

*Connecticut Department of Agriculture with  
the Connecticut Department of Education*

# **Connecticut Local Food for Schools Incentive Program**

*A Non-Competitive Local and Regional Food Procurement and Reimbursement Program  
for Eligible Connecticut Boards of Education*

## **2024-2025 Guidance**

***Attestation Statement to Opt-in or Opt-out  
Accepted on a Rolling Basis Beginning  
Wednesday, May 1, 2024***



**Ned Lamont, Governor  
Bryan P. Hurlburt, Commissioner  
Charlene M. Russell-Tucker, Commissioner**

Connecticut Department of Agriculture and Education  
450 Columbus Boulevard  
Hartford, CT 06103



Contents

Important Dates: .....3

Program Description.....4

Process.....6

Purchases.....6

Reimbursement and Requirements .....7

Appendix A: Examples Invoices/Receipts.....8

Appendix B: Sample Quarterly Reporting Information ..... 10

Appendix C: Reimbursement Claim Schedule and Example Timeline..... 11

Appendix D: Maximum Reimbursement Amount for Eligible School Boards ..... 12

**Important Dates:**

The Attestation Statement must be completed by an authorized signer for an eligible board of education (this cannot be the food service director).

Attestation Statements will be accepted beginning May 1, 2024, by completing the following Microsoft Office form.

Attestation Statement – <https://forms.office.com/g/kwVyLmxA8D>

Questions can be directed to Hannah Carty:  
[Hannah.Carty@ct.gov](mailto:Hannah.Carty@ct.gov) or (860) 471-1620 or Cyrena Thibodeau:  
[Cyrena.Thibodeau@ct.gov](mailto:Cyrena.Thibodeau@ct.gov) or (860) 895-3094

**Informational Webinar:**

**Thursday, April 18th at 2:00 PM**

CT Department of Agriculture joined the CT Department of Education on the April 18<sup>th</sup> School Lunch Tray Table Talk to discuss the CT Local Food for Schools Incentive Program. The recording and PowerPoint are available on the Department's website below.

**For more information, please visit the website below:**

**[CT DOAG- Farm to School, CT Local Food Incentive Program](#)**

## **Program Description**

The Connecticut Local Food for Schools Incentive Program provides reimbursement payments to eligible boards of education for the purchase of **locally sourced food** and **regionally sourced food** to be used in an eligible meal program. An eligible board of education shall be entitled to receive reimbursement payments in an amount equal to:

- (1) one-half of such board's expenditures for locally sourced foods (as defined on page 4), and
- (2) one-third of such board's expenditures for regionally sourced foods (as defined on page 4)

Example: If \$2,000 was spent on locally sourced foods, the reimbursement amount would be \$1,000. If \$2,000 was spent on regionally sourced foods, the reimbursement amount would be \$667. A combination of locally and regionally sourced foods can be purchased through the Connecticut Local Food for Schools Incentive Program and a claim for reimbursement may be submitted each quarter.

Any eligible board of education interested in participating in the program, must complete the CT Department of Agriculture's (DOAG) [Microsoft Office form](#). This is a non-competitive program, but eligible boards of education must opt-in to participate or affirmatively opt-out of participating.

A maximum reimbursement amount for each district will be established and published in consultation with the Connecticut State Department of Education (CSDE). The maximum reimbursement amount shall be based on the total student enrollment by district.

Eligible purchases made on or after May 1, 2024, through June 30, 2025, may be submitted for reimbursement following the schedule outlined in the reimbursements and requirements section. Confirmation of approval might be received by DoAg prior to making purchases.

Payments for approved reimbursements will be processed and issued by the CSDE.

