### Connecticut Department of Correction

### Presented by: Offender Reentry Services Unit



# **Department Mission**

The Department of Correction shall strive to be a global leader in progressive correctional practices and partnered re-entry initiatives to support responsive evidence-based practices aligned to law-abiding and accountable behaviors. Safety and security shall be a priority component of this responsibility as it pertains to staff, victims, citizens and offenders.

# **Offender Reentry**

The Offender Reentry Services Unit (ORSU) will assist offenders in their transition to the community by providing support and assistance in the following areas:

- Housing
- Identification procurement
- Access to healthcare- Medical/Mental Health needs
- Parole information
- Probation information
- Offender-specific program referrals
- Transportation
- Veteran Services
- Employment information
- Family reunification
- Any other needs concerning discharge to end of sentence that may be required.

## Department of Correction Community Release Mechanisms

Based upon certain eligibility requirements, offenders will be reviewed for the following Community Release placements:

- Transitional Supervision
- Halfway House
- Discretionary Parole
- Special Parole
- Transfer Parole
- DUI Home Confinement
- Re–Entry Furlough
- Transitional Placement
- Nursing Home

Offenders released to these statuses have a residence to return to. They are supervised by Parole and Community Services. The offender's reentry needs are then re-assessed and coordinated by their Parole Officer.

# **Discharge to End of Sentence**

- Offenders who do not meet the criteria, have been denied or chose to waive any of DOC's discretionary release mechanisms, will serve their entire sentence until completion (EOS). These offenders will work with facility staff to ensure proper transition into the community.
- Offenders generally housed in our county jails consist of an unsentenced population. Unfortunately, we are unable to predict the outcome of a pending case which may result in an offender not returning to our custody.

# **Reentry Counselors**

- Currently have a full time Reentry Counselor at each facility
- Each facility varies with offender needs so Reentry Counselors may be working on different groups/projects

# Identification Procurement

- One of the Offender Reentry Services Unit's (ORSU) priorities is ID procurement. Without ID how does one prove who they are? IDs are needed for many things- cashing a check, picking up medications, MAT appointments, signing a lease, employment, applying for vouchers, etc.
- Upon intake to a correctional facility, staff will review an offender's identification needs. The Reentry staff will attempt to procure State of CT driver licenses, non-driver identification cards, birth certificates, marriage certificates/divorce decrees, and social security cards before any offender's release. DOC & PCS work together to ensure that HWH staff are also trained on ID procurement.
- HB 6875 "An act concerning the issuance of an identity card or motor vehicle operator's license to a person being discharged from a correctional facility" went into effect 4/1/24, which requires DOC to offer ID procurement to all offenders who are sentenced to over a year and will discharge within the next 2 years.
- Note: ID procurement is optional. We do have a small percentage who refuse to obtain identification. If an offender does waive ID procurement, they will sign the CN 101501 Identification Waiver Form and it will be filed in section 6 of the master file.

## Identification Procurement (cont.)

- If an offender leaves the facility and does not claim their identification, identification will be held at the facility for 30 days after their discharge. If still not claimed after 30 days, the identification will be transferred up to the DOC's Central Office (Wethersfield) and be held for 2 years after their discharge. They have 2 options to claim their identification- pick it up or DOC can mail it out certified to the address they provide.
- Identification cannot be released to anyone other than whom the identification belongs. If someone else needs to claim the identification, proper paperwork (ie. Power of Attorney) needs to be provided for this to be approved.

# DMV

- DOC has collaborated with the Department of Motor Vehicle since 2015 allowing DMV access to one of our correctional facilities. DMV has its own office within Walker Cl consisting of two secured work-stations/terminals where new issue CT DMV non-driver IDs can be procured.
- The trip occurs monthly and is open to any sentenced offender who is within 2 years of release. This trip is open to any sentenced offender who is under any form of DOC supervision (Facility, HWH, or any other form of Parole Supervision) regardless of overall security level. There are 30 slots allotted each month. Reentry counselors will put all the paperwork together for the DMV to process.

DOC will pay to procure a DMV ID.

# DMV

- If an offender already has DMV identification, DOC can request duplicates and renewals for non-driver IDs and licenses through the mail.
- DOC will pay to procure a DMV ID.
- \*Note\* Driver's License renewals are not covered by the DOC, it would be the offender's responsibility to cover this cost. If they don't have the means to cover the cost, DOC can assist with downgrading to a non-driver ID and DOC will cover the cost.

