

**Meeting of the OSAC Referral Subcommittee**  
**Thursday June 29, 2023**  
**Microsoft Teams**  
**Virtual meeting**  
**2:00PM**

**ATTENDANCE**

Members present: Rudy Marconi, John Lally, Dawn Niles, Tracey Hanson

Members absent:

Visitors/Presenters: Katie Ramos

Recorder: Katie Ramos

Topic	Discussion	Action
<b>Welcome &amp; Introductions</b>	Katie welcomed all in attendance	Noted
<b>Review agenda</b>	Agenda reviewed	Noted
<b>Purpose</b>	Katie reviewed process flowchart and purpose of Referral Subcommittee. Discussed current schedule of ADPC subcommittees, Committee assigned to each group and discussed the idea would be to take the recommendations to the appropriate subcommittee once they are received and review with members of ADPC. Once the recommendation was reviewed it would be sent to the Research and Data to determine if evidence-based practice or promising practice. Committee aware the ADPC subcommittees will be identifying priorities and will be subject matter experts. Discussed a tracking tool for recommendations received and briefly discussed a recommendation form that can be utilized for public input.	Noted
<b>Identify chair</b>	Rudy Marconi volunteered to chair committee- no objections, all in favor	Approved
<b>Next steps</b>	Next meeting scheduled for 7/25/23 2:00pm – 3:30pm via Teams Work on getting ADPC meetings scheduled	Noted

**NEXT MEETING** –Tuesday, July 25, 2023, 2:00pm – 3:330pm via Microsoft Teams

**ADJOURNMENT** – Thursday June 29, 2023, 3:00pm

**Meeting of the OSAC Referral Subcommittee**  
**Tuesday July 25, 2023**  
**Microsoft Teams**  
**Virtual meeting**  
**2:00pm**

**ATTENDANCE**

Members present: Rudy Marconi, John Lally, Dawn Niles, Tracey Hanson

Members absent:

Visitors/Presenters: Katie Ramos

Recorder: Katie Ramos

Topic	Discussion	Action
<b>Welcome &amp; Introductions</b>	Katie welcomed all in attendance	Noted
<b>Review Minutes and Approve</b>	Minutes approved by all	Approved
<b>Discussion</b>	Katie provided update on other subcommittees, discussed utilizing a portal vs email, reviewed suggestion form and suggestions were made to include EBP/Promising Practice and Region, committee discussed having portal open for 30 days, reviewed other states process and that was ample time for submissions. Committee receiving individual emails with recommendations, discussed ADPC and Portal as means for submission of recommendations to avoid losing recommendations. ADPC will review all recommendations with embedded member. Katie provided clarification that ADPC is not approving the recommendation but are utilized as subject matter experts, Committee aware all recommendations will be tracked and reviewed draft tracking tool. Reviewed ADPC subcommittee assignments,	Noted
<b>Next steps</b>	Next meeting scheduled for Tuesday 8/29/23 2:00pm – 3:30pm via Teams Incorporate feedback into recommendation form	Noted

**NEXT MEETING** –Tuesday, August 29, 2023, 2:00pm – 3:30pm via Microsoft Teams

**ADJOURNMENT** – Tuesday July 25, 2023, 3:00pm

**Meeting of the OSAC Referral Subcommittee**  
**Tuesday August 29, 2023**  
**Microsoft Teams**  
**Virtual meeting**  
**2:00pm**

**ATTENDANCE**

Members present: Rudy Marconi, John Lally, Dawn Niles, Tracey Hanson

Members absent:

Visitors/Presenters: Katie Ramos

Recorder: Katie Ramos

Topic	Discussion	Action
<b>Welcome &amp; Introductions</b>	Katie welcomed all in attendance	Noted
<b>Review Minutes and Approve</b>	John made motion to approve minutes, Tracey seconded, minutes approved by all	Approved
<b>Discussion</b>	<p>Katie provided update on public participation subcommittee utilizing a link for public input. Reviewed the recommendation form with the recommendations from last meeting. Discussed recommendation form being embedded into the survey link. Discussed questions on the form that would be required for entities to successfully submit. Rudy discussed incorporating whether those applying are profit or nonprofit. Tracey and Dawn also agreed with suggestion and committee reviewed placement. Committee in agreement to have all questions be required fields for submission. John inquired about having a set of guidelines in addition to the survey questions, instructions will be posted on the website to provide direction to those completing the form.</p> <p>Committee discussed having some process to vet the organization that is submitting recommendation, John and Dawn suggested possibly having the organization present to the referral subcommittee if further information was needed to pass the referral along. Katie reminded committee that the research and data subcommittee along with the ADPC would be able to assist with determining if the recommendation is an EBP or promising practice. Referral subcommittee wants to keep the possibility open if needed. Rudy discussed having knowledge of an organizations financials to ensure that the program is financially sound. Committee discussed municipality spending, Exhibit E and discussed the finance and compliance subcommittee, ensuring recommendations are sustainable, John also voiced concern that those entities applying for funding not only are financially sound but that they have the expertise to provide the services they are applying for, and committee discusses developing an internal process to assist with reviewing the recommendations received.</p>	Noted
<b>Next steps</b>	<p>Next meeting scheduled for Tuesday 9/26/23 2:00pm – 3:30pm via Teams.</p> <p>Discuss internal questions for reviewing recommendations</p>	Noted

