



**Request for Inclusion or Revision to an  
Administrative Directive**  
Connecticut Department of Correction

CN 1301  
REV 06/29/18

Administrative Directive Number: 6.1

Title: Tours and Inspections

☒ I recommend the following inclusion or revision to the above referenced Administrative Directive  
**(provide detailed explanation regarding reason for change):**

**It is recommended to add the language below to the definition of tour to ensure cells/ bed-to-bed inspections are conducted.**

**Tour.** A random, systematic series of inspections, **cell-to-cell / bed-to-bed**, in a correctional facility/unit designed to enhance the overall levels of safety, security, order and sanitation; along with the opportunity to communicate with staff and inmates and to reinforce rules and regulations.

☐ See attached documents

**ORIGINATOR**

Name: Viger, Bryan

Title: Warden

Date: 6/18/20

Signature: 

Facility/Unit: New Haven Correctional Center

**OFFICE OF STANDARDS AND POLICY REVIEW:**

Reviewed by:



Office of Standards and Policy Staff signature: 

Date: 6/22/20

**UNIT/DISTRICT/DIVISION RECOMMENDATIONS:**

Approved

Denied



Unit Administrator's signature:

Date:



District Administrator's signature:  
(only needed if originating from facility)

Date: 



Division Administrator's signature: 

Date: 

**COMMISSIONER'S DECISION:**

This request is:



**APPROVED**



**DENIED**

Effective date of request:



The language/provisions of this inclusion/revision shall be effective as of and subsequently added to the Administrative Directive at the next update:

Date:



This inclusion/revision shall be added to the Administrative Directive prior to:

Date:



This inclusion/revision shall be added immediately to the Administrative Directive.

Commissioner's signature: 

Date: 6/25/2020