**Definitions – As defined in P.A. 23-167 Sec 26. (a) or other as applicable**

- (1) "**Local farm**" means a farm, farmers' cooperative, food hub or wholesale distributor located in Connecticut.
- (2) "**Regional farm**" means a farm, farmers' cooperative, food hub or wholesale distributor located in New York, Massachusetts, Rhode Island, Vermont, New Hampshire, or Maine.
- (3) "**Locally sourced food**" means produce and other farm products that have a traceable point of origin within Connecticut that are grown or produced at, or sold by, a local farm and includes, but is not limited to, value-added dairy, fish, pork, beef, poultry, eggs, fruits, vegetables, and minimally processed foods as defined below.
- (4) "**Minimally processed foods**" means only those agricultural products that retain their inherent character. The effects of the following food handling and preservation techniques shall not be considered as changing an agricultural product into a product of a different kind or character: Cooling; refrigerating; freezing; size adjustment made by peeling, slicing, dicing, cutting, chopping, shucking, and grinding; forming ground products into patties without any additives or fillers; drying/dehydration; washing; packaging (such as placing eggs in cartons), vacuum packing and bagging (such as placing vegetables in bags or combining two or more types of vegetables or fruits in a single package); the addition of ascorbic acid or other preservatives to prevent oxidation of produce; butchering livestock and poultry; cleaning fish; and the pasteurization of milk.
- (5) "**Regionally sourced food**" means produce and other farm products that have a traceable point of origin within New York, Massachusetts, Rhode Island, Vermont, New Hampshire, or Maine that are grown or produced at, or sold by, a regional farm and includes, but is not limited to, value-added dairy, fish, pork, beef, poultry, eggs, fruits, vegetables and minimally processed foods.
- (6) "**Eligible board of education**" means a local or regional board of education that is participating in the National School Lunch Program.
- (7) "**Eligible meal program**" means a meal program provided by an eligible board of education to its students or a meal provided as part of such board's participation in the National School Lunch Program, School Breakfast Program, Seamless Summer Option, After School Snack Program, Summer Food Service Program or the At-Risk Afterschool Meals component of the Child and Adult Care Food Program administered by the United States Department of Agriculture.
- (8) "**Socially disadvantaged farmers**" means farmers who belong to a group whose members have been subjected to racial or ethnic prejudice because of their identity as members of a group without regard to their individual qualities. (7 USC 2279 (a)).

(9) “**Small farm business**” means an operation with gross cash farm income under \$250,000 as defined the by United States Department of Agriculture.

## **Process**

- 1) One of the two Authorized Signers for the board of education submits the Attestation Statement opting-in or-out of participating in the program. The [Microsoft Office form](#) shall open on May 1, 2024.
- 2) Board of Education is notified of application status within ten (10) business days of submission of the Attestation Statement.
- 3) Participating boards of education begin purchase of locally and/or regionally sourced food.
- 4) Participating boards of education may submit eligible purchases (made between May 1, 2024- June 30, 2025) for reimbursement after notification of approval of the attestation form by DoAg. Each board of education shall have a set maximum reimbursement amount based on the total student enrollment as laid out in Appendix D on page 12. Additional information on purchase justification can be found in Appendix A on pages 8 and 9.

Depending on funding availability, the program shall reset in July 2025 and boards of education who have received their full maximum reimbursement in Fiscal Year 24 may opt-in again and continue to submit eligible expenses for reimbursement.

## **Purchases**

Purchases of food may be made direct from a farm, from a food hub, farmers’ cooperative, or from a wholesale distributor. However, the farm origin and location must be known and reflected on an itemized receipt/invoice and reported according to the Schedule for Claim Reimbursement. Examples of such documentation can be found in Appendix A on pages 8 and 9.

Boards of education are encouraged to prioritize their purchases from small farm businesses and socially disadvantaged farmers. Technical assistance to connect with producers will be made available.

Any locally or regionally sourced food for which an eligible board of education seeks reimbursement payments must comply with the nutrition standards established by the Connecticut Department of Education pursuant to CT General Statutes Section 10-215e.

Purchases must be made using proper procurement procedures. For procurement related training and resources, please visit <https://portal.ct.gov/SDE/Nutrition/Procurement-for-School-Nutrition-Programs/Documents>

Food is the only eligible expenditure of funds. For help getting connected to a farmer, a food hub, or other method of sourcing locally/regionally please explore resources from the [CT Department of Agriculture](#) and [UConn's Put Local on your Tray](#). You may reach out to the program contacts with questions anytime and more formal technical assistance will be established.

