



**Request for Inclusion or Revision to an
Administrative Directive**
Connecticut Department of Correction

CN 1301
REV 06/29/18

Administrative Directive Number: 4.3

Title: Court Processes

☒ I recommend the following inclusion or revision to the above referenced Administrative Directive
(provide detailed explanation regarding reason for change):

The following changes are recommended to AD 4.3

Public Act 19-20 and 19-23 shall be added to the Authority and Reference Section. This bill also effects section 8 subsection A. The language added below is to comply with the public act.

Release to Bond. Bond amounts received shall be forwarded to the court on the next business day. The appropriate paperwork documenting the release to bond shall also be forwarded to the court. A thorough criminal record check and inmate master file review shall be conducted prior to release to bond and the appropriate jurisdiction notified if detainers are found. If Immigration Customs Enforcement (ICE) is the jurisdiction to notify in regard to a detainer, staff shall refer to the CN 9308, Immigration Detainer Detention/Release Form. ICE shall only be notified if the inmate meets one or all of the requirements listed on the CN 9308, Immigration Detainer Detention/Release Form.

☐ See attached documents

ORIGINATOR

Name: Anthony Landolina

Title: CS

Date: 1/6/20

Signature:

Facility/Unit: OSP

OFFICE OF STANDARDS AND POLICY REVIEW:

Reviewed by:



Office of Standards and Policy Staff signature:

Date: 1/6/20

UNIT/DISTRICT/DIVISION RECOMMENDATIONS:

Approved

Denied



Unit Administrator's signature:

Date:



District Administrator's signature:
(only needed if originating from facility)

Date:



Division Administrator's signature:

Date: 1/13/2020

COMMISSIONER'S DECISION:

This request is:



APPROVED



DENIED

Effective date of request:



The language/provisions of this inclusion/revision shall be effective as of and subsequently added to the Administrative Directive at the next update:

Date:



This inclusion/revision shall be added to the Administrative Directive prior to:

Date:



This inclusion/revision shall be added immediately to the Administrative Directive.

Commissioner's signature:

Date:

1/13/2020