
 <p>State of Connecticut Department of Correction</p> <p><b>ADMINISTRATIVE DIRECTIVE</b></p>	Directive Number 8.6	Effective Date 8/29/2014	Page 1 of 2
	Supersedes Credentials for Health Service Staff, Dated 10/31/2007		
Approved By   Commissioner James E. Dzurenda	Title  Credentials for Health Service Staff		

1. **Policy.** The Department of Correction and its Health Services Unit shall ensure that all health services staff who provide health services to inmates possess the appropriate credentials according to licensure, registration and certification requirements of the State of Connecticut.
  
2. **Authority and Reference.**
  - A. Public Law 108-79, Prison Rape Elimination Act of 2003.
  - B. 28 C.F.R. 115, Prison Rape Elimination Act National Standards.
  - C. Connecticut General Statutes, Title 20 and Section 18-81.
  - D. Regulation of Connecticut State Agencies, Section 18-81-10a.
  - E. Doe vs. Meachum, Civil Action No. H-88-562 (PCD), November 2, 1990.
  - F. American Correctional Association, Standards for Administration of Correctional Agencies, Second Edition, April 1993, Standard 2-CO-4E-01.
  - G. American Correctional Association, Standards for Adult Correctional Institutions, Fourth Edition, January 2003, Standard 4-4384.
  - H. American Correctional Association, Performance-Based Standards for Adult Local Detention Facilities, Fourth Edition, June 2004, Standard 4-ALDF-4D-05.
  - I. National Commission on Correctional Health Care, Standards for Health Services in Prisons, 2003, Standards P-C-01 and P-C-03.
  - J. National Commission on Correctional Health Care, Standards for Health Services in Jails, 2003, Standards J-C-01 and J-C-03.
  - K. Administrative Directives 2.7, Training and Staff Development; and, 6.12, Inmate Sexual Abuse/Sexual Harassment Prevention and Intervention.
  
3. **Definitions.** For the purposes stated herein, the following definitions apply:
  - A. **Credentialing.** A process by which qualifications including licensing, certification, registration, education and training of health care providers are verified prior to employment and annually thereafter, as appropriate.
  - B. **Health Services Staff.** An individual employed by the Department of Correction or the Department's provider for health services, on a part time, contractual, or full time basis who has responsibilities providing health services to inmates remanded to the custody of the Commissioner of Correction. Any student, intern or volunteer under the supervision and direction of health services staff shall also be considered health services staff.
  
4. **Credentialing.** The Health Services Unit shall ensure that all inmate health care shall be provided by personnel who have been appropriately

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trained and educated and who shall maintain licensure, certification, registration or other applicable credentials as required.

- A. Valid and current credentials for each employee and subcontractor providing health services to inmates in the custody of the Commissioner of Correction shall be maintained by the employee and by the Health Services Unit, and be made available to the Commissioner or designee upon request.
  - B. Staff duties and responsibilities shall be governed by written job descriptions and by the tasks permitted by their credentials. Prior to hiring, the Health Services Unit (recruitment unit) shall verify validity of licensure required by the State of Connecticut.
5. Basic Life Support (BLS) for Healthcare Providers, Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillator (AED) Certification. The Chief Operating Officer or designee shall ensure that all direct care health services personnel have current training/certification in the American Heart Association BLS (CPR and AED) Program. The BLS trainer shall be an individual possessing a current instructor's certificate by an approved body.
6. Training of Health Services Staff. All health services staff who have contact with inmates shall be trained on their responsibilities under A.D.6.12 Inmate Sexual Abuse/Sexual Harassment Prevention and Intervention. Training shall include the following:
- A. The Department's zero tolerance policy regarding inmate sexual abuse and/or sexual harassment.
  - B. Detection and assessment of signs of alleged sexual abuse and/or sexual harassment.
  - C. The correct reporting of alleged sexual abuse and/or sexual harassment events.
  - D. Preservation of physical evidence of sexual abuse.
  - E. Effective and professional response to victims of alleged sexual abuse and/or sexual harassment.
7. Students and Interns. The Health Services Unit may use a qualified student or intern for designated health services functions, as approved by the Chief operating Officer or designee. The delivery of health care by a student or intern in a Department facility shall be under the direct supervision of qualified health services staff.
8. Exceptions. Any exceptions to the procedures in this Administrative Directive shall require prior written approval from the Commissioner.