### Real ID Act

#### REAL ID DOCUMENT CHECKLIST For Identity Verification

To obtain a new learner's permit, driver's license or identity (ID) card, or to obtain a verified driver's license or ID card, you will need to provide valid/unexpired, original documents, or certified copies. Out of state learner's permits are not transferable.

Photocopies, notarized photocopies, non-certified copies of forms that require certification, and damaged or mutilated documents are not acceptable. DMV will scan and store images of all original documents.

Two (2) forms of the same identification will not be accepted. If any document presented is in a language other than English, it must be translated by a DMV approved translator.

#### You must satisfy sections A, B, C and if applicable, D and E

#### A 2 IDENTITY DOCUMENTS:

You must present two (2) forms of identification; at least one of the documents must be from the Primary document list

#### PRIMARY document list

- WeinArt document the
   US born
   US born
   US or US Territory Birth Certificate or Registration of Birth
   (Hospital issued and Puerto Rico issued prior to July 1, 2010
   not acceptable; foreign place of birth see Non-US Born)
   US Document Card

- US Passport or Passport Card Non-US born US Passport or Passport Card
- Foreign Passport w/ supporting documents (See Section D below)\*

- below)\* Certificate of Naturalization (N-550 or N-570)\* Certificate of Citizenship (N-560 or N-561)\* Permanent Resident Card (I-551)\* US Consular Report of Birth Abroad (FS-240, DS-1350
- or FS-545) Employment Authorization Document (I-766)\*

FULL LEGAL NAME By law, the full name shown on the Primary document is your legal name and will be printed on your card. If your name is different than the Primary document, see Section E below

\* Subject to Systematic Alien Verification of Eligibility (SAVE) (See Section D below)

SOCIAL SECURITY NUMBER: By law, you must provide your Social Security number, which must be verified with the Social Security Administration.

C 2 FORMS OF PROOF OF CONNECTICUT RESIDENCY: You must provide two (2) different forms of documentation the list below to prove Connecticut residency. on from

These documents must be from two (2) different sources and MUST

Show your name and your Connecticut residence address
 Be dated within ninety (90) days (unless stated otherwise below)
 Be computer generated (typed)

- Be a hard copy

NOTE: The parent(s) or legal guardian(s) residing at the same address of a minor may provide any two (2) of the acceptable documents, addressed to the parent(s) or legal guardian(s), to prove the minor's residency.

Acceptable Documents
Ostmarked mail (address may be handwritten)
Bill from a bank or mortgage company, utility company, credit
card company, doctor or hospital

D LEGAL PRESENCE IN THE UNITED STATES (Non-US born):

Legal status will be verified using Systematic Alien Verification of Eligibility (SAVE) which may take ten (10) business days or more.

US Passport or Passport Card

- US Passport or , amplify the stamp in foreign passport
   Leat stamp in foreign passport
   Permanent Resident Card or Resident Alien Card
   Permanent Resident Card or Resident Alien Card
   Employment Authorization Document (I-766)
   Refugee Travel Document
   F1 requires L20 and I-04
   J1 requires D52019 and I-04

 NAME CHANGE DOCUMENTS (if applicable):
 Marriage or civil union certificate (certified copy issued by Initial top of the second second

SECONDARY document list Social Security Card (Not laminated or metal. Sixteen (16) and older must sign)
 Connectiout issued ID card, driver's license or learner's permit

- (You may be required to surrender your driver's license or ID
- card)

- Out of State US photo driver's license
   US Territory or Canadian photo driver's license
   US Territory or Canadian hoto driver's license
   Us of State US or Canadian issued photo learner's permit
   Certified school transcript (School photo ID is not acceptable)
   Baptismal certificate or similar document
   town(oft)
   Court Order: Must contain full name and date of birth (i.e. name
   change, adoption, marriage or civil union dissolution). Does not
   include abstract of criminal or civil conviction
   include abstract of criminal or civil conviction
   US Military ID or dependent card with photo
   Military discharge/separation papers (DD-214)
   State or Federal Employee Identification with signature and
   photo and/or physical description with or without date of birth
   Pilots license (issued by the US DOT Federal Aviation
   Administration)
   Veteral Health Identification Card (VHIC)

