

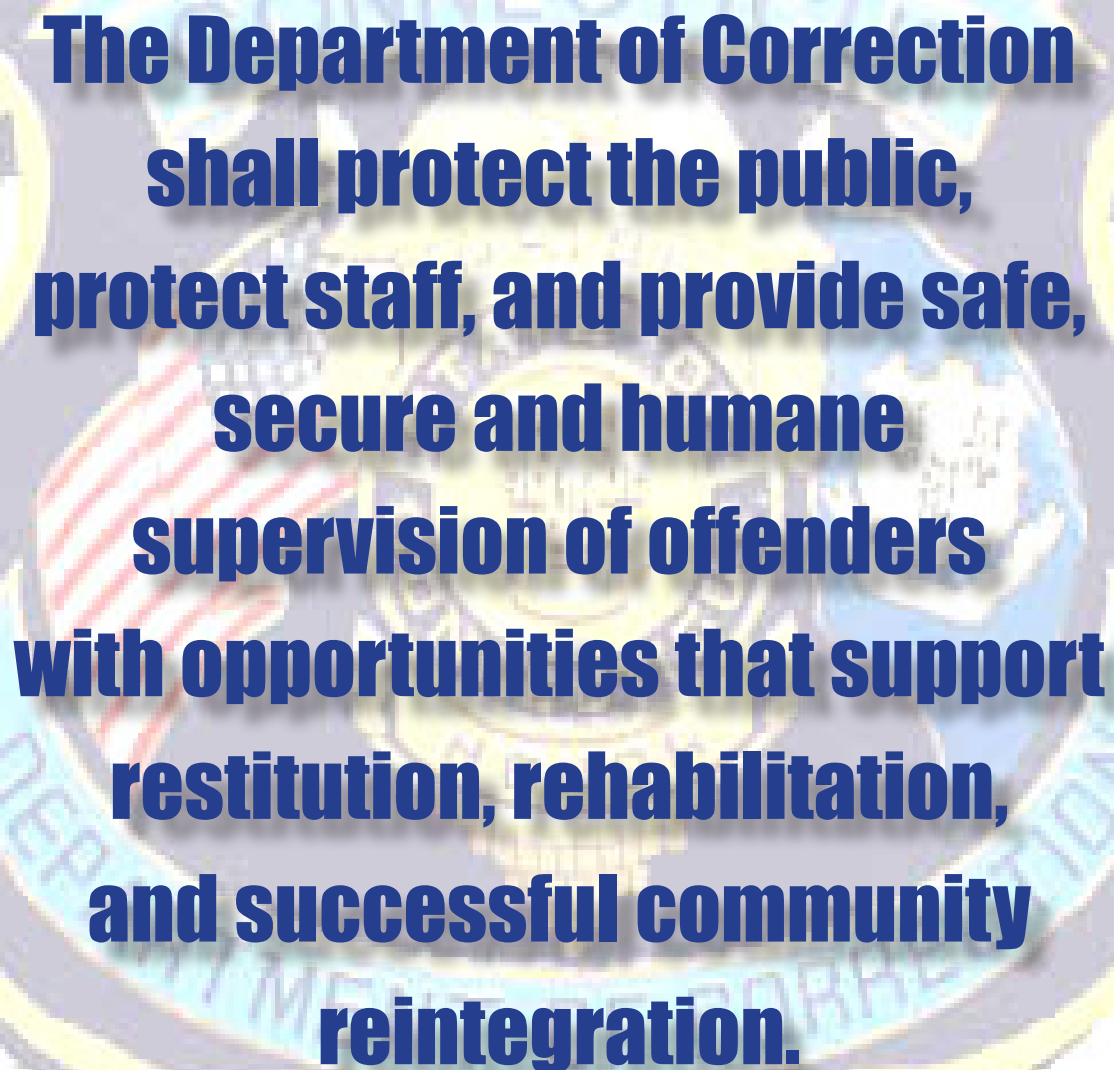
# Connecticut Department of Correction



**2013**  
**Annual Report**

# **Mission Statement**

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The seal of the Connecticut Department of Correction is a shield-shaped emblem. It features a central figure holding a scale of justice, with a banner below it. The shield is surrounded by a decorative border. The text "CONNECTICUT" is at the top, and "DEPARTMENT OF CORRECTION" is at the bottom. The seal is rendered in a light, semi-transparent style.

**The Department of Correction shall protect the public, protect staff, and provide safe, secure and humane supervision of offenders with opportunities that support restitution, rehabilitation, and successful community reintegration.**

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**Connecticut Department of Correction**

24 Wolcott Hill Road • Wethersfield, CT 06109

[www.ct.gov/doc](http://www.ct.gov/doc)



**Dannel P. Malloy**  
GOVERNOR  
STATE OF CONNECTICUT



July 1, 2013

It is my distinct pleasure to recognize the many achievements of the Connecticut Department of Correction.

Though there can be little doubt that the Department fulfills a vital role within our criminal justice system, it must also be said that the mission of public safety is a shared responsibility. No one agency or organization can stand alone in successfully accomplishing this challenging endeavor.

Working with other state agencies and community stakeholders, the Department of Correction continues, through an array of evidence-based programs, to affect the successful reintegration of offenders into law-abiding society.

Additionally, during the past fiscal year, the Department of Correction continued to operate more efficiently, while still maintaining the highest level of public safety and security. Connecticut's safe and secure prisons, evidence-based community supervision practices, and lower recidivism rate all testify to the good work of the state's corrections staff – among the best in the nation.

The successes you will read about on the following pages did not happen by chance, they are the result of the hard work and dedication of the men and women of the Department of Correction. I applaud the Department's staff on their accomplishments and hope this report informs the public about the outstanding work they do.

Sincerely,

A handwritten signature in black ink, appearing to read "Dannel P. Malloy".

Dannel P. Malloy  
Governor



James E. Dzurenda  
Commissioner



July 1, 2013

I am pleased to present the Connecticut Department of Correction's Annual Report for Fiscal Year 2013. The information in this report provides a comprehensive look at the many facets that make up the Department of Correction.

With an operating budget of \$635 million during the past fiscal year, the Department of Correction managed some 16,800 inmates, as well as supervising 3,900 offenders in the community.

While we are one of the largest state agencies with facilities and offices throughout Connecticut, the work we do is not always readily visible. Much of our mission is carried out behind prison walls where the public does not often get to witness firsthand the complex and sometimes dangerous jobs performed by correctional staff.

With safety and security at the forefront of the agency's mission, I commend the department's employees for their commitment to this goal. Thanks to the tireless efforts of our staff, we are able to achieve our mission of maintaining public safety along with successful offender reintegration, in the most efficient manner possible.

With every new challenge that the Department of Correction faces, we continue to seek and embrace opportunities to use evidence-based practices and innovative approaches - not only with regard to incarceration, but to reentry and the reduction of recidivism as well. To achieve our goals, requires a high quality, well trained workforce, which I am proud to say we have.

I hope this annual report will enlighten and inform the reader about the Department's widely encompassing mission and the hardworking, dedicated employees charged with carrying it out.

Looking forward, I am eager to build on past successes, achieve significant new accomplishments and meet the new challenges that tomorrow will inevitably bring.

Sincerely,

A handwritten signature in black ink that reads "James E. Dzurenda". The signature is stylized and cursive.

James E. Dzurenda  
Commissioner

# INTRODUCTION

## Statutory Responsibility

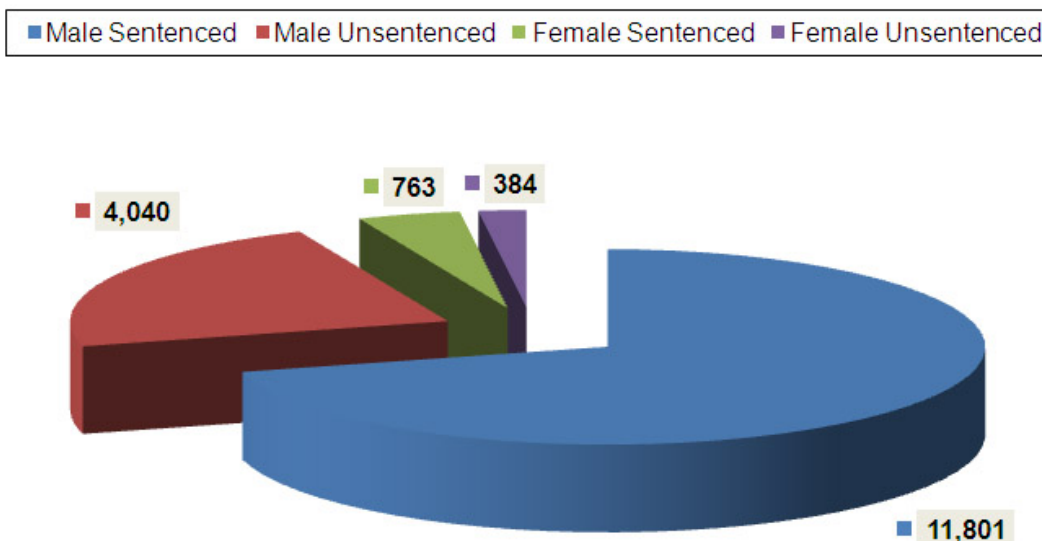
By act of the Connecticut State Legislature, a cabinet-level Department of Correction was established on July 1, 1968. As one of six unified correctional systems within the nation, the Connecticut Department of Correction confines and controls accused and sentenced offenders in correctional institutions, centers and units, and administers medical, mental health, rehabilitative, and community-based service programs.

## Public Service

As of July 1, 2013, the Department of Correction confined 16,988 offenders, a 2% increase when compared with the incarcerated population on July 1, 2012. In addition to incarcerated offenders, the Department also administers community supervision of offenders. On July 1, 2013 correctional staff supervised 3,920 offenders in the community, which represents a 9% increase over July 1, 2012 when 4,328 offenders were under community supervision. When adding the number of incarcerated inmates to the number of inmates supervised in the community, correctional staff supervised a total population of 20,908 offenders. This total represents a 6% increase in the overall supervised population from July 1, 2012.

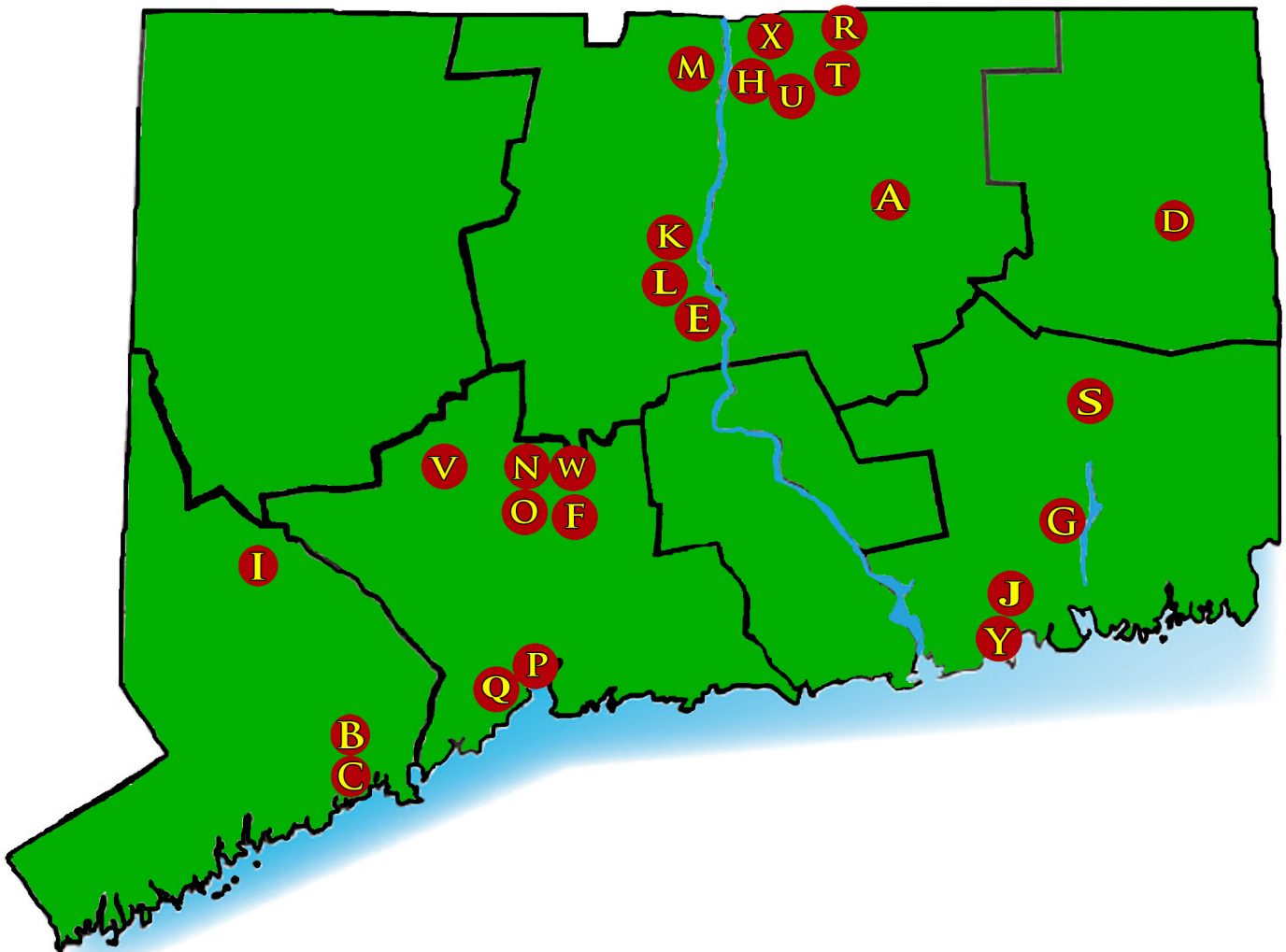
The Parole and Community Services Division strives to enhance public safety through strict supervision of offenders under conditional release to the community. The Parole and Community Services division supports the Department's mission by providing supervision and services that reinforce successful community reintegration.

## Offender Population



# Department of Correction Facility Map

- |   |                                   |   |                               |
|---|-----------------------------------|---|-------------------------------|
| A | Bergin CI, Storrs -CLOSED         | N | Maloney CTSD, Cheshire        |
| B | Bridgeport CC, Bridgeport         | O | Manson YI, Cheshire           |
| C | Bridgeport P&CS Office            | P | New Haven CC, New Haven       |
| D | Brooklyn CI, Brooklyn             | Q | New Haven P&CS Office         |
| E | Central Office, Wethersfield      | R | Niantic Annex, Niantic        |
| F | Cheshire CI, Cheshire             | S | Northern CI, Somers           |
| G | Corrigan-Radgowski CC, Uncasville | T | Norwich P&CS Office           |
| H | Enfield CI, Enfield               | U | Osborn CI, Somers             |
| I | Garner CI, Newtown                | V | Robinson CI, Enfield          |
| J | Gates CI, Niantic - CLOSED        | W | Waterbury P&CS Office         |
| K | Hartford CC, Hartford             | X | Webster CI, Cheshire - CLOSED |
| L | Hartford P&CS Office              | Y | Willard-Cybulski CI, Enfield  |
| M | MacDougall-Walker CI, Suffield    | Z | York CI, Niantic              |



# At a Glance 2012/2013

Budget: \$635,491,007

Starting Salary of a Correctional Trainee \$37,245 / Correction Officer \$41,383

Yearly Cost of Incarceration per Inmate: \$34,792

Average Daily Inmate Expenditure: \$95.05

Full Time Positions: 5,836 of which 3,611 are Correction Officers

Correctional Facilities: 15

Parole and Community Services Offices: 5

Training Centers: 1

Offenders Incarcerated: 16,988

Supervised in the Community: 3,920

Parole (all categories): 2,263

Halfway House Placements: 985

Transitional Supervision/Placement: 648

Reentry Furloughs: 24

Total Supervised (incarcerated + community): 20,908

Admissions for FY 2010/2011: 27,593

Releases for FY 2010/2011: 27,178

## Most Frequent Offenses:

Violation of Probation (CGS §53a-32) – 12.8%

Sale of Narcotics (CGS §21a-277) – 6.3%

Robbery, First Degree (CGS §53a-134) – 5.4%

Average Age: Male: 35.1 / Female: 35.6

Inmates on Death Row: 10

(Last execution 2005)

Population Reporting Substance use/abuse: 75%

Percentage of Sentenced Population Receiving Treatment for substance abuse: 23.1%

## Education:

Percentage of inmate population without a High School Diploma or GED: 76%

14,430 students enrolled in school during 2012/2013

GEDs awarded: 577

Recidivism Rates in Connecticut - based on 16,286 sentenced offenders for a two-year period after their release in 2008:

46% of those released at the end of their sentence from a facility were reconvicted

22% of those completing their sentence on Transitional Supervision were reconvicted

7% of those who completed their sentence while on Parole were reconvicted

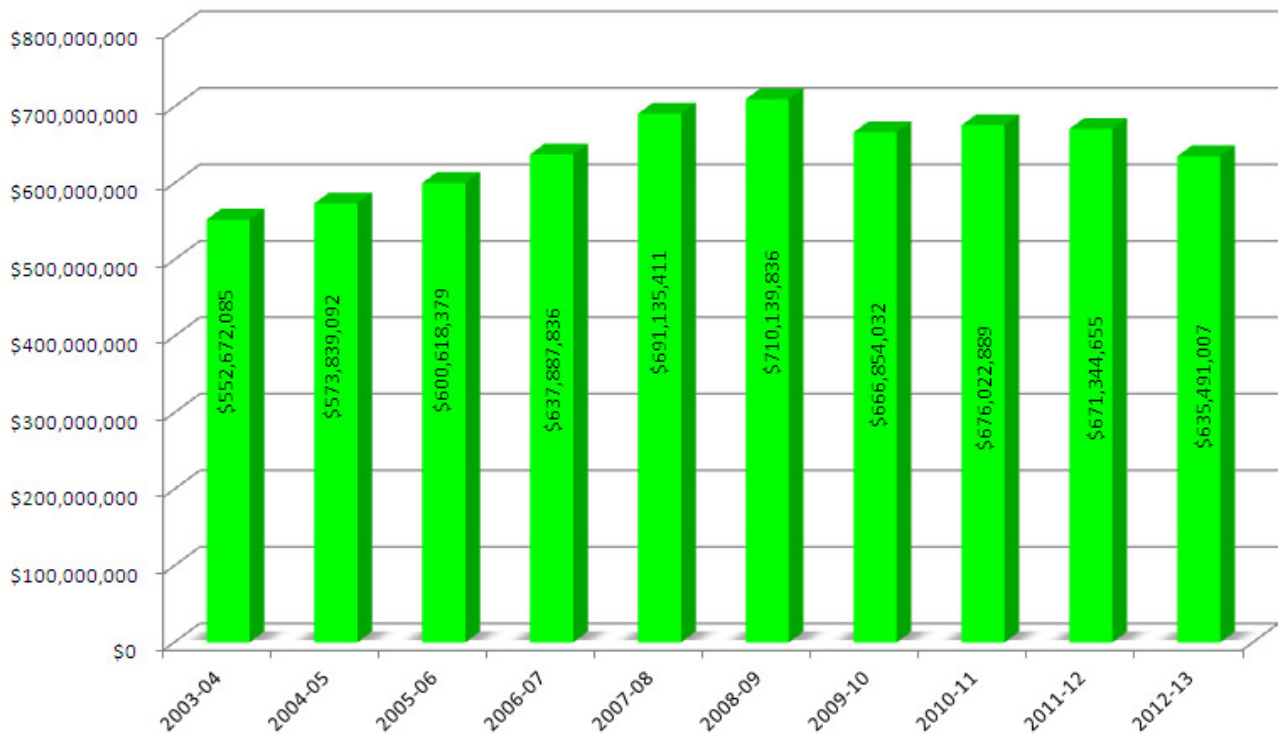
39% the total overall reconviction rate of those in the study group

