



Exit Interview Questionnaire

Connecticut Department of Correction

CN 2401/1
REV 09/30/15

Employee Name: _____ Employee Number: _____

Total years with the Department of Correction: _____

Job title at time of termination: _____

1. Please list the reason(s) that contributed to your decision to leave the Department of Correction:

- A. To accept alternative employment:
- B. Relocation:
- C. Limited promotional opportunities:
- D. Lack of training:
- E. Poor supervision:
- F. Working conditions:
- G. Job expectations:
- H. Other:

2. Would you ever consider returning to work for the Department of Correction?
Yes No If no, please explain why

3. Did your job make good use of your skills and abilities? Yes No
If no, please explain how your skills and abilities were underutilized.

4. Did the job meet your expectations? Yes No If no, please explain why

5. Do you feel that the supervising staff provided the guidance and information you need to do your job?
Yes No If no, please explain how supervision could have been more helpful in guiding you on the job.



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6. Were you provided with positive feedback and recognition for your work accomplishments?
Yes No If no, please comment

7. Was your supervising staff responsive to job related matters brought to their attention?
Yes No If no, please comment

8. Were you given sufficient and accurate information about the job?

Prior to hiring: Yes No

At orientation training: Yes No If no, please comment

9. Were you provided adequate training to perform your job?
Yes No If no, how could training be improved?

10. Please list any suggestions for changes or improvements which could assist the Department in enhancing its operations.

Employee's Signature:

Date:

Interviewer's Signature:

Date: