



# **Special Management- Provisions and Management Standards AS & SN** **Connecticut Department of Correction**

Attachment C  
REV 9/2/26  
AD 9.4

| <i>Function</i>                                                             | <i>Administrative Segregation (Phase One)</i>                                                                                                                                                                                                                                                                                                                                                                       | <i>Administrative Segregation Transition (Phase Two)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <i>Administrative Segregation Transition (Phase Three)</i>                                                                                                                                                                                                      | <i>Special Needs Management</i>                                                                                                                                                                                                                                                                                                                                                                                      |
|-----------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Movement out of cell or out of secured area within housing unit</b>      | Each inmate, when out of the cell, shall be escorted at a ratio of two (2) staff members to one (1) inmate at all times and handcuffed behind the back (leg irons and tether chain may be used when authorized by the Unit Administrator). Janitors shall be under direct supervision.                                                                                                                              | Not more than 16 inmates including janitors at one time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Not more than 24 inmates and 2 workers at one time.                                                                                                                                                                                                             | Not more than 24 inmates and 2 workers at one time.                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Movement out of cell or out of secured area when on restraint status</b> | Inmates shall, prior to release from a cell, at a minimum be handcuffed behind the back (leg irons and tether chain may be used when authorized by the Unit Administrator)<br>Handcuffs may be removed when the inmate is in a secure shower or secure recreation area.<br><br>A cell may be opened prior to an inmate being handcuffed if, in the best judgment of a supervisor, a health emergency warrants such. | For the first 15 days, inmates shall, prior to release from a cell, be handcuffed in the back, after 15 days' restraints in the front. After 30 days restraints are not authorized unless for movement outside the unit or while waiting placement back into Administrative Segregation (Phase 1) or Punitive Segregation at which point the standards set forth under Administrative Segregation (Phase 1) shall apply. A cell may be opened prior to an inmate being handcuffed if, in the best judgment of a supervisor, a health emergency warrants such. | Restraints not authorized unless for movement outside the unit or while waiting placement back into Administrative Segregation (Phase 1) or Punitive Segregation at which point the standards set forth under Administrative Segregation (Phase 1) shall apply. | The placement of an inmate on out of cell restraint status shall be approved by the Unit Administrator or designee in accordance with AD 6.5, Use of Force. The Unit Administrator shall be notified within 24 hours of any inmate placed on out of cell restraint status. The type of restraint shall be approved by the Unit Administrator or designee in accordance with ADs 6.5, Use of Force and 7.2, Armories. |
| <b>Movement out of Unit other than to adjacent Recreation Area</b>          | When outside of unit each inmate, at a minimum, shall be handcuffed behind the back and escorted at a ratio of two (2) staff members per inmate at all times.<br><br>An inmate shall, at a minimum, be pat searched upon leaving and returning to the unit.                                                                                                                                                         | Inmates shall be escorted, at a minimum, by one (1) staff member for every three (3) inmates. The inmate shall be handcuffed in the front. At a minimum the inmate shall be pat searched upon leaving and returning to the unit.                                                                                                                                                                                                                                                                                                                              | Inmates, at a minimum, shall be escorted and supervised by one (1) staff member for every eight (8) inmates.<br><br>No restraints.                                                                                                                              | Inmates, at a minimum, shall be escorted and supervised by one (1) staff member for every eight (8) inmates.                                                                                                                                                                                                                                                                                                         |



