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**Connecticut
Department of
Correction**



1970
1990

2000

**2010
REPORT**

**ENSURING A LINEAGE OF
SAFETY AND SECURITY**

MISSION STATEMENT

The Department of Correction shall protect the public, protect staff, and provide safe, secure and humane supervision of offenders with opportunities that support successful community reintegration.



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Connecticut Department of Correction

24 Wolcott Hill Road • Wethersfield, CT 06109

www.ct.gov/doc



M. Jodi Rell
Governor



July 1, 2010

As the residents of our state well know, we have experienced some difficult fiscal times in the past few years. The forecast, unfortunately, is for more of the same to come.

Our citizens expect government to live within its means and to utilize every one of their tax dollars to its fullest.

In reviewing the accomplishments of the Connecticut Department of Correction over the course of the past year, I can report to my constituents that the agency understands the circumstances it must function within and has fully lived up to the challenge.

Despite losing more than 400 staff, many at the managerial level, to the retirement incentive program, the department redeployed and reconfigured its work force, making the best use of its resources.

Commissioner Brian Murphy directed that money saving initiatives be identified and utilized whenever and where ever possible without jeopardizing the safety of the public, staff or the inmate population.

As a result the agency has saved millions of dollars, overtime cost has been significantly reduced and housing units and an entire correctional facility were closed, all while insuring that our correctional facilities are secure and our citizens safe.

The agency's success, as always, rests on the shoulders of the professional men and women who are dedicated to a difficult and dangerous job. I applaud them for their hard work, dedication and professionalism.

I am proud that Connecticut's Department of Correction has once again lived up to its reputation of PRIDE.

Sincerely,

A handwritten signature in blue ink that reads "M. Jodi Rell".

M. Jodi Rell
Governor



Brian K. Murphy
Commissioner



July 1, 2010

Corrections is a profession that is based on anticipation and preparation for the worst that might occur. There is an expectation of future challenges and an attitude that we will prevail.

That approach has served the Connecticut Department of Correction well in the past year, which saw a substantial number of retirements as well as a continuing need for fiscal austerity.

When more than 400 staff accepted a retirement incentive effective at the beginning of the fiscal year, the department was prepared, having invested in a succession planning program that had the next generation of managers ready to assume their new roles. Many of the resulting promotions further contributed to the agency's diversity, particularly in its managerial ranks.

The difficult economic times resulted in an agency wide effort to do more with less. Staffing was evaluated and redeployed, consolidations and efficiencies were taken wherever possible and overtime was carefully scrutinized. The result was a savings of millions of dollars to the State of Connecticut.

The agency's reentry efforts, which enhance public safety and assist in population management contributed to the opportunity to close the Webster Correctional Institution in Cheshire at an annual savings of \$3.4-million.

And at every correctional facility which has available land, we have returned to our roots by raising vegetables to enhance the inmate diet and save money.

Most importantly, our facilities remain safe, secure and orderly, without major incident fulfilling our mission of protecting the public.

I am one of those who elected to retire this past year after a 29 year career. At the request of Governor M. Jodi Rell, I agreed to lead the agency of the course of this past year. I am immensely proud and honored to have served as Commissioner of the best correctional agency and most professional staff in the country.

Sincerely,

Brian K. Murphy
Commissioner

INTRODUCTION

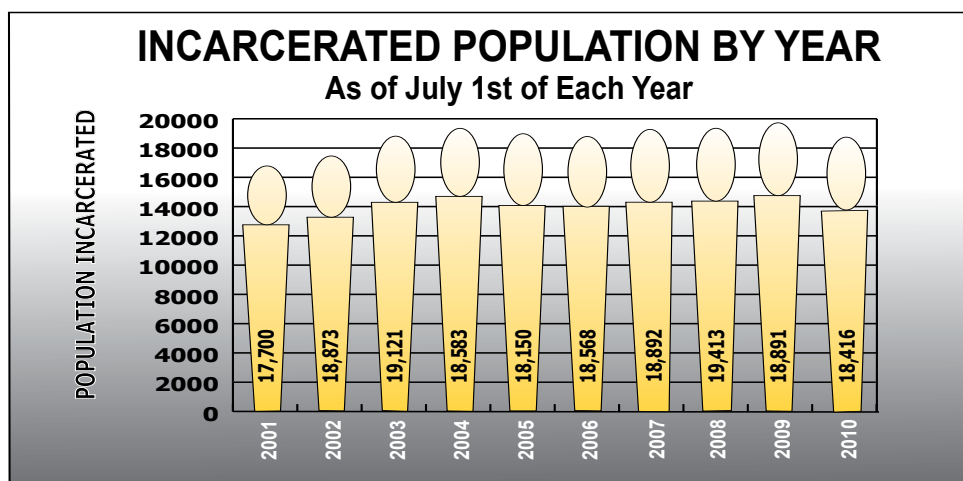
Statutory Responsibility

By act of the Connecticut State Legislature, a cabinet-level Department of Correction was established on July 1, 1968. As one of six unified correctional systems within the nation, the Connecticut Department of Correction confines and controls accused and sentenced offenders in correctional institutions, centers and units, and administers medical, mental health, rehabilitative, and community-based service programs.

Public Service

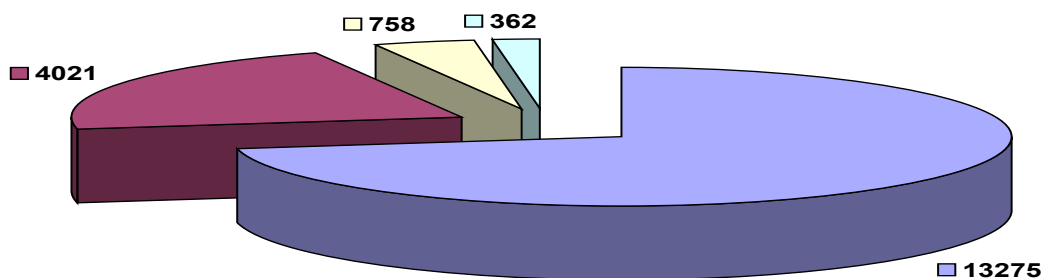
As of July 1, 2010, the Department of Correction confined 18,416 offenders, a 2.4% decrease when compared with the incarcerated population on July 1, 2009. Including those inmates on Department administered community supervision, correctional staff supervised a total population of 23,089 offenders.

The Parole and Community Services Division strives to enhance public safety through strict supervision of offenders under conditional release to the community. The Parole and Community Services Division supports the Department's mission by providing supervision and services that reinforce successful community reintegration.



Offender Population

Male Sentenced Male Unsented Female Sentenced Female Unsented

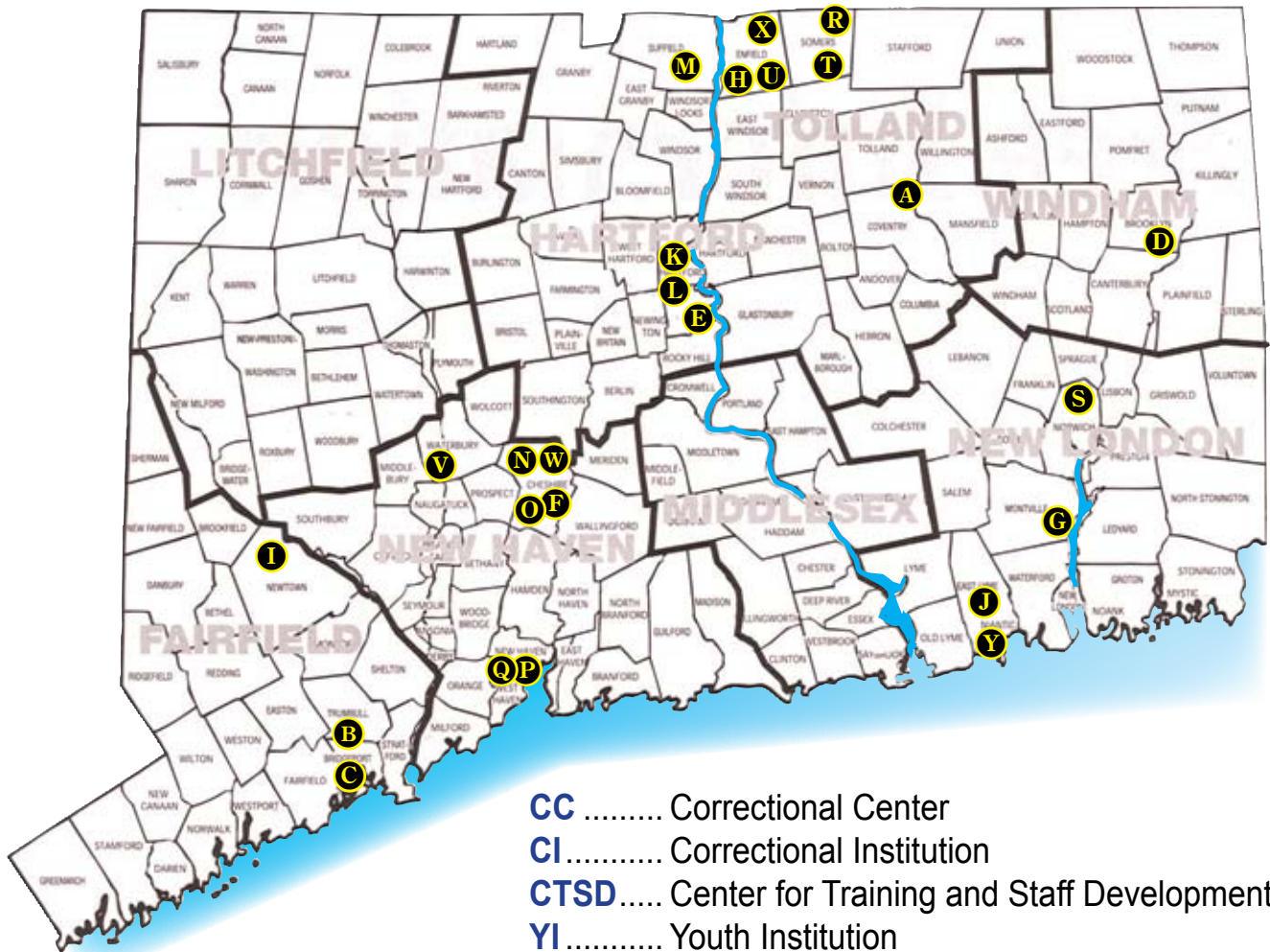


Department of Correction

Map

- A** Bergin CI, Storrs
- B** Bridgeport CC, Bridgeport
- C** Bridgeport Parole Office
- D** Brooklyn CI, Brooklyn
- E** Central Office, Wethersfield
- F** Cheshire CI, Cheshire
- G** Corrigan-Radgowski CC, Uncasville
- H** Enfield CI, Enfield
- I** Garner CI, Newtown
- J** Gates CI, Niantic
- K** Hartford CC, Hartford
- L** Hartford Parole Office
- M** MacDougall-Walker CI, Suffield

- N** Maloney CTSD, Cheshire
- O** Manson YI, Cheshire
- P** New Haven CC, New Haven
- Q** New Haven Parole Office
- R** Northern CI, Somers
- S** Norwich Parole Office
- T** Osborn CI, Somers
- U** Robinson CI, Enfield
- V** Waterbury Parole Office
- W** Webster CI, Cheshire
- X** Willard-Cybulski CI, Enfield
- Y** York CI, Niantic



AT A GLANCE 2009/2010

Budget: \$666,854,032

Starting Salary of a Correctional Trainee (\$37,388) / **Correction Officer** (\$41,542)

Yearly Cost of Incarceration per Inmate: \$32,733

Average Daily Inmate Expenditure: \$89.68

Full Time Positions: 6,670

Correctional Facilities: 17

Parole and Community Services Offices: 5

Training Centers: 1

Offenders Incarcerated: 18,416

Supervised in the Community: 4,673

Parole (all categories): 2,629

Halfway House Placements: 1,055

Transitional Supervision: 967

Other Releases (Transitional Placement and Furlough): 22

Total Supervised (incarcerated + community): 23,089

Admissions for FY 2009/2010: 31,987

Releases for FY 2009/2010: 32,470

Most Frequent Offenses:

Violation of Probation (CGS §53a-32) – 11.7%

Sale of Narcotics (CGS §21a-277) – 7.7%

Robbery, First Degree (CGS §53a-134) – 5.5%

Average Age: Male: 34 / Female: 34.9

Inmates on Death Row: 9

(Last execution 2005)

Population Reporting Substance use/abuse: 76%

Percentage of Sentenced Population Receiving Treatment: 10%

Education:

Percentage of inmate population without a High School Diploma or GED: 66%

18,781 students enrolled in school during 2009/2010

GEDs awarded: 642

Recidivism Rates in Connecticut 2005 – 2008 (within 3 years of release or discharge):