Food Service Meals Served: 18,205,041 (meal cost per day \$2.74)

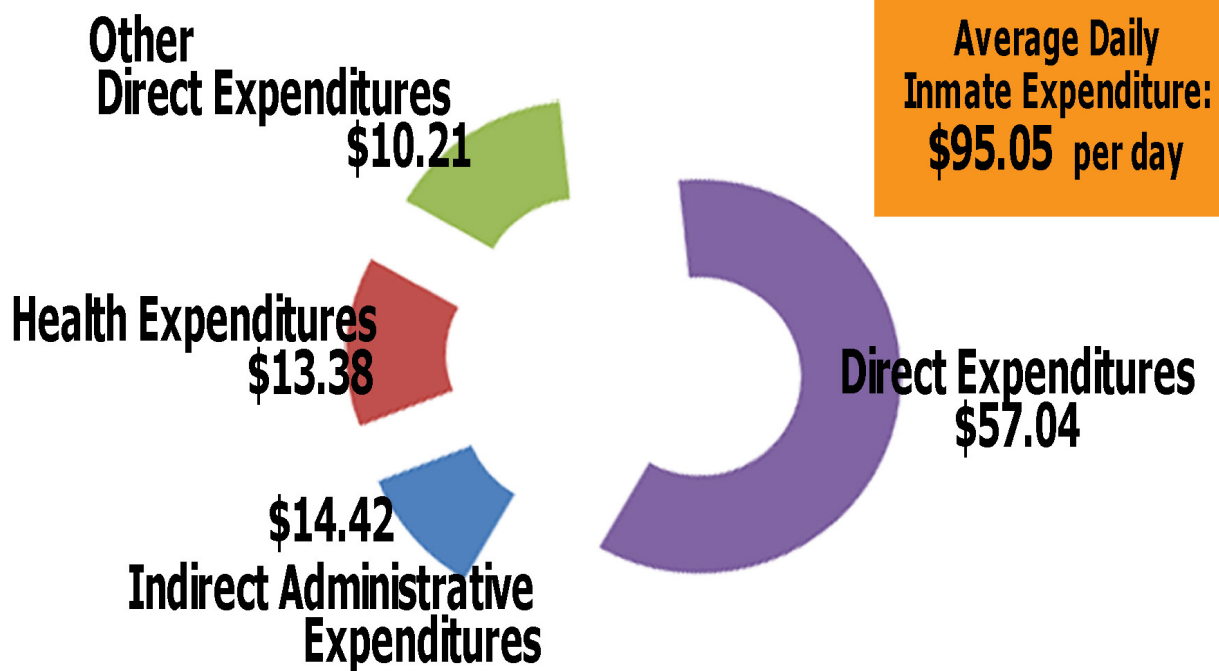


# At a Glance 2012/2013

## Correctional Budget by Fiscal Year



## Average Daily Inmate Expenditures Breakdown



# ACCOMPLISHMENTS & ACHIEVEMENTS

## AUGUST 7, 2012

Correctional staff was among those assigned to the Hartford Shooting Task Force that was created a year ago to quell escalating gun violence in the city. The Task Force is now credited with a more than 40 percent reduction in gun homicides and first degree assaults with firearms decreased by nearly 30 percent. The Task Force has also made more than 214 felony arrests, more than 50 misdemeanor arrests and has seized 76 firearms.

## DECEMBER 20, 2012

According to the United States Department of Justice, Bureau of Justice Statistics, Connecticut has achieved the third largest reduction in its incarcerated population in the country for 2011. While the number of offenders under the jurisdiction of state and federal authorities declined by 0.9 percent overall during the same time period, Connecticut saw a reduction of 5.2 percent, bested only by New Hampshire at 5.3 percent and California by 9.4 percent. In total, 26 states saw decreases in their inmate counts, while 24 states experienced increases.



Drugs and weapons seized by members of Hartford Shooting Task Force

## JULY 1, 2012

The agency has successfully switched its inmate telephone system to a new provider, Securus, with few issues among the thousands of inmates' families and friends who rely on the system to stay in touch with their loved ones. The new state contract, through the Department of Administrative Services, flattens the fee schedule for the collect only calls. While some local calls did increase in price, the charge for many long distance calls was reduced.

## JULY 1, 2012

After a year phase in period, the department has implemented a ban on inmate possession of sexually explicit materials. Any pictorial depiction of nudity of sexual activity is now considered contraband and is subject to a Class A disciplinary report. The inmate population has been given a year to either dispose of the material or send it home and let any current subscriptions expire. The commissioner directed that the ban be undertaken both to support the agency's rehabilitative mission, especially for sex offenders, as well as to insure that the agency's work environment is appropriate for staff.

# ACCOMPLISHMENTS & ACHIEVEMENTS

## JANUARY 22, 2013

Continuing with the agency's mission to find innovative ways to make information easily available to the public, the Management Information Systems staff completed a project that would provide additional information to those navigating through the public website. This change to the Department's public website allows the Inmate Information Search to link to the Judicial Branch's docket webpage. This now allows an individual to search for an offender currently supervised by the Department, and then navigate to the Judicial website to see further information on the offender.

## FEBRUARY 20, 2013

As part of the agency's ongoing efforts to connect with other state agencies in response to emergencies in the community, the Department of Correction continues to play a vital role during severe weather conditions/significant snow events. Fiscal staff worked in collaboration with the Department of Emergency Services and Public Protection and the Federal Emergency Management Agency's Project Director for processing and submission of proper documentation for FEMA qualified reimbursable labor, material and equipment related expenses totaling \$652,480. Eligible expenses includes the cost of utilizing backup generators during power outages, debris removal, assisting the State Police with security, manning emergency operation centers, assisting in the distribution of food, water and supplied, escorting FEMA staff for damage assessment and other storm related cost.

## MARCH 4, 2013

The Seven Challenges Program was implemented at Manson Youth Institution and York Correctional Institution for boys and girls who are incarcerated and who experience problems with drugs or alcohol. Although it falls under the auspices of drug and alcohol treatment in the Department of Correction, Seven Challenges is a decision making model designed to help young boys and girls make life decisions including drug and alcohol use and life choices. The Seven Challenges Program teaches youth to identify and work on the issues most relevant to them. In sessions, as youth discuss the issues that matter most, counselors seamlessly integrate the "Challenges" as part of the conversation.



Department of Correction staff members distribute water to municipalities after a freak October snowstorm severely impacted the State.

# ACCOMPLISHMENTS & ACHIEVEMENTS

**MARCH 8, 2013**

Triggered by an alarming and disturbing increase in violent crime, primarily shootings and homicides occurring in New Haven last year, the US Attorney for the District of Connecticut assembled a team who would be responsible for implementing a new initiative referred to as Project Longevity. Project Longevity is premised on a strategy designed to directly communicate the consequences of engaging in violence to at-risk gang/group members. Gang members are told that following a violent incident, law enforcement will use any and all legal resources available to them, in order to punish those who commit violent acts as well as their associates. Along with this message, service and community partners offer help to those willing to leave the criminal lifestyle. Members of the Department of Correction were honored for their commitment to Project Longevity as recipients of the Violent Crimes and Narcotics Unit Award at the US Attorney's Office Awards Ceremony.

**APRIL 3, 2013**

Following a comprehensive justification, the Department of Correction was awarded a SCAPP education grant resulting in significant upgrades to the media center and auditorium presentation capabilities at the Maloney Center for Training and Staff Development. This completed project removed the necessity to contract with external sources, while providing our training academy the ability to record events, display training and create training videos with full editing options.



The Manson Youth Institution in Cheshire, CT

**MAY 15, 2013**

An Adolescent Specific Policies Working Group was established at the Manson Youth Institution. Group members consist of staff from the Department of Correction, Office of the Child Advocate, Correctional Managed Health Care, and the Department of Children and Families. This collaborative committee is charged with reviewing current agency Administrative Directives and Policies pertaining to youth in custody to determine their consistency with both knowledge and best practices specific to the population, as well as to offer recommendations for change.

# ACCOMPLISHMENTS & ACHIEVEMENTS

## MAY 18, 2013

The Department's Volunteer, Interns and Professional Partners (VIP) / Recreation Unit organized a VIP Conference & Forum for Departmental Volunteers, Interns and Professional Partners at the Maloney Center for Training & Staff Development in Cheshire. The theme for this Conference was, "Helping Inmates & Parolees to Make a Fresh Start: Celebrating Citizen Involvement". This Conference attracted two-hundred-twenty-five VIPs who heard from a panel of ten ex-inmate presenters affiliated with Family Reentry, Inc. and its 'Fresh Start Program'. Presenters touched on some of the ways departmental VIPs motivated or mentored them for successful re-integration. Panelists praised VIPs often for not giving up on them. Presenters voiced their gratitude for elective/voluntary activities for inmates, including AA/NA, Alternatives to Violence, Thresholds, People Empowering People and Religious Fellowship that helped to change the direction of each of their lives. It became evident that Departmental VIPs nurtured each to invest in the transformative process for self-development.

## MAY 28, 2013

The Maloney Center for Training and Staff Development, in coordination with the Yale University, initiated a supervisory professional development workshop entitled "Strengthening Supervisory Skills." This initiative was implemented to promote supervisory workforce excellence, as outlined in the agency's strategic plan. The target audience at its inception was Captains, Counselor Supervisors and Lieutenants. A total of 372 supervisors attended training with positive feedback.

## JUNE 2013

As a result of new legislation, the Department of Correction partnered with the Department of Mental Health and Addiction Services to develop a highly skilled nursing home for the long-term care for DOC offenders and DMHAS patients. In June 2013, the first DOC inmate was placed in the nursing home, named 60 West, which is located in Rocky Hill, CT. The Parole & Community Services Division's Mental Health Unit is tasked with supervision of all DOC patients and works closely with the Department's Director of Medical Services, Dr. Maurer, and the Chief of Psychiatry, Dr. Burns, along with nursing home staff. Offenders are assessed medically and behaviorally and then presented to a board of psychiatrists to determine any risk factors. The goal of the assessment is to confirm that a person is so medically compromised he/she no longer poses a risk to public safety. The nursing home is the first of this type in the country.

## JUNE 17, 2013

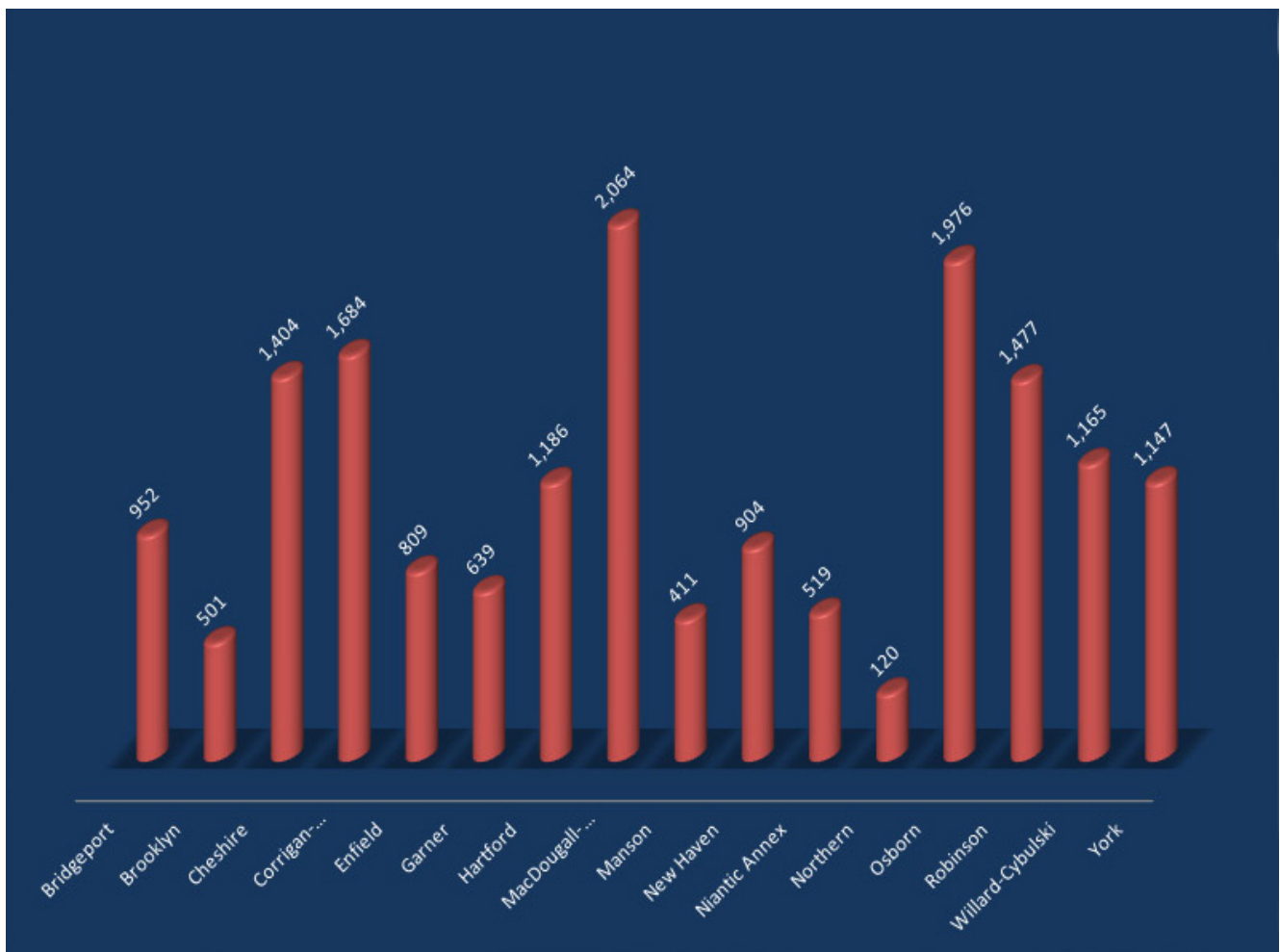
The PREA (Prison Rape Elimination Act) Unit was established to monitor and support the Federal Standards outlined within the standards of Public Act 108-79, The Prison Rape Elimination Act of 2003. This Unit is responsible for conducting internal investigations following the report of an alleged or actual sexual assault. The Connecticut State Police (CSP) shall serve as the primary investigation authority in all PREA cases. The PREA Unit shall conduct independent investigations in accordance with agency Administrative Directives and Department of Justice National Standards to prevent, detect and respond to prison rape. The PREA Unit shall also provide support to all Connecticut Correctional facilities through training on staff awareness, evidence protocol, and sexual assault prevention and intervention.

# OPERATIONS DIVISION

The Operations Division encompasses 15 correctional facilities that are managed by two district administrators and 15 Wardens. There are 11 Correctional Institutions and four correctional centers, which incarcerate approximately 16,900 inmates. The Division also consists of a wide range of emergency services that include Correctional Response Teams (CERT), Special Operations Group (SOG), K-9 Unit and Situational Control Hostage Negotiators (SITCON). The Division maintains a medical-surgical ward at the University of Connecticut Health Center in Farmington, the inmate Correctional Transportation Unit (CTU) and the Department's Honor Guard and Bagpipe and Drum Band.

The agency's correctional facilities remain safe, secure and orderly with incident rates remaining at historically low levels.

## Population Counts by Facility



# OPERATIONS DIVISION

The Operations Division tracks and review statistical information compiled from the facilities through the Statistical Tracking Analysis (STAR) Report to determine any discernible patterns that may impact facilities. In FY13, inmate-on-staff assaults were slightly increased 4.30% from last's year figure, inmate-on-inmate assaults were increased slightly 10.00% from the two-year average and inmate disciplinary infractions were reduced by -9.43% from the two-year average. Inmate fights have been reduced by -3.74% from the two-year average.

The new staff-scheduling program, Atlas, is in its final phrase of implementation. It will assist in scheduling staff and storing the information into a database that can specify by day and hour, the time taken by staff and/or overtime used. This new system will allow us to streamline the scheduling process, eliminate redundancy and generate a more accurate, detailed report requiring less manual input by the scheduling lieutenants, payroll department and operations staff.

A departmental Prison Rape Eliminate Act (PREA) Unit has been formed to handle the investigation of all PREA incidents and assure compliance with federal guidelines. There has been a significant increase in reporting and investigating of PREA related incidents within the inmate population at 130 investigations for FY13.

The Correctional Transportation Unit (CTU) has been restructured and expanded to include supervisory staffing allowing for greater accountability and efficiency. New buses were added to the fleet, providing transport to a greater number of the inmate population. Special transportation usage has increased to provide greater services to inmates with various special needs. CTU provides transportation for special assignments for Parole and local authorities when requested.

Tactical units, Special Operations Group (SOG) and Correctional Emergency Response Unit (CERT) have received specialized training in emergency preparedness including establishing command centers and running simulations via drills. This training allows for cohesive response and enhanced communication with first responders involved in emergencies on a statewide level.

Our K-9 Unit has increased to a full compliment allowing for greater visibility, patrol and support for our facilities when the need arises. K-9 teams cooperate and participate with local authorities when requested to assist in warrant sweeps and round-up initiatives strengthening mutually beneficial efforts with the law enforcement communities.

Our Operations Tactical Unit participates heavily in fundraising for the Connecticut Law Enforcement Torch Run (LETR) by organizing Tip A Cop fundraisers, Over the Edge events and Pay to Park events. The Torch Run is a running event where a large number of our correctional employees as well as local law enforcement officers run and assist the athletes with the Special Olympics "Flame of Hope" raising awareness and fund for the Special Olympics. The Torch Run is the single largest grass-roots fundraiser and public awareness vehicle.

Through the years, Northern Correctional Institution (C.I.) has altered its mission and inmate populations in order to meet the changing needs of the agency. After much planning, major changes were made to the structure of the Administrative Segregation (A.S.) Program which included removing Phases 2 and 3 of the program to another facility. This gave inmates the opportunity for exposure to a new environment and to new staff which assisted with avoiding various pitfalls of dealing with the same environment and staff during attempts to progress through the phases. These efforts have resulted in a decrease in the inmate population and downsizing of the facility which led to available bed space at Northern C.I. for a Level-4 General Population Unit affording the new High Bond Inmate population all of the privileges and amenities afforded to other inmates of the same classification. As a result, staff formulated a way to provide educational services in a more traditional classroom setting. Now educational services and amenities provided at Northern C.I. closely resemble those provided in a regular level-4 general population facility.

# OPERATIONS DIVISION



## North District

*District Administrator*  
**Angel Quiros**

*3 Walker Drive*  
*Enfield, CT 06082*  
*Phone 860-763-8017*

Bergin Correctional Institution - closed  
Brooklyn Correctional Institution  
Corrigan-Radgowski Correctional Center  
Enfield Correctional Institution  
MacDougall-Walker Correctional Institution  
Northern Correctional Institution  
Osborn Correctional Institution  
Robinson Correctional Institution  
Willard-Cybulski Correctional Institution

## Bergin Correctional Institution

251 Middle Turnpike, Storrs, CT 06268 • 860-487-2712

**AS OF AUGUST 12, 2011 THIS FACILITY HAS BEEN CLOSED DUE TO A REDUCTION IN THE INMATE POPULATION.**

Bergin Correctional Institution is a level 2, minimum-security reentry facility that houses adult male inmates within their last three years of incarceration. The primary counseling programs are Understanding Domestic Violence, Anger Management, and VOICES. There is also a wide range of addiction services programming offered to address substance abuse needs of various levels.