## Special Management- Provisions and Management Standards AS & SN

### Connecticut Department of Correction

Attachment C  
REV 9/2/26  
AD 9.4

| <i>Function</i>                | <i>Administrative Segregation<br/>(Phase One)</i>                                                                                         | <i>Administrative Segregation Transition<br/>(Phase Two)</i>                                                                              | <i>Administrative Segregation Transition (Phase<br/>Three)</i>                                                                            | <i>Special Needs Management</i>                                                                                                           |
|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|
| <b>In Cell<br/>Observation</b> | Direct observation by a correctional officer,<br>not less frequently than every 15 minutes.<br>Living, breathing flesh shall be observed. | Direct observation by a correctional officer,<br>not less frequently than every 15 minutes.<br>Living, breathing flesh shall be observed. | Direct observation by a correctional officer, not<br>less frequently than every 15 minutes. Living,<br>breathing flesh shall be observed. | Direct observation by a correctional officer, not less<br>frequently than every 15 minutes. Living, breathing<br>flesh shall be observed. |
| <b>Cell Searches</b>           | Random, but not less frequently than three<br>(3) times every seven (7) days or when<br>warranted.                                        | Not less frequently than twice every seven<br>(7) days.                                                                                   | Not less frequently than once every even (7) days.                                                                                        | Not less frequently than once every even (7) days.                                                                                        |
| <b>Security Checks</b>         | Daily on first and second shift.                                                                                                          | Daily on first and second shift.                                                                                                          | Daily on first and second shift.                                                                                                          | Daily on first and second shift.                                                                                                          |
| <b>Showers</b>                 | Minimum of three (3) times per week                                                                                                       | Minimum of three (3) times per week                                                                                                       | Minimum of three (3) times per week                                                                                                       | Daily                                                                                                                                     |
| <b>Work<br/>Assignments</b>    | None                                                                                                                                      | Limited to Unit.<br>No seven (7) day jobs.                                                                                                | As determined by the Unit Administrator.                                                                                                  | As determined by the Unit Administrator.                                                                                                  |



# **Special Management- Provisions and Management Standards AS & SN** **Connecticut Department of Correction**

Attachment C  
REV 9/2/26  
AD 9.4

| Function                | Administrative Segregation<br>(Phase One)                                                                                                                                                                                                                                              | Administrative Segregation<br>Transition (Phase Two)                                                                                                                                                                                                                                   | Administrative Segregation Transition<br>(Phase Three)                                                                                                                                                                                                                                 | Special Needs Management                                                                                                                                                                                                                                                               |
|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Food Service</b>     | Regular meal inside cell.                                                                                                                                                                                                                                                              | Regular meal inside cell.                                                                                                                                                                                                                                                              | Regular meal outside of cell but in housing unit.                                                                                                                                                                                                                                      | Regular meal inside cell                                                                                                                                                                                                                                                               |
| <b>Out of Cell Time</b> | A minimum of four (4) hours daily. An inmate on restraint status shall not receive recreation with an inmate not on restraint status.                                                                                                                                                  | A minimum of four (4) hours daily. No restraints.                                                                                                                                                                                                                                      | A minimum of four (4) hours daily. No restraints.                                                                                                                                                                                                                                      | A minimum of four (4) hours per day, <u>seven (7) days a week</u>                                                                                                                                                                                                                      |
| <b>Programs</b>         | All program opportunities shall be provided or arranged for in cell. Counseling programs shall be available .                                                                                                                                                                          | Program opportunities shall be provided out of cell after the first 30 days in restraints, separate from general population in a secured area. All programs shall be approved by the Director of Programs and Treatment.                                                               | Program opportunities shall be provided out of cell separate from general population in a secured area. All programs shall be approved by the Director of Programs and Treatment.                                                                                                      | Programming in accordance with individualized facility management plan.                                                                                                                                                                                                                |
| <b>Education</b>        | At a minimum, individual education plans shall be maintained for those inmates under the age of 21 who are deemed appropriate by the Education Department. Recommendations from the Education Department shall be accommodated consistent with the security needs of the housing unit. | At a minimum, individual education plans shall be maintained for those inmates under the age of 21 who are deemed appropriate by the Education Department. Recommendations from the Education Department shall be accommodated consistent with the security needs of the housing unit. | At a minimum, individual education plans shall be maintained for those inmates under the age of 21 who are deemed appropriate by the Education Department. Recommendations from the Education Department shall be accommodated consistent with the security needs of the housing unit. | At a minimum, individual education plans shall be maintained for those inmates under the age of 21 who are deemed appropriate by the Education Department. Recommendations from the Education Department shall be accommodated consistent with the security needs of the housing unit. |
| <b>Inmate Property</b>  | See AD 6.10, Inmate Property                                                                                                                                                                                                                                                           | See AD 6.10, Inmate Property                                                                                                                                                                                                                                                           | See AD 6.10, Inmate Property                                                                                                                                                                                                                                                           | See AD 6.10, Inmate Property                                                                                                                                                                                                                                                           |
| <b>Visits</b>           | An inmate shall be allowed one (1) 30-minute non-contact visit per week, only with immediate family.<br><br>Legal visits as needed and approved by Unit Administrator or designee.                                                                                                     | An inmate shall be allowed only two (2) 30-minute non-contact visits per week, only with immediate family.<br><br>Legal visits as needed and approved by Unit Administrator or designee.                                                                                               | An inmate shall be allowed a minimum of three (3) 30-minute visits per week.<br><br>Legal visits as needed and approved by the Unit Administrator or designee.                                                                                                                         | An inmate shall be allowed a minimum of three (3) one-hour visits per week. .<br><br>Legal visits as needed and approved by the Unit Administrator or designee                                                                                                                         |