67.5% of offenders were rearrested

56.5% were returned to prison with new charges

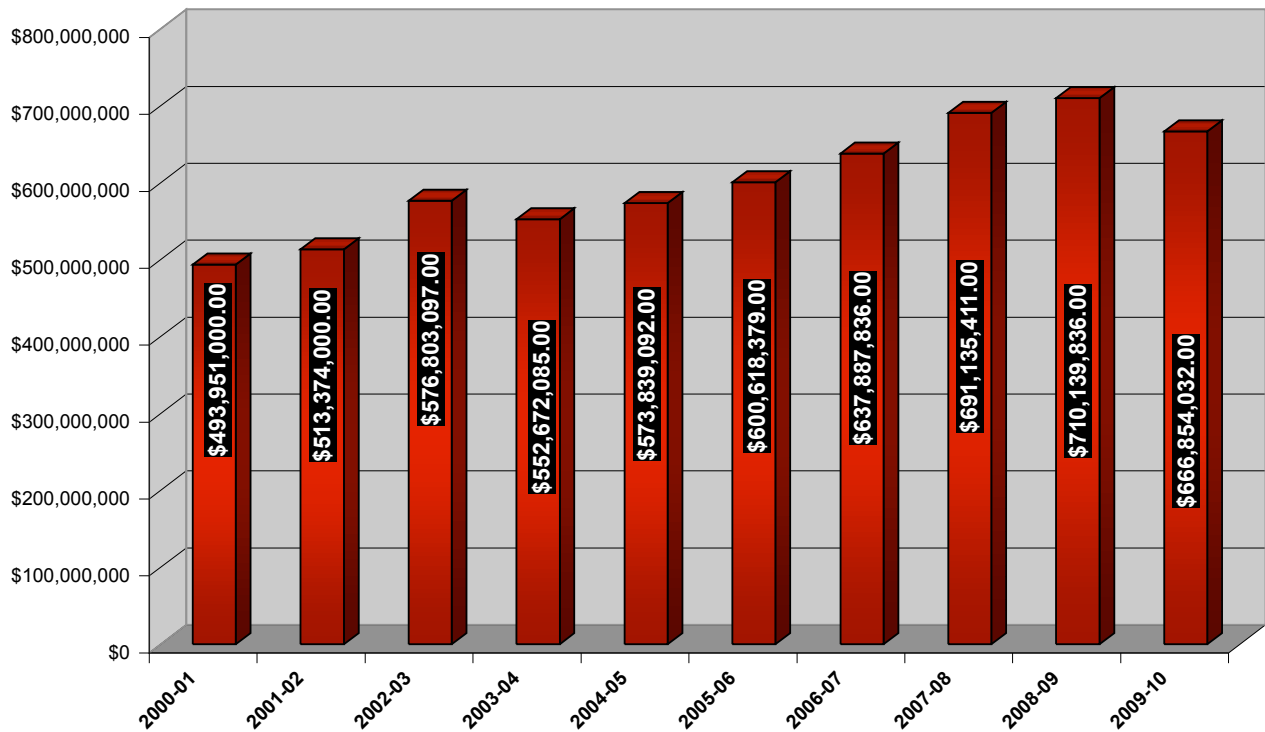
53.7% were convicted for a new criminal offense

36.6% were re-incarcerated to serve a new prison sentence

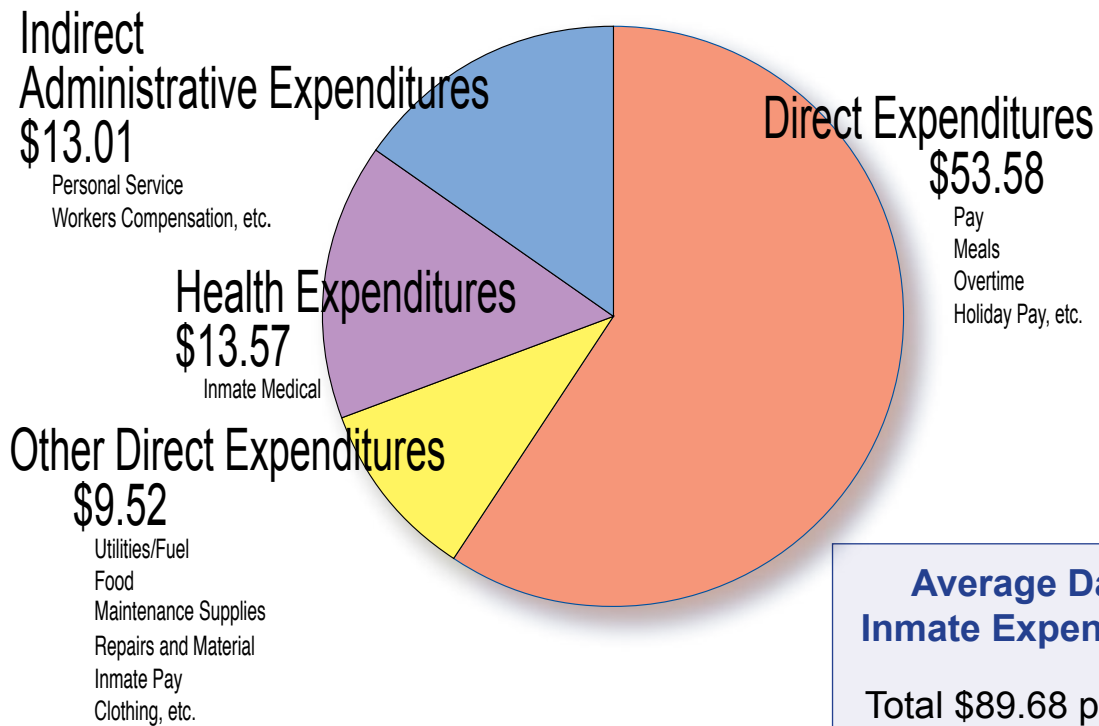
Food Service Meals Served: 19,904,983 (meal cost per day \$2.36)



Correctional Budget by Fiscal Year



Average Daily Inmate Expenditures Breakdown



Average Daily Inmate Expenditure

Total \$89.68 per day
Down 2.9% from
FY 2008/2009

ACCOMPLISHMENTS & ACHIEVEMENTS

JULY 10, 2009

The Office of Policy and Standards has completed the creation of an electronic database of the agency's Administrative Directives. The database contains a historical lineage for each directive as well as any exceptions that have been granted during the life of each directive. The format will ensure easier and more complete oversight of the agency's policies particularly for legal purposes.

SEPTEMBER 1, 2009

As a means of enhancing staff training and achieving fiscal efficiencies through the use of computer technology, the Department of Correction is instituting a Learning Management System (LMS). In association with a dozen state agencies, LMS will facilitate facility-based training for staff, while at the same time providing administrative oversight to track such things as the expiration dates of certifications. The system is expected to significantly reduce the amount of overtime that has been expended for training in the past.

SEPTEMBER 8, 2009

Through a unique collaboration, select inmates at the Cheshire Correctional Institution are engaged in college level courses through prestigious Wesleyan University. The two-year program of eight courses, had a total of 125 inmates apply, 19 of whom were chosen. Currently Wesleyan professors are conducting classes in Sociology and English Composition. The program will be expanded in the spring to include a college preparatory program in which 12 Wesleyan students will tutor 35 inmates to prepare them for the next two-year session.

OCTOBER 1, 2009

A \$600,000 Federal Stimulus Grant awarded to the Department of Correction and the Board of Pardons and Paroles, will be utilized to upgrade the Case Management System known as Casenotes. The computerized database, used to track offenders supervised in the community, will be made web accessible so that it may be utilized by the state's criminal justice partners. The system will also be enhanced to provide greater staff access to reports and information.

OCTOBER 23, 2009

As part of the agency's progressive approach to the oversight of offenders with significant mental health issues, the Department has created the Behavioral Engagement Unit at the Garner CI. The Unit, with fewer than a dozen cells, is intended to intensively treat the small number of offenders whose degree of mental illness has led to severe behavioral management issues in the agency's maximum-security institutions.

NOVEMBER 1, 2009

The Department's Management Information Systems Unit has developed, tested and deployed a new tracking database for the Board of Pardons and Paroles (BOPP). The new system will allow BOPP staff to better schedule hearings as well as track pardon applications.

ACCOMPLISHMENTS & ACHIEVEMENTS

NOVEMBER 2, 2009

Based upon authority reestablished by the Connecticut General Assembly in September 2009, the Department of Correction has begun placing appropriate offenders in the community, under supervision for up to the last 45 days of their incarceration. The Reentry Furlough is a vital component of the agency's reentry mission as it supports the successful reintegration of offenders back into their home communities. Within two months, the Department was able to develop a protocol for the discretionary release mechanism, conduct training sessions and begin the measured and methodical placement of offenders.

NOVEMBER 5, 2009

In keeping with the agency's efforts to operate as efficiently as possible given the state's economic constraints, a new "Return to Work Program" has been initiated in conjunction with the Department's NP-4 labor union. The program enhances the Recuperative Post Program, and is meant to assist employees on Workers' Compensation to return to work in a position that requires minimum physical exertion. The light duty assignments will be offered to an employee for a 60-day period and will serve as a transition to a recuperative assignment or to full duty.

NOVEMBER 9, 2009

The Department's Management Information Systems and Research Unit has created a new computerized database for the Board of Pardons and Paroles to manage the pardons process. Previously, the Board, which comes under the Department of Correction for administrative purposes, had manually managed the pardons portion of its responsibilities.

NOVEMBER 19, 2009

Building upon the Department of Correction's efforts to reduce costs and enhance public safety through the use of video conferencing, Governor M. Jodi Rell has announced that an additional \$1.7-million in federal funds will aid in increasing usage of the technology. The money will be utilized by the agency and the State Judicial Branch to provide additional equipment at courthouses and correctional facilities across the State of Connecticut. In September 2008, the Department conducted about 150 video conference hearings a month with the state's courts, federal courts, the Board of Pardons and Paroles, the State Claims Commissioner and others. By September 2009, that number had grown to nearly 425. The process saves staff time, travel expenses and enhances public safety because the inmates are not removed from the secure area of the facility.

NOVEMBER 23, 2009

With the support of a \$170,000 American Recovery and Reinvestment Act Justice Assistance Grant, the agency's Offender Classification and Population Management Unit has begun the process of collecting DNA samples from an estimated 3,500 offenders who have felony convictions or are sex offenders with no felony convictions. The swab samples will be included in a state and national database of DNA samples. It is anticipated that the project will be completed by June 2010.

ACCOMPLISHMENTS & ACHIEVEMENTS

DECEMBER 1, 2009

As part of the overall enhancement of the state's criminal justice system in the wake of the Cheshire tragedy, the Department of Correction, the Board of Pardons and Paroles and the Division of Criminal Justice will now be able to electronically share police reports. The information is critical to decisions made by the Board of Pardons and Paroles.

DECEMBER 8, 2009

According to the latest review of the country's overall correctional population, conducted by the United States Department of Justice, Bureau of Justice Statistics, the State of Connecticut was one of only 20 states that achieved a decline in its offender population during 2008. According to the report, Connecticut's incarcerated population decreased by 1.3 percent as compared to the year before.

DECEMBER 17, 2009

The Connecticut Department of Correction has launched an updated Internet site at www.ct.gov/doc in the interests of better informing offender family and friends and enhancing public safety. The redesign seeks to make the site more user friendly and easier to navigate, for example providing a number of often sought features under the heading of Friends and Family Information. The site yearly receives among the highest number of hits of any state web site.

MARCH 17, 2010

The most recent study of the size of the national prison population, conducted by the Pew Center on the States, indicates that the State of Connecticut is in the top seven jurisdictions within the nation in terms of reducing its inmate population. The measurement of Connecticut's prison population showed a decline of 4.6 percent or 945 offenders. In all, 27 states showed a reduction in their prison populations while 23 states indicated an overall increase in their inmate populations. The study of the inmates in state custody during calendar year 2009, found the first decrease in the overall national population in nearly 40 years.

MARCH 23, 2010

The ongoing efforts of the Connecticut Department of Correction to take every opportunity to reduce expenses and achieve efficiencies where ever possible have been detailed to the Legislature's Appropriations Committee by Acting Commissioner Brian K. Murphy. At a public hearing on agency deficiencies, the committee was told that overtime had been reduced by 180,000 hours as compared to the same period last year, the shortfall in Other Expenses had been cut by more than \$5-million, and the number of employees out on Worker's Compensation had been cut by 15 percent as the Department enhances its Light Duty positions for employees who are not able to perform normal duties. Through continuing efforts to cope within the current economy, Commissioner Murphy predicted the agency will be able to meet its budget target this year.

ACCOMPLISHMENTS & ACHIEVEMENTS

MAY 26, 2010

Based on safety and security concerns, the Department was successful after two years of lobbying efforts at the State Legislature, to secure the passage of Public Act 10-58, An Act Concerning the Nondisclosure of Certain Information Regarding Certain Employees to Inmates Under the Freedom of Information Act. The new law will prohibit what had become an increasing effort by inmates to utilize the State's Freedom of Information Act to obtain personal information about staff in order to undermine their authority.