The school curriculum is focused on GED acquisition. The Horticulture Farming Project is of particular pride for the facility due to the volume of produce it has provided for the inmate kitchen and local soup kits for use in the spring.



## Brooklyn Correctional Institution

Warden Jonathan Hall  
59 Hartford Road, Brooklyn, CT 06234 • 860-779-2600

(Population: 501). Brooklyn Correctional Institution is a level 3, medium-security facility that houses sentenced, adult male inmates. The facility strives to enhance its partnership with the community by conducting quarterly Prison Public Safety Committee meetings, as well as the coordination of speak-outs, tours and presentations to local schools. The Brooklyn Cares Program has donated thousands of dollars to benefit nonprofit organizations in the community, such as NEADS (assistance dogs or disabled veterans), Thompson

Lions (scholarship fund), Habitat for Humanity, Wendy's Place, Child Advocacy Center (Day Kimball Hospital), Day Kimball Hospital (Deary Memorial Fund for cancer patients), Hole in the Wall Gang Camp, United Services (printing of domestic violence arrest cards), Sexual Assault Crisis Center, Daily Bread (food bank) and TEEG (food bank/fuel assistance).



# OPERATIONS DIVISION



## Corrigan-Radgowski Correctional Center

Warden Scott Erfe

986 Norwich-New London Turnpike, Uncasville, CT 06382 • 860-848-5700

(Population: 1,684). Corrigan-Radgowski CC consists of the Raymond L. Corrigan and the Stanley J. Radgowski buildings. The Corrigan building is a level 4, high-security unit that holds both sentenced and pretrial male inmates from surrounding towns, as well as the Hartford, New Haven and Bridgeport areas. The Radgowski building, a level 3 medium-security unit, houses both medium- and minimum-security general population inmates.

Programming includes Addiction Services, Medical and Mental Health Services, Volunteer and Recreational Services, Education, Garden Program, as well as other group-specific programming. Corrigan-Radgowski staff has demonstrated a strong commitment to the local community by assisting and participating with the Connecticut Special Olympics, Connecticut State Employees Campaign for Giving, Big Brothers/Big Sisters Program, Care and Share Food Drive, Daffodil Days for Cancer, Heating Assistance Program, Horse Certification Program, Bike Repair Shop as well as other local educational initiatives.

Corrigan-Radgowski C.C. serves the following Superior Courts: GA-10 New London, GA-11 Danielson, and GA-21 Norwich.



A Correction Officer from the Corrigan-Radgowski Correctional Center delivers wood cut from fallen trees on the facility grounds to local residents in need of heating assistance.



## Enfield Correctional Institution

Anne M. Cournoyer, Warden  
289 Shaker Road, P O Box 1500, Enfield, CT 06082

(Population: 809). The Enfield Correctional Institution is a level 3 medium-security facility that houses adult male inmates. The facility offers a wide range of programs that include: Addiction Services, Domestic Violence, Anger Management and Good Intentions, Bad Choices. Much of our programming is evidence-based and supports the Department's reentry model by providing needed skills to assist offenders reintegrating into society. The Education Department also offers academic and vocational programs to include: GED, Pre-GED, Graphic Design Technology, Computer Skills, Building Maintenance, Reentry Transition skills, Parenting, and Independent College Courses.

Enfield CI is committed to supporting the successful reintegration of offenders into their home communities as a means of reducing recidivism and enhancing public safety. Throughout incarceration, offenders are offered assistance with such issues as employment, housing, identification, and family matters to assist in a successful integration into the community upon discharge.

During 2013 our garden/farming program harvested almost 20,000 lbs of fruits and vegetables to supplement inmate meals. Hundreds of pounds of vegetables were also donated to charitable organizations in the town of Enfield to include the local shelter, food shelf, senior center and youth center. This successful program has grown tremendously over the course of that last few years and we anticipate it having even greater success in the future.

The staff at the facility are professionals who are dedicated to their work and to the safety and security of this community. They demonstrate a strong commitment to the local community by participating in the Connecticut Special Olympics, Connecticut State Employees Campaign for Charitable Giving, Big Brothers/Big Sisters Program, American Heart Association, among many others. They also display incredible generosity to staff in need.



## MacDougall-Walker Correctional Institution

Warden Peter Murphy  
1153 East Street South, Suffield, CT 06080 • 860-627-2100

(Population: 2,064). MacDougall-Walker C.I is a level 4/5 high/maximum security correctional facility located in Suffield, CT. The facility consists of 13 separate housing units that house adult male offenders.

# OPERATIONS DIVISION

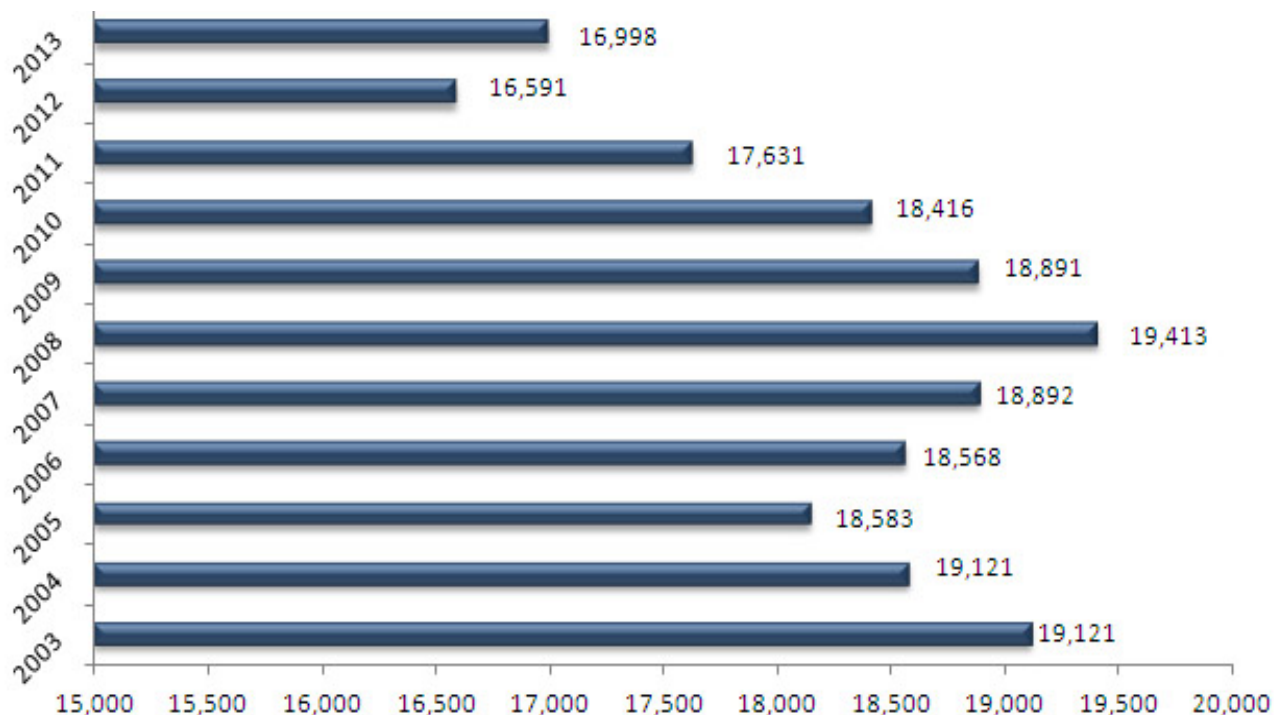
MacDougall-Walker C.I. is the largest correctional facility in New England based upon offender population.

The Walker Building consists of three separate housing units, housing up to 576 inmates. 288 of these beds are dedicated to the management of high bond pre-sentenced offenders, 240 beds are dedicated to inmates sentenced to over 2 years, 1 day and are going through the agencies assessment process. The remaining 48 beds are utilized for the permanent party inmates, who are classified as the facility workers.

The MacDougall Building consists of 10 housing units. The facility houses these inmates by work or program assignment. Inmates progress from an orientation unit upon intake, to a job classification unit and then to their a housing unit based upon school or type of work assignment.

MacDougall-Walker C.I. has a 24 hour medical facility that has a 27 bed in-patient infirmary and hospice program. The Medical Area has a dialysis unit and all inmates in the agency, who require dialysis, are housed at MWCI. Additionally, the MacDougall Building operates the North District Commissary which provides Commissary services to 6 other facilities. Three Correctional Industry Programs also operate at the MacDougall Building – Metal Works, Upholstery and Carpentry.

## INCARCERATED BY YEAR AS OF JULY 1ST OF EACH YEAR



# OPERATIONS DIVISION



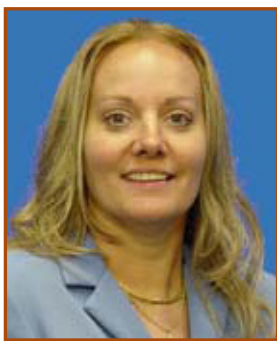
## Northern Correctional Institution

Warden Edward Maldonado

287 Bilton Road, POB 665, Somers, CT 06071 • 860-763-8600

(Population: 120) Northern CI serves as the level 5, maximum security male facility for the Department of Correction. It is a special management facility for inmates classified to Administrative Segregation, Security Risk Group Threat Member, Special Needs Management, Chronic Discipline and Death Row.

After much planning, major changes were made to the structure of the Administrative Segregation (A.S.) Program which included removing Phases 2 and 3 of the program to another facility. This gave inmates the opportunity for exposure to a new environment and to new staff which assisted with avoiding various pitfalls of dealing with the same environment and staff during attempts to progress through the phases. These efforts have resulted in a decrease in the inmate population and downsizing of the facility which led to available bed space at Northern C.I. for a Level-4 General Population Unit affording the new High Bond Inmate population all of the privileges and amenities afforded to other inmates of the same classification. As a result, staff formulated a way to provide educational services in a more traditional classroom setting. Now educational services and amenities provided at Northern C.I. closely resemble those provided in a regular level-4 general population facility. Northern C.I. may be a maximum security prison, but that does not mean it cannot continue to modify its mission to better serve the agency and the services it provides to various inmate populations.



## Osborn Correctional Institution

Warden Carol Chapdelaine

335 Bilton Road, POB 100, Somers, CT 06071 • 860-814-4600

(Population: 1,976). Osborn CI is a level 3, medium-security facility that houses adult male inmates. Inmates with immigration detainers are also housed at the facility. Special management units include mental health, medical and restrictive housing. Two units are dedicated to inmates aged 50 years and older in the Little Over Fifty Tier (LOFT).

The facility offers educational and vocational programs, as well as substance abuse, therapeutic and aftercare programs, classification programs and religious programs. Two units house inmates with mental health needs including sex offender treatment. The facility also offers Hospice Care and Certified Nurse's Aide program for the inmate population. A children's library has been set up in the visiting room where inmates may read to their minor children during visits. A special visiting area is also provided for inmates to visit with their children who are under the supervision of the Department of Children and Families. The facility sponsors a Community Outreach Program allowing "at risk" youth to tour the facility and speak with staff and inmates about prison life and the consequences of making poor choices.

# OPERATIONS DIVISION

Correctional Enterprises of Connecticut (CEC) maintains one of its Industries Units at the facility. With CEC, inmates receive instruction and are subsequently employed in the various areas of the Unit including the Textile, Print Shop, Embroidery and Laundry Units where they learn skills which they can use for job employment upon release.

The facility implemented a gardening program where LOFT inmates plant and cultivate produce such as tomatoes, cucumbers, etc. which augments the meals served to the inmate population.



## Robinson Correctional Institution

Warden Christine Whidden  
285 Shaker Road, POB 1400, Enfield, CT 06082 • 860-763-6200

(Population: 1,477). The Carl Robinson Correctional Institution is a level three Medium Security facility serving an adult male population. The facility has been open since November 8, 1985 and is situated on the site of a Historic Shaker Farm Community which dates from 1702.

The Carl Robinson Correctional Institution offers a wide assortment of programs designed to help the offenders successfully transition back into the communities. Each Offender receives an Offender Accountability Plan upon intake at Carl Robinson. This plan educates the offender about his specific needs for program and services. The Core Programs offered include: Education, Vocational Education, GED, College Courses, Substance Abuse Treatment, Religious Services, Recreation Services, Re-entry Services, Domestic Violence, Anger Management and Voices (victim impact).

Carl Robinson is also host to two of the Department of Corrections Premiere Programs that supports our Mission of Public Safety. The TOP (Time Out Program) was established to provide a location for offenders that are being supervised in the community to be sent when they began to experience a return to the use of narcotics. In this program, offenders are returned to Carl Robinson for intensive Relapse Prevention Treatment. Upon successful completion of the intervention, they are returned to community supervision. The Driving Under the Influence (DUI Program). This program was created in response to recent legislative changes surrounding the statutory guidelines for DUI offenders. This program is comprised of "Tracks" that are related to the level of treatment that the offender requires based on the nature of his criminal history, responsibility to treatment, Number of DUI offense (s) and his blood alcohol content.

In addition to our Mission of Successful Re-Entry for the offenders, Carl Robinson is also a "good neighbor" to our host community of Enfield, several municipalities, not for profit agencies and other surrounding towns. The facility has a Community Detail of offenders that provides all kinds of community services from: painting, cleaning, snow removal, fall clean up, cemetery clean up and setting up and breaking down the annual Golf Tournament in Cromwell for the Jaycees.

# OPERATIONS DIVISION

## Willard-Cybulski Correctional Institution

Warden John Tarascio

391 Shaker Road, POB 2400, Enfield, CT 06082 • 860-763-6100



(Population: 1,165). The Willard-Cybulski Correctional Institution is a level 2, minimum-security facility that houses Medical & Mental Health offenders as well as general population offenders who are preparing for reintegration into society.

The facility offers programming designed to supply the offender with the skills necessary to choose and maintain a substance and crime free lifestyle. This approach incorporates a commitment to the agency's re-entry and rehabilitation philosophy, family relationships in addition to relapse prevention and twelve-step fellowships.

In preparing inmates for their return to the community, facility reentry staff work with offenders assigned to a job readiness program. Additional programs offers opportunities in educational programming, substance abuse recovery, victim education, cognitive skill building, domestic violence prevention, work center and re-entry transitional services that assist offenders in obtaining legal identification prior to release. Those inmates who are eligible also participate in the New Haven Re-entry Initiative Program.

As part of its agency directed mandate to provide community service support, the facility has placed more than 150 inmates daily, in supervised community based public service projects and work details. They have provided maintenance, assisting with community events, renovations and painting to communities, the state and local non-profit agencies.

The Facility Garden Program continues with great success. New fields have been plowed to harvest potatoes as well as the vegetables and herbs that were planted last season. The

vegetables and herbs are used to supplement in the kitchen to feed the inmate population and off set food costs. Our VOC-ED Horticultural Program also is committed to educating our population about gardening as well as providing food to our local Senior Centers and Food Pantries.

There are seven education professionals on staff in the school(s) at Willard/Cybulski. Education programs cover a wide range of academic levels. We offer Adult Basic Education (ABE), General Education Development (GED) . For students who have identified learning challenges, we offer Special Education resources. In addition, we offer basic computer repair skills that are taught at the Willard site. The school has Re-entry classes and Parenting classes to assist our students in acquiring the skills helpful in returning to their homes and communities as well.



The Cybulski building.

# OPERATIONS DIVISION



## South District

*District Administrator*

**Michael Lajoie**

*944 Highland Avenue  
Cheshire, CT 06410  
Phone 203-250-3161*

Bridgeport Correctional Center  
Cheshire Correctional Institution  
Garner Correctional Institution  
Gates Correctional Institution - Closed  
Hartford Correctional Center  
Manson Youth Institution  
New Haven Correctional Center  
Webster Correctional Institution - Closed  
York Correctional Institution



## Bridgeport Correctional Center

Warden Timothy D. Farrell, Sr.

1106 North Avenue, Bridgeport, CT 06604 • 203-579-6131

(Population: 952) Bridgeport Correctional Center is a level 4, high-security facility that confines adult male offenders pending final disposition of active charges, as well as prisoners for the United States government. The facility also houses a small percentage of sentenced, minimum-security inmates to provide a work force for various non-profit or government entities.

The Bridgeport facility serves several area courts within the Judicial Branch, including: GA-1 Stamford, GA-2 Bridgeport, GA-3 Danbury, GA-5 Derby, GA-20 Norwalk, GA-22 Milford, as well as the juvenile districts in Bridgeport, Danbury, Milford and Stamford.

Having started in January 2012 with an expectation of completion of July 2013, the multi-million dollar renovation project of the facility's North Wing building (the oldest portion built in 1953) is nearing completion. When finished, the renovation will result in a 230 bed dormitory level 4 security building, with a new heating ventilation and air conditioning system, laundry, food service, visiting area, showers and bathrooms, as well as having American with Disabilities Act compliant housing; providing a modern living and working environment for both staff and inmates.



Bridgeport Correctional Center's Old North Wing undergoes extensive renovations

# OPERATIONS DIVISION



## Cheshire Correctional Institution

Warden Jon Brighthaupt  
900 Highland Avenue, Cheshire, CT 06410 • 203-250-2600

(Population: 1,404) Cheshire CI is a level 4, high security facility that confines general population, protective custody, administrative segregation phase II & III, chronic discipline, high-security and prerelease adult male offenders. Cheshire CI also oversees the Annex building formerly belonging to Webster Correctional Institution. Those inmates are overall level 2 inmates who provide labor to state and municipal offices as well as non-profit groups through its outside clearance work detail program.

The facility offers a variety of educational courses including Adult Basic Education (ABE) I & II, General Equivalency Diploma (GED), External Diploma Program (EDP), Special Education, Teaching English to Speakers of Other Languages (TESOL) and Wesleyan University College credit courses.

The Vocational Education programs that are offered include Business Education, Commercial Cleaning, Wheel Chair Repair, Carpentry and Computer Repair. Other vocational opportunities which are overseen by Correctional Enterprises of Connecticut offer inmates a chance to enhance job skills include, Marker Shop (License Plates), Plastic Bag Shop, and Graphic Arts (sign shop).

Cheshire CI has a wide variety of treatment programs to offer the inmate population. They include Anger Management, Domestic Violence, People Empowering People, Thresholds, Sex Offender Programming, VOICES, Alcoholics Anonymous, and Narcotics Anonymous.



## Garner Correctional Institution

Warden Scott Semple  
50 Nunnawauk Road, POB 5500, Newtown, CT 06470 • 203-270-2800

(Population: 639). Garner CI is a level 4, high-security mental health unit that houses both sentenced and un-sentenced male offenders who require comprehensive mental health care based on their initial assessment to the Department or determined needs during their period of incarceration.

Mental Health housing units at Garner CI provide specialized treatment to offenders diagnosed with serious psychiatric illnesses.

Individualized programs and counseling as well as small group therapy offer offenders strategies for self-improvement while encouraging positive behavior. In addition to the mental health housing units, the facility also operates two general population units dedicated to both level 2 (minimum-security) and level 4 (high-security) inmates.

In April 2012, Garner CI instituted the Youth Development Unit (YDU) designed to meet the needs of Security Risk Group (SRG) affiliated youthful offenders with active Individual Education Program (IEP) requirements. This program became further established throughout the 2012-2013 fiscal year.

