



# Request for Inclusion or Revision to an Administrative Directive

Connecticut Department of Correction

CN 1301  
REV 07/25/16

Administrative Directive Number: 8.14  
Section 8: B Title: Suicide Prevention

I recommend the following inclusion or revision to the above referenced Administrative Directive (provide detailed explanation):

**Constant Observation Status.** At this level of observation, staff shall visually observe the inmate on a continuous uninterrupted basis and document the inmate's behavior and general condition at 15-minute intervals utilizing Attachment E, Observation Checklist (HR-505). Constant Observation status shall be valid for a maximum of 8 hours, at which time the inmate must be re-evaluated for the need to continue his/her Constant Observation Status. **Staff members assigned to conduct the Constant Observation must alternate with another staff member every two hours. At no time should an assigned staff member exceed more than two consecutive hours of inmate observation. Two staff members can be used for an extend time frame, as long as every two hours they switch assignments.**

See attached documents

### ORIGINATOR

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature: \_\_\_\_\_ Facility/Unit: \_\_\_\_\_

### UNIT/DISTRICT/DIVISION RECOMMENDATIONS

Approved	Denied	Signature	Date
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Unit Administrator's signature: DA Maldonado 	3/5/18
<input type="checkbox"/>	<input type="checkbox"/>	District Administrator's signature: <small>(only needed if originating from facility)</small>	Date:
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Division Administrator's signature: 	3/9/18
<b>Reviewed by:</b>		Office of Standards and Policy Staff signature:	Date:
<input type="checkbox"/>			

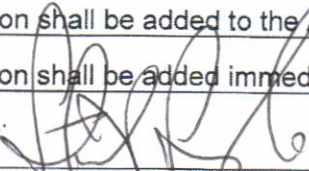
### COMMISSIONER'S DECISION

This request is:  **APPROVED**  **DENIED** Effective date of request: \_\_\_\_\_

The language/provisions of this inclusion/revision shall be effective as of and subsequently added to the Administrative Directive at the next update: Date: 3/9/18

This inclusion/revision shall be added to the Administrative Directive prior to: Date: \_\_\_\_\_

This inclusion/revision shall be added immediately to the Administrative Directive.

Commissioner's signature:  Date: 3/9/18