

**Department of Correction
Workers' Compensation
First report of Injury**

Please return the contents of the package and all medical documentation to:

DOC Workers' Compensation Unit **Attention Jolie Hinners, 860-692-6814**
By Mail: 24 Wolcott Hill Road, Wethersfield, CT 06109
By Fax: 860-692-7745

Current Third Party Administrator:

- Gallagher/Bassett 800 Connecticut Blvd., East Hartford, CT 06108
- Injury reporting Hotline: 800-828-2717
- PreCerts-Tests, Surgeries, or Treatments, etc...Toll free 800-220-2517
- **Adjusters: Toll free 866-422-7622. Toll call 860-256-3400 or 860-291-9215**

If your last name begins with the following letters call the numbers below to contact your claim adjuster:

Lost time claims		Phone	Fax #
B – Dh	<i>Vicki Roy</i>	860-256-3428	866-515-0143
Di – J	<i>Shirley Burns</i>	860-256-3427	866-870-2334
A, K - O	<i>Lori Seaton</i>	860-256-3422	866-829-0554
P – Sg	<i>Angela Gilchrist</i>	860-256-3426	866-691-1436
Sh– Z,	<i>Andrea Smith</i>	860-256-3424	866-251-7938
Medical only and Report only claims			
	Debra Campbell	860-256-3432	866-550-8508

If you need Prescriptions, go to pharmacy tell them it's 'workers comp' and use the below information for approval of the medications - "MyMatrixx" 877-804-4900

If you cannot reach your adjuster please call G/B Supervisor Adolph Ellis at 860-256-3406.

If you do not receive a response within 24 hours or it is an emergency, please contact your DOC Workers Comp Liaison listed at the top of the page or Unit Mgr Arlene Phillips, 860-692-6898

Important Notices:

- Once the WC 715 form is filled out and entered into our system it **cannot be changed. Please note this form has been revised as of 3-24-10**
- **New Claims- facility responsible to submit claim paperwork to the Workers' Comp. Unit.**
- **Time out of work will not be covered until you are actually seen by a Physician. No post dated medical slips will be accepted.**