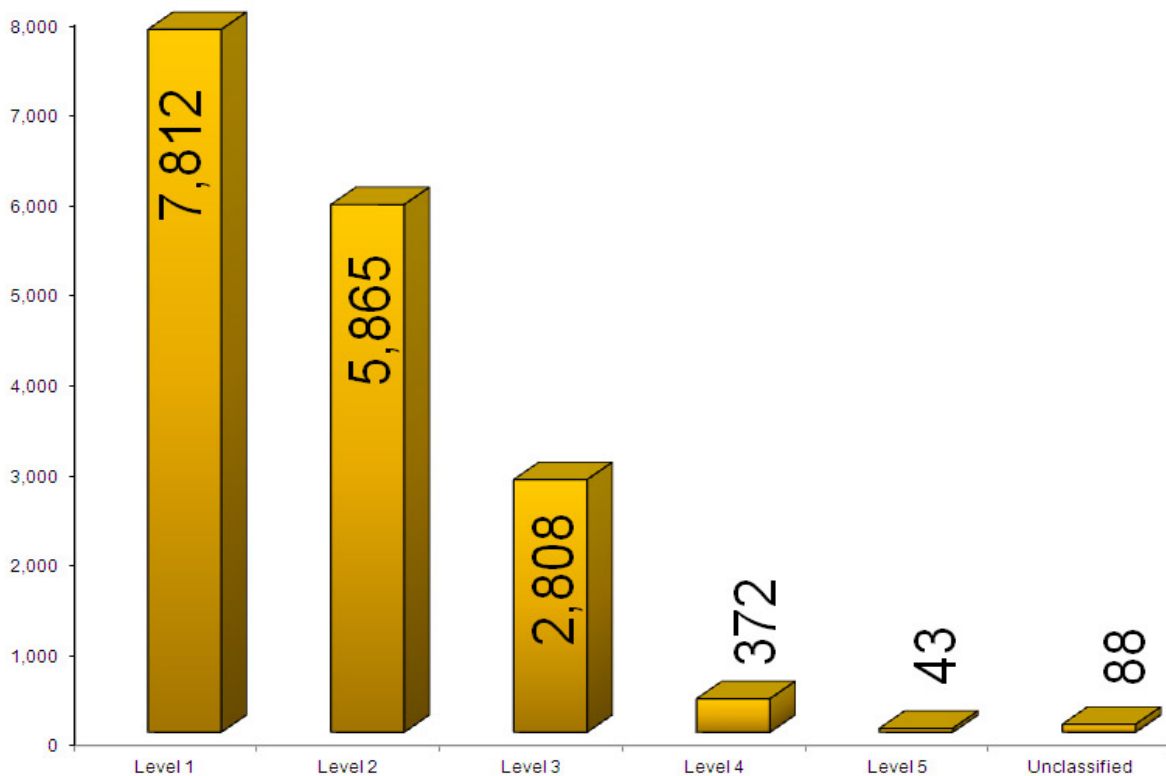


# OPERATIONS DIVISION

The Garner Correctional Institution offers various programs to offenders including Addiction Services, Religious Services, Parenting classes, HIV Awareness, Anger and Stress Management groups, as well as recreational programs.

Through a progressive Mental Health Model, the facility promotes wellness by providing individual and group programs in accordance with diagnosis, overall level of functionality, and a team-designed treatment plan. The model is incentive-based and is designed to identify, stabilize, and transition the offender into a general population environment whenever possible.

## Offender Mental Health Composition



Level 1 requires no mental health treatment, whereas Level 5 requires 24-hour nursing care

## Gates Correctional Institution

**(CLOSED)- June 1, 2011 Due to Inmate Population Reduction**

131 North Bridebrook Road, Niantic, CT 06357 • 860-691-4700

(Population: 0) Gates CI is a level 2, minimum-security facility that housed sentenced, adult male inmates.

The facility specialized in the delivery of programs, which are designed to reflect the Department's commitment to prepare offenders for reentry back into their respective communities.



## Hartford Correctional Center

Warden Walter Ford

177 Weston Street, Hartford, CT 06120 • 860-240-1800

(Population: 1,186). Hartford CC is a level 4, high-security correctional facility housing primarily pre-trial offenders and some sentenced offenders. The majority of inmates assigned to the facility await adjudication and disposition of their court cases. The facility consists of 16 separate housing units which serve various functions to include Orientation, Mental Health, Restrictive Housing, Disciplinary, Security Risk Group, Protective Custody, High Security, Outside Clearance, and Inmate Workers.

Hartford Correctional Center provides medical treatment, in and outpatient mental health services, educational opportunities, Alcoholics Anonymous and Narcotics Anonymous, Domestic Violence prevention programs, religious services, recreation, caseload management, initial classification.

In addition, the Hartford Correctional Center oversees the Medical Surgical Ward 5 at the John Dempsey Hospital on the campus of the University of Connecticut Health Center in Farmington. It provides inpatient and outpatient services for male and female offenders. On a yearly basis this high security unit processes over 372 inpatients and more than 2,350 outpatients.

The Hartford Correctional Center serves the following courts: GA-12 Manchester, GA-13 Enfield, GA-14 Hartford, GA-15 New Britain, GA-17 Bristol and GA-19 Rockville.



## Manson Youth Institution

Warden John Alves

42 Jarvis Street, Cheshire, CT 06410 • 203-806-2500

(Population: 441) The Manson Youth Institution (MYI) is a level four (4), high security facility that houses both sentenced and un-sentenced juvenile offenders (ages 14 through 17) that are now housed separately from the older population to better manage and pursuant to federal regulations. The rest of the young male offenders at MYI are ages 18-21.

MYI recognizes the need to educate youthful offenders and is committed to providing a wide variety of education and vocational services through effective multi-disciplinary programs in an education based environment that promotes meaningful opportunities for offenders to acquire the necessary life skills, education and standards valued by law abiding citizens.

Bearing in mind the youthful nature of its inmate population, MYI has created various Special Management processes that are geared towards promoting a positive peer environment and addressing the special needs of its juvenile population.

# OPERATIONS DIVISION

A Special Management Review Committee consisting of Custody and Treatment Staff reviews non-conforming youth offenders for special management designations such as Security Risk Group Affiliation. An updated Youth SRG curriculum was also implemented. The committee takes into consideration various factors to include the youthful nature of the offenders, educational needs, maturity and mental health concerns in arriving at a decision on whether to designate the youth offender to a special management status or to intervene with a diversionary program. The negative impact of youth and criminal behavior was shared through 10 facility tours designed to assist surrounding communities and schools with the ramifications of incarceration at a young age.

MYI continues to support the Connecticut Special Olympics, State Employees Campaign for Charitable Giving as well as other numerous fundraisers. MYI is committed to being a good neighbor and continues to build upon the positive relationship with our host community.

Facility Improvements: MYI administration in conjunction with Education are spearheading the implementation of an Adult High School Credit Diploma Program (CDP) for the MYI 18-20 year old population. Implementation of the new Life Skills Program, new Art Therapy Program, and a Gang Prevention Program. The facility completed a major construction project that will provide air conditioning & heating to all areas of the facility.



## New Haven Correctional Center

Warden Jose Feliciano, Jr.

245 Whalley Avenue, New Haven, CT 06530 • 203-974-4111

(Population: 904). New Haven CC is a level 4, high-security urban correctional facility that houses primarily pretrial adult male offenders and serves the superior courts in Ansonia, Meriden, New Haven, Bantam, Litchfield and Waterbury.

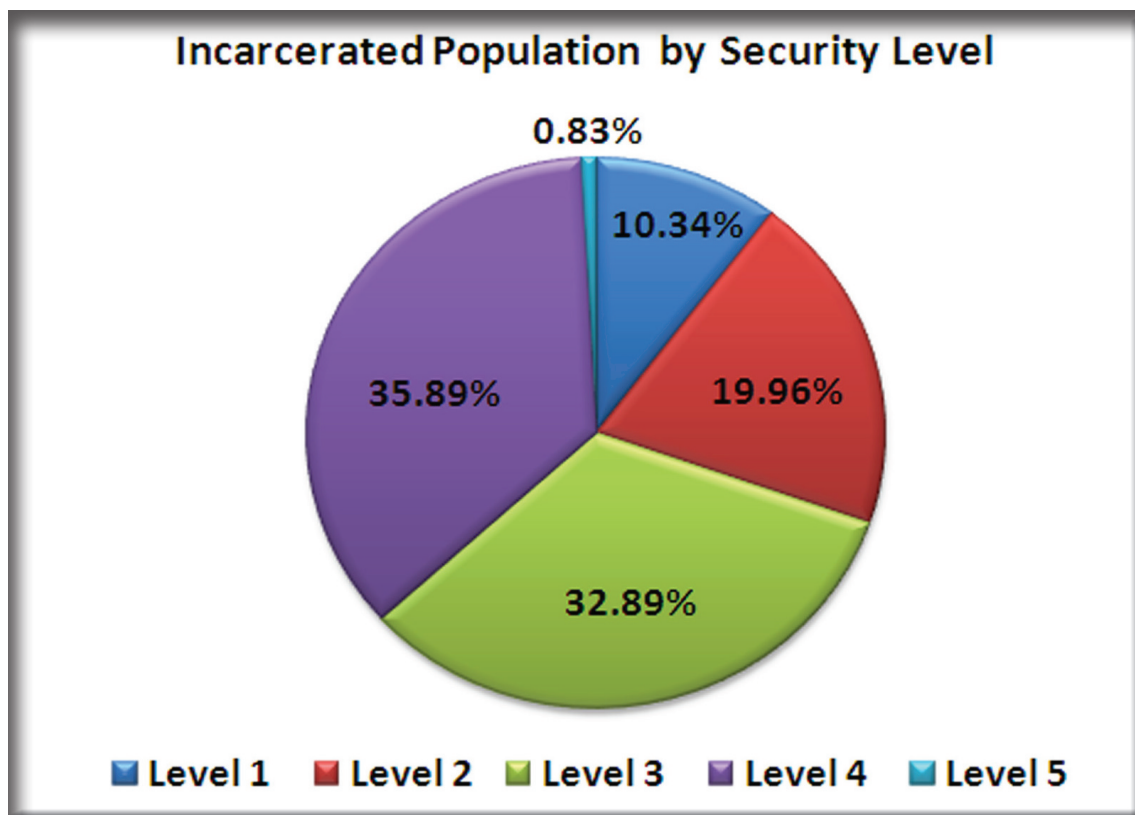
The New Haven Correctional Center is deeply rooted in the community and has a long history of providing offenders with opportunities that support successful community reintegration through extensive partnerships with community based organizations, promoting meaningful opportunities for offenders to acquire the necessary skill sets needed to be responsible and productive citizens upon returning to the community. New Haven Correctional Center mission extends beyond the boundaries of its walls as safety and security is important not only within the facility but the community environment in which the facility has been established. Opportunities to address the root cause, or pathways to incarceration is carefully examined through research based educational institutions in which collaborative partnerships have been established.

The facility takes great pride in the facilitation of its Discharge Resource Program in which all entity of the facility is involved; facility staff, community volunteers and offenders work collaboratively to systematically facilitate positive reintegration to the community.

# OPERATIONS DIVISION

Other facility based programs include Addiction Treatment to include the Medication Assisted Treatment Program for offenders sentenced to one year or less, Smoking Cessation programs supported by the national commission against tobacco smoke coupled with community referrals to ensure continuity of care, HIV/AIDS Education in partnership with Yale University, Religious, Educational and Employment Services supported by community organization.

New Haven Correctional Center continually demonstrates its commitment to the community by being vital members of the Community Roundtable forum to discuss new initiatives and ideas and by attending weekly meetings with local, state and federal leaders. The staff at the New Haven Correctional Center take tremendous pride in where they work and have shown their dedication and commitment to the community through continued charitable contributions; such donations includes Special Olympics, distribution of Thanksgiving Holiday meal baskets to local families in need, along with its tradition of organizing and facilitating an annual toy and coat drives.



## Webster Correctional Institution (CLOSED)- Due to Inmate Population Reduction

111 Jarvis Street, Cheshire, CT 06410

As of January 15, 2010, the Noah Daniel Webster Correctional Institution was closed saving the State of Connecticut approximately \$3.4 million dollars annually. Inmates were relocated to other facilities throughout the state by matching their needs with the services provided by the inmate's new facility. Facility staff were transferred in accordance with applicable union contracts.

# OPERATIONS DIVISION



## York/Niantic Annex Correctional Institution

Warden Stephen Faucher  
201 West Main Street, Niantic, CT 06357 • 860-691-6700

(York C.I. Population: 1,147) (Niantic Annex Population 519) The York Correctional Institution serves as the only DOC facility for incarcerated women. The facility provides essential services as well as meeting the programmatic needs of all female offenders, ages 14 and older. The Niantic Annex serves as a minimum security level facility for male offenders who are classified at level 2 and below.

The extensive multi-year exterior construction project, which essentially consisted of every single brick facade wall throughout the entire complex being torn down and rebuilt with new materials, was successfully completed this past year.

Health Services continues to provide exemplary care both our male and female offenders. The facility's Hospice Program completed its 9th year serving inmates in Chronic Care. The Outpatient Day Program continues to strive offering positive programming for the mental health population. Comprehensive medical, dental and mental health services are provided on facility grounds. Both inpatient and outpatient substance abuse serve the population in collaboration with the Department of Mental Health and Addiction Services.

The facility Community Outreach Program continues to service local business and organizations including male and female offenders. Our Outreach program provides services for clearing fire hydrants during the long winter month here in Niantic, assistance in the local Lobster Festival, Fire Department and Police utilize our workers for various duties, and we provide assistance at Camp Horizon's working with cleaning stalls.

The Charlene Perkins Center, which opened eight years ago, continues to provide innovative initiatives with the inmates to provide them with resources upon reentry into the community. The facility provides gender responsive programs and services, such as the Habitat for Humanity Women's Build Project, the Mother Read Program and the Job Center, that are focused on reducing relapse.

The Niantic Annex male inmates maintain the Second Chance Ranch where abused horses can be nursed back to health and auctioned for proper placements.

Additionally, A memorandum of Understanding was established allowing the Connecticut National Guard to utilize the grounds of the closed Gates Correctional Institution (adjacent to the York CI compound) for the purposes of training.

# OPERATIONS DIVISION



## Correctional Transportation Unit, Tactical Operations and Honor Guard

**Director William Colón**

**24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7490**

This Office oversees the Tactical Operations Unit, Correctional Transportation Unit (CTU), the Honor Guard Unit, Central Office Security and is the interagency liaison with the Judicial Marshal Service and the Department of Emergency Management and Homeland Security.

The Tactical Operations Unit consists of the Unified Correctional Emergency Response Team (CERT), the Special Operations Group hostage rescue team (SOG), Situational Control hostage negotiation team (SITCON) and Armory Operations Unit.

The Unit represents the Department of Correction as a supporting agency to the Department of Emergency Management and Homeland Security ensuring public safety during any emergency within the state, in which the State Emergency Operations Command Center is activated.

The Tactical Operations Unit is responsible for the security services at the department's Central Office in Wethersfield, which is the work location for over 400 employees. The Unit oversees, but is not limited to, building security, the Central Office key inventory and is the liaison office for the building's security system, including the programming and tracking of the building's security access cards.

The CTU is responsible for statewide inmate transportation with offices in Cheshire and Suffield. Annually, the unit transports in excess of 107,000 inmates for sentence reviews, court appearances, medical appointments, halfway house placements, discharges and in-state and out-of-state transfers. CTU also transports most of the Department's high security inmates. They have assisted local, state and federal law enforcement agencies, including the United States Marshal Service, Judicial Marshal Service, FBI, ICE and State's Attorneys' Offices. CTU staff also participated in DARE and DEFY programs with local police departments. CTU is the interagency liaison with the Judicial Marshal Service; ensuring offenders are transported to all 13 judicial districts and to their appropriate courthouses, while maintaining safety and security.



Recently purchased Central Transportation Unit buses.

The elite Honor Guard, consisting of the Color Guard and Bagpipe and Drum Band represents the Department of Correction at official ceremonies, public functions and community events throughout Connecticut.

# OPERATIONS DIVISION

## Staffing Unit/Canine Unit



Director William Colón

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7490

The Staffing and Canine Unit oversees the operational aspect of the agency's 15 correctional facilities. The Unit oversees and manages the Agency's uniformed correctional staffing at all the facilities. The Staffing Unit at a minimum annually reviews and establishes the staffing plans for each facility. Overtime is monitored to ensure fiscal prudence in all areas.

In addition, audits are conducted by the unit as deemed necessary. The department's emergency plans are updated and revised within the unit and training is conducted at all facilities in regards to emergency response. The unit maintains the agency's Statistical Tracking Analysis Report which monitors and tracks key operational performance measures throughout the facilities.



Department of Correction K-9 handlers gathered at the newly dedicated K-9 Memorial located on the grounds of the Maloney Center for Training and Staff Development in Cheshire.

The Canine Unit is composed of 22 highly skilled, well-trained, and dedicated canine handlers and their partners. One captain and two lieutenants supervise the daily operations of the Unit at three locations. In addition, the unit has two Labrador Retrievers specially trained in narcotics detection, a Bloodhound in tracking and a Labrador Retriever specialized in cell phone detection. These teams are assigned to tour the facilities on a daily basis, and assist in detecting illicit drugs as well as maintaining order.

# PROGRAMS & TREATMENT DIVISION



Director

**Monica Rinaldi**

24 Wolcott Hill Road,  
Wethersfield, CT 06109  
860-692-7493

The Programs and Treatment Division, which reports to the Operations Division, supports the Department's mission through provision of a wide range of institutional programs and services designed to impact recidivism and assist offenders with reintegration in the community.

This division has oversight of most programs in correctional facilities, reentry services, job centers, parenting programs, addiction services, education services, religious services, volunteer services, and recreation services.

The division is also responsible for managing the placement of offenders in facilities, special management populations, interstate compact systems and the Risk Reduction Earned Credit Program.

## Offender Classification and Population Management

Director Karl Lewis

1153 East Street, Suffield, CT 06080 • 860-292-3412

During fiscal year 2013 approximately 66,298 population transfers were approved by the Offender Classification and Population Management Unit (OCPM). The staff of the OCPM unit managed all felony and sex offender DNA collection and registry requirements for the Department, handling 489 requests for DNA samples and 344 inquiries regarding sex offender registration. Additionally, OCPM staff completed 2,317 assessments for male offenders with sentences greater than two years.



## Sentence Calculation and Interstate Management Unit

Director Lynn Milling

1153 East Street South, Suffield, CT 06080 • 860-292-3469

The Sentence Calculation and Interstate Management Unit (SCIM) was created in September of 2012. This unit managed the interstate transfer agreements with 31 states including the transfer of seven offenders between CT and those states. In addition, the staff of the SCIM unit reviewed 304 offenders as part of the Discharge Review Panel associated with Risk Reduction Earned Credits and provided technical assistance to correctional facilities regarding earned credit matters.



# PROGRAMS & TREATMENT DIVISION

## Offender Reentry Services Unit

Director Linda Kendrick

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7691

The Offender Reentry Services Unit formed an identification committee to insure all offenders are released from prison with identification. This committee also works with community agencies and halfway houses to insure continuity of care for releasing offenders. The unit increased its staffing to insure that all facilities have Reentry Counselors to assist offenders with release and to maintain the agency's Offender Management Plan, which outlines procedures to manage and prepare an offender for release from sentence onset through discharge to the community.