## **Reimbursement and Requirements**

To apply for reimbursement for eligible products, the participating board of education, or its designated official, shall submit a purchase report for eligible expenses to DoAg approval. Requests for reimbursement must be submitted 15 business days after the period closes. For example, for the period of May 1-June 30, 2024, requests for reimbursement must be submitted by July 19, 2024. Please see appendix C on page 11 for reporting and payment schedule. Reimbursement payments will be processed by the CSDE.

Periods for reimbursement submission:

- May 1 – June 30, 2024 (after approval from DoAg of attestation statement)
- July 1- September 30, 2024
- October 1- December 31, 2024
- January 1 - March 30, 2025
- April 1 - June 30, 2025

The reimbursement request form will require information such as, but not limited to, the vendor purchased from, the location of the vendor/farm, the product(s) purchased, the quantity, and the cost. Examples of such documentation can be found in Appendix B on page 10.

Proof of purchase and payment (receipts, bill of lading, checks, etc.) must be kept for up to three years and available upon request.

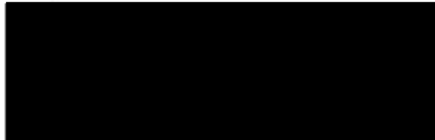
Any participating board of education will also be required to complete an evaluation survey by June 2025 to assist the department in implementing and improving the program.

**Appendix A: Examples Invoices/Receipts**

INVOICE				
<div style="background-color: black; width: 100%; height: 15px; margin-bottom: 5px;"></div> <div style="background-color: black; width: 100%; height: 15px; margin-bottom: 5px;"></div> <div style="background-color: black; width: 100%; height: 15px; margin-bottom: 5px;"></div> Phone: <span style="background-color: black; color: black;">XXXXXXXXXX</span> Email: <span style="background-color: black; color: black;">XXXXXXXXXX</span>				
<b>Distribution Day:</b> Tuesday, September 20, 2022				
<div style="background-color: black; width: 100%; height: 15px; margin-bottom: 5px;"></div> Phone:		Invoice Date: 09/19/2022 Order#: 14507 Farm2School  Please make checks payable to: <span style="background-color: black; color: black;">XXXXXXXXXX</span>		
Qty	Item	Unit	Unit Price	Total
<div style="background-color: black; width: 100%; height: 15px;"></div>				
1	School Lettuce Case	School Lettuce Cae	\$47.25	\$47.25
<div style="background-color: black; width: 100%; height: 15px;"></div>				
3	School Apple 40# Case	School Apple	\$47.25	\$141.75
<b>Order Item Total: 4</b>			<b>Sub Total:</b>	<b>\$189.00</b>
			<b>Payment Terms: Net 15 on all orders.</b>	<b>\$189.00</b>

**This invoice is from a food hub which aggregates products from multiple producers, the invoice should detail which farms the products came from as shown above. The address of the farms the product came from will also need to be submitted in the quarterly claims for reimbursement.**





128904

CUSTOMER'S ORDER NO.		DEPARTMENT		DATE		
				10-20-22		
NAME Grotow Public Schools						
ADDRESS						
CITY, STATE, ZIP						
SOLD BY	CASH	C.O.D.	CHARGE	ON. ACCT.	MOSE. RETD.	PAID OUT
QUANTITY	DESCRIPTION		PRICE	AMOUNT		
1	45	Green leaf	2 <sup>50</sup> / <sub>100</sub>	112	50	
2	100 <sup>lb</sup>	Butternut	1 <sup>50</sup> / <sub>100</sub>	150	00	
3	90 <sup>#</sup>	Potatoes	2 <sup>00</sup> / <sub>100</sub>	180	00	
4						
5				TOTAL	442.50	
6						
7						
8		Thank you				
9						
10						
11						
12						
13						
14		CT Kids				
15						
16						
17						
18						
RECEIVED BY						

A-5895  
T-46320/46350

KEEP THIS SLIP FOR REFERENCE

01-11

The above invoice shows a direct purchase from a farm in which they break down the products provided and clearly state the farm name and address.