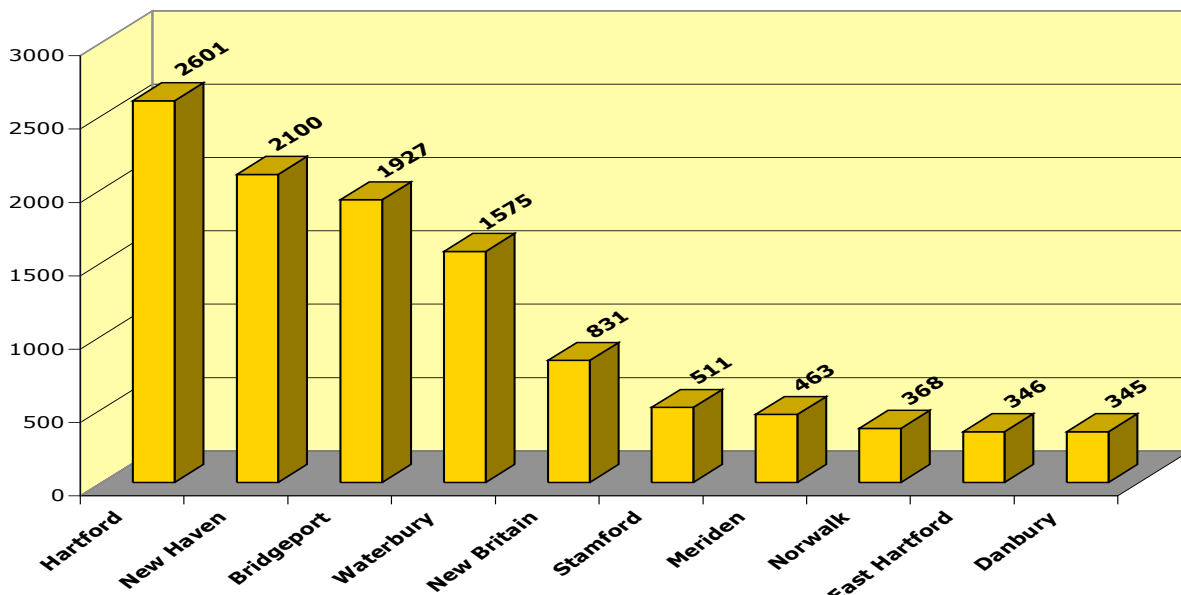
JUNE 8, 2010

In compliance with Public Act 08-01, the Connecticut Department of Correction (DOC), in collaboration with the Court Support Services Division (CSSD) of the State Judicial Branch has signed a contract with The Connection Inc. for the creation of a 24 bed, sex offender treatment facility to be built on the grounds of the Corrigan-Radgowski Correctional Center. While the CSSD portion of the facility will deal with male probationers, the 12 beds assigned to the DOC will act as a pre-release halfway house.

JUNE 11, 2010

The ongoing energy conservation efforts of the Connecticut Department of Correction have been selected to receive a 2010 Connecticut Climate Change Leadership Award, presented by the Governor's Steering Committee on Climate Change. The award is part of an effort to increase public awareness of climate change solutions and recognize individuals and organizations that have taken exemplary actions to reduce greenhouse gas emissions and adapt to climate change. The Department of Correction has reduced its energy profile by implementing 14 energy conservation projects. These included six energy efficient lighting upgrades as well as heating, ventilation, air conditioning and kitchen upgrades. These projects save the agency an additional \$29,867.00 annually for a combined annual savings from energy conservation of \$329,381.00 and a total reduction in carbon dioxide of 1,075 metric tons.

Incarcerated by Top 10 Towns



ACCOMPLISHMENTS & ACHIEVEMENTS

JUNE 24, 2010

According to the United States Department of Justice, Bureau of Justice Statistics, Connecticut was one of just 16 states reporting a decrease in their inmate population at midyear 2009. The report shows a decrease of .8 percent between December 31, 2008 and June, 30, 2009. Another Bureau of Justice Statistics report issued at the same time, Prisoners at Yearend 2009 - Advanced Counts, includes Connecticut among 24 states with offender decreases. The study indicates a decrease of 4.6 percent between 2008 and 2009, while the change from 2000 to 2008 shows an increase of only 1.5 percent.

JUNE 30, 2010

The agency's Human Resources Unit was charged with completing more than 400 retirements agency-wide by this date, as a result of the state's Retirement Incentive Program (RIP). The Unit developed a comprehensive plan which streamlined operations while maintaining essential services to complete the task on time.

JUNE 30, 2010

The Connecticut Department of Correction undertook several initiatives to enhance public safety in regard to the discharge of sex offenders. The Parole and Community Services Division, Special Management Unit adopted a strategy of conducting statewide sex offender compliance check carried out in conjunction with local law enforcement. The Special Intelligence Unit implemented the Hartford Shelter Notification Program, which provides Hartford Police with names of offenders discharging into local shelters. Osborn Correctional Institution created a Sex Offender/High Notoriety Checklist for the purposes of notifying applicable local agencies of sex offenders discharging into their communities.

Working in conjunction with the Connecticut Department of Public Works, the Department's Facilities Management and Engineering Services Unit has started the Building Envelope Integrity Remediation Project at the York Correctional Institution in Niantic. This project involved the removal and replacement of all the building's exterior masonry walls on the facility's West compound including several buildings on the East compound. The project involved tearing down the exterior walls, protecting and assessing the existing structural components, applying water proofing material and then rebuilding the exterior walls using new masonry blocks and concrete products. All this construction is being accomplished while maintaining normal institutional operations and programming.



Building Envelope Integrity Remediation Project in progress.

ACCOMPLISHMENTS & ACHIEVEMENTS

CHRONOLOGY OF SAVING MEASURES IMPLEMENTED BY THE AGENCY

SEPTEMBER 1, 2009

A review of the process of storing computerized data on tapes has resulted in a savings of some \$12,500 a year. The agency's Management Information Services Unit determined that the number of tapes utilized could be reduced by more than 200 tapes a year, at a cost of \$60 per tape.

NOVEMBER 30, 2009

Based upon the success of its Reentry Model and its ability to effectively and safely manage the inmate population, the Connecticut Department of Correction has been able to announce the closure of one of its correctional facilities. The Webster Correctional Institution in Cheshire, a level two, minimum-security adult male facility opened in 1990 will be closed within eight to ten weeks. The decision was made pursuant to a request from Governor M. Jodi Rell to Acting Commissioner Brian K. Murphy, that he consider the feasibility of closing a facility. Based on the agency's policy of doing more with less and seeking consolidations and efficiencies where ever possible, two of the facility's four housing units had already been closed. The remaining 220 inmates will be dispersed to other facilities in the agency. A total of 98 correctional staff will be redeployed to other facilities.



Front entrance of the closed Webster facility.

JANUARY 15, 2010

The Webster Correctional Institution was closed saving the State of Connecticut and the Department of Correction approximately 3.4 million dollars annually. Webster CI inmates were relocated to other correctional facilities based on the needs of each inmate. Facility staff were transferred in accordance with applicable union contracts.

ACCOMPLISHMENTS & ACHIEVEMENTS

CHRONOLOGY OF SAVING MEASURES IMPLEMENTED BY THE AGENCY

DECEMBER 30, 2009

The agency's Food Service Unit has chopped nearly \$1.2-million from its ongoing yearly budget, as it continues to search for cost savings, while at the same time improving the quality of the meals provided to the offender population. In part the cost savings was achieved by utilizing USDA opportunity buys for chicken and beef.

DECEMBER 31, 2009

As part of the agency's continuing effort to reduce costs, a significant decrease in overtime expenditures have been achieved over the past six months. Statistics compiled for the first six months of FY 2009/2010 show that overtime has been reduced by \$7.8-million as compared to the same time period last year. Departmental managers have been directed to scrutinize all overtime usage within the agency. Additionally, the Department's expenditures in Other Expenses concluded the six month period \$9.3-million less than the same period in the prior year.

JANUARY 5, 2010

Energy conservation efforts with the agency, have resulted in the Facilities Management and Engineering Services Unit completing 36 energy saving projects. Annually, the projects are saving the agency \$599,649.00 annually as well as achieving a reduction in CO2 emissions of some 1,593 metric tons. Sixteen additional energy conservation projects are scheduled for completion in 2010 and are expected to increase the cost savings to more than \$880,000 annually.

JUNE 30, 2010

In its continuing effort to be good stewards of the taxpayers' dollars, the Department of Correction has reduced its overtime usage for the fiscal year by more than 147,000 hours as a result of intensive scrutiny of all personnel costs. This resulted in a savings of nearly \$5.5-million. Additionally, the agency's Other Expense costs were reduced more than \$10-million for fiscal year 2010 as compared to the year earlier.

In an effort to make full use of taxpayer dollars and return injured staff to work in an expeditious manner, the Human Resources Unit has enhanced the agency's Recuperative Post Program by utilizing the Light Duty concept. A total of 422 posts were created and over 161 NP-4 bargaining unit members, who would not have qualified for the traditional Recuperative Post Program, returned to a light duty assignment.

The agency's Administrative Division has undertaken several measures in an effort to be more efficient in the expenditure of state funds. The Food Services Unit made the choice of milk or beverage available to the inmates that were in open feeding facilities, versus providing everyone with milk resulting in cost savings of \$69,029.27, which when combined with other cost savings measures resulted in a total savings of \$1,643,612.43. By initiating a review of staff uniform requisitions, fiscal warehouse staff reduced uniform expenditures by about \$150,000 in FY 2009/2010. Through energy conservation efforts, the agency's 2009 energy savings were \$2,392,337 and a total reduction in carbon dioxide emissions of 1,075 metric tons.

OPERATIONS DIVISION



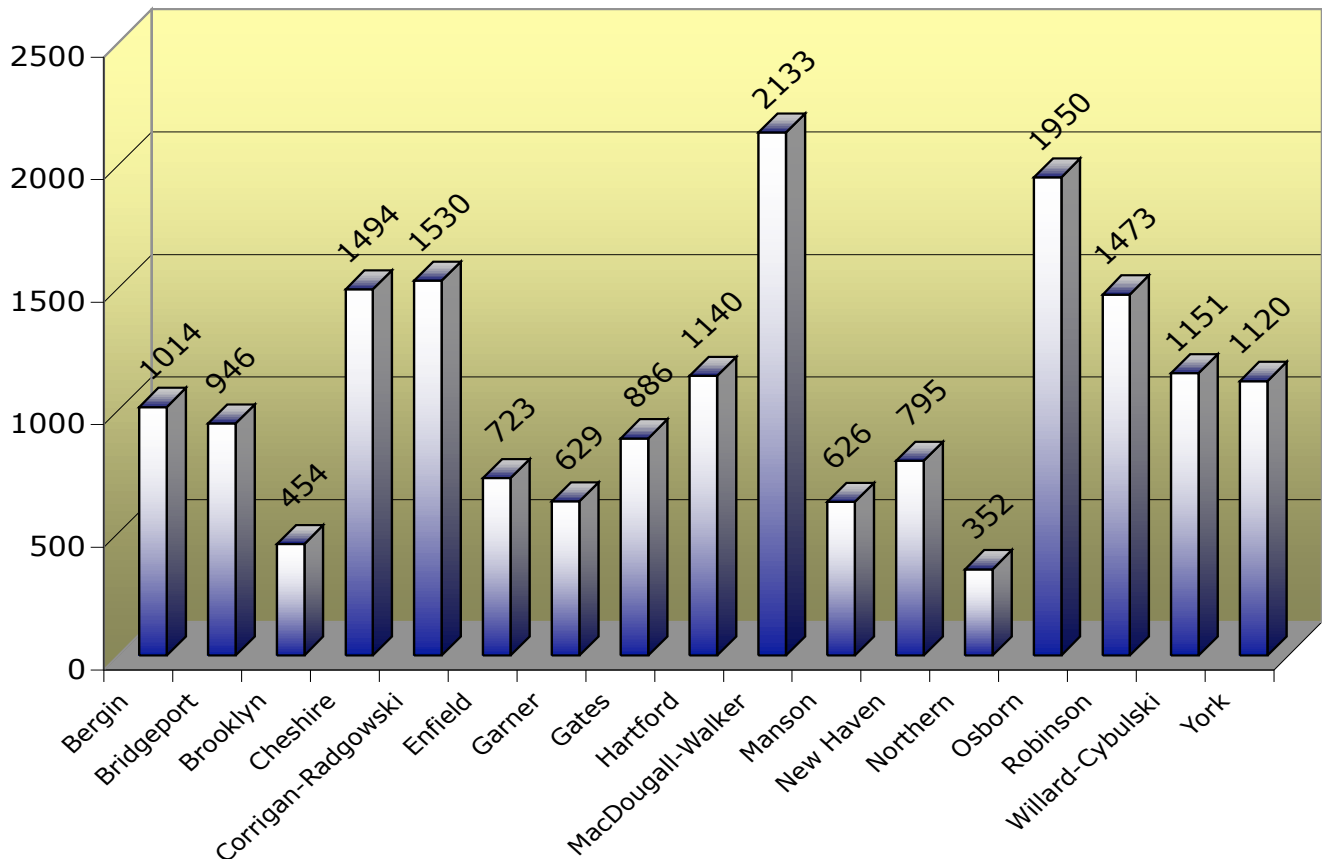
Deputy Commissioner
Mark Strange
24 Wolcott Hill Road,
Wethersfield, CT 06109
860-692-7487

The Department's Operations Division is responsible for the day-to-day operations of the 17 correctional facilities that comprise the Department of Correction. The Deputy Commissioner of Operations, two District Administrators, and 17 Wardens are responsible for this duty. There are 13 correctional institutions and four correctional centers, which confined 18,416 inmates at the end of FY 2009/2010.

It is the mission of the Operations Division to protect the public and staff while ensuring the secure, safe and humane supervision of offenders with opportunities that support successful community reintegration.

The Operations Division also encompasses a wide range of emergency and ancillary services to include the Correctional Emergency Response Team (CERT), Special Operations Group (SOG), Situational Control and Hostage Negotiation Team (SITCON), Canine Unit, Correctional Transportation Unit, and the Department's Honor Guard (Color Guard and Bagpipe and Drum Band).