## Offender Program Unit

Director Linda Kendrick

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7691

The Offender Program Unit designs, implements and evaluates evidence-based programs to ensure offender accountability, offering opportunities to lessen the likelihood of recidivism and thereby increase the safety of the public. In FY13, this unit updated its VOICES, Good Intentions/Bad Choices, Security Risk Group and Domestic Violence Programs. The unit is also in the process of updating gender specific programming for the females incarcerated at York C.I. The unit's curriculums provide the most updated and evidence-based information. The Offender Program Unit also worked closely with the Department of Veterans Affairs and the Department of Mental Health and Addiction Services (DMHAS) to provide services to incarcerated veterans. Staff overseeing Parenting Programs worked closely with the Department of Social Services (DSS), outside contractors and staff to provide parenting skills to the offender population. The Responsible Mother Program was added to the programs available at York C.I. for female offenders. Through the unit's Employment Centers, while incarcerated, offenders can work on resumes and interviewing skills to assist with their transition into the community. There are seven Employment Centers in five facilities to assist offenders with employment search techniques, resume writing and interviewing skills. In FY13, there were 8,854 visits to our Department's Employment Centers.

## Addiction Services Unit

Director Linda Kendrick

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7691

The Addiction Services Unit provided contact with or treatment to 14,002 offenders along the continuum of their incarceration. This includes inpatient and outpatient programming, assessment, 12 step recovery programs, or contact as requested by the offender or administration. The Driving Under the Influence Home Confinement Program (DUI HC) hit its stride in FY13. From 2/14/12 to 3/31/13, a total of 676 offenders were released to the DUI HC Program to be supervised by the Department's Parole and Community Services Division.

# PROGRAMS & TREATMENT DIVISION



## Education Services

Acting Superintendent Kim Holley  
24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7536

Unified School District #1 (USD #1) is the legally vested school district for the CT Department of Correction. USD #1 provides academic and vocational services, special education, English as a Second Language and other opportunities, including reentry classes, resource fairs and family education/parenting. During the 2012-2013 school year, USD #1 educated 6,645 students in basic academic and vocational programs. In

addition to the number of students who improved their academic and vocational skills, USD #1 awarded 577 GED diplomas, 18 of them with honors; 15 diplomas through the Credit Diploma Program; 6 diplomas through the National External Diploma Program (NEDP); and awarded 18 High School diplomas through credits and credentials. The vocational programs issued 1,935 achievement certificates for module completion and 337 certificates for program completions. Our Education Unit also works collaboratively with some of the community colleges and private colleges to offer both non-credit and credit programming to our offender population

During the past fiscal year, USD #1 continued to provide thousands of hours of service to various communities and state agencies in areas including but not limited graphic design and printing, woodworking, auto repairs, culinary arts, bicycle and wheelchair repair. Through the solicitation of donations and the use of supplemental grant funds, USD # 1 has increased education opportunities for offenders with little or no increase in state monies



Unified School District #1 School Teacher of the Year,  
Eileen O'Neill

# PROGRAMS & TREATMENT DIVISION



## Religious Services

Director Rev. Anthony J. Bruno

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7577

The Religious Services Unit offers a wide range of worship services, religious studies, special religious programs and counseling. The ultimate purpose is to effect positive change in the inmate population based on religious values that translates into a secure and safe environment while incarcerated and a successful, permanent return to society. For those inmates serving life sentences, the programs and services offered are intended to provide spiritual strength and comfort as they cope with that reality.

Forty-three staff chaplains and five chaplains working under limited Personal Service Agreements provided approximately 80,000 hours of ministry time to the inmate population. Numerous religious volunteers from the community augmented that effort. During fiscal year 2012-2013 the Religious Services Unit provided more than 17,800 worship services, study sessions and other spiritual programs. Inmate attendance at these programs and services totaled approximately 305,500. There were approximately 35,000 counseling occasions during this reporting period.



## Volunteer and Recreation Services

Director Douglas Kulmacz

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7580

Volunteers, Interns and Professional Contractors (VIPs) support the mission of the CT/DOC and its Programs & Treatment Division by promoting activities involving inmates and parolees that can reduce recidivism as well as building public-private partnerships to enhance and maintain needed institutional services.

This year, 1,156 new Volunteers, Interns and Professional Partners (VIPs) refreshed an active corps of 1,895 correctional VIPs to enjoin 12,840 individual inmates in productive and constructive activities. Inmates enrolled in voluntary/elective programs are required to remain discipline-free.

Correctional VIPs contributed 62,197 hours of service supporting programs & services, including: AA/NA; Alternatives-to-Violence (AVP); Community Services, Creative Arts; Hospice; Internships; Thresholds, Victim Services; and Religious Services. These services valued at a State rate of \$28.26 hourly produce an in-kind value of \$1,757,688 for the Department of Correction. This value is also the equivalent of 30 full-time positions.

Recreation Services enhanced the fitness and health of inmates. Inmate fundraisers organized by Recreation Staff dispersed proceeds used to support: Special Olympics, Ronald McDonald House; Domestic Violence Prevention; and Mentor Programs for Children of Prisoners.

# ADMINISTRATION DIVISION



*Deputy Commissioner*  
**Cheryl Cepelak**  
24 Wolcott Hill Road,  
Wethersfield, CT 06109  
860-692-7871

The Administration Division oversees essential support functions and overall administrative management for the Department. During this fiscal year the Administration Division grew in size from six units to eight units.

The Human Resources Unit provides all human resource functions, including labor relations, recruitment and payroll. The Fiscal Services Unit develops, implements and monitors the budget, other fiscal functions and inmate commissary. The Facilities Management and Engineering Services Unit provides all maintenance, construction, telecommunications and a Life Safety Program. The Management Information Systems Unit maintains the Department's computer network and all hardware and software, as well as administering the data extraction, strategic planning and research advisory functions. Food service to inmates is provided through this Division's Nutrition and Food Services Unit, which provides nutritionally balanced meals and special diets for the needs of the inmate population.

The Maloney Center for Training and Organizational Development oversees all of the training conducted by the Department, including pre-service for new hires and ongoing in-service training, along with new supervisors and leadership training. It also serves as a resource to the agency in areas such as organizational development services including strategic planning, succession planning and management, and performance improvement initiatives.

The Affirmative Action Unit ensures that the principles of Equal Employment and Affirmative Action are an integral part of the employment and advancement of all employees of the Department of Correction.

The Correctional Enterprises of Connecticut (CEC) provides goods and services to state agencies, municipalities, and nonprofit organizations while at the same time offering inmates an opportunity to develop marketable vocational and occupational skills.

## Facilities Management and Engineering Services

Director Steve Link  
24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7554

The Facilities Management and Engineering Unit (FM&EU) provides all maintenance, construction, telecommunications, project design, building management, engineering support and fire safety support.

This unit supervised the completion of 43 construction projects for a total of \$6,956,918.00. In addition to energy saving, the unit pursues all available incentives and rebates. During the past twelve months we have received \$28,225.00 in utility incentives and rebates from Connecticut Light & Power.

# ADMINISTRATION DIVISION

The Energy Unit initiated two (2) Energy conservation projects with the Department of Energy and Environmental Protection's (DEEP) utilizing the Lead by Example program. These projects involved the replacement of existing HVAC units. These projects are expected to save the Department \$ 95,426.00 annually and reduce carbon dioxide emission by 244.20 metric tons annually.

This fiscal year we completed the build-out and renovation to the existing three-story North Wing building at the Bridgeport Correctional Center. This building was constructed in 1956 and has been totally renovated to include all new utilities, windows, roof, heating, ventilation, air conditioning, mechanical, electrical and plumbing equipment. This project also incorporated the newest technologies used in security electronic systems and energy conservation.



## Fiscal Services

Director Michelle Schott

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7700

The Fiscal Services Unit administers the Department's budget, directs commissary and warehouse operations, centralized services, inmate accounts and maintains purchasing, accounts payable, and accounting functions.

Budget/Accounting coordinated the tracking, projection, and reporting functions of general fund appropriations exceeding \$671 million dollars encompassing 80 separate spending plans and provided all financial reporting requirements of the agency's non-appropriated funds.

The Purchasing/Accounts Payable section prioritized expenditures against limited funds, handling over 11,822 purchase orders and 30,627 invoices while aggressively pursuing prompt payment discounts.

The Contracts Administration component managed over 425 contracts and agreements with a combined value in excess of \$212 million.

The Warehouse unit encompasses two supply warehouses that service sixteen facilities and disbursed inventory valued over \$6.5 million and one uniform warehouse which distributed to over 4,000 correctional employees valued at approximately \$850,000.

The Asset Management group tracked capital and controllable assets valued at over \$47,744,255 and controlled disposition of surplus items valued at \$2,164,371.

Centralized Services oversaw and enforced policies for agency wide usage of vehicles and mobile communication devices. Vehicle mileage is reported monthly for 580 vehicles, 418 which are leased and 162 are owned. In addition Vehicle maintenance, complaints and violations are routed through this unit. 240 TSRs were processed to add new lines or upgrade cell phones and procure various accessories and equipment.

# ADMINISTRATION DIVISION

The Inmate Accounts unit managed and accounted for all funds earned, received, or expended by inmates, processing 208,398 individual receipts and issuing 20,650 checks during the fiscal year.

The Correctional Commissaries received over 556,166 orders generating sales in excess of 16,106,695 including a holiday program offering an expanded menu of items and resulting in sales of \$510,785. The Commissary sales resulted in approximately \$369,158 in sales tax collected and forwarded to the Revenue Department. In addition, the Commissaries covered more than \$2,366,372 in payroll expenses and \$101,582 in wages to inmates.



## Management Information Systems

Director Robert Cosgrove

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7667

The Management Information Systems Unit (MIS) maintains the Department's computer network and all hardware and software systems, as well as administering the extraction and reporting of data from Department systems. This unit also provides technology support for the Board of Pardons and Paroles.

The rollout of the new CAPI system was completed. CAPI is the photo system used by the Department to take and store inmate photos. The new system replaced an outdated system which could no longer be supported. The new system allows for more photos to be taken and stored on an individual inmate. The new system also allows for Inmate Line-ups and is tied to the Offender Query Builder System to allow photos to be used as part of queries and reports. There are approximately 1800 customers of that system, including Department and other staff from various agencies such as Judicial, DESPP, DCJ, BOPP and OPM.

MIS staff completed the installation, set up and testing of all equipment that was needed for the video-conferencing of the Racial Disparity Trial that began on September 5, 2012. Connections were arranged through Rockville Court where media and public attendance were stationed. Staff from the Department's MIS Unit and Northern C.I. facility monitored to ensure that there were no technical issues with this video-conferencing equipment during the trial. The set up of the video-conferencing process allowed the trial to be held at the Department's Northern C.I. facility and saved the State a considerable amount of time and cost, while also reinforcing public safety and security. The technical preparations were completed on August 31 for the trial which began on September 5.

MIS staff completed a change that would allow the Inmate Information Search webpage of the Department's public website to link to the Judicial Branch's docket webpage. This now allows an individual to search for an offender currently supervised by the Department, and then navigate to the Judicial website to see further information on the offender. This change was completed and moved into production on January 22, 2013.

# ADMINISTRATION DIVISION

The Video-Conferencing Expansion project was completed on March 31, 2013. During the project, the number of video-conferences increased from 4,722 held in FY10 to 5,079 in FY11, to 6,454 in FY12, and finally 6,963 in FY13. Over 2,200 more hearings were held in this last fiscal year compared to three years ago. More parole hearings, out-of-state hearings, and probation reviews are now being conducted in this manner.



## Human Resources

Director Tracey Butler

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-6801

The Human Resources Unit (HR) is responsible for the recruitment and selection of employees, administering the payroll, workers' compensation benefits, labor relations functions, in-service training, and facility/unit human resources needs for approximately 6,000 employees.

The Workers Compensation Dependability Unit continues to process and return employees back to work under the Department's recuperative post and light duty program. A total of 153 employees returned under the recuperative post program and 154 employees under the light duty program for FY13.

During this fiscal year, Human Resources initiated Pre-Service Class 252 hired on August 10, 2012 and graduated in October 25, 2012, a total of thirteen (13) hires. Pre-Service Class 253 was hired on November 2, 2012 and graduated on January 23, 2013, a total of seventy four (74) Correctional Cadets. Pre-Service Class 254 was hired on March 23, 2013 and graduated on June 11, 2013 a total of eight (8) hires. Pre-Service Class 255 was hired on June 14, 2013, and is expected to graduate on September 4, 2013, a total of one hundred twenty (120) hires of which one hundred and eighteen (118) are Correctional Cadets.



A Pre-service class prepares to graduate after completing ten weeks of training.

As a result of a Federal grant, the Department of Correction, the University of Connecticut School of Nursing, and the Correctional Managed Health Care partnered to design and purchase a mobile simulated training unit to conduct practical hands-on simulation training for the Correctional Managed Health Care nursing staff who work at the Department's facilities. The mobile unit was unveiled at UConn, with media coverage coordinated through the Department's Office of Public Information, on September 13, 2012 and training commenced on September 25, 2012.

# ADMINISTRATION DIVISION



## Nutrition and Food Services

Director Michael Bibens

201 West Main Street • Niantic, CT 06357 • 860-691-6989

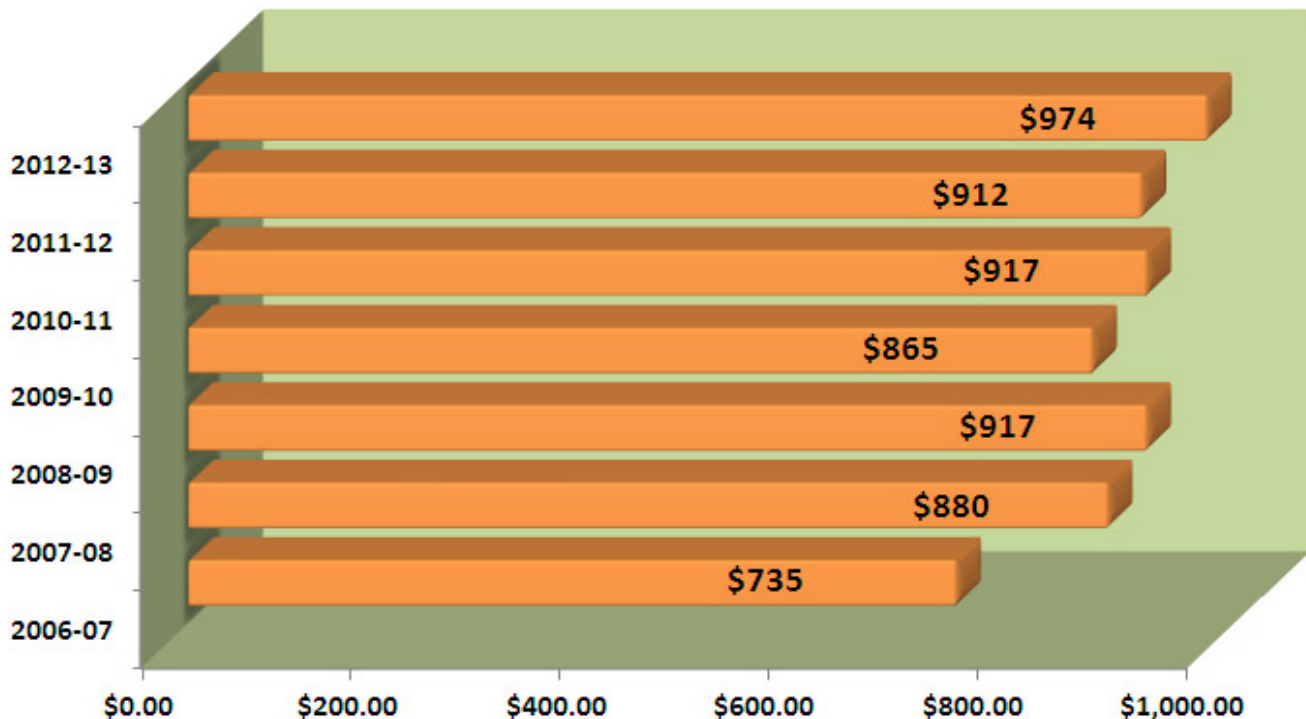
The Food and Nutritional Unit provides food services to the inmate population.

This unit feeds approximately 17,000 inmates per day, three times per day, 365 days a year; totaling approximately 18,615,000 meals per year. Even with the increasing prices of food, the approximate cost is \$2.67 per inmate per day.

The Food Production Center (Cook/Chill) provided over 4,725,000 lbs. of food for all facilities this year for the inmate population's consumption, which includes fresh fruit and vegetables through the Department's commitment to utilize Connecticut grown produce. This unit continues with an innovative program in which thirteen facilities have embarked upon making bread-rolls from scratch to be used in place of sliced-bread and offset costs. Three of these facilities send bread-rolls out to facilities that do not have the equipment and space availability. The replacement of sliced-bread with bread-rolls has resulted in a savings of approximately \$70,000 per year.

Working with the Department's Population Management Unit, and the Judicial system, we streamlined the distribution of court meals for inmates. With a more accurate count of needed meals, the unit has saved approximately \$40,000 this year

## Annual Meal Cost / Per Inmate





# ADMINISTRATION DIVISION



## Training and Staff Development, and The Organizational Development Unit

Director Tracey Butler

Francis H. Maloney Center for Training and Staff Development  
42 Jarvis Street, Cheshire, CT 06410 • 203-271-5100

The Maloney Center for Training and Staff Development (MCTSD) oversees all agency-conducted training. The scope of training overseen by MCTSD begins with pre-service orientation for newly hired staff and in-service training for current staff, to include New Supervisor Orientation and Leadership training for existing supervisors.

In addition to pre-service and in-service training, the Maloney Center for Training introduced a new supervisory leadership and development program that was attended by 353 of the Department's front-line supervisors. Also, 33 newly promoted supervisors were prepared for initial supervisory duties in the revamped New Supervisors Orientation (NSO) program.

The total number of training hours completed by staff in FY13 was 164,168 hours. Of the total training hours, 105,403 hours were through instructor-led programs and 58,765 hours were through web-based offerings. Of note, 13,605 hours of weapons training was conducted to maintain weapons qualifications. 43,036 hours of training was conducted for Pre-Service to prepare new staff for duty. 6,262 hours of training was conducted for CPR certifications. 6,764 hours of training were conducted for Sexual Harassment awareness and prevention. 6,855 hours of training was conducted for Sexual Assault Prevention and Intervention/PREA.

The Maloney Center for Training and Organizational Development sustained the standards for the American Correctional Association accreditation, in preparation for the triennial audit that is scheduled for May 2014.



Newly hired staff members participate in calisthenics as part of their pre-service training at the Maloney Center for Training and staff Development.

# ADMINISTRATION DIVISION

## Correctional Enterprises of Connecticut



Director David A. Brown  
38 Wolcott Hill Road, Wethersfield, CT 06109 • 860-263-6839

Correctional Enterprises of Connecticut (CEC) provides goods and services to state agencies, municipalities, and nonprofit organizations while at the same time offering inmates an opportunity to develop marketable vocational and occupational skills. During FY 2012/2013, CEC provided program participation opportunities to 377 inmates in 12 different industry programs.

CEC shops are located in the MacDougall-Walker, Cheshire, Osborn, and York Correctional Institutions. The work setting of CEC shops replicate private industry, offering inmates a realistic work experience in a business-like environment that stresses the same types of performance standards and accountability measures used for workers in the community. CEC programs are designed to be self-supporting by generating sufficient revenues from the sales of goods and services to meet the costs of operation.

All CEC shops are assessed on an ongoing basis in terms of sales, productivity, and idleness reduced through the number of inmates participating. Also examined is the opportunity for inmates to learn both core job skills that emphasize a strong work ethic and specialized skills that offer inmates an opportunity to learn skills related to employment after release.