## **Appendix B: Sample Quarterly Reporting Information**

Information will be submitted using this [Microsoft Office form](#).

1. School District/SFA Name
2. Month/Year of Purchases
3. Name of person submitting report
4. Total Dollar Value of Purchases
5. How many different farmer/producers did you purchase from this reporting period?
6. Vendor name and full address
7. Farmer/Producer Name (if different from primary vendor)
8. Farmer/Producer Address (if different from primary vendor)
9. Is Farmer/Producer Socially Disadvantaged?
10. Is Farmer/Producer a small business?
11. Product(s) Purchased.
12. Quantity of product purchased (lbs, bags, bunches, etc.)
13. Amount of money spent each product.
14. Eligible Meal Program(s) product was used in.
15. Optional: Comments and tell us about a farm to school story you'd like to share.

**Appendix C: Reimbursement Reporting Schedule and Example Timeline**

<b><u>Reporting Period (when an eligible purchase is made)</u></b>	<b><u>Reimbursement Request due via Microsoft Office form</u></b>
May 1 – June 30, 2024	July 19, 2024
July 1- September 30, 2024	October 21, 2024
October 1- December 31, 2024	January 21, 2025
January 1 - March 30, 2025	April 18, 2025
April 1 - June 30, 2025	July 21, 2025

**Example Timeline**

- Board of Education (BOE) submits application to participate on August 12, 2024.
- Application is reviewed within 10 business days from submission.
- BOE is notified of application approval by August 26, 2024.
- BOE may begin making purchases immediately after approval notice.
- BOE purchases \$2,000 in locally sourced food September 16, 23, and 30.
- BOE purchases \$2,000 in regionally sourced food on October 22.
- BOE will submit claims for reimbursement for the locally sourced September 16, 23, and 30 purchases in the claiming system for \$1,000 on or before October 21.
- BOE will submit claims for reimbursement for the October 22 regionally sourced food for \$667 on or before January 21, 2025.