Population Counts by Facility



OPERATIONS DIVISION



North District

District Administrator
Michael Lajoie

3 Walker Drive
Enfield, CT 06082
Phone 860-763-8017

Bergin Correctional Institution
Brooklyn Correctional Institution
Corrigan–Radgowski Correctional Center
Enfield Correctional Institution
MacDougall–Walker Correctional Institution
Northern Correctional Institution
Osborn Correctional Institution
Robinson Correctional Institution
Willard–Cybulski Correctional Institution



Bergin Correctional Institution

Warden Monica Rinaldi
251 Middle Turnpike, Storrs, CT 06268 • 860-487-2712

(Population: 1,014). Bergin CI is a level 2, minimum-security reentry facility that houses adult male inmates within their last three years of incarceration. The primary counseling programs are Understanding Domestic Violence, Anger Management, and VOICES. There is also a wide range of addiction services programming offered to address substance abuse needs of various levels.

The school curriculum is focused on GED acquisition. The Horticulture Farming Project is of particular pride for the facility due to the volume of produce it has provided for the inmate kitchen and local soup kitchens. Inmates are encouraged to work at facility-based or off-ground details. There are over 100 inmates who travel out each day to work with other state agencies. Many towns request off-grounds details to assist with clean-up projects and to prepare athletic fields for use in the Spring.



Brooklyn Correctional Institution

Warden Valerie Light
59 Hartford Road, Brooklyn, CT 06234 • 860-779-2600

(Population: 454). Brooklyn CI is a level 3, medium-security facility that houses sentenced, adult male inmates.

The facility strives to enhance its partnership with the community by conducting quarterly Prison Public Safety Committee meetings, as well as the coordination of speak-outs, tours and presentations to local schools. The Brooklyn Cares Program has donated over \$8,000 to benefit nonprofit organizations in the community, such as Habitat for Humanity, United Services, Day Kimball Hospital – Mad Hatters Tea Party, United Services/Domestic Violence Camera Project, Wendy's Place at Day Kimball Hospital, Thompson Lions Club, Northeast Communities Against Substance Abuse (NECASA) and the American Heart Association.



Corrigan-Radgowski Correctional Center

Warden Scott Erfe

986 Norwich-New London Turnpike, Uncasville, CT 06382 • 860-848-5700

(Population: 1,530). Corrigan-Radgowski CC consists of the Raymond L. Corrigan and the Stanley J. Radgowski buildings. The Corrigan Building is a level 4, high-security unit that holds both sentenced and pretrial male inmates from surrounding towns, as well as the Hartford, New Haven and Bridgeport areas. The Radgowski Building, a level 3 medium-security unit, houses both medium- and minimum-security general population inmates.

Programming includes Addiction Services, Medical and Mental Health Services, Volunteer and Recreational Services, Education, Garden Program, as well as other group-specific programming.

Corrigan-Radgowski staff has demonstrated a strong commitment to the local community by assisting and participating with the Connecticut Special Olympics, Connecticut State Employees Campaign for Giving, Big Brothers/Big Sisters Program, Care and Share Food Drive, Daffodil Days for Cancer, Heating Assistance Program, as well as other local educational initiatives.

The Corrigan-Radgowski Correctional Center serves the following Superior Courts: GA-10 New London, GA-11 Danielson, and GA-21 Norwich.



Enfield Correctional Institution

Warden Anne Cournoyer

289 Shaker Road, POB 1500, Enfield, CT 06082 • 860-763-7300

(Population: 723). Enfield CI is a level 3, medium-security facility that houses adult male inmates.

The facility offers a wide range of programs that include: Prisoner Outreach, Parenting, Tier II Addition Services, Domestic Violence, Anger Management, Thinking for a Change and Transitional Services Programming. All programming is evidence-based and supports the Department's reentry model by providing needed skills to assist offenders reintegrating into society.

The Education Department also offers academic and vocational programs to include: GED, Pre-GED, Business Skills, Graphic Design Technology, Computer Skills, and Building Maintenance, Reentry Transition skills, English as a Second Language Parenting Classes, and Independent College Courses.



**Substance Abuse Counselor
Diana Garcia
Employee of The Year**

OPERATIONS DIVISION

Enfield CI is committed to supporting the successful reintegration of offenders into their home communities as a means of reducing recidivism and enhancing public safety. While still incarcerated, toward the end of their sentence, offenders are offered extensive assistance with such issues as employment, housing, identification, and family matters.

During FY 2009/2010, a garden was planted on facility grounds and the produce harvested helped to feed the inmates at the facility that resulted in a cost savings. Produce will also be donated to charitable organizations in the Town of Enfield. There are plans for the garden to be expanded for the spring of 2011 that will make the garden more productive.

The staff at the facility demonstrate a strong commitment to the local community by participating in the following: Connecticut Special Olympics, Connecticut State Employees Campaign for Charitable Giving, Big Brothers/Big Sisters Program and American Heart Association.



MacDougall-Walker Correctional Institution

Warden Peter Murphy

1153 East South Street, Suffield, CT 06080 • 860-627-2100

(Population: 2,133). MacDougall-Walker CI is a level 4/5, high/maximum-security correctional facility. MacDougall-Walker CI consists of 13 housing units that

house adult male inmates including sentenced long-term general population inmates as well as several special populations. The facility houses the largest single facility inmate population in New England.

Three of the housing units are located at the Walker Building. There is a high bond and permanent party unit, an assessment unit which houses inmates that have been sentenced to two years or more, and the high profile protective custody unit.

The MacDougall Building has 10 housing units. The housing units include an intake orientation classification unit, an education unit, a vocational education unit, a step-down unit which includes inmates from Northern CI on Special Monitoring, and inmates that are discharging from restrictive housing. There is also a transitional unit amongst the others. This unit houses inmates that are within 120 days of end-of-sentence, inmates within 30 days of level reduction, and level 3 inmates at the facility who are not 'working'.



Officer Daniel Peters
Correction Officer of The Year

OPERATIONS DIVISION



Northern Correctional Institution

Warden Angel Quiros
287 Bilton Road, POB 665, Somers, CT 06071 • 860-763-8600

(Population: 352). Northern CI serves as the Department's level 5, maximum-security male facility. It is a special management facility for inmates classified to Administrative Segregation, Security Risk Group Safety Threat Member, Special Needs Management and Chronic Discipline as well as for those inmates sentenced to capital punishment. With the exception of those inmates awaiting capital punishment, inmates are required to complete a structured program prior to being classified to a general population facility.

As the designated restrictive housing facility for the Department, Northern CI's mission is to safely manage those inmates who have demonstrated a serious inability to adjust to confinement and/or pose a threat to the safety and security of the community, staff and other inmates. This mission is accomplished by providing a highly structured, secure and humane environment, while affording inmates an opportunity through positive behavior and program participation, to return to a less restrictive facility.



Medal of Valor recipient Officer Michael Whitehead (L) stands with Officer Peter Kuhlmann (R) whose life he saved during an inmate assault.



Osborn Correctional Institution

Warden Carol Chapdelaine
335 Bilton Road, POB 100, Somers, CT 06071 • 860-814-4600

(Population: 1,950). Osborn CI is a level 3, medium-security facility that houses adult male inmates. Inmates with immigration detainees are also housed at the facility. Special management units include mental health, medical and restrictive housing. Two units are dedicated to inmates aged 50 years and older in the Little Over Fifty Tier (LOFT 1 and 2).

The facility offers educational and vocational programs, as well as substance abuse, therapeutic and aftercare programs, classification programs and religious programs. Two units house inmates with mental health needs including sex offender treatment. The facility also offers Hospice Care and Certified Nurse's Aide program for the inmate population.

The facility implemented a gardening program where LOFT inmates plant and cultivate produce such as tomatoes, cucumbers, etc. which augments the meals served to the inmate population.

OPERATIONS DIVISION

A Children's Library has been set up in the visiting room where inmates may read to their minor children during visits. A special visiting area is also provided for inmates to visit with their children who are under the supervision of the Department of Children and Families.

The facility sponsors a Community Outreach Program allowing "at risk" youth to tour the facility and speak with staff and inmates about prison life and the consequences of making poor choices.

Correctional Enterprises of Connecticut (CEC) maintains one of its Industries Units at the facility. With CEC, inmates receive instruction and are subsequently employed in the various areas of the Unit including the Textile, Print Shop, Embroidery and Laundry Units where they learn skills which they can use for job employment upon release.



Deputy Warden Steven Frey
Manager of The Year



Robinson Correctional Institution

Warden Christine Whidden
285 Shaker Road, POB 1400, Enfield, CT 06082 • 860-763-6200

(Population: 1,473). Robinson CI is a level 3, medium-security facility that houses sentenced, adult male inmates.

The facility offers a wide variety of programs including VOICES, Domestic Violence, Anger and Addiction Services Intervention. The TIME program (This I Must Earn) is the highest level substance abuse intervention offered and utilizes an aftercare component. The facility offers a GED Program, Adult Basic Education and vocational programs including Building Maintenance, Culinary Arts, Architectural Drafting, Machine Tool and Die and Graphic Arts/Printing.

The facility's Small Engine Repair Shop gives back to the surrounding communities by providing a "Good Neighbor" program in which not-for-profit organizations can have their lawn equipment and snow blowers serviced at minimal cost.

The facility offers the Time Out Program for inmates who have recently been returned to confinement from Transitional Supervision or Parole. The goal of the Time Out Program is to assess the reasons for the inmates' program interruption and to provide programming to improve their prospects for a successful return to the community.



Counselor Supervisor Paul Ouellette
Supervisor of The Year



Willard-Cybulski Correctional Institution

Warden Esther Torres

391 Shaker Road, POB 2400, Enfield, CT 06082 • 860-763-6100

(Population: 1,151). Willard-Cybulski CI is a level 2, minimum-security facility that houses Medical and Mental Health 3 adult male offenders who are preparing for return to the community.

The facility offers programming designed to supply the offender with the skills necessary to choose and maintain a substance and crime free lifestyle. This approach incorporates physical well being, family relationships in addition to relapse prevention and 12-step fellowships.

In assisting inmates preparing for their return to the community, facility reentry staff work with offenders assigned to a job readiness program in the Hartford area. The existing program menu also offers opportunities in educational programming, substance abuse recovery, victim education, cognitive skill building, domestic violence prevention, work center and transitional services that assist offenders in obtaining legal identification prior to release. They also participate in the Bridgeport Reentry Program.

As part of its agency directed mandate to provide community service support, the facility has placed more than 150 inmates daily, in supervised community-based public service projects and work details. These inmate crews have provided important services to the community such as: assisting with community events; maintenance; renovations and painting.

There are seven education professionals on staff in the schools at Willard-Cybulski. Education programs cover a wide range of academic levels. The facility offers Adult Basic Education (ABE), General Education Development (GED), and Teaching English to Speakers of Other Languages (TESOL). For students who have identified learning challenges, Willard-Cybulski provides Special Education services. In addition, Business Education is offered at the Cybulski building, and basic computer skills are taught at the Willard site. The school has reentry classes and parenting classes to assist our students in acquiring the skills helpful in returning to their communities.

This year, the facility has added a horticulture component to GED class, with students gaining hands-on experience with cultivating vegetable and flower gardens on the grounds at both buildings. A Facility Gardening Program was implemented, with the vegetables and herbs being used to supplement inmate meals as well as offsetting meal costs.



Inmates cultivating prison garden

OPERATIONS DIVISION



South District

District Administrator
James Dzurenda

944 Highland Avenue
Cheshire, CT 06410
Phone 203-250-3161

Bridgeport Correctional Center
Cheshire Correctional Institution
Garner Correctional Institution
Gates Correctional Institution
Hartford Correctional Center
Manson Youth Institution
New Haven Correctional Center
Webster Correctional Institution
York Correctional Institution



Bridgeport Correctional Center

Warden Walter Ford
1106 North Avenue, Bridgeport, CT 06604 • 203-579-6131

(Population: 946). Bridgeport CC is a level 4, high-security facility that confines adult male offenders pending final disposition of active charges, as well as prisoners for the United States government. The facility also houses a small percentage of sentenced, minimum-security inmates to provide a work force for various non-profit or government entities.

The Bridgeport facility serves several area courts within the Judicial Branch, including: GA-1 Stamford, GA-2 Bridgeport, GA-3 Danbury, GA-5 Derby, GA-20 Norwalk, GA-22 Milford, as well as the juvenile districts in Bridgeport, Danbury, Milford and Stamford.



Cheshire Correctional Institution

Warden John Alves
900 Highland Avenue, Cheshire, CT 06410 • 203-250-2600

(Population: 1,494). Cheshire CI is a level 4, high-security facility that confines general population, protective custody, high security and pre-release adult male offenders.

During FY 2009/2010, the Cheshire Correctional Institution celebrated its 100th year anniversary of proudly serving the citizens of the Town of Cheshire and the State of Connecticut.

The facility offers a variety of educational courses including the Wesleyan University/Cheshire CI College Program, where inmates can earn college credits; the Transitional Program, where level 4 inmates are prepared for community release; Computer Education;



OPERATIONS DIVISION

GED Program and Adult Basic Education. Several vocational programs are also afford offenders the opportunity to enhance job skills in Braille Translation, Carpentry, Small Engine Repair, and Computer Repair shops. The Graphic Arts and Marker (License Plate) shops also provide valuable job skills.

Additional programs including the Sex Offender Treatment, Start Now, volunteered based Alcohol/Narcotic Anonymous, People Empowering People and Anger Management are also available.