Patches worn by correctional staff are manufactured by Correctional Enterprises of Connecticut at their shop within the Osborn Correctional Institution.

# PAROLE & COMMUNITY SERVICES DIVISION



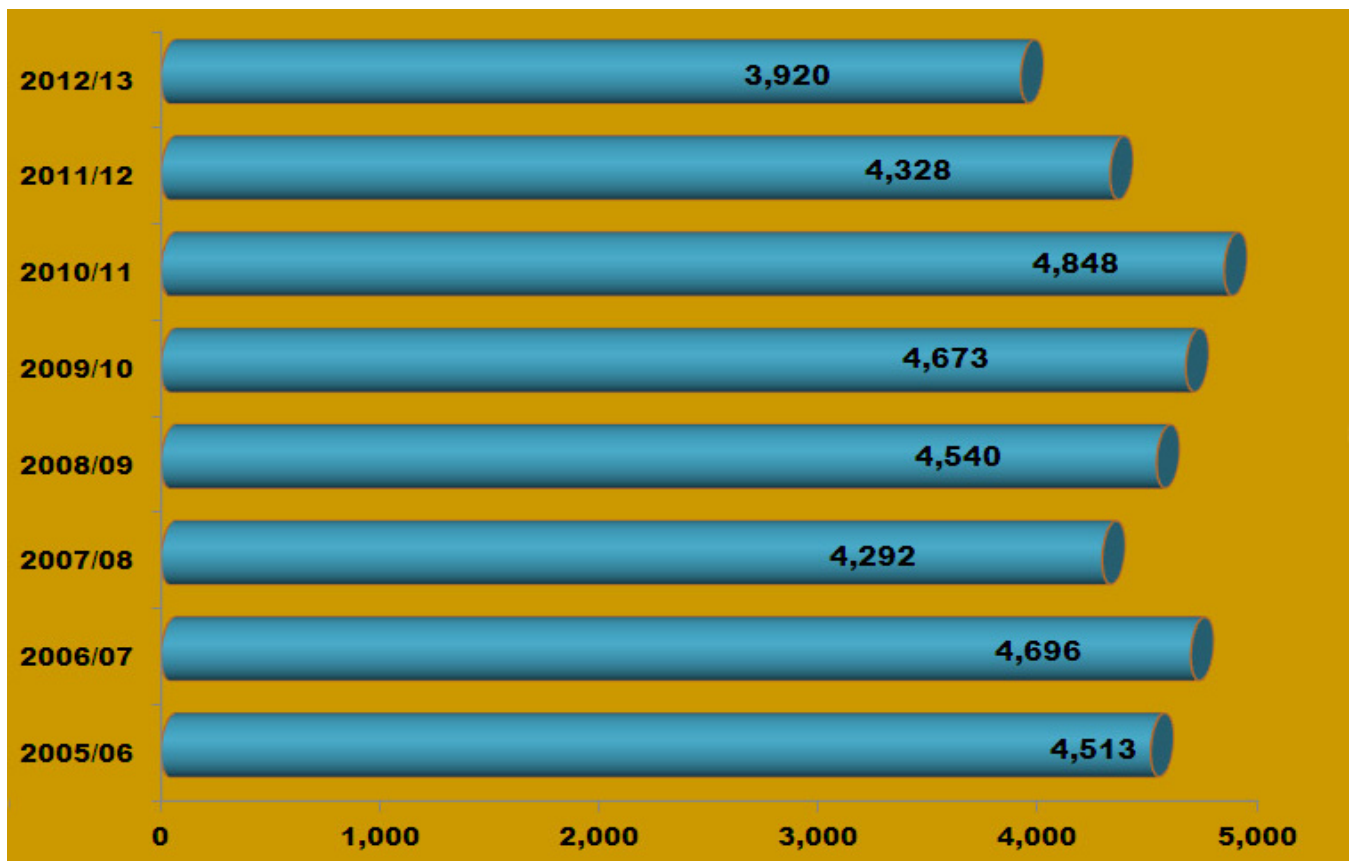
Director

**Joseph Haggan**  
300 Sheldon Street,  
Hartford, CT 06120  
860-297-4111

The Parole and Community Services Division...The Parole and Community Services Division is responsible for supervising and providing support services to offenders released to the community under supervision authorized by either the Department of Correction or the Board of Pardons and Paroles. The Division is comprised of five district offices located in Bridgeport, Hartford, New Haven, Norwich and Waterbury and has six specialized units: Residential Services, Central Intake, Special Management, Mental Health, Fugitive Investigation, DUI/Home Confinement Unit and the newly-created Women's Reentry Unit. Parole officers in each district and unit monitor offenders' adherence to release conditions and assist with their reintegration into their communities while enhancing offender accountability and public safety.

In 2013, the Parole and Community Services Division released over 7700 offenders to supervision under a variety of statuses either to halfway houses or private residences. More than 6000 offenders successfully completed supervision. Parole officers identified over 1300 incidents of misconduct for which they utilized incremental sanctions and placed over 250 offenders in the DOC Time Out Program (TOP), either at Carl Robinson CI or York CI, in lieu of formal violation proceedings. When compared with 2012, the criminal violation rate decreased by 8% in 2013.

## Offenders Supervised in the Community



# PAROLE & COMMUNITY SERVICES DIVISION

The Division, over the past fiscal year, continued to utilize a blend of electronic monitoring technology to enhance the community supervision of offenders. Radio frequency devices provided parole officers with information about offender curfew compliance. Global Positioning Units (GPS) data allowed parole officers to determine an offender's current or past location. Parole officers monitored an average of 650 offenders each day using radio frequency devices monitored an additional average of 230 offenders on GPS.

The third of three scheduled releases of the casenotes enhancement project which was financed through federal stimulus funds in a grant to the Board of Pardons and Paroles (BOPP) is scheduled to occur in March of 2014. Casenotes is the software program used by the Department's correctional facilities, the Board of Pardons and Paroles (BOPP), and the Parole and Community Services Division. While the facilities and the BOPP use the system to input inmate information, field officers use the program to record supervision history and day-to-day activities of offenders under supervision in the community. Prior to the casenotes enhancement project, DOC facilities did not have access to the system. Another key piece of this enhancement is the ability of the new casenotes system to receive information directly from the current Department of Correction inmate information system. This addition has resulted in a more streamlined and accurate conduit for information transmitted from the correctional facilities to the community.

In the DUI Unit, the MEMS pilot continues to have positive outcomes. This device is an in-home alcohol breath testing device, which includes video capture and an electronic monitoring device to monitor for home confinement compliance. The pilot began in August 2013 and the DUI Unit intends to have the device in place in future months on all DUI offenders supervised by the DUI Unit.

The Fugitive Investigations Unit received 232 new parole absconder cases for investigation and 58 new escape warrants issued by the courts, for a total of 290 cases. The team brought a total of 213 fugitives into custody and conducted 138 out-of-state extraditions, including 13 for the Office of the Chief State's Attorney and 10 for population management. During United States Marshals Service Fugitive Task Force operations, the unit assisted in the arrest of another 197 persons wanted on felony charges by other law enforcement agencies.

The Mental Health Unit (MHU) continues its oversight of offenders released under the Commissioner's authority to 60 West, the private, skilled nursing home in Rocky Hill where the Department of Mental Health and Addiction Services and the DOC each have 45 contracted beds. The MHU has been tasked with the responsibility of developing operational policy with DMHAS and 60 West to move the project forward. The DOC's Medical Director and Chief of Psychiatry were instrumental in creating the medical and psychological assessments used in the process of admission. The MHU also continues to work closely with Garner Correctional Institution in the development of short-term respite for individuals under supervision who are suffering from acute symptoms as a result of mental illness. Garner staff and the MHU have developed short-term treatment plans for offenders in the community who need significant psychiatric services. The Chief of Psychiatry for DOC and Garner staff coordinate the respite which, in most cases, precludes a violation of community supervision. The practice continues to undergo evaluation and improvement.

# SECURITY DIVISION



*Director*

**Kim Weir**

24 Wolcott Hill Road,  
Wethersfield, CT 06109  
860-692-7505

The Security Division has the responsibility of ensuring the safety and security of the Department. The Division is comprised of the Investigations, Security Risk Group, Special Intelligence, and Telephone Monitoring Units. The Investigations Unit has the primary responsibility of conducting internal investigations at the direction of the commissioner as well as joint investigations with federal, state and local authorities. The Unit also conducts security audits and oversees the disposal of contraband collected in the facilities. Members of the Security Risk Group and Telephone Monitoring Units work collaboratively to acquire, analyze and disseminate pertinent security information throughout the agency and the law enforcement community. Through targeted and random monitoring of non-privileged communication, criminal activity, both internally and externally, is reduced and in some cases prevented. The Special Intelligence Unit provides an intelligence gathering conduit for the exchange of intelligence information related to criminal and terrorist activity with federal, state, local and judicial agencies. The Unit is also responsible for the forensic examination of computer and digital media devices in support of investigation to recover, analyze and document evidence.

In FY 2012 - 2013 the Division conducted more than 270 formal investigations and collaborated with outside law enforcement in numerous criminal investigations. This Division is working closely with the Office of the Chief State's Attorney, with staff being assigned to criminal intelligence task forces and assisting with "Cold Case" files.

The Special Intelligence Unit, Security Risk Group Intelligence Unit and Telephone Monitoring Unit work closely together in the gathering of gang intelligence information. Significant improvements were made to streamline the collection by analyzing and disseminating this criminal intelligence information. The Security Risk Group Intelligence Unit provided training not only for staff in gang identifier recognition, latest trends and management techniques, but also to over 16 different community, federal, state, local and military groups.

Telephone Monitoring Unit staff participated in over 231 criminal investigations involving other law enforcement entities.

## Investigations Unit

Director Kim Weir

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The Investigations Unit is responsible for internal investigations, audits and the review of incoming publications to assess compliance with Department policy. During FY 2012/2013, the Investigations Unit conducted 164 formal investigations and nine informal inquiries.

Pursuant to Sections 18-81-28 through 18-81-51 of the Regulations of Connecticut State Agencies, the Department's Media Review Board is required to review all incoming media for prohibited or objectionable material. During FY 2012/2013, members of the Media Review Board reviewed 4,493 media items for such material.

# SECURITY DIVISION

## Telephone Monitoring Unit

Lieutenant Domenick Pisano

24 Wolcott Hill Rd, Wethersfield, CT 06109 • 860-692-7531

The Telephone Monitoring Unit serves as a Liaison between the correctional facilities and outside law enforcement agencies. The primary duty of our facility phone monitors is to focus on the safety and security of our institutions, while the Security Division phone monitors are dedicated to assisting other agencies by focusing on criminal activity committed outside of our departmental facilities. During FY 2012/2013 the facility phone monitors initiated nearly 500 investigations as a result of telephone monitoring or mail review. The Security Division phone monitors were responsible for opening more than 200 additional investigations. This unit received approximately 250 subpoenas and dozens of search warrants for information related to intelligence gathered. Security Division investigators were requested to appear in court on numerous occasions to testify in cases regarding evidence found while conducting their daily assignments.

## Security Risk Groups Unit

Counselor Supervisor John Aldi

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7512

The Security Risk Group Intelligence Unit provided training not only for staff in gang identifier recognition, latest trends and management techniques, but also to over 16 different community, federal, state, local and military groups. In conjunction with facility staff, the Unit assisted with the roll out of the revised Administrative Directive 6.14, Security Risk Groups as well as the new Security Risk Group Member 5 Phase Program.

## Special Intelligence Unit

Captain Jose Angeles

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7574

The Special Intelligence Unit provides intelligence-gathering methods designed to ensure the highest standards of integrity and is a catalyst for the exchange of criminal intelligence information by providing indispensable resources to support federal, state and local agencies.

The Special Intelligence Unit provides analytical data; tracking internal trends relating to gang activity, violence, weapons, and narcotics; its relationship to facility issues as well as its impact on the surrounding communities. In this capacity, the Special Intelligence Unit is committed to networking with state prosecutors and municipal agencies in an effort to support gun violence reduction strategies and provide analytical data for the purpose of tracking violent offenders in our partnership with Project Safe Neighborhoods.

The Special Intelligence Unit conducts COLLECT background investigations of all Department employees, applicants, contractual employees, volunteers, outside groups, vendors, researchers, media, and labor relations.

# EXTERNAL AFFAIRS DIVISION



*Director*

**Brian Garnett**

24 Wolcott Hill Road,  
Wethersfield, CT 06109  
860-692-7780

The External Affairs Division is comprised of the Office of Public Information, the Freedom of Information Unit, the Department's Victim Services Unit, the Legislative Liaison Unit, the Office of Standards and Policy, and the agency's Audio/Visual Production Unit. This division is responsible for fostering and maintaining the Department's liaison and communication functions throughout state government, and among the agency's staff, as well as with the general public. The External Affairs Division seeks to support the Department by ensuring that accurate and complete information about the functioning of the agency, within the parameters of safety and security, is available in a timely and beneficial fashion.

The Department continues the practice of annual facility tours to provide local and state officials, as well as staff of the Judicial Branch including the State's judges with the opportunity to see firsthand the workings of a correctional institution. Each of the Department's incarceration facilities are made available once a year for such a tour. Coordinated through this division, the tours have proven very beneficial in better informing policy makers of the correctional environment.

The Division also welcomed the agency's Victims Services Unit which was reassigned to the External Affairs Division during early FY13, as part of the Department's continual efforts of streamlining the agency's internal functions, and public related services in this specific example

## Public Information Office

Public Information Officer: Andrius Banevicius

The Office of Public Information supports the Department's mission by ensuring that information concerning department operations and activities is presented to state government, media and the public in a timely, proactive and professional manner. It is responsible for liaison functions with other components of state government; also the agency's external communications with the news media and the public including friends and family of the inmate population; as well as internal communication with the agency's more than 6,500 staff located across the state. It is also responsible in a constituent correspondence collaboration with the Office of the Governor.

Electronic correspondences received and responded to by the Office of Public Information continues to provide yet another mechanism of communication between the Department of Correction and vast public inquiries ranging in interests from local citizens to extensive media inquiries. During FY13, this unit fielded and responded to approximately 7,000 inquiries and correspondences via telephone, mail and internet. Additional inquiries and correspondences as received by the Office of the Governor from constituents, specifically regarding correctional matters, were also researched and responded to by this unit on behalf of the Governor's Office and Department's Commissioner.

# EXTERNAL AFFAIRS DIVISION

Through its presence on the internet at [www.ct.gov/doc](http://www.ct.gov/doc), assisted by this unit and in association with the Department's Management Information Services Unit, the Department seeks to provide the families, friends and legal representatives of inmates; local, state and federal agencies; as well as the general public with an eased navigation, transparent and resourceful view of the Department.

The External Affairs Division and Office of Public Information continue as catalysts for informing the media of Department activity. Interest by media in FY13 included inquiry on the management of our inmate population. Media tours of our correctional facilities spoke to the safe and effective management of our population during temporary overflow situations. Public Information Officers continually endeavor to provide the news media with interesting, timely and informative stories about activities of the Department, including successes of the Department's DUI Home Confinement Program and the newly initiated Greyhound Program.

The Office of Public Information also assists with the Department's internal Intranet site – DOCWEB, which seeks to keep staff informed of Department information and events. This unit also continues to produce the Department's monthly newsletter, "PRIDE at Work", as well as the agency's annual report.

This unit also continues to work with the State's Office of the Attorney General, providing technical supports for the defense of lawsuits brought against the Department; and continues assisting in coordinating the state Connecticut Television-Network's technical coverage of the Board of Pardons and Paroles live-hearings held within the Department's facilities. The Office of Public Information as part of the External Affairs Division, on behalf of the Commissioner and Department, remains committed to transparency and effective communication both internally and externally.

## Office of Standards and Policy

Counselor Supervisor Murray Cruickshank.

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7485

The Office of Standards and Policy is responsible for the drafting, review and revision of the department's Administrative Directives in keeping with applicable correctional standards and state law.

During FY13, the Office of Standards and Policy updated 37 Administrative Directives. These directives included a total of 110 documents, many of which were English and Spanish versions, forms and attachments. Fifty-five Exceptions and Inclusions were also processed.

Many significant projects were completed during FY13, including the following: A.D. 6.14 Security Risk Groups - this program was totally reviewed with significant policy and procedure modifications to exclude the previous Security Risk Group Safety Threat status; A.D. 4.8 Audio/Video Conferencing - updated to conform with the most recent technology; A.D. 4.2A Risk Reduction Earned Credit - updated legislation prompted Directive changes; and A.D. 8.16 Nursing Home Release - a directive to provide Department support for nursing home release of certain inmates.



# EXTERNAL AFFAIRS DIVISION



## Legislative Liaison

Lena Ferguson

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7510

The Legislative Liaison is responsible for drafting legislation and state regulations, works closely with the General Assembly on issues and legislation related to the criminal justice system and corrections.

The Legislative Liaison Unit tracked and monitored over 170 bills of interest to the agency during the regular and special sessions of the legislature. It also received and responded to approximately 300 inquiries from elected officials, their constituents, and members of the public. The Department's FY13 provision of annual correctional facility tours for officials included participation by 64 legislators, state and federal legislative staff, and other local and state officials.

Through this unit, the Department submitted five legislative proposals for consideration during the 2013 General Assembly. Four of the five proposals were passed and signed into law by the Governor. They are as follows: Public Act 13-165, An Act Concerning Residential Stays at a Correctional Facility; Public Act 13-164, An Act Concerning the Administrator of the Interstate Compact for Adult Offender Supervision; Public Act 13-69, An Act Concerning Inmate Discharge Savings Accounts; and Public Act 13-234, An Act Concerning, which included a provision to begin an 18 month Methadone Maintenance Therapy pilot-program at the Department's New Haven Correctional Center.

Other legislation of interest to the Department that passed during the session included: 13-3, An Act Concerning Gun Violence and Children's Safety, which requires that inmates who are serving sentences for violent offenses may not be released on Parole prior to serving 85% of their sentence; 13-302, An Act Concerning Youth Violence and Gang Activity, establishes a criminal off for a person to recruit a minor to participate in a gang; 13-155, An Act Concerning Civil Immigration Detainers, establishes procedures with respect to civil immigration detainers by adopting the Department's policy; and, 13-267, An Act Promoting the Use of Renewable Energy at Correctional Facilities, which allows for the Department to start a pilot-program at a correctional institution using renewable energy.

In addition, 13-247, An Act Implementing the Provisions of the State Budget for the Biennium ending June 30, 2015 concerning General Government, requires the Department to be a member of a regional human services coordinating council, assess the effect of the family violence programming, and create an interagency plan to provide supportive housing for offenders. It also requires that no inmate be released by the Board of Pardons and Paroles to parole without a hearing, and no longer requires the parole board have hearings for certain offenders who have served a significant portion of their sentence.

# EXTERNAL AFFAIRS DIVISION

## Freedom of Information Office

Counselor Supervisor Kristine Barone

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The Freedom of Information Unit insures the Department fully complies with state statutes requiring the open availability of public documents to the public, staff and the inmate population, while insuring that safety and security are not compromised.

The Freedom of Information Unit responded to over 2,000 requests Department wide during FY13. This represents a significant increase from the prior fiscal year. There were eight Freedom of Information complaint hearings compared to the previous fiscal year of 44 hearings. The decrease in number of complaint hearing is contributed to our focus over the past year on communication and familiarization within our Department and also with outside agencies.

This unit also conducted numerous training modules to enhance the knowledge of facility staff, while maintaining the integrity of the Freedom of Information Act. Open communication between staff liaisons and inmates also contributed to the overall decrease in hearings.

