

(Town Letterhead)

Pre-Closeout Certification

I, _____, Chief Elected Official of the Town of _____ (the "municipality"), do certify as an authorized individual to the following conditions and authorize Department of Housing ("DOH") to close the Small Cities Grant #SC_____ (the "grant").

1. The activity _____ (describe - rehab, streets, etc) funded by this grant is 100% complete and inspected by appropriate authorities (local, consultants, homeowners, etc.) for completion.
2. All consultants, contractors, subcontractors and suppliers have been paid.
3. There are no outstanding liens or waivers and no third party (other than the municipality) has right to lien the property related to this activity.
4. The activity met a National Objective.
5. All the grant funds administered by DOH for this activity have been expended by the municipality. If there are funds remaining in the account, the municipality does not anticipate further draw downs or payments. These funds will be returned by the municipality to DOH upon receipt of "Certificate of Completion" from DOH.
6. Based on any future monitoring or audit findings, I acknowledge that the municipality may be responsible for repayment of ineligible project costs and such repayment does not relieve the municipality of future compliance requirements and the terms of the Assistance Agreement between the State and the municipality.

Print Name: _____
(authorized individual)

Signed: _____ Dated _____