With the consolidation of the Webster Correctional Institution's Annex building, the Cheshire CI population increased by 128 inmates and continues to provide labor to state and municipal offices as well as non-profit groups to surrounding communities through its outside clearance work detail program.

This year's upgrades included a new state of the art phone system, two asbestos abatement projects and a new fire prevention sprinkler system in the old North Block.



Inmates from the old Wethersfield State Prison work on constructing the perimeter walls of the Cheshire Correctional Institution which opened in 1910.



Garner Correctional Institution

Warden Scott Semple

50 Nunnawauk Road, POB 5500, Newtown, CT 06470 • 203-270-2800

(Population: 629). Garner CI is a level 4, high-security mental health unit that houses both sentenced and unsentenced male offenders who require comprehensive mental health care based on their initial assessment to the Department or determined needs during their period of incarceration.

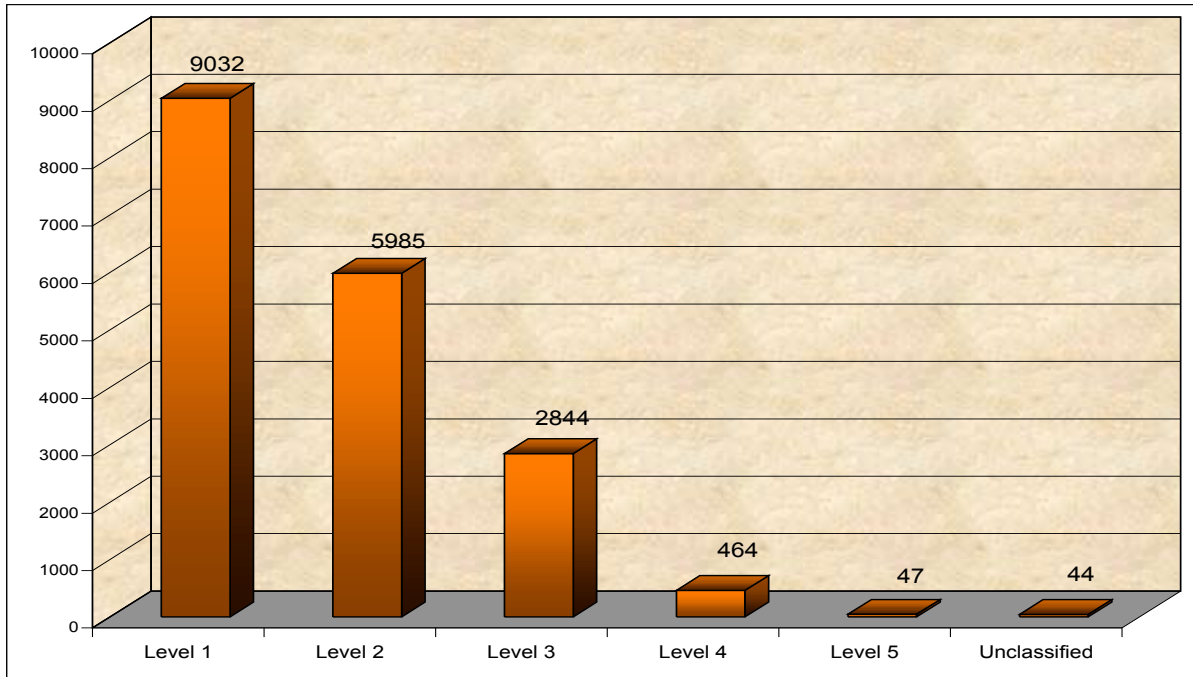
Mental health housing units at Garner CI provide specialized treatment to offenders diagnosed with serious psychiatric illnesses. Individualized programs and counseling as well as small group therapy offer offenders strategies for self-improvement while encouraging positive behavior. In addition to the mental health housing units, the facility also operates two general population units dedicated to both level 2 (minimum-security) and level 4 (high-security) inmates. In October 2009, Garner CI implemented the Behavior Engagement Unit which is designed to provide program services to inmates who demonstrate significant maladaptive behaviors.

Garner CI offers various programs including Addiction Services, Religious Services, Parenting classes, HIV Awareness, Anger and Stress Management Groups, as well as recreation programs.

OPERATIONS DIVISION

Through a progressive Mental Health Model, the facility promotes wellness by providing individual and group programs in accordance with an individual's diagnosis, overall level of functionality and a team designed treatment plan. The model is incentive-based and is designed to identify, stabilize and transition the offender to a general population environment.

Offender Mental Health Composition



Level 1 requires no mental health treatment, whereas Level 5 requires 24-hour nursing care



Gates Correctional Institution

Warden John Tarascio

131 North Bridebrook Road, Niantic, CT 06357 • 860-691-4700

(Population: 886). Gates CI is a level 2, minimum-security facility that houses sentenced, adult male inmates.

The facility specializes in the delivery of programs, which are designed to reflect the Department's commitment to prepare offenders for reentry back into their respective communities. The facility has expanded its programming staff, which has allowed core programs to reach a greater number of inmates. New initiatives in programming have included the Transitional Care Management and the Bridgeport Reentry programs.

Throughout the past year the facility has continued its commitment to assist local cities and towns with community projects, thus providing them with cost saving opportunities.

OPERATIONS DIVISION



Hartford Correctional Center

Warden Edward Maldonado
177 Weston Street, Hartford, CT 06120 • 860-240-1800

(Population: 1,140). Hartford CC is a level 4, high-security correctional facility housing primarily pre-trial offenders and some sentenced offenders. The majority of inmates assigned to the facility await adjudication and disposition of their court cases. The facility consists of 16 separate housing units which serve various functions to include Orientation, Mental Health, Restrictive Housing, Disciplinary, Security Risk Group, Protective Custody, High Security, Outside Clearance, and Inmate Workers.

Hartford Correctional Center provides medical treatment, in and outpatient mental health services, educational opportunities, Alcoholics Anonymous and Narcotics Anonymous, religious services, recreation, caseload management, initial classification and People Empowering People, a character building program.

In addition, the Hartford Correctional Center oversees the Medical Surgical Ward 5 at the John Dempsey Hospital on the campus of the University of Connecticut Health Center in Farmington. It provides inpatient and outpatient services for male and female offenders. On a yearly basis this high security unit processes over 350 inpatients and more than 2,200 outpatients.

The Hartford Correctional Center serves the following courts: GA-12 Manchester, GA-13 Enfield, GA-14 Hartford, GA-15 New Britain, GA-17 Bristol and GA-19 Rockville. Hartford CC also serves the following juvenile courts: Hartford JD, Middletown JD, New Britain JD and Rockville JD.



Warden Maldonado and staff of the Hartford Correctional Center
"Unit of The Year"



Manson Youth Institution

Warden Jose Feliciano, Jr.
42 Jarvis Street, Cheshire, CT 06410 • 203-806-2500

(Population: 626). The Manson Youth Institution (MYI) is a level 4, high-security facility. The institution serves as the primary location for housing male inmates under the age of 21. Recognizing the need to educate youthful offenders, staff provide a climate which enhances inmate social skills, while reinforcing ethics, attitude and behavior valued by productive law-abiding citizens.

The Manson Youth Institution houses offenders in 10 separate housing units, each with three wings containing 12 cells, a day room, counselor offices and a mini kitchen. Being the Connecticut's only youth facility for males, it houses inmates in Security Risk Group, Chronic Discipline, Mental Health, High Security and General Population who are involved in a wide variety of programs including educational, vocational and addiction services.

MYI has established a reentry unit aimed at preparing offenders for release to the community. Additionally, a multi-disciplinary reentry committee has been formed for the purpose of creating and establishing programs and services. Numerous agencies including UCONN, Parole, Offender Program and Victim Services staff, Probation as well as other community-based programs are part of this committee with public safety being the primary focus.



New Haven Correctional Center

Warden Jon Brighthaupt
245 Whalley Avenue, New Haven, CT 06530 • 203-974-4111

(Population: 795). New Haven CC is a level 4, high-security urban correctional facility that houses pretrial adult male offenders.

The facility maintains a discharge resource program which involves facility staff, community volunteers and offenders in an effort to facilitate orderly and positive reintegration to the community. The New Haven Correctional Center holds a semi-annual Community Resource Day in which outside organizations come to the facility to assist and educate inmates regarding available community resources and opportunities. Other facility programming includes Addiction Fellowship, AIDS Education, and Religious Services. Facility programs and treatment staff regularly participate in the City of New Haven's Reentry Roundtable, addressing the issues faced by the large number of offenders being released to the New Haven area.

During FY 2009/2010, the facility completed upgrades to the infirmary unit, officers' dining area and initiated a renovation of the parking garage.

The facility serves New Haven and Waterbury Superior Courts as well as GA-4 Waterbury, GA-7 Meriden, GA-18 Bantam and GA-23 New Haven.

Webster Correctional Institution (CLOSED)

111 Jarvis Street, Cheshire, CT 06410

As of January 15, 2010, the Noah Daniel Webster Correctional Institution was closed saving the State of Connecticut approximately \$3.4 million dollars annually. The inmate population was relocated to other facilities throughout the state by matching the needs of each inmate with the services and programming provided by the inmate's new facility. Facility staff were transferred in accordance with applicable union contracts.



York Correctional Institution

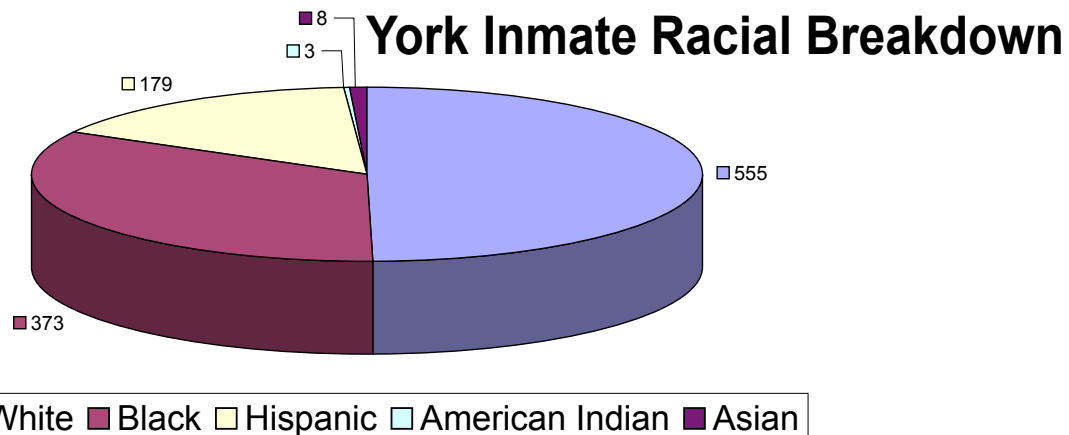
Warden Kevin Gause

201 West Main Street, Niantic, CT 06357 • 860-691-6700

(Population: 1,120). York CI serves as the only DOC facility for incarcerated women. The facility provides essential services as well as meeting the programmatic needs of all female offenders, ages 14 and older.

During FY 2009/2010, the York CI Health Services Unit achieved another successful accreditation, as well as being awarded Unit of the Year by the National Commission on Correctional Health Care from a field of more than 500 correctional facilities throughout the nation. The facility's Hospice Program completed its 6th year servicing inmates in Chronic Care. York health services staff in conjunction with the DOC Health and Addiction Services Unit have implemented an Outpatient Day Program for the benefit of mental health inmates. Comprehensive medical, dental, and mental health services are provided on site. Inpatient and outpatient substance abuse programs serve the offender population in collaboration with the Department of Mental Health and Addiction Services.

The facility Community Outreach Team continues to service local businesses and organizations. The Charlene Perkins Center, which opened in April 2005, continues to provide innovative initiatives with the inmates to provide them with resources upon reentry into the community. The facility provides gender responsive programs and services, such as the Habitat for Humanity Women's Build Project, the Mother Read Program, and the Job Center, that are focused on reducing rel





Correctional Transportation Unit, Tactical Operations and Honor Guard

Director William Colón
24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7490

This Office oversees the Tactical Operations Unit, Correctional Transportation Unit (CTU), the Honor Guard Unit, Central Office Security and is the interagency liaison with the Judicial Marshal Service and the Department of Emergency Management and Homeland Security.

The Tactical Operations Unit consists of the Unified Correctional Emergency Response Team (CERT), the Special Operations Group hostage rescue team (SOG), Situational Control hostage negotiation team (SITCON) and Armory Operations Unit.

The Unit represents the Department of Correction as a supporting agency to the Department of Emergency Management and Homeland Security ensuring public safety during any emergency within the state, in which the State Emergency Operations Command Center is activated.

The Tactical Operations Unit is responsible for Central Office Security in Wethersfield, which is the work location for over 400 employees. The Unit oversees, but is not limited to, building security, the Central Office key inventory and is the liaison office for the building's security system, including the programming and tracking of the building's security access cards.

CTU is responsible for statewide inmate transportation with offices in Cheshire and Suffield. Annually, the Unit transports in excess of 107,000 inmates for sentence reviews, court appearances, medical appointments, halfway house placements, discharges and in- and out-of-state transfers. CTU is also tasked with transporting most of the Department's high security inmates. CTU has assisted local, state and federal law enforcement agencies, including the United States Marshal Service, Judicial Marshal Service, FBI, ICE and State's Attorneys' Offices across the state. CTU staff also participated in DARE and DEFY programs with local police departments. CTU is the interagency liaison with the Judicial Marshal Service; ensuring offenders are transported to all 13 judicial districts and to their appropriate courthouses, while maintaining safety and security.



