

**Meeting of the OSAC Time Limited process Subcommittee**  
**Tuesday, July 18th, 2023**  
**Microsoft Teams**  
**Virtual meeting**  
**2:30pm**

**ATTENDANCE**

Members present: Russell Melmed, Rudi Marconi, Erica Texeira, Jeanne Milstein, John Lally, Maureen Nicholson, Attorney Timothy Birch

Members absent: Kyle Zimmer

Visitors/Presenters: Chris McClure, Katie Ramos

Recorder: Katie Ramos

<b>Topic</b>	<b>Discussion</b>	<b>Action</b>
<b>Welcome &amp; Introductions</b>	Jeanne Milstein welcomed all in attendance	Noted
<b>Review agenda</b>	Agenda reviewed	Noted
<b>Review and Approve minutes</b>	Jeanne asked for motion to approve minutes, Russell Melmed made motion to accept, Erica Texeira seconded	Approved
<b>Committee Discussion</b>	<p>Jeanne provided a brief overview of the meeting with finance and compliance last week, discussed that the finance and compliance subcommittee will determine how the money will be allocated and how the money will be coming in over the next 18 years. Russell added that it would be important to establish a framework for prioritizing certain recommendations regarding the budget. Russell suggested seeking out the processes that are used in other states that may be further along in the process. Finance and compliance subcommittee meets in August and has the goal to start developing a process for how they will determine the budget priorities. John suggested looking elsewhere as an option, but each subcommittee may have their own internal process for what we are doing and how things will be moved along. Jeanne mentioned public input is where we might see things start to move, there will be tremendous input and a lot of ideas, taking some of these recommendations/ideas and seeing how they fit in the different priorities that have been identified. John proposed running a few things through the system to see how the process works. Rudy agreed and felt this could help identify any issues that the committee has not considered yet. Jeanne agreed and committee discussed submitting a recommendation as a trial. Chris discussed the generic Narcan proposal, and that each state can determine if they will take the kits vs. settlement funds. Discussed the need to incorporate feedback from the Opioid Services Director and unable to determine during meeting if this would be a good recommendation to trial. Russell mentioned considering the proposal if the value is worth more than cash equivalent. Chris discussed getting more information before any final decision. Rudy discussed getting opinion from AG's office to determine if this should be considered from a legal perspective.</p> <p>Jeanne noted the process approval at the July 11<sup>th</sup> OSAC meeting, discussed importance of having timeframes. Russell highlighted the changes to the OSAC membership following the recent legislative session. Russell inquired about the expansion of the OSAC. Chris provided insight into the addition of 8 new members. Committee discussed some concern with having a large committee and what that would look like with engagement/turnover, Reviewed the attendance requirements outlined in the Bylaws. Discussed having the governance subcommittee look at further down the road. Jeanne discussed the next steps and trialing and having Katie talk with other states to give suggestions on setting up time frames, process for moving the recommendation, reviewed the recommendation form again with group, no issues with the form noted. Katie reviewed the recent changes for municipality reporting and needing to post their reports to the OSAC website. Discussed developing a form for the</p>	Noted

Topic	Discussion	Action
	reporting and getting it out so they can report by Oct 1, 2023. Katie also reported out on Attorney Birches comments that OSAC may need to develop a separate process for victims of the opioid addiction and subject to final settlement of the Sackler litigation however this has not been determined yet. Committee discussed how this sounds like a difficult process and would need guidance on this.	
<b>Next steps</b>	Municipality reporting form. Next subcommittee meeting 8/22/23, 2:30-4pm via Teams	Noted

**NEXT MEETING** –Tuesday, August 22, 2023, 2:30-4pm via Microsoft Teams

**ADJOURNMENT** –Tuesday July 18<sup>th</sup>, 2023, adjourned at 3:28pm