## Victim Services Unit

Counselor Supervisor John Duffey

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The Victim Services Unit seeks to accord victims of crime the empathy, dignity and respect they deserve as well as a voice in correctional policy. Victims who register with the Unit are notified about changes in an offender's incarceration that may affect their safety and security. Victim Services operates a Notification Program that offers the following services: the Accused Status Notification Program, which provides information about changes in the status on Un-Sentenced (Accused) inmates; and the Post-Conviction Notification Program, which provides information about changes in the status of convicted (Sentenced) inmates. Persons who may request notification include crime victims; parents/guardians; relatives of crime victims; legal representatives of crime victims; inmate family members; and State's attorneys.

In addition, victims have the opportunity to submit a Victim Impact Statement upon notification that an inmate has applied for any type of early release mechanism i.e. Halfway House, Transitional Supervision, or Parole.

The Victim Services Unit works closely with outside agencies such as the Office of Victim Services Judicial (OVS), and the Office of the Victim Advocate (OVA) to assist victims with having their voice heard and assisting to prevent re-victimization. The Victim Services Unit also works with the Security Division and outside law enforcement to protect victims from unwanted contact from offenders.

# EXTERNAL AFFAIRS DIVISION

The Victim Services Unit was founded on April 8, 1996 with a caseload of 120 victims. At the close of FY13, there were over 4,200 registered victims on file with the Department's Victim Services Unit. During the fiscal year, the Unit also began to utilize the Case Notes system to streamline the Community Release process, and assist the facilities and the Board of Pardons and Parole with easier access to Victim Impact Statements. The unit continues to look to technology and other methods to streamline the notification process, with the goal of empowering victims and protecting the public.

The Victim Services Unit has also committed a great deal of time and effort into the Department's planning and progress toward implementation of the Connecticut Statewide Automated Victim Information and Notification (CT SAVIN), with the goal of adding another layer to our registered victim's notification through this system. CT SAVIN is a confidential service that provides crime victims and their family members, victim advocates, and members of the community a free and confidential notification when there is a change in status of a particular offender. This system will allow the public to receive phone and/or email notifications when an offender is being considered for community release or when an offender is going to be discharged at the completion of their sentence. Implementation of the testing phase of the extensive CT SAVIN project is scheduled for October 2013.

Staff of the Victim Services Unit also continues to represent the Department and the availability of this Unit's services at various informational events representing resources available to victims of crimes.

## **Audio/Video Production Unit**

Media Production Technician Duane Pierre  
42 Jarvis Street, Cheshire, CT 06410 • 203-271-5163

The Audio/Video Production Unit, through the application of modern multimedia production techniques, is responsible for the creation of educational aids that are utilized to enhance the extensive pre-service and in-service training that all staff is provided on an annual basis. Unit staff also supports the Maloney Center for Training and Organizational Development in its mission of staff training, as well as for special Departmental functions such as Pre-Service and New Supervisors graduation ceremonies, conferences, and the annual awards ceremony.

During FY13, the Audio/Visual Production Unit has overseen various upgrades to the audio/visual production studio including its editing suite, and in classrooms and the gymnasium/auditorium located at the Department's Maloney Center for Training and Organizational Development.

This unit also produced a number of new training videos in collaboration with and for use by various Department areas such as in-service training regarding (Behavioral Management), and Programs and Treatment videos in program application on anger management as well as alcohol and substance addiction/DUI treatment.

A new initiative included improvement of the production process of the Department staff's in-service web-based Learning Management System training modules.

# HEALTH SERVICES DIVISION



Director, Dr. Kathleen Maurer

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7645

The Health Services Division provides for the physical and behavioral health of offenders from admission through reintegration with the community. The Department collaborates with the University of Connecticut Health Center to facilitate the provision of comprehensive managed health care.

Some of the initiatives the division has been involved with during the past fiscal year include:

## **The Department of Correction Health Portal**

The Department was successful in obtaining \$8,050,000 in funding through FY 18 from the Information Technology Strategy and Investment Committee to establish the DOC Health Portal. The first installment of \$6,150,000 was approved in June of 2013, with available funding in the amount of 1,100,000 through FY 15, and subsequent installments in the amounts of \$300,000, \$300,000 and \$200,000 available in FYs 16, 17 and 18. This is a three phase initiative that will establish an electronic health record system within DOC, establish a healthcare portal linking such records to various state agencies, outside community providers, and external hospitals and clinics involved in the healthcare of DOC patients, while also feeding into the state's Health Information Exchange. Through the diligent work of staff, we began this initiative in September 2013 and the Department has submitted the RFP for the DOC Health Portal to the Department of Administrative Services on 1/31/14.

## **National Institute of Correction (NIC) Mapping Initiative**

One of the key changes to Medicaid that is created by the Affordable Care Act (ACA) impacts eligibility for benefits. As of January 1, 2014, the ACA expands eligibility to all individuals under age 65 who have incomes up to 138% of the federal poverty level. Although the "inmate exception" will eliminate the opportunity for inmates to enroll into Medicaid while incarcerated, most inmate populations will be eligible to enroll at discharge or release. We are proud that the National Institute of Corrections (NIC) has chosen Connecticut as its pilot state for studying the interaction between the new healthcare reforms and ours, and other state systems in a Mapping Initiative. This initiative involves a systems mapping process for the adult criminal justice system from the perspective of the justice involved individuals and all stakeholders in the system. It highlights opportunities for enhanced system coordination related to the Affordable Care Act (ACA) that allows DOC to prioritize implementation efforts in order to achieve the greatest impact. Successful integration of ACA related opportunities into our system (enrollment in coverage and access to care) holds the possibility of improved health, decreased recidivism, and cost savings for our criminal justice system. During a two-day workshop, held on December 2nd and 3rd 2013, involving 50 Connecticut agency, provider and lay persons came together and identified four (4) intercept points: 1. Termination versus Suspension of Medicaid Benefits; 2. Enrolling Inmates and Detainees at DOC Intake; 3. Enrolling Defendants at Court Appearances and Medical Diversion; 4. Information Flow/Smooth Handoffs.

## **Medical Administrative Services Organization (ASO)**

At the present time, our correctional health services vendor, Correctional Managed Health Care manages utilization including authorization and pre-authorization. The goal of this initiative is to integrate the Department of Correction's population with the statewide Medicaid population and serve to develop and administer a plan to integrate our utilization management system for our incarcerated patients into the statewide ASO. In this manner, care will be managed by the same organization when the patient is in the free world as when incarcerated. There will be much improved continuity of care and assurance of community standard of care. The ASO also provides peer advocates to assist ill patients to access care and Intensive care managers will be assigned to especially ill persons to create and manage care plan when released. We are currently in the development of contract language and target start date is July 2014.

## **Half-Way House Initiative**

Although many of our former inmates in halfway houses are able to access Medicaid, we still have approximately 100 visits per month from released inmates who cannot utilize Medicaid. This not only is costly and inefficient, but also contributes to poor medical outcomes and delays linkage of re-entering inmates with healthcare providers in the community. Through the funding of OPM, the Department of Correction and the Department of Social Services (DSS) are partnering to assess and re-define the status of our class of HWH residents who do not currently qualify for Medicaid. DSS is setting up a state medical coverage group for this population. DOC is also working on a legislative change so that inmate coverage for our halfway house resident classifications may be Medicaid eligible on a permanent basis.

## **Smoking Cessation, Prevention and Education**

The Department of Correction (DOC) received funding from the Tobacco and Health Trust Fund to initiate a Smoking Cessation program. DOC has partnered with the University of Connecticut School of Social Work research team and subcontracts with UCONN Correctional Managed Health Care and Community Health Agencies. The purpose is to provide inmates with smoking cessation, prevention and relapse prevention, especially evidenced-based programs.

The 3 goals are to conduct a smoking prevalence survey; create local implementation teams (Hartford CC, York CI, Manson YI and New Haven CC), choosing the best evidenced-based provider and coaching them to implement smoking cessation programs in the facilities, and sustain and create linkages for discharged inmates to Community Health Providers. This program began its work in July 2013, and is following an evidenced based model approach to services, has provided many educational materials, training and has contracted with area community health providers to provide continuity of care upon release.

## **60 West Nursing Home**

The State Departments of Mental Health and Addiction Services (DMHAS), Correction (DOC), and Social Services (DSS) collaborated in developing and issuing the request for proposals (RFP) to operate a nursing home to individuals who meet the nursing home level of care, including individuals transitioning from an inpatient level of care at the Department of Mental Health and Addiction Services or from infirmaries at the Department of Correction. The 60 West Nursing Home opened in February 2013, and is a non-custodial 95 bed nursing home located in Rocky Hill, owned and operated by a private nursing home vendor.

## High Risk Discharge Advisory Group

CT DOC has developed a high risk discharge advisory group that began in September 2013. This working group identifies specific inmates who are leaving a facility within the next 12 months, with the goal of knowing who these inmates are as much as two years in advance of discharge. Prior to discharge, the needs of each are identified and assessed for those who may pose a potential for high risk to public safety. This identification and planning takes place months in advance of discharge to ensure that release is managed in such a way that public safety is assured and the individual's needs are addressed. Planning is ongoing at bi-monthly meetings to specify individual risks and develop discharge plans to address each risk. This ongoing process takes the place of the prior process that was characterized by frantic and last minute planning, characterizing past activity.

## Mental Health Services

CT Department of Correction provides mental health services to unsentenced and sentenced inmates. Unsented inmates often require assessment, crisis intervention and stabilization services over a shorter period of time. Sentenced inmates can involve more detailed assessment, treatment planning and programming specific to needs. All inmates receive psychiatric services, as needed, and have access to mental health care throughout the correctional system. In early summer 2013, a treatment and programming was designed to address inmates classified as Mental Health 4 (MH4), who have deficits in their level of functioning from mental health and/or cognitive impairment that make it difficult to manage within the general population environment. This design was successful in that it made it possible for the inmate to manage in a general population environment with supports from mental health staff and accommodations, as necessary. There are approximately 380 inmates per month classified as MH level 4, and given such treatment, many MH4's have received services by the Department of Mental Health and Addiction Services (DMHAS) in the community.



The Department of Correction contracts with UCONN's Correctional Managed Health Care for the health services provided to offenders.

## Jail Diversion (DMHAS) and MH Jail Reinterview (CSSD)

In late October 2013, the DOC and CMHC coordinate with DMHAS to provide onsite reentry programming for inmates with mental illness who will be returning to the care of DMHAS upon release. Staff are actively involved with discharge planners to maximize appropriate early release options for unsentenced inmates with psychiatric disabilities. DOC is part of a collaborative program called ASIST that provides day reporting, housing, assessment and case management services for psychiatrically disabled inmates releasing to the community. All mental health services are provided in concert with effective medication management when clinically indicated. Discharge planners are available throughout the state to assist inmates with identified mental health needs to establish access to services upon release.

# AFFIRMATIVE ACTION UNIT

Director Holly Darin  
24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7633

The Affirmative Action Unit ensures that the principles of Equal Employment Opportunity, Affirmative Action and Workplace Diversity are integral parts of the employment and advancement process.

This unit prepared and submitted the Department's Affirmative Action Plan, which was approved by the Commission on Human Rights and Opportunities in March 2013. At the end of this fiscal year, the number of people of color in the full-time workforce was 1,989 (34.7% of the total full-time workforce of 5,738). The total number of female staff in the full-time workforce was 1,491 (26 % of the total full-time workforce of 5,738). The unit has continued its emphasis on training agency staff in the areas of Affirmative Action (including Sexual Harassment and Discrimination) and Workplace Diversity. This training is provided to new employees and current employees.

This unit has continued to support and assist the development of Diversity Councils at each facility. The Diversity Councils provide line-staff with the opportunity to understand, value, appreciate, and respect staff diversity. The councils are also intended to foster open communication in addressing Department policies and procedures, which bear upon diversity issues.

# PREA UNIT

Director David McNeil  
954 Highland Avenue, Cheshire, CT 06410 • 203 250-8136 • 203 250-2278

The Prison Rape Elimination Act (PREA) Unit shall be responsible for conducting internal investigations following the report of an alleged or actual sexual assault. The Department of Correction shall maintain a zero tolerance policy on sexual assault in support of the requirements and standards within Public Act 108-79, The Prison Rape Elimination Act of 2003.

The Connecticut State Police shall serve as the primary investigating authority in all PREA cases. The PREA Unit shall conduct independent investigations in accordance with agency Administrative Directives and Department of Justice National Standards to prevent, detect and respond to prison rape.

The PREA Unit shall also provide support to the facilities through training on staff awareness, evidence protocol, and sexual assault prevention and intervention.

# BEST PRACTICES UNIT



Director Patrick Hynes, Ph.D  
24 Wolcott Hill Road, Wethersfield, CT 06109 860-692-7861

The mission of the Best Practices Unit (BPU) is to foster and promote evaluation-based and results-based policies and practices within DOC. The goal is that all DOC evaluation efforts will improve policies and practices, leading to positive results. BPU assists with conducting research to determine if it has potential to lead into an evaluation that will improve policies and practices. BPU plays an important role in collaborating with stakeholders (i.e. DSS DMHAS, CSSD and DCF).

BPU also helps to facilitate, coordinate, manage, and conduct research and evaluations through the Research Advisory Committee. BPU prepares and helps to present, along with the Commissioner, Result-Based Accountability (RBA) Report Cards for DOC's Residential Services, Residential Work Release and Non-Residential Work Release. In addition, BPU reviews and includes the Unified School District #1 as part of the RBA process.

Within BPU is the Grants Unit. It is the responsibility of BPU to review the proposed evaluations that accompany grant requests. If a grant seeker requests an outcome analysis, BPU will suggest that they need a formative process evaluation that is often better for their study. BPU ensures that the grant supported proposal is aligned with DOC's mission, vision, and strategic plan. BPU also ensures that the grant will serve a valid purpose and include useful findings that will be properly reported.

# LEGAL AFFAIRS OFFICE



Director Sandra Sharr, Esq.  
24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7764

The Legal Affairs Office, established in 2005, reports to the Commissioner and serves as the legal advisor to the agency, providing legal guidance to agency personnel on matters ranging from human resources issues, to agency compliance with various state statutes, to constitutional questions involving the offender condition of confinement.

This office works closely with the Office of the Attorney General, assisting that office in defending the agency before state and federal courts throughout Connecticut. Staff attorneys and paralegal specialists handle employment law cases taken before the Commission on Human Rights and Opportunities and/or the Equal Employment Opportunity Commission, as well as appeals made to the Freedom of Information Commission and complaints made under the Whistleblower statute.



# RETIREMENTS

Anderson, Kevin M	Corr Food Svcs Supv 3	Willard/Cybulski Corrcntl Inst
Andrade, Mark	Correctional Stores Supervisor	MacDougall/WRSMU
Andzulewicz Jr, Joseph	Corr Genl Maint Ofcr	Enfield Correctionl Inst
Angeloni, Albert T	Corr Svcs Mgr (Cmry)	Central Office
Arasimowicz, Edward	Correction Officer	Cheshire Correctionl Inst
Arcari-Cummings, Lisa M	Correction Officer	Cheshire Correctionl Inst
Arnone, Leo C	Commissioner Of Correction	Central Office
Ayala, Robert	Correction Officer	Bridgeport Correctional Cntr
Babcick, George	Correction Officer	Bridgeport Correctional Cntr
Badeau, Carl C	Correction Officer	Northern Correctionl Inst
Bailey, Everton L	Correctional Captain	Bridgeport Correctional Cntr
Baker, Andrea S	Corr Counslr Supv	MacDougall/WRSMU
Barberi, Charles F	Correctional Deputy Warden	Cntr Training Staff Dev
Barker, Theresa L	Parole Officer 2	Central Office
Barrett, Thomas W	Correction Officer	MacDougall/WRSMU
Barry, Steven E	Correctional Lieutenant	Manson Youth Institution
Bartholomew, Richard A	Correctional Deputy Warden	Bridgeport Correctional Cntr
Bartley, Scott J	Correction Officer	Cheshire Correctionl Inst
Beaudry, Michael E	Correctional Captain	MacDougall/WRSMU
Bedlack Jr, Joseph A	Correction Officer	Enfield Correctionl Inst
Bellerose, Edward M	Correctional Lieutenant	Willard/Cybulski Corrcntl Inst
Bellon, Jr, Angel	Correction Officer	Bridgeport Correctional Cntr
Berardino, Todd A	Correction Officer	Carl Robinson
Bernard, John J	Correctional Lieutenant	Cheshire Correctionl Inst
Berrios, Nelson D	Correction Officer	Brooklyn Correctionl Inst
Bianchi, Marvin John	Financial Clerk	Central Office
Bickford, Dwayne W	Correction Officer	Cheshire Correctionl Inst
Blanda, Paul D	Correction Officer	York Correctional Institution
Bond, Stacey M	Correction Officer	Willard/Cybulski Corrcntl Inst
Booker, Wanda C	Correctional Counselor	Manson Youth Institution
Bradley, William	Correction Officer	Cheshire Correctionl Inst
Brantle, Frederic V	Correction Officer	New Haven Correctional Center
Brault Jr, Louis E	Corr Maint Supv	Northern Correctionl Inst
Brazil, Gary S	Corr Maint Supv	Manson Youth Institution
Brierton, Thomas S	Correction Officer	Hartford Correctional Center
Brito, Derick S	Correctional Lieutenant	Corrigan/Radgowski
Brown, Melissa A	Correctional Counselor	York Correctional Institution
Budris, Patricia A	Correctional Counselor	Central Office
Bunker, Karen J	Administrative Assistant	Central Office
Buonanno, Virginia M	Correction Officer	Corrigan/Radgowski

# RETIREMENTS

Burke Jr, Donald C	Correction Officer	York Correctional Institution
Calkins, Antoinette M	Corr Subst Abuse Cnslr	Central Office
Callaghan, April D	State School Teacher (12Month)	Garner Correctionl Inst
Cameron, Christopher A	Correctional Captain	Corrigan/Radgowski
Cameron, John S	Correctional Lieutenant	Manson Youth Institution
Capodiferro, Robert	Correction Officer	Manson Youth Institution
Caron, Gilbert J	Corr Indry Supv 1 (AutoMech)	Northern Correctionl Inst
Carucci, Ralph J	Corr Food Svcs Supv 3	MacDougall/WRSMU
Cauley, Deborah L	Correctional Counselor	York Correctional Institution
Cesare, Christopher	Correction Officer	Enfield Correctionl Inst
Cherpak, Kenneth R	Correction Officer	Enfield Correctionl Inst
Churchill, Randy T	Correction Officer	Garner Correctionl Inst
Clarke, Todd E	Corr Rec Supv	Corrigan/Radgowski
Cleveland, Angela	Correction Officer	MacDougall/WRSMU
Cody, John F	Correction Officer	Garner Correctionl Inst
Colon, Juan A	Correction Officer	Bridgeport Correctional Cntr
Conklin, Alan P	Corr Food Svcs Supv 2	Willard/Cybulski Corrcrtnl Inst
Connell, Maynard E	Corr Cmry Op	Central Office
Copeland Jr, Floyd J	Correction Officer	Willard/Cybulski Corrcrtnl Inst
Cordeiro, Mark S	Correctional Counselor	MacDougall/WRSMU
Costa Jr, John J	Correction Officer	Corrigan/Radgowski
Creaturo, Edward R	Correctional Stores Supervisor	MacDougall/WRSMU
Cullagh, Sean	Correction Officer	Manson Youth Institution
Cummings, Reginald J	Correction Officer	Cheshire Correctionl Inst
Dames, Catherine	Correctional Services Aide	Central Office
Dasso, Kenneth S	Correction Officer	Osborn Correctionl Inst
Degraffenreaidt, Fredrena	IT Analyst 3	Central Office
Delahanty, Thomas C	Correction Officer	Cheshire Correctionl Inst
Dellacamera, Vincent S	Correction Officer	Garner Correctionl Inst
Dellano, Michael J	Correction Officer	Cheshire Correctionl Inst
Demorro, Richard F	Correction Officer	Cheshire Correctionl Inst
Deshaises, Albert R	Correction Officer	Cheshire Correctionl Inst
Desormiers, Richard L	Correction Officer	Manson Youth Institution
Desouza, Philip J	Vocl Instr (Ext Sched)	MacDougall/WRSMU
Diaz, Jose E	Correction Officer	MacDougall/WRSMU
Dickson, Brian C	Correction Officer	York Correctional Institution
Dinguis, William	Correctional Lieutenant	Corrigan/Radgowski
Dombroski, Richard S	Correction Officer	Manson Youth Institution
Donofrio II, Leonard W	Correction Officer	Cheshire Correctionl Inst
Douville, Ernest J	Correction Officer	Enfield Correctionl Inst

