



## Request for Exception to an Administrative Directive

Connecticut Department of Correction

CN 1302  
REV 02/06/15

Administrative Directive Number: **9.5** Title: **Code of Penal Discipline**

I request approval of the following exception to the above referenced directive (provide detailed explanation):

The following Juvenile specific policy and procedure adjustments are requested in order to accommodate the management of inmates under 18 years of age.

- An exception is requested to AD 9.5 Section 10 in order to substitute the **sanction** of punitive segregation with the **penalty** of confined to quarters (CTQ).
- An exception is also requested authorizing the imposition of **two** different penalties in conjunction with CTQ for an inmate found guilty of a Class A offense, and **one** penalty in conjunction with CTQ for an inmate found guilty of a Class B offense.
- *Note: No changes are requested to the current DOC policy regarding forfeiture or RREC.*

See attached documents

### ORIGINATOR

|                       |                           |                |
|-----------------------|---------------------------|----------------|
| Name: [REDACTED]      | Title: [REDACTED]         | Date: 12/15/15 |
| Signature: [REDACTED] | Facility/Unit: [REDACTED] |                |

### UNIT/DISTRICT/DIVISION RECOMMENDATIONS

| Approved                            | Denied                   |  |                |
|-------------------------------------|--------------------------|--|----------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Unit Administrator's signature: <i>[Signature]</i>   | Date: 12/15/15 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | District Administrator's signature:<br>(only needed if originating from a facility) <i>[Signature]</i> | Date: 12/14/15 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Division Administrator's signature: <i>[Signature]</i>   | Date: 12/16/15 |

### COMMISSIONER'S DECISION

This request is:  **APPROVED**     **DENIED**    Effective date of request: 12/28/15

This exception is valid through: \_\_\_\_\_, by which the exception must be re-requested.

This exception is valid until such time as the Administrative Directive is updated.

This exception shall be added immediately to the Administrative Directive.

Commissioner's signature: *[Signature]* Date: 12/17/15