- Veteran Health Identification Card (VHIC)
   Federally Recognized Tribal Member ID card
   OHS Trusted Traveler Cards (Global Entry, NEXUS, SENTRI, FAST)

Non-US Citizens who are not eligible for a Social Security number must present an ineligibility letter from the Social Security Administration

Bank statement showing the bank's name and mailing address
 Properinted pay stub showing your employer's name and address
 Property or excise tax bill dated within the previous twelve
 [12] months
 Vaid unexpired cf driver's license, learner's permit or ID card

- Valid unexpired C1 driver's license, learner's permit or ID can with the same address' Current valid homeowner's, renter's policy or motor vehicle insurance card or policy dated within the previous 12 months Current valid Connecticut motor vehicle registration Current motor vehicle loan statement for a motor vehicle

- Content motor venice roan statement of a motor venice registered in your name
   Residential mortgage, lease or rental contract showing signatures from all parties needed to execute the agreement and dated within the previous twelve (12) months
   Change-of-address confirmation from the United States Postal

Service showing your prior and current address (Form CNL107)

Official school records showing enrollment
Report card

 Non-US Citizens who are not eligible for a Social Security number must present an ineligibility letter from the Social Security Administration and are not qualified for a verified driver's license or ID card

- Only US Citizens and Permanent Residents are eligible for a verified driver's license or ID card. If you do not qualify for a verified driver's license or ID card you will be issued a non-verified (Not for Federal Identification) driver's license or ID
- An individual with B1/B2, waiver-tourist (WT), or waiver-business (WB) visitor status is NOT eligible to obtain a CT driver's license or ID card.
- If there have been multiple name changes, you must provide documentation to prove the continuity of the names.

NOTE: Your new name must match the name that is on file with the Social Security Administration (SSA). Visit the SSA first to change your name. Allow at least forty-eight (48) hours for SSA to update its

#### Connecticut DMV



ct.gov/dmv/RealID



If you have a question regarding acceptable documents, please call the DMV Contact Center at 860-263-5700.

# Social Security Administration

- DOC has a MOU with SSA which allows DOC to assist the offender with procuring a replacement SS card 6 months prior to their release.
- Can only obtain duplicates of what is on file.
- There is no cost to request a duplicate SS card but SSA limits 10 duplicate cards in a lifetime.

# **Birth Certificates**

- DOC can procure birth certificates 3 years prior to an offender's release.
- Costs vary by state and if the offender has funds in their inmate account, that will be utilized to cover the cost. If the offender does not have the funds, DOC will cover the cost.

# **ID Procurement Barriers**

- DOC is required to follow the Real ID Checklist to procure DMV identification. If names don't match exactly, DMV may not accept the documents.
- Time frames to procure birth certificates- some states can take up to 10 months to process the application (NY)
- DOC is unable to request birth certificates for offenders who live outside of the country.
- DOC unable to exchange currency (only can request birth certificates for countries that accept the US dollar)
- Puerto Rico requires a valid government ID to procure a birth certificate

# ID Procurement Barriers (cont.)

- SSA will not expand the time frame that DOC can request SS cards
- If there is a typo made on the SS card, SSA will not correct it, they will require them to go in person once released.
- DOC needs to use paper applications, paper checks, and send applications through the mail, then documents are mailed back to the facility.
- DAS denied the use of P-Cards (purchasing credit cards) for reentry staff to purchase identification online.

# ID Procurement Barriers (cont.)

- Only 1 reentry counselor at each facility. HB 6875 tripled reentry staff's workloads with just ID procurement. Reentry counselors have other duties besides ID procurement.
- Working with a population that doesn't know their personal information- where they were born, parents full names, etc.
- Legislation and MOUs only mention sentenced offenders. DOC is unable to assist with the pre-trial (unsentenced) population.