# RETIREMENTS

Dowling, Douglas G .....	Correction Officer .....	Manson Youth Institution
Driver, Sandra L .....	Correction Officer .....	Bridgeport Correctional Cntr
Dubin, Christopher J .....	Correction Officer .....	York Correctional Institution
Dubish, Keith J .....	Correction Officer .....	Enfield Correctionl Inst
Dudley, Mark A .....	Correction Officer .....	Cheshire Correctionl Inst
Duell, Timothy J .....	Correction Officer .....	Osborn Correctionl Inst
Duffey, John R .....	Corr Counslr Supv .....	Central Office
Dumin, Maryann .....	CorrIden & Rcrd Spec 1 .....	MacDougall/WRSMU
Durst, Wayne W .....	Corr Cmry Op .....	Central Office
Eaddy, Charles .....	Correction Officer .....	Cheshire Correctionl Inst
Eason, Cynthia D .....	Correction Officer .....	Garner Correctionl Inst
Ebron, Mike W .....	Correction Officer .....	Bridgeport Correctional Cntr
Espinola Churney, Charlen ....	Correction Officer .....	York Correctional Institution
Etter, Laurie W .....	Associate Chaplain .....	York Correctional Institution
Everett, Michael S .....	Correction Officer .....	Osborn Correctionl Inst
Farnham, William F .....	Correction Officer .....	Manson Youth Institution
Feliciano, Eillen .....	Correction Officer .....	Enfield Correctionl Inst
Ferguson, Lena L .....	Leg Prgm Mgr (RC) .....	Central Office
Ferreira, Linda M .....	Human Resources Specialist .....	Central Office
Floyd, Kenneth C .....	Correction Officer .....	Hartford Correctional Center
Formica, Sirio L .....	Correction Officer .....	Bridgeport Correctional Cntr
Francisco, Ann S .....	Pupil Services Specialist .....	Garner Correctionl Inst
Gatling, Dwain V .....	Correction Officer .....	Garner Correctionl Inst
Gauruder, Patrick R .....	Correction Officer .....	York Correctional Institution
Gause, Kevin .....	Correctional Warden2 .....	York Correctional Institution
Gibson, Mary A .....	SW-Socl & Human Svcs .....	York Correctional Institution
Golas, Amy M .....	Correction Officer .....	Corrigan/Radgowski
Googe, Dwayne .....	Correction Officer .....	Carl Robinson
Gorman, Cynthia M .....	Correction Officer .....	Enfield Correctionl Inst
Green, Corey A .....	Correctional Lieutenant .....	Manson Youth Institution
Green, Robert J .....	Correction Officer .....	York Correctional Institution
Greene, Michael K .....	Correction Officer.....	Cheshire Correctionl Inst
Hagerman, Victor J .....	Correction Officer .....	Cheshire Correctionl Inst
Halket, David G .....	Correction Officer .....	Enfield Correctionl Inst
Hall, Jennifer E .....	Correction Officer .....	Garner Correctionl Inst
Hamlin, Davida C .....	Office Assistant .....	York Correctional Institution
Harris, Maurice E .....	Correction Officer .....	Cheshire Correctionl Inst
Harris-Jackson, Cynthia .....	Correction Officer .....	Cheshire Correctionl Inst
Hebert, Donald J .....	Correctional Counselor .....	Cheshire Correctionl Inst

# RETIREMENTS

Hensch, Patrick B	Correctional Lieutenant	York Correctional Institution
Herboldt, Carlene M	Fiscal/Administrative Officer	Central Office
Hernandez, Nancy M	Correction Officer	New Haven Correctional Center
Hicks, Cheryl L	Correctional Treatment Officer	Cheshire Correctionl Inst
Higgins, Linden G	Correction Officer	Garner Correctionl Inst
Hinlicky, Richard P	Correction Officer	Garner Correctionl Inst
Hutchings, Richard C	Correctional Counselor	MacDougall/WRSMU
Irwin, Shawn	Correctional Treatment Officer	Manson Youth Institution
Jackson, William J	Correction Officer	Bridgeport Correctional Cntr
Jakabauski, Laura D	Correctional Counselor	Manson Youth Institution
Jalbert, Angela J	Superintendent Of Schools	Central Office
Jasmin Jr, Louis C	Corr Indry Supv 1 (AutoMech)	Northern Correctionl Inst
Jay, Darlene	Correction Officer	Carl Robinson
Jengo, James J	Correction Officer	York Correctional Institution
Johnson, Tracy C	Parole & Comm Svs Mgr	Central Office
Jones, Richard T	Correction Officer	Northern Correctionl Inst
Jones-Callands, Nancy L	Correction Officer	Enfield Correctionl Inst
Joy, Gerard M	Correction Officer	Garner Correctionl Inst
Joy, John E	Correction Officer	Bridgeport Correctional Cntr
Juliani, Frank	Correction Officer	Corrigan/Radgowski
Kepshire, Kurt A	Correction Officer	Bridgeport Correctional Cntr
King, Lynwood	Parole Officer 2	Central Office
Kirwin, Susan J	Correctional Counselor	MacDougall/WRSMU
Kuhlmann Jr, Peter A	Correction Officer	Enfield Correctionl Inst
Lane, Darryl A	Correction Officer	Brooklyn Correctionl Inst
Laskowski Sr, Paul J	Corr Genl Maint Ofcr	Manson Youth Institution
Leiper, Nancy N	Office Assistant	Northern Correctionl Inst
Lesane, Floyd	Correction Officer	Manson Youth Institution
Lessard, Sheryl A	Correctional Counselor	Enfield Correctionl Inst
Lizotte, Marc T	Correction Officer	Cheshire Correctionl Inst
Lorenzi, Sylvia	Correction Officer	Willard/Cybulski Corrcrtnl Inst
Lowe Jr, Frank J	Correction Officer	Enfield Correctionl Inst
Lynch, June G	Financial Clerk	Central Office
Lynch, Thomas E	Correction Officer	Garner Correctionl Inst
Lyons, Walter G	Correction Officer	Northern Correctionl Inst
Maldonado, Joyce A	Correction Officer	Cheshire Correctionl Inst
Maloney, Shane P	Correction Officer	Enfield Correctionl Inst
Marshall, Charles G	Correction Officer	Corrigan/Radgowski
Martinez, Wilmer	Correction Officer	Willard/Cybulski Corrcrtnl Inst

# RETIREMENTS

Matys, Francis P .....	Correction Officer .....	Northern Correctionl Inst
Mccaffrey, Peter G .....	Correction Officer .....	Manson Youth Institution
McCoy, Marilyn L .....	Correctional Lieutenant .....	Carl Robinson
Mcdowell Jr, Wade A .....	Correction Officer .....	Osborn Correctionl Inst
McNeil, James E .....	Correction Officer .....	Cheshire Correctionl Inst
Melewski, Mark E .....	Correction Officer .....	Cheshire Correctionl Inst
Michaud, David .....	Correctional Counselor .....	Manson Youth Institution
Migliaro Jr, Raymond J .....	Correctional Counselor .....	Garner Correctionl Inst
Miles, Lucius E .....	Correction Officer .....	MacDougall/WRSMU
Millett, George D .....	Correctional HVAC Techn .....	Garner Correctionl Inst
Mitsou, Michael .....	Corr Food Svcs Supv 2 .....	Enfield Correctionl Inst
Monty, Michael .....	Correction Officer .....	York Correctional Institution
Moore, Joenathan .....	Correctional Lieutenant .....	New Haven Correctional Center
Morales, Edgar .....	Correction Officer .....	Garner Correctionl Inst
Morrisette Jr, Ronald L .....	Correction Officer .....	MacDougall/WRSMU
Mudry Jr, Joseph J .....	Fscl/Admin Asst .....	Central Office
Mulero, Jacob .....	Correction Officer .....	Hartford Correctional Center
Mullen, James A .....	Correction Officer .....	Northern Correctionl Inst
Niderno, Ronald F .....	Mail Services Supervisor 1 .....	Northern Correctionl Inst
Noren, Bruce A .....	Correction Officer .....	Enfield Correctionl Inst
Oien, James M .....	Correctional Captain .....	Corrigan/Radgowski
Olszta, Kenneth M .....	Correctional Lieutenant .....	Hartford Correctional Center
Osborn, Thomas J .....	Correctional Lieutenant .....	Brooklyn Correctionl Inst
Packard, Michael J .....	Correction Officer .....	Corrigan/Radgowski
Paskins, Shellie A .....	Correctional Counselor .....	MacDougall/WRSMU
Passaro, Ronald .....	Corr Food Svcs Supv 3 .....	Bridgeport Correctional Cntr
Peck Jr,David C .....	Correction Officer .....	Corrigan/Radgowski
Perry, Robin L .....	Correctional Captain .....	Manson Youth Institution
Persaud, Gunesh .....	Correction Officer .....	Hartford Correctional Center
Pessoni, David B .....	Correction Officer .....	Corrigan/Radgowski
Peterson, Dennis R .....	Correction Officer .....	York Correctional Institution
Petracca, Steven A .....	Corr Indry Supv 2 (GenlIndry) .....	Cheshire Correctionl Inst
Pettie, Obie .....	Correction Officer .....	Enfield Correctionl Inst
Phillips, Michael A .....	Correction Officer .....	Osborn Correctionl Inst
Pitruzzello, Salvatore .....	Correction Officer .....	York Correctional Institution
Potter Sr, Darrick M .....	Correction Officer .....	Cheshire Correctionl Inst
Poulin, Steve G .....	Correction Officer .....	MacDougall/WRSMU
Pratt Jr, Anthony J .....	Correction Officer .....	Manson Youth Institution
Prieto, Carlos .....	Correction Officer .....	Hartford Correctional Center

# RETIREMENTS

Probulis, Thomas J	Correction Officer	Osborn Correctionl Inst
Puzar, Kimberlee M	State School Teacher (12Month)	Cheshire Correctionl Inst
Pysz, Stephen A	Correction Officer	Willard/Cybulski Corrcrtnl Inst
Regan Sr, Matthew M	Correctional Captain	Carl Robinson
Renaud, Christopher M	Correction Officer	Garner Correctionl Inst
Reutter, David C	Correction Officer	Corrigan/Radgowski
Reyes, Jose G	Correction Officer	York Correctional Institution
Richardson, Sherry G	Correction Officer	Garner Correctionl Inst
Riggott, Frank M	Correction Officer	Cheshire Correctionl Inst
Rivera, Angel L	Correction Officer	Carl Robinson
Roach, Caleb E	Correction Officer	Manson Youth Institution
Roby, Kevin M	Correction Officer	Hartford Correctional Center
Rochester, Gary A	Correction Officer	Hartford Correctional Center
Rodriguez, Carlos M	Correction Officer	MacDougall/WRSMU
Rodriguez, Dennis	Correction Officer	Hartford Correctional Center
Rodriguez, Marisol	Correction Officer	MacDougall/WRSMU
Rollo, Christopher N	Correction Officer	Cheshire Correctionl Inst
Ross, Louis S	Correctional Captain	New Haven Correctional Center
Rucker, Darryl E	Correctional Lieutenant	Manson Youth Institution
Ryan III, Timothy J	Correction Officer	Corrigan/Radgowski
Rymer, Cynthia J	State School Teacher (12Month)	Osborn Correctionl Inst
Sadecki, John M	Correction Officer	Cheshire Correctionl Inst
Sagnella, Paul A	Correction Officer	Central Office
Sanchez, Freddy	Correction Officer	Hartford Correctional Center
Santana, Jose A	Correction Officer	Enfield Correctionl Inst
Santerre Jr, Gordon D	Corr Maint Supv	Corrigan/Radgowski
Santopietro, James A	Correction Officer	Manson Youth Institution
Savoie, Richard E	Correction Officer	York Correctional Institution
Schectman ,Robert P	Chaplain	Osborn Correctionl Inst
Schibi, Kevin M	Correction Officer	Hartford Correctional Center
Scully, Dale M	Correction Officer	Cheshire Correctionl Inst
Sgro, Fred L	State School Department Head	Hartford Correctional Center
Shaheed, Abdul S	Correctional Lieutenant	New Haven Correctional Center
Signorino, Sharon M	Correction Officer	York Correctional Institution
Skulczyck, Kevin A	Correction Officer	York Correctional Institution
Smith, Ira I	Correction Officer	MacDougall/WRSMU
Smith, Russell P	Pupil Services Specialist	MacDougall/WRSMU
Soberal, Edgardo	Parole Officer 2	Central Office
Sonntag, Todd D	Correction Officer	Manson Youth Institution
Soto, Edgardo	Correction Officer	Manson Youth Institution

# RETIREMENTS

Soucy, Harry R .....	Corr Indry Supv 1 (GenlIndry) .....	Cheshire Correctionl Inst
Spence, Shaun M .....	Correction Officer .....	Northern Correctionl Inst
Spillane, Gary W .....	Correction Officer .....	Osborn Correctionl Inst
Spillane, James R .....	Corr Cmry Op .....	Central Office
Standish, Scott J .....	Correction Officer .....	Garner Correctionl Inst
Statchen, Mark D .....	Correctional Lieutenant .....	Brooklyn Correctionl Inst
Stone, Jere G .....	Chaplain .....	Brooklyn Correctionl Inst
Strozier, Wilbur L .....	Correction Officer .....	Willard/Cybulski Corrcrtnl Inst
Sullivan, Brian T .....	Correction Officer .....	MacDougall/WRSMU
Sutherland III, George .....	Correctional Counselor .....	Carl Robinson
Sutherland, Ross L .....	Correctional Counselor .....	Enfield Correctionl Inst
Sweat, Rocco L .....	Correctional Captain .....	Manson Youth Institution
Talbert, Frederick .....	Correction Officer .....	Osborn Correctionl Inst
Tetreault, Scott D .....	Parole Officer 2 .....	Central Office
Tolisano, Thomas C .....	Correction Officer .....	Cheshire Correctionl Inst
Trainor, Mark A .....	Correction Officer .....	Brooklyn Correctionl Inst
Trapp Jr, Robert J .....	Correction Officer .....	Hartford Correctional Center
Travis, David E .....	Corr Maint Supv .....	Garner Correctionl Inst
Trowbridge, Robert E .....	Correction Officer .....	New Haven Correctional Center
Untiet, Elizabeth J .....	Correction Officer .....	Cheshire Correctionl Inst
Vale, Daniel L .....	Correction Officer .....	Garner Correctionl Inst
Vancini, Gary J .....	Correction Officer .....	Enfield Correctionl Inst
Vazquez, Angel L .....	Correction Officer .....	Carl Robinson
Vazquez, Freddie .....	Correction Officer .....	Osborn Correctionl Inst
Vega, Philip M .....	Correction Officer .....	Bridgeport Correctional Cntr
Vega, William .....	Correction Officer .....	MacDougall/WRSMU
Verdone, Mark E .....	Correctional Captain .....	Corrigan/Radgowski
Voneisengrein, Paul .....	Correction Officer .....	Northern Correctionl Inst
Wagner, Athena D .....	Correction Officer .....	Cheshire Correctionl Inst
Wall Jr, George .....	Correctional Lieutenant .....	Cheshire Correctionl Inst
Watson, Hattie M .....	Correction Officer .....	New Haven Correctional Center
Watson, John .....	Correctional Lieutenant .....	Hartford Correctional Center
White, Jean D .....	Correction Officer .....	York Correctional Institution
Williams, Wilton B .....	Correction Officer .....	York Correctional Institution
Woody, Craig C .....	Correction Officer .....	York Correctional Institution
Yannacci Jr, John A .....	Correction Officer .....	York Correctional Institution
York, Robert L .....	Correctional Captain .....	Corrigan/Radgowski
Zackery-Lewis, Wanda L .....	Correction Officer .....	Manson Youth Institution
Zebrowski, Eugene J .....	Corr Food Svcs Supv 2 .....	New Haven Correctional Center

# FUTURE INITIATIVES

## **NEW MISSION STATEMENT AND ORGANIZATIONAL RESTRUCTURING**

In the coming year, Commissioner James E. Dzurenda plans to solicit input from various sources, including Department of Correction top managers, other state agencies and community stakeholders with the goal of revising the agency's Mission Statement. It is Commissioner Dzurenda's belief that public safety is everyone's responsibility, and a statewide collaborative approach is the best way to achieve it.

In conjunction with the revised Mission Statement, Commissioner Dzurenda also plans to work with his top administrator's to reconfigure the organizational structure of the department. The goal of the restructuring is for the agency to operate more efficiently and allow it to be more responsive to new policies and trends in the criminal justice system, never forgetting the primary responsibility of public safety.

## **METHADONE TREATMENT PROGRAM PILOT**

The Department of Correction, with support from the Departments of Mental Health and Addiction Services and Public Health, plans to initiate a pilot program for a methadone treatment program at the New Haven Correctional Center (NHCC). Other than the treatment program for females at York CI, this is the first methadone treatment program within the agency. It is important to retain individuals in methadone programs as it has shown to significantly reduce recidivism in populations of opiate abusers. The literature also shows that recidivism is reduced, when prior to release, addicted individuals while in facilities are provided a strong hand off to community opiate treatment program providers.

## **GETTING LEAN**

At the direction of Governor Dannel P. Malloy, the Department of Correction, along with other state agencies will streamline their work processes using Lean strategies.

The primary function of the Lean methodology is to eliminate wastes and maximize value, rather than cost cutting or staff reductions. When done correctly Lean empowers staff and provides them opportunities for professional and personal growth. Lean can improve the effectiveness of agency processes in a relatively rapid time frame. In addition, it increases transparency and actively engages employees in finding ways to work better and smarter.

The Department of Correction will initially apply the Lean principles to the following four areas: recruitment, policy and standards, procurement and the community release process.





# In Memoriam

**Elizabeth B. Bayona - Deputy Warden, Central Office**

**Denis Boucher - Correction Officer, Robinson CI**

**Bryan Cooke - Correction Officer, York CI**

**Ernest Douville - Correction Officer, Enfield CI**

**Brian Garnett - Director External Affairs, Central Office**

**Jeffrey Johns - Correction Officer, York CI**

**Barbara Jones - Correctional Services Aide, Central Office**

**Ronald Passaro - Food Service Supervisor, Bridgeport CC**

**Reuben C. Perrin - Corr. substance Abuse Counselor, Osborn CI**

**Matthew L. Yacovou - Correction Officer Corrigan - Radgowski CC**