## Appendix D: Maximum Reimbursement Amount for Eligible School Boards

Sponsor ID	Sponsor Name	% of Enrollment Total Funds	Base Amount Funds	Total Amount per Sponsor (Enrollment + Base)
00200	Ansonia School District	\$ 3,655.20	\$ 2,000.00	\$ 5,655.20
00300	Ashford School District	\$ 468.72	\$ 2,000.00	\$ 2,468.72
00400	Avon School District	\$ 4,237.38	\$ 2,000.00	\$ 6,237.38
00700	Berlin School District	\$ 3,630.88	\$ 2,000.00	\$ 5,630.88
00800	Bethany School District	\$ 540.31	\$ 2,000.00	\$ 2,540.31
00900	Bethel School District	\$ 4,317.08	\$ 2,000.00	\$ 6,317.08
01100	Bloomfield School District	\$ 3,398.55	\$ 2,000.00	\$ 5,398.55
01200	Bolton School District	\$ 1,122.49	\$ 2,000.00	\$ 3,122.49
01300	Bozrah School District	\$ 220.18	\$ 2,000.00	\$ 2,220.18
01400	Branford School District	\$ 3,448.53	\$ 2,000.00	\$ 5,448.53
01500	Bridgeport School District	\$ 28,256.86	\$ 2,000.00	\$ 30,256.86
01700	Bristol School District	\$ 10,168.63	\$ 2,000.00	\$ 12,168.63
01800	Brookfield School District	\$ 3,495.81	\$ 2,000.00	\$ 5,495.81
02200	Canterbury School District	\$ 633.51	\$ 2,000.00	\$ 2,633.51
02300	Canton School District	\$ 2,091.00	\$ 2,000.00	\$ 4,091.00
02400	Chaplin School District	\$ 490.33	\$ 2,000.00	\$ 2,490.33
02500	Cheshire School District	\$ 5,717.83	\$ 2,000.00	\$ 7,717.83
02600	Chester School District	\$ 298.52	\$ 2,000.00	\$ 2,298.52
02700	Clinton School District	\$ 2,084.25	\$ 2,000.00	\$ 4,084.25
02800	Colchester School District	\$ 3,021.68	\$ 2,000.00	\$ 5,021.68
03200	Coventry School District	\$ 2,489.48	\$ 2,000.00	\$ 4,489.48
03300	Cromwell School District	\$ 2,663.73	\$ 2,000.00	\$ 4,663.73
03400	Danbury School District	\$ 17,338.55	\$ 2,000.00	\$ 19,338.55
03600	Deep River School District	\$ 263.40	\$ 2,000.00	\$ 2,263.40
03700	Derby School District	\$ 1,774.92	\$ 2,000.00	\$ 3,774.92
04100	East Haddam School District	\$ 1,303.50	\$ 2,000.00	\$ 3,303.50
04200	East Hampton School District	\$ 2,363.86	\$ 2,000.00	\$ 4,363.86
04300	East Hartford School District	\$ 10,410.42	\$ 2,000.00	\$ 12,410.42
04400	East Haven School District	\$ 3,955.07	\$ 2,000.00	\$ 5,955.07
04500	East Lyme School District	\$ 3,444.48	\$ 2,000.00	\$ 5,444.48
04700	East Windsor School District	\$ 1,398.05	\$ 2,000.00	\$ 3,398.05
04800	Ellington School District	\$ 3,591.71	\$ 2,000.00	\$ 5,591.71
04900	Enfield School District	\$ 6,462.11	\$ 2,000.00	\$ 8,462.11
04903	St. Bernard School-Enfield	\$ 237.74	\$ 2,000.00	\$ 2,237.74
05000	Essex School District	\$ 407.93	\$ 2,000.00	\$ 2,407.93