# **ID Procurement Data**

#### Identification Requested July 2023-May 2024

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb–24	Mar-24	Apr-24	May-24	Totals
Birth Certficates	170	206	184	192	188	184	247	158	200	180	202	<mark>2111</mark>
SS Cards	171	210	205	231	189	216	259	202	216	210	228	<mark>2337</mark>
Driver's Licenses	28	27	34	29	30	29	46	31	38	51	49	<mark>392</mark>
Non-Driver IDs	139	140	141	138	125	136	171	103	124	195	197	<mark>1609</mark>
New Issue IDs	29	28	22	29	23	38	36	28	38	30	29	<mark>330</mark>
Marriage/Divorce	0	0	0	0	0	1	1	0	3	2	0	7
ID Denials	12	12	23	15	13	12	11	9	17	22	14	160
IDs Waived	519	526	675	741	633	687	672	435	660	765	726	<mark>7039</mark>

# Housing

Upon sentencing every offender is evaluated to see if they meet any of the community release (CR) mechanisms. If any offender is ineligible, denied, or refuses to participate in any of the CR mechanisms, facility staff will meet with the offender to see if they have any housing needs, which may include the following:

- <u>Addiction</u> collaborate with Addiction Services for MAT, program referrals, recovery coach
- <u>Mental Health/Medical</u> staff refer to Medical Discharge Planners (Med/MH 3 or above)
- **<u>Public Safety Concern</u>** refer to Multi-Agency Re-Entry Advisory Group (MARAG)
- <u>Sex Treatment Needs</u> collaborate with CSSD and PCS for potential January Center placement
- **<u>Probation</u>** collaborate with CSSD for housing and transportation

- <u>Community Outreach</u> we participate in statewide roundtables and housing initiative efforts
- Family and Friends we communicate with family and friends concerning potential housing and transportation options

# Housing (cont.)

If all these options fail, we will utilize United Way 211 services. With assistance from DOH and United Way, DOC is now able to submit an electronic 211 referral 7 days before the offender's release. 211 will schedule an appointment with the CAN and provide DOC with information that we can print out to provide to the offender. CT is split into different CANs (Coordinated Access Networks) across the state.

- Central CAN
- Eastern CAN NE Region (Windham County & part of Tolland County generally)
- Eastern CAN SE Region (NL County)
- Fairfield CAN
- Greater Hartford CAN
- Greater New Haven CAN
- Meriden/Middletown/Wallingford CAN
- Northwest CAN

## Transportation

- Facility staff will assist with coordinating transportation for all discharging offenders. Staff communicates with family, friends, Parole, and Probation for transportation options. If needed facility staff or DOC's centralized transportation unit will transport the offender to a confirmed location.
- DOC partners with Reentry Welcome Centers around the state. DOC provides direct transport to these locations.
- Bus passes are provided upon request. DOC has transit passes/tokens for the different transit companies around the state.
- Reentry staff will communicate with the community providers to ensure a smooth transition.

# **Community Involvement**

- The Department of Correction attends monthly community roundtable meetings throughout the state and meet with community providers regularly.
- Reentry staff meet with community providers regularly to discuss referrals and assist with in-reach prior to discharge.

# **Community Involvement**

- The DOC is represented at the following Reentry Roundtable meetings:
- Bridgeport
- Danbury
- Hartford
- New Britain
- New Haven
- Southeastern CT
- Stamford
- Torrington
- Waterbury
- Windham Regional

## Contacts

**Offender Re-Entry Services Unit** 

- Counselor Supervisor Erin Forrest (Brooklyn, Corrigan, Hartford, York)
   (860)692-6836
  - Erin.Forrest@ct.gov
- Counselor Supervisor Joy Zavarella (Carl Robinson, MacDougall-Walker, Osborn, Cybulski)
- > (860)692-6833
- Joy.Zavarella@ct.gov
- Counselor Supervisor Melissa Santiago (Bridgeport, Cheshire, Garner, Manson, New Haven)
   (860)692-7737
   Melissa.Santiago@ct.gov

#### Department of Correction Addiction Treatment Unit

The Department of Correction shall provide treatment for offenders with substance use disorders, provide for continuity of care and support the Department's mission of public safety and community reintegration through provision of evidence-based assessment, treatment, and after care services





*Medication for Opioid Use Disorder (MOUD)* 







TREATMENT, RESEARCH & RECOVERY



dmhas

## Medication Assisted Treatment (MAT)

Medication Assisted Treatment (MAT) is a program that combines behavioral therapy with prescribed medications to treat substance use disorders. A comprehensive MAT program includes counseling and social supports.