**NEXT MEETING** –Tuesday, September 26, 2023, 2:00pm – 3:30pm via Microsoft Teams

**ADJOURNMENT** – Tuesday August 29, 2023, 2:58pm

**Meeting of the OSAC Referral Subcommittee**  
**Tuesday September 26<sup>th</sup>, 2023**  
**Microsoft Teams**  
**Virtual meeting**  
**2:00pm**

**ATTENDANCE**

Members present: Rudy Marconi, John Lally, Tracey Hanson  
Members absent: Dawn Niles

Visitors/Presenters: Katie Ramos

Recorder: Katie Ramos

Topic	Discussion	Action
Welcome & Introductions	Katie welcomed all in attendance	Noted
Review Minutes and Approve	John made motion to approve minutes, Tracey seconded, all in favor of the minutes	Approved
Discussion	<p>Katie reviewed the public input recommendation link opening in October. Reviewed the language in the legislation stating governmental and nonprofit nongovernmental entities shall be eligible to receive moneys from the fund for program services, supports and resources for prevention, treatment, recovery supports and harm reduction. Discussed previous form that had a section for private and nonprofit. Committee discussed removing box to ensure it was not inadvertently checked and excluded an entity from being eligible. Discussed the state process with the contracting unit. Katie reviewed expectation of the process and other subcommittees. Discussed how the recommendation received could also be a suggestion since it's a public input link and a submission may not be looking for funding. Reviewed the process of taking the recommendations to the appropriate ADPC subcommittee to review and discuss.</p> <p>Discussed making sure this committee is efficient and utilizing the other subcommittees (ADPC subcommittees, research and data and finance and compliance)</p> <p>Reviewed the final recommendation form that will be embedded in the public input link.</p> <p>Discussed the plan to send out the instructions to all stakeholders and a press release to ensure the public is informed of the link opening in October.</p> <p>Rudy inquired about the link opening in October and wanted to ensure it was happening so the committee could start discussing with others. Katie confirmed the link will be opening.</p> <p>Katie reviewed form with definitions of treatment, harm reduction, recovery supports and prevention for those committee members without clinical backgrounds.</p> <p>John mentioned again, need to ensure that those submitting funding request can provide the services they are recommending. Committee discussed how some individuals will utilize the public input link to voice their opinions and not request funding.</p> <p>John discussed having a recommendation to trial, Katie provided update on the process subcommittee discussing the ADPC treatment subcommittee's recommendations for harm reduction supplies and using that as a trial.</p> <p>John questioned if the recommendation needed to come from the harm reduction coalition, Katie discussed that recommendations will be coming from the ADPC subcommittees and the public input portal.</p> <p>Katie provided update on the other subcommittees.</p>	Noted

Topic	Discussion	Action
Next steps	Next meeting scheduled for Tuesday 10/31/23 2:00pm – 3:30pm via Teams. Review recommendations	Noted

**NEXT MEETING** –Tuesday, October 31, 2023, 2:00pm – 3:30pm via Microsoft Teams

**ADJOURNMENT** – Tuesday September 26<sup>th</sup>, 2023, 2:58pm

**Meeting of the OSAC Referral Subcommittee**  
**Tuesday October 31<sup>st</sup>, 2023**  
**Microsoft Teams**  
**Virtual meeting**  
**2:00pm**

**ATTENDANCE**

Members present: Rudy Marconi, John Lally, Tracey Hanson, Dawn Niles

Members absent:

