

**Meeting of the OSAC Referral Subcommittee**  
**Thursday June 29, 2023**  
**Microsoft Teams**  
**Virtual meeting**  
**2:00pm**

**ATTENDANCE**

Members present: Rudy Marconi, John Lally, Dawn Niles, Tracey Hanson

Members absent:

Visitors/Presenters: Katie Ramos

Recorder: Katie Ramos

<b>Topic</b>	<b>Discussion</b>	<b>Action</b>
<b>Welcome &amp; Introductions</b>	Katie welcomed all in attendance	Noted
<b>Review agenda</b>	Agenda reviewed	Noted
<b>Purpose</b>	Katie reviewed process flowchart and purpose of Referral Subcommittee. Discussed current schedule of ADPC subcommittees, Committee assigned to each group and discussed the idea would be to take the recommendations to the appropriate subcommittee once they are received and review with members of ADPC. Once the recommendation was reviewed it would be sent to the Research and Data to determine if evidence-based practice or promising practice. Committee aware the ADPC subcommittees will be identifying priorities and will be subject matter experts. Discussed a tracking tool for recommendations received and briefly discussed a recommendation form that can be utilized for public input.	Noted
<b>Identify chair</b>	Rudy Marconi volunteered to chair committee- no objections, all in favor	Approved
<b>Next steps</b>	Next meeting scheduled for 7/25/23 2:00pm – 3:30pm via Teams Work on getting ADPC meetings scheduled	Noted

**NEXT MEETING** –Tuesday, July 25, 2023, 2:00pm – 3:330pm via Microsoft Teams

**ADJOURNMENT** – Thursday June 29, 2023, 3:00pm