CERT squad leaders supervise physical training

The elite Honor Guard, consisting of the Color Guard and Bagpipe and Drum Band represents the Department of Correction at official ceremonies, public functions and community events throughout Connecticut.

Staffing Unit/Canine Unit

Director William Colón

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7490

The Staffing and Canine Unit oversees the operational aspect of the agency's 17 correctional facilities. The Unit oversees and manages the Agency's uniformed correctional staffing at all the facilities. The Staffing Unit at a minimum annually reviews and establishes the staffing plans for each facility. Overtime is monitored to ensure fiscal prudence in all areas. In addition, audits are conducted by the Unit as deemed necessary. The Department's emergency plans are updated and revised within the Unit and training is conducted at all facilities in regards to emergency response. The Unit maintains the agency's Statistical Tracking Analysis Report which monitors and tracks key operational performance measures throughout the facilities.

The agency has begun participation with the Association of State Correctional Administration which utilizes a performance-based measuring system to gather critical data nationwide which is available to participating agencies in measuring key performance areas.

The Canine Unit is composed of 20 highly skilled, well-trained, and dedicated canine handlers and their partners. One captain and two lieutenants supervise the daily operations of the Unit at three locations. In addition, the Unit has two Labrador Retrievers specially trained in narcotics detection, a bloodhound in tracking and a Labrador Retriever specialized in cell phone detection. These teams are assigned to tour the facilities on a daily basis, and assist in detecting illicit drugs as well as maintaining order.



Canine Handler Robert Sabourin and “Blade” participate in the 19th Annual Canine Olympics held in Mansfield, Connecticut.

OPERATIONS DIVISION

DOC Key Stats

	FY 99/00 (10 yrs ago)	FY 04/05 (5 yrs ago)	FY 07/08 (2 yrs ago)	FY 08/09 (last year)	FY 09/10 ~~~
INMATE ASSAULTS	980	596	529	440	467
<i>difference compared to FY 09/10</i>	-52.35%	-21.64%	-11.72%	6.14%	—
INMATE FIGHTS	**	**	1,159	1,118	958
<i>difference compared to FY 09/10</i>	**	**	-17.34%	-14.31%	—
STAFF ASSAULTS	251	281	310	284	232
<i>difference compared to FY 09/10</i>	-7.57%	-17.44%	-25.16%	-18.31%	—
DISCIPLINARY REPORTS	29,555	21,112	20,837	20,544	19,682
<i>difference compared to FY 09/10</i>	-33.41%	-6.77%	-5.54%	-4.20%	—
USE OF FORCE	1,590	1,371	1,279	1,460	1,440
<i>difference compared to FY 09/10</i>	-9.43%	5.03%	12.59%	-1.37%	—
USE OF CHEMICAL AGENTS	149	200	312	372	426
<i>difference compared to FY 09/10</i>	185.91%	113.00%	36.54%	14.52%	—
SUICIDES	2	8	6	4	2
<i>difference compared to FY 09/10</i>	0.00%	-75.00%	-66.67%	-50.00%	—
SUICIDE ATTEMPTS	139	158	113	110	114
<i>difference compared to FY 09/10</i>	-17.99%	-27.85%	0.88%	3.64%	—
ESCAPES	1	6	1	0	0
<i>difference compared to FY 09/10</i>	-100.00%	-100.00%	-100.00%	0.00%	—
ESCAPE ATTEMPTS	5	3	5	2	0
<i>difference compared to FY 09/10</i>	-100.00%	-100.00%	-100.00%	-100.00%	—

Note: ** Data not tracked for this time period.

ADMINISTRATION DIVISION



Deputy Commissioner
Carol Salsbury
24 Wolcott Hill Road,
Wethersfield, CT 06109
860-692-7871

The Administration Division oversees essential support functions and overall administrative management for the Department. During this fiscal year the Administration Division went from seven units to six.

The Human Resources Unit provides all human resource functions, including labor relations, recruitment and payroll. The Fiscal Services Unit develops, implements and monitors the budget, other fiscal functions and inmate commissary. The Facilities Management and Engineering Services Unit provides all maintenance, construction, telecommunications and a Life Safety Program. The Management Information Systems Unit maintains the Department's computer network and all hardware and software, as well as administering the data extraction, strategic planning and research advisory functions. Food service to inmates is provided through this Division's Nutrition and Food Services Unit.

The Maloney Center for Training and Organizational Development (merged this year to better serve the agency) oversees all of the training conducted by the Department, including pre-service for new hires and ongoing in-service training, along with new supervisors and leadership training. It also serves as a resource to the agency in the areas of grant acquisition and management, research and evaluation and organizational development services, such as strategic planning and performance improvement initiatives.



Facilities Management and Engineering Services

Director Dave Batten
24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7554

The Facilities Management and Engineering Services Unit is responsible for the agency's architectural and engineering design, building operations, preventative maintenance programs, property management and leasing agreements. The Unit's current professional staffing level is at 266 employees. Through a team effort, the Unit has completed 56 construction projects for a total cost of \$5,660,942.43 this fiscal year.

In accordance with the Governor's energy policy and the Unit's commitment to energy efficiency and conservation, the Unit has successfully completed 23 energy conservation projects resulting in \$346,445.00 in annual cost savings and a reduction in carbon dioxide emission by 1,063.30 metric tons annually. As a result, the Department of Correction was recognized by Governor Rell for its commitment to energy efficiency and reduction in greenhouse gases and was one of only eight recipients in the State of Connecticut to receive the 2010 Climate Change Leadership Award.

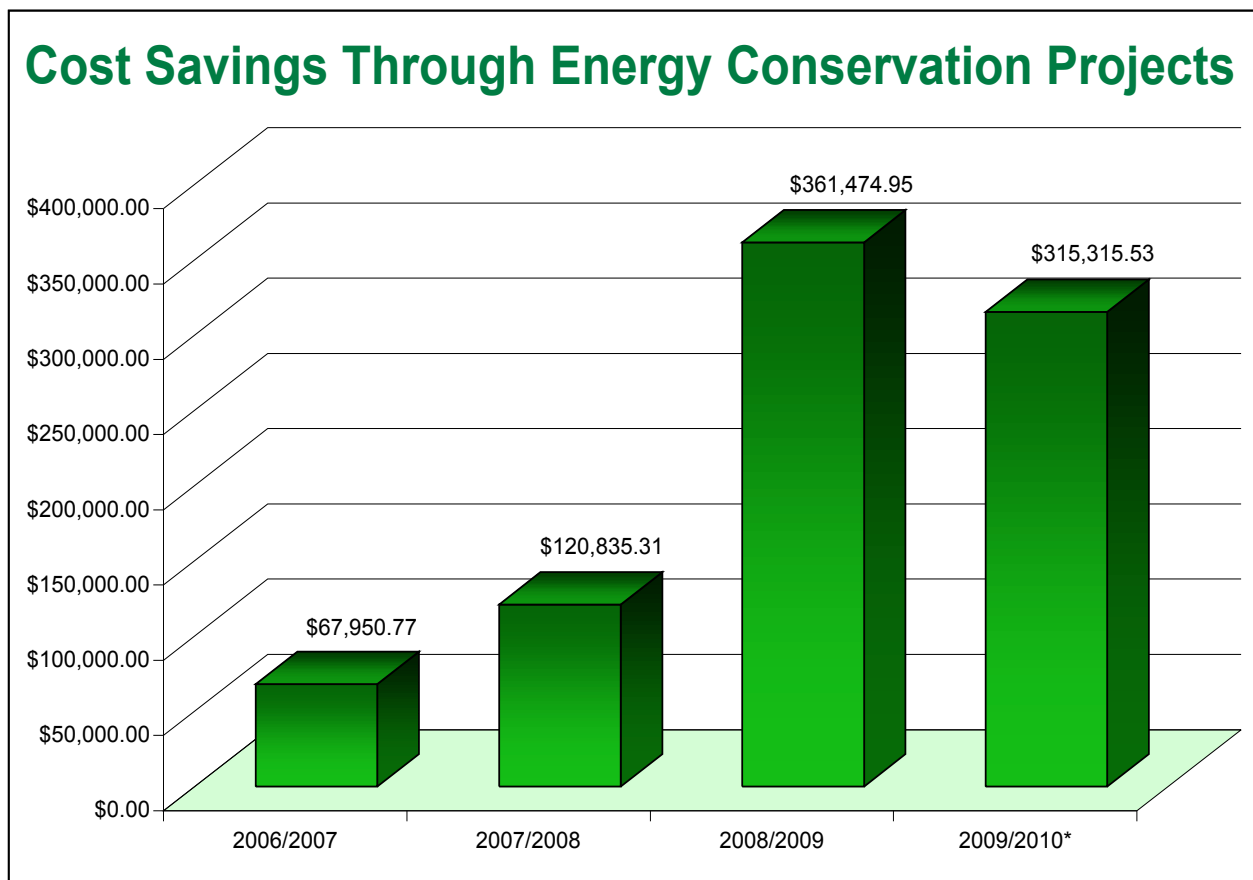
The Unit continues to provide certification to its professional staff through the nationally recognized Building Operator Certification Program. This program focuses on improving the

ADMINISTRATION DIVISION

facilities managers understanding of resource efficiencies and the operation of building systems. Six additional staff members have successfully completed and graduated from this program this past year. Currently, there are 12 Plant Facilities Engineers, two Design Engineers and three Correctional Maintenance Supervisors with this certification.

The Unit has purchased an additional 796 new TAIT portable radios and continued to deploy these radios into various facilities. This will bring the agency's new radio count to just below 2,000 portable units, which will complete 14 facilities and 9 tactical/support units.

This fiscal year we are in the process of building an additional 20 video conference rooms to complement the existing 11 currently in operation. These video conference rooms provide access and participation to court proceedings and parole hearings remotely from specially designed broadcast rooms within the correctional facility. This will eliminate the movement and tracking of large number of inmates on court trips, reduce staff travel and associated transportation expenses while increasing the safety and security of all participants.



The Unit continues to provide electrical power reduction to ISO New England during critical peak periods. Among the participating state agencies, DOC is the highest contributor to load reduction topping the list at over 10 megawatts. For this commitment, the Unit continues to receive ISO funds, which are used exclusively for energy projects destined to reduce utility cost.



Management Information Systems

Director Robert Cosgrove
24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7667

The DOC in conjunction with the Department of Criminal Justice (DCJ) implemented a new system to share police reports. The process was developed as part as the Criminal Justice Data Sharing Initiative as outlined by Public Act 08-01, An Act Concerning Criminal Justice Reform. The new system will now allow DCJ to scan police reports into their system and then send nightly electronic feeds of these reports to DOC.

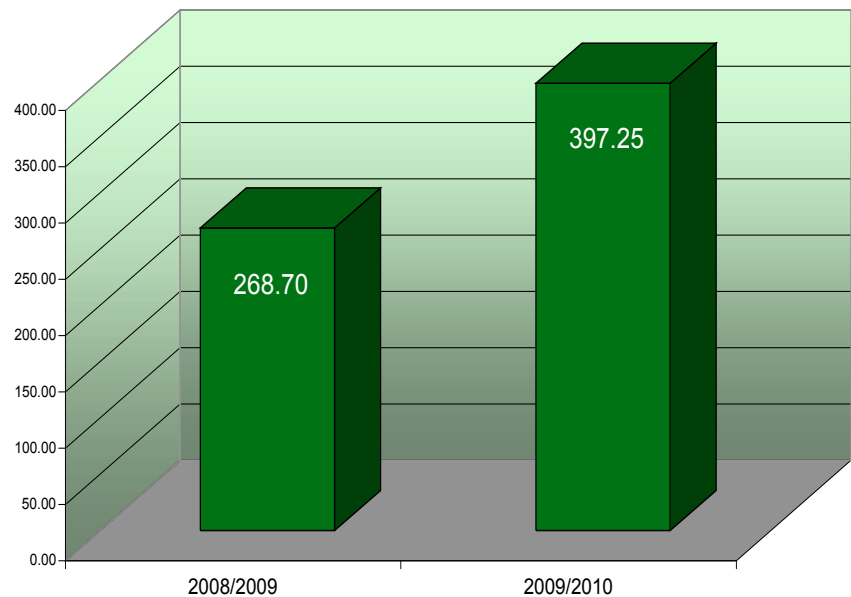
The feeds come into DOC and then staff from Offender Classification and Population Management Unit as well as the Board of Pardons and Paroles (BOPP) download those reports into a secure folder to be used for their processing. Previously, the units within DOC and the BOPP had to rely on paper copies being sent to them. This process was not always reliable and in fact, very laborious and time consuming. The new process will provide the DOC, BOPP, as well as other invested stakeholders, more immediate access to criminal justice information and does not require any duplication of effort.

With the set up of video conferencing at every facility, over 4,750 video conferences were held during FY 2009/2010. This was a marked increase of over 2,000 hearings from the previous fiscal year. Over 2,200 parole hearings were held with the use of video conferences during the year. In addition the Department secured an ARRA grant in October 2009 to further enhance the video conferencing. The grant will allow the Department to place a second video conferencing unit in most facilities. Working with agencies of the Judicial Branch, the hope is to be able to hold even more court hearings through video conferencing.

A new database system was created for the Board of Pardons and Paroles to track the pardons process. The system was the first .Net system developed by MIS and replaced an interim solution, Excel spreadsheet.

The new system allows the Board to track and schedule pardons requests and hearings more efficiently. The Board had previously done this work manually. This has allowed the Board to redeploy staff to other pressing areas.

