



**Request for Inclusion or Revision to an
Administrative Directive**
Connecticut Department of Correction

CN 1301
REV 06/29/18

Administrative Directive Number: 4.2A

Title: Risk Reduction Earned Credit

☒ I recommend the following inclusion or revision to the above referenced Administrative Directive
(provide detailed explanation regarding reason for change):

The following revision is suggested in order to have a mechanism to return RREC when and Disciplinary Report is overturned in the appeals process.

Add line to form CN42A01, Records Notification form for Risk Reduction Earned Credit Non-Compliance/Compliance Notification.

Compliance Section:

“Decision to overturn Disciplinary Action (CN9606)

☒ See attached documents

ORIGINATOR

Name: Jessica Sandler

Title: Counselor Supervisor

Date: 8/19/2026

Signature: *Jessica Sandler*

Facility/Unit: SCIM

OFFICE OF STANDARDS AND POLICY REVIEW:

Reviewed by:



Office of Standards and Policy Staff signature: Captain DelPeschio

Date: 8/20/2026

UNIT/DISTRICT/DIVISION RECOMMENDATIONS:

Approved

Denied



Unit Administrator's signature: *Director Snyder*

Date: 8/20/2026



District Administrator's signature:
(only needed if originating from facility)

Date:



Division Administrator's signature: *William Mulligan*

Date: 8-29-26

COMMISSIONER'S DECISION:

This request is:



APPROVED



DENIED

Effective date of request:

8/31/26



The language/provisions of this inclusion/revision shall be effective as of and subsequently added to the Administrative Directive at the next update:

Date:



This inclusion/revision shall be added to the Administrative Directive prior to:

Date:



This inclusion/revision shall be added immediately to the Administrative Directive.

Commissioner's signature: *[Signature]*

Date: 8/27/2026