

# CONNECTICUT VALLEY HOSPITAL OPERATIONAL POLICY MANUAL

## **SECTION II: ORGANIZATION-FOCUSED FUNCTIONS**

### **POLICY 10: Management of Information**

#### **POLICY 10.21: Verification Requirements for Use and Disclosure**

##### **Policy:**

It is the policy of Connecticut Valley Hospital (CVH) that verification of the identity of a person requesting Protected Health Information (PHI) and their authority in receiving PHI be determined by the Health Information Management (HIM) staff prior to providing any disclosures. *(See OP&P Procedure 10.21, Verification Requirements for Use and Disclosure for details).*