Video Conferencing Monthly Hearings



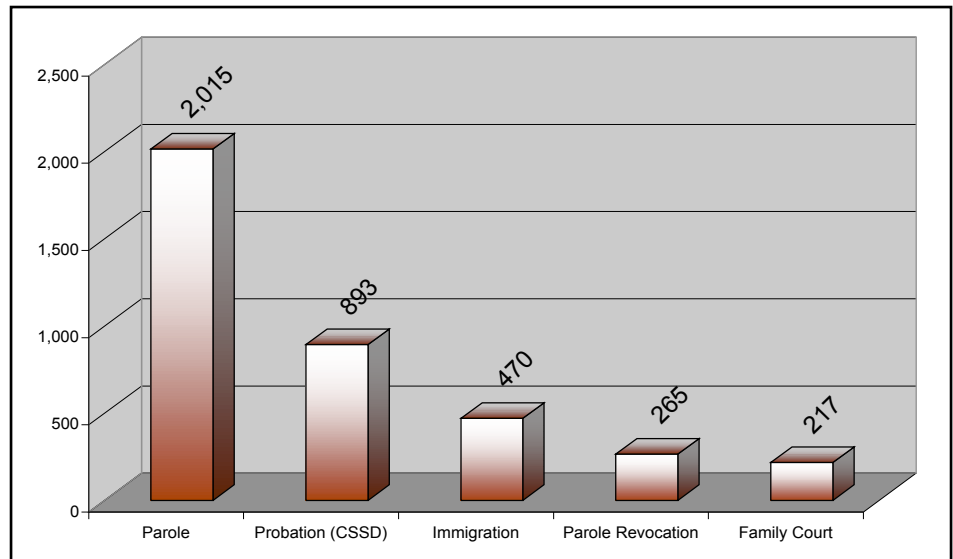
ADMINISTRATION DIVISION

The Corrections Modernization Team (CMT) published a new Request for Proposal (RFP) for the new Offender Management Information System. Nine vendors responded to the RFP and eight made it through the technology review. The CMT went through a rigorous scoring process to narrow down the vendors to the point of being able to review the costs from the various vendors. The next step in the process will be to conduct vendor demonstrations for those vendors meeting the scoring threshold. The demonstrations will be held in the summer of 2010 with the ultimate goal of selecting the vendor to begin negotiations by the fall of 2010.

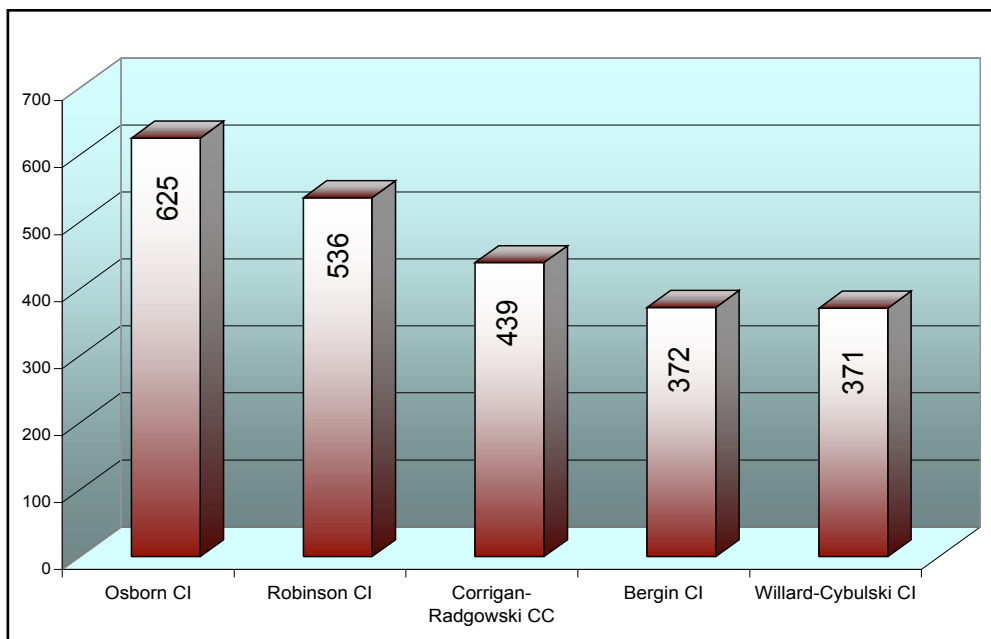
A new Casenotes Upgrade and Enhancement project was initiated. The new project is funded with ARRA stimulus funds. The new system will allow for greater reporting capabilities out of the Casenotes system, greater functionality with

the workflow on inmates released to community supervision, and migration of the system to a web-based version of Lotus Notes. The migration to the web will allow more accessibility to Casenotes from not only within DOC and the BOPP but also to other state agencies.

Video Conferencing - Top 5 Breakdown



Top 5 Users of Video Conferencing



MIS completed the installation of over 150 kiosk units at the facilities to be used for the Learning Management System (LMS). The kiosks can be used by those staff who do not have access to the DOC network to access LMS. As a result staff will now be able to take in-service training on the network without having to travel to a training site.

ADMINISTRATION DIVISION



Fiscal Services

Director Robert Foltz

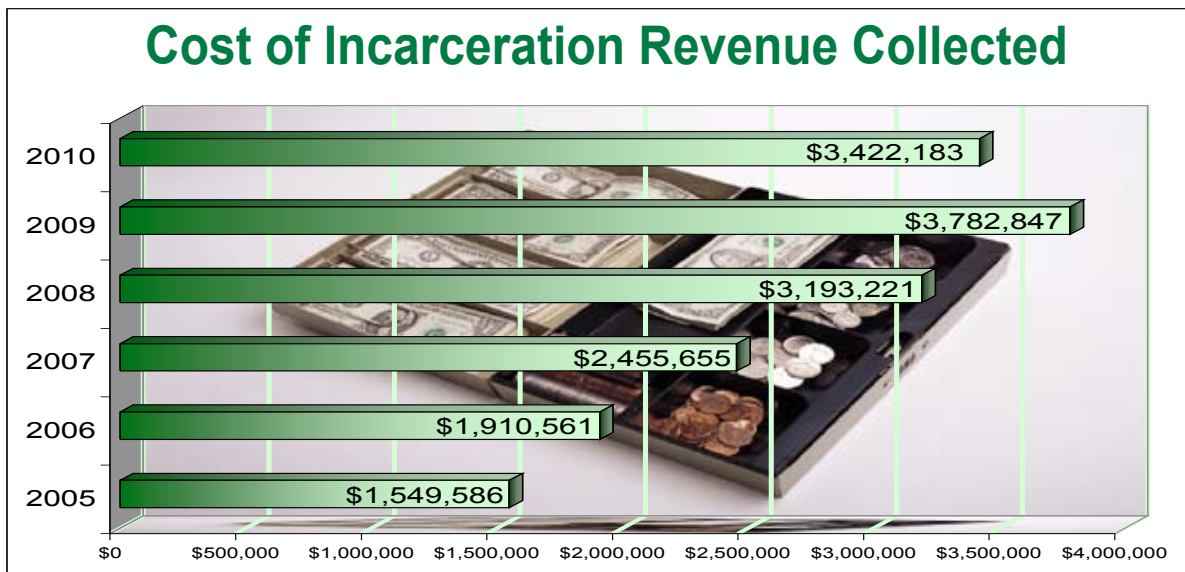
24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-7700

The Fiscal Services Unit administered the Department's budget, directed commissary operations, inmate accounts and maintained purchasing, accounts payable, and accounting functions. The Purchasing Unit prioritized expenditures against limited funds, processing 13,242 purchase orders, while the Accounts Payable Unit aggressively sought prompt payment discounts, processing 32,607 invoices. The Fiscal

Research and Development Section promotes and supports standardized business systems, and maintains databases utilized in fiscal administration.

The Inmate Trust Section manages and accounts for all funds earned, received or expended by inmates, processing 181,611 individual receipts and issuing 22,325 checks during the year. Correctional Commissaries received over 685,000 orders generating sales in excess of \$14,500,000 including a holiday program offering an expanded menu of items and resulting in sales of \$415,400. The Contracts Administration Section managed over 132 contracts and agreements with a combined value in excess of \$143 million. The Asset Management Unit tracked capital and controllable assets valued at over \$54,684,422 and controlled disposition of surplus items valued at \$367.98

The Grants Administration Section managed 20 grants totaling \$4,542,392 in new funding, including four 2009 American Recovery and Reinvestment "stimulus" grants, in addition to \$3,449,878 in open grants, and monitored education grants to Unified School District #1 totaling \$3,852,971. Staff submitted 17 applications for grants and training and technical assistance and assisted with 36 applications from state agencies, cities, universities, non-profit community providers, and faith-based organizations applying for government and foundation grants.





Human Resources

Director Dan Callahan

24 Wolcott Hill Road, Wethersfield, CT 06109 • 860-692-6801

The Human Resources (HR) Unit is responsible for the recruitment and selection of employees, administering the payroll, workers' compensation, benefits, labor relations functions, and facility/unit human resources needs.

Due to fiscal constraints, the agency was charged with closing Webster Correctional Institution. The HR Unit worked with Unit Administrators to develop a redeployment plan to reassign 98 staff from Webster Correctional Institution by January 15, 2010. The staff were members of different bargaining units with varying contractual requirements governing reassignments. The HR Unit met with the affected bargaining unit leadership, executed memoranda of understanding outlining the provisions of the closing, scheduled meetings with the staff to offer reassignment opportunities within the agency via facility selection forms, and worked with the facility and unions to rectify any issues, which could negatively impact the closing.

The DOC Light Duty Program was designed to afford employees unable to work due to Workers' Compensation claims or injuries preventing them from performing the full range of duties for their position, to transition back to full duty. The HR Unit worked with AFSCME, Council 4 and the Department of Administrative Services to enhance the agency's Recuperative Post program utilizing the light duty concept. Tours of the individual work stations were conducted to identify posts conducive to light duty responsibilities. Job descriptions were established for the facilities to use to manage the staff, the program, and the work being performed. The HR Unit worked with the employee and his/her physician to identify their suitability for the program. A total of 422 posts were created covering three shifts. In all, 161 NP-4 bargaining unit members, who would not have qualified for the traditional Recuperative Post program, returned to a light duty assignment. A total of 35 staff are currently in the program, and as a result of the Light Duty program, indemnity costs to the State have decreased significantly. The Director of Human Resources presented legislative testimony in opposition of the proposed light duty bill based on the fact that the agency has already implemented a program, which renders the need for the bill unnecessary.

The HR Unit was actively involved in the Stevenson vs. Joan Ellis, et al Freedom of Information (FOI) case, in which an inmate requested staff arrest records. The HR Unit was responsible for notifying 130 current and former staff of their rights to object to the release of their information at a hearing originally scheduled for September 30, 2009. Because of an overwhelming response from staff electing to object, the hearing was canceled and rescheduled. Hearings were held over the course of two days and this is viewed as an extremely important issue in protecting staff information and maintaining security within DOC facilities. This case involved major use of HR resources and preparation of information for the case. At the December 23, 2009 hearing, the DOC prevailed on a 3-2 vote by the committee in which members originally voted against the Chairman's decision. After a lengthy recess, the committee returned to the room and re-voted to give the inmate redacted information.

ADMINISTRATION DIVISION



Nutrition and Food Services

Director Michael Bibens

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The Food Service Unit is tasked in providing nutritionally adequate meals to all segments of the inmate population. Along with the regular menu, the Unit offers a common fare (vegetarian) menu and a menu for medically restricted inmates. Meals are also provided daily for work details, court trips and meals for the judicial marshals. In addition, the Food Services Unit through various Memoranda of Understanding has been tasked with providing meals to outside agencies in the event of any declared emergency.

The Food Services Unit is committed to the procurement of produce grown on local farms and products made within the State of Connecticut. With the cook/chill food service technology at the York Correctional Institution, the Unit provided more than 56 items on the weekly menu cycle, as well as fresh vegetables for all facilities. The Food Production Center at York CI prepared and distributed numerous cook/chill items to all DOC facilities. The Unit prepared and served 19,904,983 meals during FY 2009/2010, a 4.09 percent reduction from the previous year.

By utilizing USDA products and opportunities, as well as spot buys outside of the vendor contract, the Food Services Unit was able to reduce the cost of meals served to the inmate population. As a result, the Food Services Unit was able to reduce the per day cost of an inmate meal from \$2.44 to \$2.36, a reduction of 3.28% from the previous fiscal year's cost.



ADMINISTRATION DIVISION



Organizational Development

Director Cheryl Cepelak
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The mission of the Organizational Development Unit is to provide tools, information and strategies to support the Department of Correction, positioning the agency to plan for and more readily adapt to opportunities, challenges and changes. The Unit serves the individuals, units and facilities that make up the Department of Correction in addition to our external partners in the community and at other state agencies. The Organizational Development Unit's strategic initiatives are as follows:

Organizational Development and Research and Evaluation.

Services available in the area of Organizational Development include strategic planning, succession planning and management, performance improvement, change management, facilitation and team building. These activities support increased effectiveness and efficiency across the Department.

Research and Evaluation comprises coordinating, managing and conducting research and evaluation. The Unit is responsible for overseeing relationships with academic institutions and other parties who perform research in the area of corrections.