Visitors/Presenters: Katie Ramos, Luiza Barnat

Recorder: Katie Ramos

Topic	Discussion	Action
<b>Welcome &amp; Introductions</b>	Katie welcomed all in attendance	Noted
<b>Review Minutes and Approve</b>	Minutes approved by all	Approved
<b>Discussion</b>	Katie reviewed the public input recommendations, as of today 9 have been received. Committee requested copy of recommendations be sent in advance of next meeting as the grid is small and they want time to review. Committee made motion to approve 2 recommendations to be sent to the research and data subcommittee for review, one for criminal justice and the other prevention. Committee had discussed getting more information on some of the recommendations received so far. Luiza provided information on the definition of intensive outpatient (IOP) and provided clinical information pertaining to detox. Discussed the CORE priorities.  Katie discussed the process subcommittee proposing that the subcommittees meet more frequently, bi-weekly to review the recommendations and expedite the process. Committee in agreement to meet more frequently and agreed to meet following the closing of the public input link on Nov 17.	Noted
<b>Next steps</b>	Next meeting scheduled for Monday 11/20/23 2:00pm – 3:30pm via Teams. Review recommendations	Noted

**NEXT MEETING** – Monday November 20<sup>th</sup>, 2:00pm – 3:30pm via Microsoft Teams

**ADJOURNMENT** – Tuesday October 31<sup>st</sup>, 2023, 3:12pm

**Meeting of the OSAC Referral Subcommittee**  
**Monday, December 4<sup>th</sup>, 2023**  
**Microsoft Teams**  
**Virtual meeting**  
**2:00pm**

**ATTENDANCE**

Members present: Rudy Marconi, John Lally, Tracey Hanson, Dawn Niles

Members absent:

Visitors/Presenters: Luiza Barnat

Recorder: Melanie Richard

Topic	Discussion	Action
Welcome & Introductions	Luiza welcomed all in attendance	Noted
Review Minutes and Approve	Minutes approved by all	Approved
Discussion	<p>The public portal closed on November 17<sup>th</sup>, 2023 and we are not accepting public submissions post November 17<sup>th</sup>, but will be accepting proposal from the ADPC.</p> <p>Each member of the Referral Subcommittee that are embedded in the ADPC should be getting a copy of the report and present that report to the Referral Subcommittee. Discussed that it would be helpful for the ADPC Subcommittees to prioritize the recommendations, and the Referral Subcommittee members that are embedded in the ADPC will give that message.</p> <p>The members of the subcommittee discussed splitting the recommendations up so that they are more manageable to review. Each member will review 25-26 recommendations each out of the 131 recommendations submitted. Each member will prioritize the recommendations and present their list at the next Referral Subcommittee meeting on Monday, December 4<sup>th</sup>.</p>	Noted
Next steps	<p>Next meeting scheduled for Monday 12/4/2023 2:00pm – 3:30pm via Teams.</p> <p>Review recommendations</p>	Noted

**NEXT MEETING** – Monday, December 4<sup>th</sup>, 3:00pm – 4:30pm via Microsoft Teams

**ADJOURNMENT** – Monday, November 27<sup>th</sup>, 2:00 – 3:30pm via Microsoft Teams at 2:27 p.m.

**Meeting of the OSAC Referral Subcommittee**  
**Monday, December 12<sup>th</sup>, 2023**  
**Microsoft Teams**  
**Virtual meeting**  
**10:30 a.m. – 12:30 p.m.**

**ATTENDANCE**

Members present: Rudy Marconi, John Lally, Tracey Hanson

Members absent: Dawn Niles

Visitors/Presenters: Luiza Barnat

Recorder: Melanie Richard

Topic	Discussion	Action
<b>Welcome &amp; Introductions</b>	Luiza welcomed all in attendance	Noted
<b>Review Minutes and Approve</b>	Minutes approved by all	Approved
<b>Discussion</b>	<p>The subcommittee made note that if the public recommendations refer to an idea of inclusivity, they should be considered as a guiding principle as a whole, and something that should be taken into consideration with the CORE Report. The subcommittee also considered that if a recommendation is not legal in Connecticut, it should still be brought to the legislature for consideration and awareness. This idea should also be noted for future discussion within the Referral Subcommittee once the review of public recommendations is complete; will be added to a future agenda.</p> <p>The referral subcommittee members reviewed recommendations submitted via the public input portal. Each of these recommendations was reviewed and assigned to ADPC subcommittees for further review. The next Referral Subcommittee meeting will begin with the review of the recommendation for Mental Healthcare in New Haven with Dr. Cruz.</p> <p>The members of the subcommittee discussed continuing to promptly go through the rest of the recommendations and will reconvene on December 18 to continue the review process.</p>	Noted
<b>Next steps</b>	<p>Next meeting scheduled for Tuesday 12/18/2023 2:00 – 4:00 pm via Teams.</p> <p>Review recommendations</p>	Noted

**NEXT MEETING** – Monday 12/18/2023 2:00 – 4:00 pm via Microsoft Teams

**ADJOURNMENT** – Tuesday, 12/12/13 12:00 p.m. via Microsoft Teams