



# Request for Exception to an Administrative Directive

## Connecticut Department of Correction

CN 1302  
REV 11/15/10

Administrative Directive Number: **10.7** Title: **Inmate Communications**

I request approval of the following exception to the above referenced directive (provide detailed explanation):

**Add/Changes to Definitions/ Acronyms**

**Add**

Communication: The exchange or transmission of thoughts, messages, or information, as by speech, visuals, signals, writing, or behavior. Such transmission of words, sounds, images, or data may be in the form of electronic or electromagnetic signals or impulses.

**Change**

H. Privileged Communication (i.e., Privileged Correspondence). Any telephone call

**To:**

Any **communication**

**Change**

J. Recording and Listening. The recording of the number(s) called, recording of inmate telephone conversations and subsequent listening to recordings of inmate telephone conversations.

**To:**

The recording of the number(s) called, recording of inmate **communication** and subsequent listening to recordings of inmate **communication**.

See attached documents

**ORIGINATOR**

Name: [Redacted] Title: [Redacted] Date: **7/31/12**

Signature: [Redacted] Facility/Unit: [Redacted]

**UNIT/DISTRICT/DIVISION RECOMMENDATIONS**

Approved	Denied	Signature	Date
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Unit Administrator's signature: <i>[Signature]</i>	Date: <b>8/9/12</b>
<input type="checkbox"/>	<input type="checkbox"/>	District Administrator's signature: (only needed if originating from a facility) <i>[Signature]</i>	Date: <b>8/9/12</b>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Division Administrator's signature: <i>[Signature]</i>	Date: <b>8/15/12</b>

**COMMISSIONER'S DECISION**

This request is:  **APPROVED**     **DENIED**    Effective date of request: AS SOON AS PRACTICABLE

- This exception is valid through: \_\_\_\_\_, by which the exception must be re-requested.
- This exception is valid until such time as the Administrative Directive is updated.
- This exception shall be added immediately to the Administrative Directive.

Commissioner's signature: *[Signature]* Date: **8-15-12**



# Request for Exception to an Administrative Directive

Connecticut Department of Correction

CN 1302  
REV 11/15/10

Administrative Directive Number: **10.7** Title: **Inmate Communication**

I request approval of the following exception to the above referenced directive (provide detailed explanation):

Add the following paragraph as a new line item within this directive.

*Added as a new Section 5*

Inmate Communication Devices. Each Unit Administrator may provide additional communication devices in areas specified by the Unit Administrator for inmate use. These devices shall adhere to all recording and listening guidelines as outlined in section 5 of this directive.

This exception is requested to maximize technology to enhance the ability of inmates to communicate with friends and families.

See attached documents

### ORIGINATOR

Name: <i>ARMANDO VALERIANO</i>	Title: <i>DEPUTY WARDEN</i>	Date: <i>7/31/12</i>
Signature: <i>[Signature]</i>	Facility/Unit: <i>CENTRAL OFFICE</i>	

### UNIT/DISTRICT/DIVISION RECOMMENDATIONS

Approved	Denied		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Unit Administrator's signature: <i>Dir. K. [Signature]</i>	Date: <i>8/9/12</i>
<input type="checkbox"/>	<input type="checkbox"/>	District Administrator's signature: (only needed if originating from a facility)	Date:
<input type="checkbox"/>	<input type="checkbox"/>	Division Administrator's signature:	Date:

### COMMISSIONER'S DECISION

This request is:  **APPROVED**     **DENIED**    Effective date of request: *As soon as practicable*

This exception is valid through: \_\_\_\_\_, by which the exception must be re-requested.

This exception is valid until such time as the Administrative Directive is updated.

This exception shall be added immediately to the Administrative Directive.

Commissioner's signature: <i>[Signature]</i>	Date: <i>8-15-12</i>
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