05100	Fairfield School District	\$ 12,739.16	\$ 2,000.00	\$ 14,739.16
05200	Farmington School District	\$ 5,603.01	\$ 2,000.00	\$ 7,603.01
05400	Glastonbury School District	\$ 8,035.76	\$ 2,000.00	\$ 10,035.76
05600	Granby School District	\$ 2,335.49	\$ 2,000.00	\$ 4,335.49
05700	Greenwich School District	\$ 11,474.83	\$ 2,000.00	\$ 13,474.83
05800	Griswold School District	\$ 2,507.04	\$ 2,000.00	\$ 4,507.04
05900	Groton School District	\$ 5,539.53	\$ 2,000.00	\$ 7,539.53
06000	Guilford School District	\$ 4,303.57	\$ 2,000.00	\$ 6,303.57
06200	Hamden School District	\$ 7,406.30	\$ 2,000.00	\$ 9,406.30
06400	Hartford School District	\$ 24,773.21	\$ 2,000.00	\$ 26,773.21
06700	Hebron Public Schools	\$ 948.24	\$ 2,000.00	\$ 2,948.24
06800	Kent School District	\$ 262.05	\$ 2,000.00	\$ 2,262.05
06900	Killingly School District	\$ 3,376.94	\$ 2,000.00	\$ 5,376.94
06901	St. James School-Danielson	\$ 306.63	\$ 2,000.00	\$ 2,306.63
07100	Lebanon School District	\$ 1,304.85	\$ 2,000.00	\$ 3,304.85
07200	Ledyard School District	\$ 3,243.21	\$ 2,000.00	\$ 5,243.21
07300	Lisbon School District	\$ 587.59	\$ 2,000.00	\$ 2,587.59
07700	Manchester School District	\$ 9,656.69	\$ 2,000.00	\$ 11,656.69
07800	Mansfield School District	\$ 2,837.98	\$ 2,000.00	\$ 4,837.98
07900	Marlborough School District	\$ 582.18	\$ 2,000.00	\$ 2,582.18
08000	Meriden School District	\$ 11,769.30	\$ 2,000.00	\$ 13,769.30
08300	Middletown School District	\$ 5,977.18	\$ 2,000.00	\$ 7,977.18
08400	Milford School District	\$ 7,319.85	\$ 2,000.00	\$ 9,319.85
08401	Boys & Girls Village, Inc.	\$ 118.87	\$ 2,000.00	\$ 2,118.87
08500	Monroe School District	\$ 3,229.70	\$ 2,000.00	\$ 5,229.70
08600	Montville School District	\$ 2,941.99	\$ 2,000.00	\$ 4,941.99
08800	Naugatuck School District	\$ 5,680.01	\$ 2,000.00	\$ 7,680.01
08900	New Britain School District	\$ 14,318.22	\$ 2,000.00	\$ 16,318.22
09100	New Fairfield School District	\$ 2,769.09	\$ 2,000.00	\$ 4,769.09
09300	New Haven School District	\$ 26,983.08	\$ 2,000.00	\$ 28,983.08
09316	Yeshiva Gedolah Rabbinical Institute of New England	\$ 285.01	\$ 2,000.00	\$ 2,285.01
09400	Newington School District	\$ 5,303.14	\$ 2,000.00	\$ 7,303.14
09500	New London School District	\$ 3,942.91	\$ 2,000.00	\$ 5,942.91
09600	New Milford School District	\$ 4,833.07	\$ 2,000.00	\$ 6,833.07
09700	Newtown School District	\$ 5,259.92	\$ 2,000.00	\$ 7,259.92
09900	North Branford School District	\$ 2,107.21	\$ 2,000.00	\$ 4,107.21
10000	North Canaan School District	\$ 324.19	\$ 2,000.00	\$ 2,324.19
10100	North Haven School District	\$ 4,311.67	\$ 2,000.00	\$ 6,311.67
10200	North Stonington School District	\$ 1,049.55	\$ 2,000.00	\$ 3,049.55
10300	Norwalk School District	\$ 15,809.47	\$ 2,000.00	\$ 17,809.47
10400	Norwich School District	\$ 4,810.11	\$ 2,000.00	\$ 6,810.11
10600	Old Saybrook School District	\$ 1,456.14	\$ 2,000.00	\$ 3,456.14

