



Request for Inclusion or Revision to an Administrative Directive

Connecticut Department of Correction

CN 1301
REV 07/25/16

Administrative Directive Number: 9.4	Title: Restrictive Status
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I recommend the following inclusion or revision to the above referenced Administrative Directive (provide detailed explanation):

Recommending replacing the word "Advocate" with "Advisor" anywhere it appears in Department directives and related forms in reference to the restrictive status hearing process, specifically in A.D. 9.4, Restrictive Status.

Revision to form CN 9402 "Notification of Hearing" and CN 9404 "Restrictive Status Report of Hearing for Placement or Removal"

See attached documents

ORIGINATOR

Name: Elizabeth Tugie	Title: Counselor Supervisor	Date: 8/31/17
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Signature: <i>Elizabeth Tugie</i>	Facility/Unit: OCPM
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UNIT/DISTRICT/DIVISION RECOMMENDATIONS

Approved	Denied		Date
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Unit Administrator's signature: <i>[Signature]</i>	Date: <i>09/05/17</i>
<input type="checkbox"/>	<input type="checkbox"/>	District Administrator's signature: <small>(only needed if originating from facility)</small>	Date:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Division Administrator's signature: <i>[Signature]</i>	Date: <i>9/6/17</i>
Reviewed by:		Office of Standards and Policy Staff signature: <i>[Signature]</i>	Date: <i>9/6/17</i>
<input checked="" type="checkbox"/>			

COMMISSIONER'S DECISION

This request is:	<input checked="" type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	Effective date of request:
<input checked="" type="checkbox"/>	The language/provisions of this inclusion/revision shall be effective as of and subsequently added to the Administrative Directive at the next update:		Date: <i>9/15/17</i>
<input type="checkbox"/>	This inclusion/revision shall be added to the Administrative Directive prior to:		Date:
<input type="checkbox"/>	This inclusion/revision shall be added immediately to the Administrative Directive.		
Commissioner's signature: <i>[Signature]</i>			Date: <i>9/15/17</i>