## Special Management- Provisions and Management Standards AS & SN

### Connecticut Department of Correction

Attachment C  
REV 9/2/26  
AD 9.4

| Function           | Administrative Segregation<br>(Phase One)                                                                                                                                         | Administrative Segregation Transition<br>(Phase Two)                                                   | Administrative Segregation Transition<br>(Phase Three)                                                                | Special Needs Management                                                                                             |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|
| Mail Retention     | May send and receive mail same as general population but may retain only five (5) letters in cell.                                                                                | In accordance with storage requirements in AD 6.10, Inmate Property.                                   | In accordance with storage requirements in AD 6.10, Inmate Property.                                                  | In accordance with storage requirements in AD 6.10, Inmate Property                                                  |
| Reading Materials  | Shall not exceed the four (4) cubic feet of total allowable property in the cell in accordance with AD 6.10, Inmate Property. Amount may be restricted by the Unit Administrator. | In accordance with storage requirement in AD 6.10, Inmate Property.                                    | In accordance with storage requirement in AD 6.10, Inmate Property.                                                   | In accordance with storage requirement in AD 6.10, Inmate Property                                                   |
| Telephone Usage    | One (1) 15-minute call per week, except legal telephone calls as approved by a supervisor/counselor.                                                                              | Two (2) 15-minute calls per week, except legal telephone calls as approved by a supervisor/counselor.  | A minimum of three (3) 15- minute calls per week, except legal telephone calls as approved by a supervisor/counselor. | A minimum of three (3) 15- minute calls per week, except legal telephone calls as approved by a supervisor/counselor |
| Television         | None                                                                                                                                                                              | None                                                                                                   | None                                                                                                                  | Allowed, in accordance with AD 6.10, Inmate Property                                                                 |
| Tablets            | May be allowed at the discretion of the Unit Administrator                                                                                                                        | May be allowed at the discretion of the Unit Administrator                                             | May be allowed at the discretion of the Unit Administrator                                                            | Allowed, in accordance with AD 6.10, Inmate Property                                                                 |
| Radio in Cell      | Allowed, in accordance with AD 6.10, Inmate Property.                                                                                                                             | Allowed, in accordance with AD 6.10, Inmate Property.                                                  | Allowed, in accordance with AD 6.10, Inmate Property.                                                                 | Allowed, in accordance with AD 6.10, Inmate Property                                                                 |
| Commissary         | Weekly Spending Limit = \$50                                                                                                                                                      | Weekly Spending Limit = \$55                                                                           | Weekly Spending Limit = \$60                                                                                          | Weekly Spending Limit = \$75                                                                                         |
| Religious Services | Facility Chaplains shall schedule, at a minimum, weekly visits to inmates on Special management Status                                                                            | Facility Chaplains shall schedule, at a minimum, weekly visits to inmates on Special management Status | Facility Chaplains shall schedule, at a minimum, weekly visits to inmates on Special management Status                | Facility Chaplains shall schedule, at a minimum, weekly visits to inmates on Special management Status               |