10700	Orange School District	\$ 1,668.21	\$ 2,000.00	\$ 3,668.21
10800	Oxford School District	\$ 2,301.72	\$ 2,000.00	\$ 4,301.72
10900	Plainfield School District	\$ 2,621.85	\$ 2,000.00	\$ 4,621.85
11000	Plainville School District	\$ 3,091.92	\$ 2,000.00	\$ 5,091.92
11100	Plymouth School District	\$ 1,783.02	\$ 2,000.00	\$ 3,783.02
11300	Portland School District	\$ 1,622.28	\$ 2,000.00	\$ 3,622.28
11400	Preston School District	\$ 606.50	\$ 2,000.00	\$ 2,606.50
11600	Putnam School District	\$ 1,619.58	\$ 2,000.00	\$ 3,619.58
11800	Ridgefield School District	\$ 3,972.63	\$ 2,000.00	\$ 5,972.63
11900	Rocky Hill School District	\$ 4,219.82	\$ 2,000.00	\$ 6,219.82
12100	Salem School District	\$ 541.66	\$ 2,000.00	\$ 2,541.66
12200	Salisbury School District	\$ 393.08	\$ 2,000.00	\$ 2,393.08
12400	Seymour School District	\$ 2,831.22	\$ 2,000.00	\$ 4,831.22
12500	Sharon School District	\$ 137.78	\$ 2,000.00	\$ 2,137.78
12600	Shelton School District	\$ 6,136.57	\$ 2,000.00	\$ 8,136.57
12800	Simsbury School District	\$ 5,463.89	\$ 2,000.00	\$ 7,463.89
13100	Southington School District	\$ 8,547.70	\$ 2,000.00	\$ 10,547.70
13200	South Windsor School District	\$ 6,537.75	\$ 2,000.00	\$ 8,537.75
13300	Sprague School District	\$ 371.46	\$ 2,000.00	\$ 2,371.46
13400	Stafford School District	\$ 1,858.67	\$ 2,000.00	\$ 3,858.67
13500	Stamford School District	\$ 21,716.41	\$ 2,000.00	\$ 23,716.41
13700	Stonington School District	\$ 2,408.43	\$ 2,000.00	\$ 4,408.43
13800	Stratford School District	\$ 9,287.93	\$ 2,000.00	\$ 11,287.93
13900	Suffield School District	\$ 2,686.69	\$ 2,000.00	\$ 4,686.69
14000	Thomaston School District	\$ 1,087.37	\$ 2,000.00	\$ 3,087.37
14100	Thompson School District	\$ 1,204.89	\$ 2,000.00	\$ 3,204.89
14200	Tolland School District	\$ 2,967.65	\$ 2,000.00	\$ 4,967.65
14300	Torrington School District	\$ 5,216.69	\$ 2,000.00	\$ 7,216.69
14400	Trumbull School District	\$ 9,043.44	\$ 2,000.00	\$ 11,043.44
14600	Vernon School District	\$ 4,263.05	\$ 2,000.00	\$ 6,263.05
14700	Voluntown School District	\$ 341.75	\$ 2,000.00	\$ 2,341.75
14800	Wallingford School District	\$ 7,460.33	\$ 2,000.00	\$ 9,460.33
15100	Waterbury School District	\$ 26,178.02	\$ 2,000.00	\$ 28,178.02
15114	Children's Community School	\$ 228.28	\$ 2,000.00	\$ 2,228.28
15118	Congregation K'Tana of Waterbury	\$ 963.10	\$ 2,000.00	\$ 2,963.10
15160	Congregation Durham Heights	\$ 221.53	\$ 2,000.00	\$ 2,221.53
15200	Waterford School District	\$ 3,132.45	\$ 2,000.00	\$ 5,132.45
15300	Watertown School District	\$ 3,539.03	\$ 2,000.00	\$ 5,539.03
15400	Westbrook School District	\$ 821.27	\$ 2,000.00	\$ 2,821.27
15500	West Hartford School District	\$ 12,283.95	\$ 2,000.00	\$ 14,283.95
15600	West Haven School District	\$ 8,399.12	\$ 2,000.00	\$ 10,399.12
15900	Wethersfield School District	\$ 6,237.88	\$ 2,000.00	\$ 8,237.88