The purpose of MAT is to prevent relapse and overdose among offenders who present with an addiction to opioids and/or alcohol. The Addiction Treatment Unit will provide treatment options for offenders who are enrolled in MAT and coordinate services with community providers to ensure continuity of care.

The goal is to provide effective treatment for individuals currently incarcerated pre/post release and reduce recidivism related to substance use relapses.

### MAT Discharge Documentation

Upon transfer or entry to a facility, DOC staff in collaboration with CHR, RNP, APT, or DOC OTP (Opioid Treatment Program at YCI) should complete an ROI (Release of Information) for the agency which the offender will discharge to once released to the community

This ROI will include what information is to be released to the receiving agency, the specific location that the offender wishes to continue treatment, and all relevant personal information for the offender

This is a preferred location for the offender, but the offender should be also asked for a second or third choice should preferred location not be able to accommodate

## **MAT Discharge Notification**

Once the offender is slated for discharge, notification should be made to the designated MAT ATU counselor for the facility best practice is about a week in advance as proper notification for scheduling of appointments should be completed

The counselor will then notify OTP staff who will schedule follow-up appointm ent for the dischargi ng offender

As soon as the offender is scheduled for a follow-up appointment and OTP staff have generated a discharge plan, this will be printed by the designated ATU counselor or dispensed by OTP staff and discussed with the offender to clarify any questions they may have -Verify understanding of plan before leaving the discharge plan with the offender

As a part of orientation all offenders are trained on the use of Narcan as well as how to recognize an overdose - offender will further be offered Narcan upon discharge from DOC custody, if desired it will be placed in the offender's property in A&D/A&P by ATU staff

Offender will be offered a referral for a CT Community for Addiction Recovery (CCAR) Recoverv Coach upon discharge -Recovery Coaches can assist with further needs in the community as the offender reintegrates into society once again

### Importance of IDs

All Methadone treatment programs in the community require proper forms of identification for clients of their programs With this in mind, it is vitally important for all discharging offenders on MAT to have proper forms of identification in their possession prior to discharging from facilities While some programs will allow clients to utilize "jail IDs", most facilities do not allow release with these IDs and thus most discharging offenders will not be able to dose upon reentry back into the community without proper forms of ID



#### Addiction Treatment Unit

#### **Other Re-Entry Services Offered**

Transitional Case Management (TCM) Cybulski ci, York CI, Robinson CI, Osborn Ci

#### Target population

- Offenders scheduled to release from incarceration within three to six months
- A resident of Hartford, Waterbury, Bristol/New Britain, or Norwich/New London areas or willing to relocate to one of these areas.
- A desire to be free from alcohol and/or drug addiction
- Substance Abuse score greater than or equal to 3
- Mental Health score of 3 or lower.
- Exclusionary criteria Case by case determination: Sexual Offender, Arson charges, etc.



Housing: 12 weeks of paid assistance to DMHAS certified sober housing and will assist with housing applications and applications for security deposits upon release

# TCM Services Provided



Case management with linkage to support services



Clinical Services: post release services - individual and group counseling

# TCM Agencies

CRT 1921 Park St., Hartford CT 06106
 Wellmore 402 East Main St. Waterbury CT 06702

SCADD 321 Main St. Norwich, CT 06360

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Wheeler Clinic 91 Northwest Dr. Plainville CT 06062

#### Wheeler Arch Program

- Case Management Services for offenders in Tier 4 residential programs and TOP inmates
  - Wheeler will provide case management services for offenders in the Hartford, Waterbury and New Britain area
  - If the offender is not in those catchment areas referrals will be made to other programs
  - Case Management services include Addiction Therapy, Mental Health, MAT, and all other wrap around services
  - Bus passes, Basic Needs, Employment and other community resources are provided
  - Could provide services 6 months to a year after discharge

# Yale Studies – Action

- Addressing risk through Community Treatment for Infectious disease and Opioid use disorder Now
- This is a study with Yale School of Medicine that compares different types of services for people who will be leaving corrections soon

Qualifying participants:

- Will receive health care on a mobile health unit (MHU) OR a Patient Navigator to connect you with health care services in the community
- We are looking for people who:
- Are 18 years and older
- Have a pre-custody history of opioid and/or stimulant use
- > Will be released from jail or prison in the next 30 days
- Speak English, Spanish, or both