Training and Staff Development

Director Cheryl Cepelak
Francis H. Maloney Center for Training and Staff Development
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The mission of the Maloney Center for Training and Staff Development (MCTSD) is to create and maintain an environment where new employees are prepared for entry into the correctional profession, experienced staff are developed to their highest potential and all staff are empowered to achieve the highest standard of professionalism attainable.

Programs and services available at the MCTSD include pre-service education for newly hired employees; in-service training via the web and traditional classroom for employees; firearms instruction for those who need to carry weapons for our department; and new supervisors' training for those newly promoted. In addition, train-the-trainer classes exist for in-service training and firearms to maintain a cadre of experienced instructors for our staff. The Academy houses a library and supports an operations function that maintains the physical plant and grounds.



Training Officer Mario Bufalini
Excellence in Correctional
Training

PROGRAMS & TREATMENT DIVISION



Director

Patrick Hynes, Ph.D.
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The Department's Programs and Treatment Division supports the agency's goals through provision of a wide range of institutional and transitional services. Services are designed to equip offenders to adapt to healthy and productive lifestyles within the correctional system and effect a successful transition back into the community following release.

The Division oversees the Offender Management Plan, which structures the offender's release preparation from the first day of incarceration to discharge. Following a comprehensive risk and needs assessment upon admission, an offender accountability plan is developed with the offender, to identify objectives to be addressed through the duration of the sentence. Reviewed periodically, the plan holds the offender accountable for behavioral and treatment goals such as education, vocational training, health services, treatment and substance abuse programming, and reentry planning.

Additional programs and treatment services provided include population management for special populations and interstate compact systems. The

Division also assists victims of crime through a notification system that alerts registered victims when an inmate is eligible for release back to the community.



Education Services

Superintendent Angela Jalbert
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Unified School District #1 (USD #1) provided services to 18,781 offenders during FY 09/10. USD #1 awarded 642 GED diplomas 15 with honors, as well as 47 EDP, CDP and High School Diplomas by Carnegie Units. Planning/Placement Team meetings were held for 768 offenders under the age of 21 who required special education programming. Vocational certificates were awarded to 1,954 offenders.

USD #1 transition efforts have increased and nine resource/career fairs were held throughout the district in an attempt to bridge the gap from incarceration to the community.

Since the implementation of the Reentry Education Program in July of 2007, a total of 3,260 offenders have completed the program. USD #1 continued to provide thousands of hours of service to various communities and state agencies in the areas of graphics, woodworking, auto repairs, culinary arts, bicycle/wheelchair repair, etc. Through the solicitation of donations and the use of supplemental grant funds, USD #1 has increased educational opportunities for offenders with little or no increase in state monies.



Dianne Grenier (York CI)
Teacher of the Year

PROGRAMS & TREATMENT DIVISION

As of June 1, 2009, basic electronics, carpentry 1, carpentry 2 and machine tool technology have been added to the Connecticut Department of Labor and Department of Correction's USD #1 Prospective Apprenticeship Program. The Prospective Apprenticeship Program now includes seven vocational areas. Twenty-three vocational programs throughout the school district are involved in this program. A total of 111 students have completed the USD #1 Prospective Apprenticeship Program in the vocational areas of culinary arts, small engine repair and graphics and print.



Offender Classification and Population Management

Director Lynn Milling

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The Offender Classification and Population Management Unit (OCPM) is responsible for the administrative management of the offender population through oversight of inmate classification, time computation and record keeping, movement of all inmates within the system, and the assessment of offenders serving sentences greater than two years. OCPM Unit staff members conduct classification and records audits throughout the Department and provide training and technical assistance for both DOC personnel and many outside criminal justice agencies.

The OCPM Unit is responsible for determining appropriate confinement assignments while ensuring maximum application of all available resources, completing 71,000 inmate transfers in FY 2009/2010. OCPM also participates in the Corrections Compact for interstate transfers with 30 other states and the Federal Bureau of Prisons. The OCPM Unit has utilized the correction compact contracts to facilitate interstate transfers to assist the agency in the housing of special management inmates and similar type cases for other states.

The OCPM Unit collaborated with the Correctional Transportation Unit (CTU) in an effort to consolidate the number of inmates on the Special Transport List and improve coordination of all inmate transfers, resulting the reduction of overtime incurred by the facilities and CTU.

The OCPM Unit worked with staff at Cheshire CI to reduce the Protective Custody units from two to one housing unit, transitioning more inmates into General Population. OCPM staff also assisted in the transfer of inmates from Webster CI to other facilities in light of the agency's decision to close the Webster Correctional Institution in January 2010.

The Audits and Training Unit is responsible for Administrative Segregation and Special Needs Management requests and conducting related classification hearings. Several additional restrictive statuses were added during this past year, including Special Needs Management and the Behavioral Engagement Unit at Garner CI. The Behavioral Engagement Unit Program is designed to modify existing or known behavioral characteristics, as well as address long-term mental health needs. In order for an offender to participate in this program the inmate must be placed on Special Needs Management status. The Special Needs Management hearings are conducted at Garner CI, in person with the offender and in collaboration with the Director of Psychiatric Services.

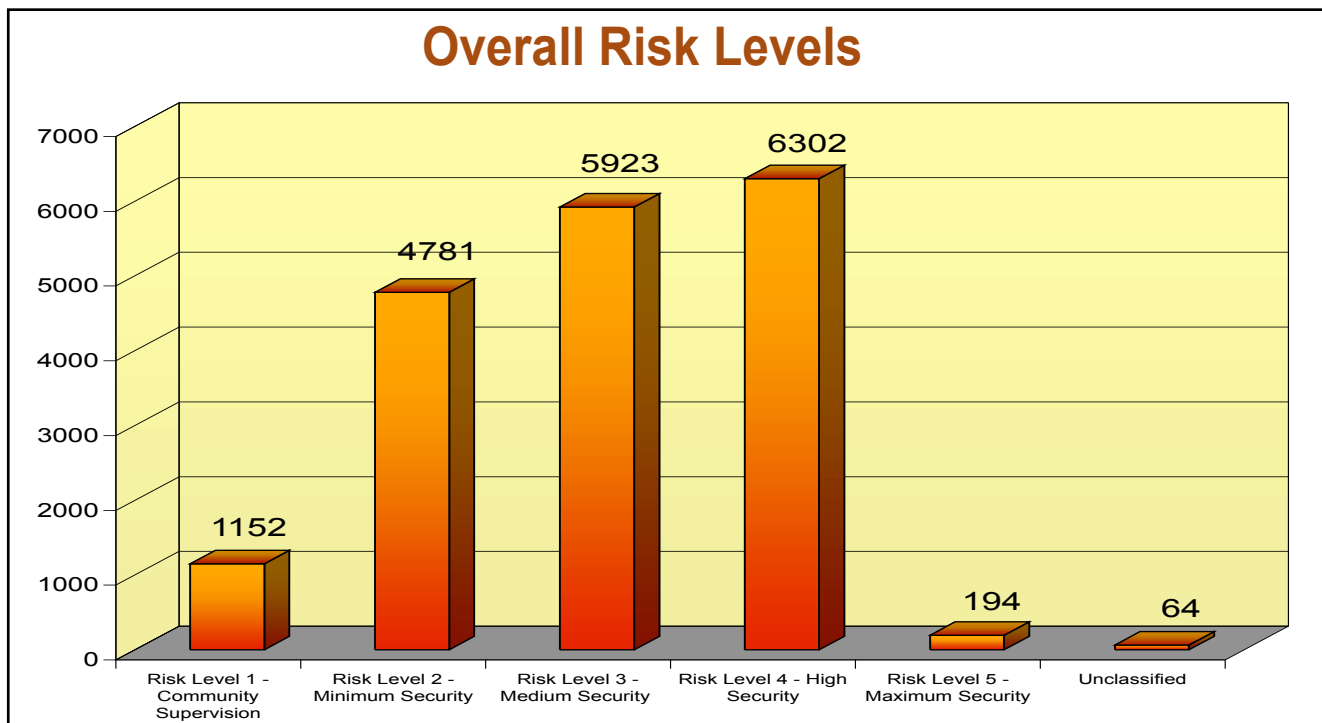
PROGRAMS & TREATMENT DIVISION

The OCPM Unit and the Department continue to utilize the Judicial Electronic Bridge (JEB), which allows DOC employees to access pre-sentence investigations. Court Support Services Division (CSSD) will be providing the DOC an additional 100 users for the JEB System. The information on the JEB System has expanded to closed case files which includes police reports, sex offender, order of probation etc.

Assessment counselors continue to collaborate with parole staff in interviewing and evaluating inmates during the assessment process. This year the Assessment Unit staff completed a successful pilot of the Criminal Sentiments Scale. The Criminal Sentiments Scale-Modified (CSS-M) is a 41-item self-report measure of antisocial attitudes, values, and beliefs related to criminal activity. Results will identify offenders who would most benefit from the “Thinking for a Change” Program.

The OCPM Unit is also responsible for the Department’s Sex Offender Registration and Felony DNA policies. The Assessment staff worked on the federally funded DNA backlog project. There were 2,935 total samples collected, 86 percent compliance rate and zero incidents. The project was completed ahead of schedule. Assessment staff also assisted in the implementation of the new procedures whereby DNA samples are now collected upon admission for applicable inmates.

The Central Records Unit continues to assist in the development of a new sentence and time calculation system (eOMIS) which will be available agency-wide in the near future. This new time computation system will provide greater accuracy and efficiency of records and information in both eOMIS and OBIS - the OCPM Unit is part of the Correctional Modernization Team (CMT). The long-term goal for CMT is to replace the current RT computer system that the agency currently uses. The goal is to deliver a comprehensive “computer system” which supports the offender management from initial admission through release. OCPM staff are working on the Connecticut Information Sharing System Computer Project which is a statewide CJIS project to allow for the sharing of information and data from all criminal justice agencies in on repository.



PROGRAMS & TREATMENT DIVISION



Correctional Enterprises of Connecticut

Director David A. Brown

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Correctional Enterprises of Connecticut (CEC) provides goods and services to state agencies, municipalities, and nonprofit organizations while at the same time offering inmates an opportunity to develop marketable vocational and occupational skills. During FY 2009/2010, CEC provided educational opportunities for 354 inmates in 11 different industry programs.

CEC shops are located in the MacDougall-Walker, Cheshire, Osborn, and York Correctional Institutions. The work setting of CEC shops replicate private industry, offering inmates a realistic work experience in a business-like environment that stresses the same types of performance standards and accountability measures used for workers in the community. CEC programs are designed to be self-supporting by generating sufficient revenues from the sales of goods and services to meet the costs of operation.

All CEC shops are assessed on an ongoing basis in terms of sales, productivity, and idleness reduced through the number of inmates participating. Also examined is the opportunity for inmates to learn both core job skills that emphasize a strong work ethic and specialized skills that offer inmates an opportunity to learn skills related to employment after release.



Offender Programs and Victim Services

Director Elizabeth Bayona

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The Offender Programs and Victim Services Unit designs, implements and evaluates evidence-based programs to ensure inmate accountability, offering opportunities to lessen the likelihood of recidivism and thereby increase the safety of the public.

The Offender Programs and Victim Services Unit manages community contracts, operates job centers, transitional services, family services, and reentry programs that are designed to help inmates make a successful and productive adjustment to the community upon release. In FY 2009/2010, the Offender Programs and Victim Services Unit supported, or provided, programming to over 30,000 offenders.

The Offender Programs and Victim Services Unit provides technical assistance to victims' organizations and victims advocates throughout the state and maintains a toll free number and internet access to assist victims of crimes committed by incarcerated inmates. By the end of FY 2009/2010, the Victim Services Unit maintained 4,347 active victim notifications on file.

PROGRAMS & TREATMENT DIVISION



Health and Addiction Services

Director Daniel Bannish, Psy.D.

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The Health and Addiction Services Unit provides for the physical and behavioral health of offenders from admission through reintegration with the community. The Department collaborates with the University of Connecticut Health Center to facilitate the provision of comprehensive managed health care.

The unit collaborates with other state agencies and community providers on numerous initiatives to achieve its mission. Integration of services to support successful reentry is a major goal of the unit. Treatment services are subject to continuous quality improvement through clinical supervision, training, research and implementation of evidence-based practice.

The goal of creating a more efficient and effective integrated Medical and Behavioral Health System has led to innovations in chronic care treatment, workforce development, and continuity of care. The Health and Addictions Unit is involved in a 10 state, four-year implementation study through the national Institute of Mental Health to further innovations in assessment, medication assisted therapies and HIV care.

During the FY 2009/2010, fiscal year the Addiction Services Unit streamlined its services to meet current and anticipated fiscal challenges. During this process the Addiction Services Unit reorganized its service delivery and supervisory systems to offset resource reductions while still maintaining the quality of its treatment product.

The Addiction Services Unit provides substance abuse treatment services through fully credentialed staff. The Addiction Services Unit operates on the premise that recovery is a developmental process in which the addicted offender learns new skills, values and ways of thinking, which will guide the offender's reentry into the community. To help the addicted offender transition from alcohol and/or other drug abuse or dependency while incarcerated to recovery and community self-sufficiency, the Addiction Services Unit provided evidence-based long and short term residential, intensive outpatient and integrated substance abuse treatment services to 6,200 offenders along the continuum of their incarceration.

The Health and Addiction Services staff has also implemented a Health Habits Program to promote healthy lifestyle changes for Department staff.



**Correctional Head Nurse Erin Dolan
Health Services Employee of The Year**