16000	Wilmington School District	\$ 555.17	\$ 2,000.00	\$ 2,555.17
16200	Winchester School District	\$ 828.03	\$ 2,000.00	\$ 2,828.03
16300	Windham School District	\$ 4,334.64	\$ 2,000.00	\$ 6,334.64
16400	Windsor School District	\$ 4,764.18	\$ 2,000.00	\$ 6,764.18
16500	Windsor Locks School District	\$ 2,096.40	\$ 2,000.00	\$ 4,096.40
16600	Wolcott School District	\$ 2,887.96	\$ 2,000.00	\$ 4,887.96
16700	Woodbridge School District	\$ 1,169.77	\$ 2,000.00	\$ 3,169.77
16900	Woodstock School District	\$ 1,090.08	\$ 2,000.00	\$ 3,090.08
20100	Regional School District 01	\$ 664.58	\$ 2,000.00	\$ 2,664.58
20400	Regional School District 04	\$ 988.77	\$ 2,000.00	\$ 2,988.77
20500	Regional School District 05	\$ 2,766.39	\$ 2,000.00	\$ 4,766.39
20700	Regional School District 07	\$ 1,190.03	\$ 2,000.00	\$ 3,190.03
20800	Regional School District 08	\$ 1,616.88	\$ 2,000.00	\$ 3,616.88
20900	Regional School District 09	\$ 3,299.94	\$ 2,000.00	\$ 5,299.94
21000	Regional School District 10	\$ 2,910.92	\$ 2,000.00	\$ 4,910.92
21300	Regional School District 13	\$ 1,810.04	\$ 2,000.00	\$ 3,810.04
21400	Regional School District 14	\$ 2,232.83	\$ 2,000.00	\$ 4,232.83
21500	Regional School District 15	\$ 4,602.09	\$ 2,000.00	\$ 6,602.09
21600	Regional School District 16	\$ 2,642.12	\$ 2,000.00	\$ 4,642.12
21700	Regional School District 17	\$ 2,446.25	\$ 2,000.00	\$ 4,446.25
21800	Regional School District 18	\$ 1,630.39	\$ 2,000.00	\$ 3,630.39
24100	Capitol Region Education Council (CREC)	\$ 6,312.17	\$ 2,000.00	\$ 8,312.17
24200	EdAdvance	\$ 5,303.14	\$ 2,000.00	\$ 7,303.14
24400	Area Cooperative Educational Services (ACES)	\$ 2,334.14	\$ 2,000.00	\$ 4,334.14
24500	LEARN	\$ 3,375.59	\$ 2,000.00	\$ 5,375.59
25300	Eastern Connecticut Regional Educational Service Center	\$ 3,568.75	\$ 2,000.00	\$ 5,568.75
26400	Integrated Day Charter School District	\$ 482.23	\$ 2,000.00	\$ 2,482.23
26500	Interdistrict School for Arts and Communication District	\$ 367.41	\$ 2,000.00	\$ 2,367.41
26800	Common Ground High School District	\$ 282.31	\$ 2,000.00	\$ 2,282.31
26900	The Bridge Academy District	\$ 367.41	\$ 2,000.00	\$ 2,367.41
27900	Amistad Academy District	\$ 1,483.15	\$ 2,000.00	\$ 3,483.15
28000	New Beginnings Inc Family Academy District	\$ 513.29	\$ 2,000.00	\$ 2,513.29
28300	Park City Prep Charter School District	\$ 506.54	\$ 2,000.00	\$ 2,506.54
28500	Achievement First Bridgeport Academy District	\$ 1,427.77	\$ 2,000.00	\$ 3,427.77
28600	Highville Charter School District	\$ 659.18	\$ 2,000.00	\$ 2,659.18

28900	Elm City College Preparatory School District	\$ 1,021.19	\$ 2,000.00	\$ 3,021.19
29000	Brass City Charter School District	\$ 484.93	\$ 2,000.00	\$ 2,484.93
29400	Great Oaks Charter School District	\$ 896.91	\$ 2,000.00	\$ 2,896.91
29600	Stamford Charter School for Excellence District	\$ 710.51	\$ 2,000.00	\$ 2,710.51
29700	Capital Preparatory Harbor School District	\$ 980.66	\$ 2,000.00	\$ 2,980.66
30101	Connecticut Technical Education & Career System (CTECS)	\$ 16,006.68	\$ 2,000.00	\$ 18,006.68
33602	Department of Correction	\$ 459.26	\$ 2,000.00	\$ 2,459.26
34701	Department of Children and Families	\$ 82.40	\$ 2,000.00	\$ 2,082.40
35701	Judicial Department	\$ 82.40	\$ 2,000.00	\$ 2,082.40
90100	Norwich Free Academy	\$ 2,877.15	\$ 2,000.00	\$ 4,877.15
90200	The Gilbert School	\$ 567.33	\$ 2,000.00	\$ 2,567.33
97201	Children's Center	\$ 90.50	\$ 2,000.00	\$ 2,090.50
97301	Adelbrook, Inc. - The Children's Home	\$ 126.97	\$ 2,000.00	\$ 2,126.97
98101	Waterford Country School	\$ 85.10	\$ 2,000.00	\$ 2,085.10
98601	Klingberg Family Center	\$ 174.25	\$ 2,000.00	\$ 2,174.25