### Yale Studies – TCM for inmates releasing to Bridgeport

- A NATIONAL STUDY ON TRANSITIONING FROM JAIL TO THE COMMUNITY
- RECEIVE A REFERRAL FOR PRIMARY HEALTH CARE AND
- ▶ RECEIVE UP TO \$375 FOR COMPLETING 6 SURVEYS!
- WHO CAN JOIN?
- ► 18+ YEARS OLD
- **BEING RELEASED WITHIN THE NEXT SIX MONTHS**



### YALE Studies – TCM for inmates releasing to Bridgeport



#### CCAR's Vision:

"The Connecticut Community for Addiction Recovery (CCAR) envisions a world where the power, hope and healing of recovery from alcohol and other addictions is thoroughly understood and embraced."

#### CCAR's Mission:

Put a face on recovery, and to Provide recovery support services and to promote recovery from alcohol and other addictions through advocacy, education and service. CCAR strives to end discrimination surrounding addiction and recovery, open new doors and remove barriers to recovery, maintain and sustain recovery regardless of the pathway, all the while ensuring that all people in recovery, and people seeking recovery, are treated with dignity and respect.

#### CCAR RECOVERY COACHING

Research shows *trained peers* with shared experiences have a higher success rate at engaging individuals in need of help

Work with people affected by alcohol/substance use disorders

# Recovery Coaching

Coaches don't diagnose or treat addiction

Focus on the future; they do not explore past feelings or trauma

Help with decision making, plans towards recovery that will improve lives, one step at a time

Provide support in following through

Knowledgeable about "multiple pathways" of recovery

### CCAR Recovery Coaching referrals

ATU Referrals- high risk offenders, MAT, any offender interested

Reentry unit can make referrals Flyers posted in housing units/offenders can request

Ideally, in reach 30– 60 days before release Set up with CCAR telephone support (daily x14 days and weekly thereafter)

Parole officers/HWH offenders

#### Recovery Coach Professional Certification while incarcerated

**Requirements for obtaining the RCP** Designation within the CT DOC are:

- Training: Applicants must complete the CT DOC CCAR Recovery Coach Academy and the CT DOC CCAR Ethical Considerations for Recovery Coaches, CT DOC CCAR Professionalism for Recovery Coaches and Multiple Pathways of Recovery for CT DOC
- Experience: In the application, the candidates will describe their addiction recovery experience through a resume and/or a written summary
- Interview: Candidates will have an interview with a panel comprised of individuals who currently hold the CCAR RCP Designation

Once approved, the individual will receive the RCP designation and will be able to utilize this credential upon reentry into the community as a part of the CCAR organization

### CCAR Belief regarding Recovery coach professionals

- CCAR believes that by providing an opportunity for DOC Residents who demonstrate a passion and desire to complete this process, it will give them an even better chance of employment upon reentry, as well as access to an established network of current RCPs
- RCP credential can be utilized once in the community as a part of the CCAR organization
- Many current RCPs are formerly incarcerated individuals who have found great success once back in the community as a part of CCAR



# SAMHSA Resettlement program

- The SAMHSA grant will expand CPA's Resettlement Program by serving an additional 275 citizens (55 annually) returning to the Hartford/Greater Hartford, CT area. The Resettlement Program will provide Recovery Support Services that assist individuals to recover from alcohol and drug addiction and partner with InterCommunity, Inc. to provide the Substance Abuse and/or Co-occurring Treatment and Recovery Services.
- Target population is women and men 18 years of age and older who have been/or are:
- Assessed/diagnosed as having a Substance Use Disorder (SUD) and/or co-occurring substance use and mental disorder;
- Sentenced to and serving at least three months in prison or have violated parole and serving at least one month in prison; and
- Within four months of release to the community

### SAMHSA RESETTLEMENT PROGRAM

- Identify Potential Program Participants:
- Those who express interest in participating and meet eligibility criterion will move onto the intake and assessment phase (Within 30 to 90 days of release).
- Staff will administer the following assessments: the SBIRT and CAGE AID to screen for SUD; the PHQ9 to screen for the presence and severity of depression; and Resettlement's Basic Needs Assessment to screen for recovery support services needed upon prison release. Staff will also administer the DLA-20 (Daily Living Activities - 20) to measure the daily living areas impacted by mental illness or disability.



## **Questions?**