## **Printing Certificates of Completion for Web-Based Trainings**

1. In the LMS, click the three lines at the top left of the screen.



2. In the dropdown menu, click Me.



3. In the left-hand menu, click Completed Learning.



4. On your Completed Learning page, find the training you want, then click the Print Certificate button. From there, you can choose to download the certificate or save it as a PDF.

	Co-Occurring Disorders: A General Introduction Web Based Training	SUCCESSFUL	
		0n: 10-18-2022 Score: 100	
<b>F</b>	From Behind the Wall and Beyond: Working with Men in the Criminal Justice System Instructor-Led Version:FY20	SUCCESSFUL	VIEW SUMMARY
	Location: Plainville Stort down 10-12-2022	On: 10-12-2022	