes. I understand that falsifying information is perjury and subject to legal ramifications.

|  |
| --- |
| Project Name |
| Signature of Person Completing Form |
| Printed Name |
| Date |

\*Attach additional sheets where necessary