

Quality Director's Meeting Minutes

**Tuesday, October 29th at 3 PM and Thursday October 31st at 9 AM
(Via Teams)**

EQMI Data Quality:

- **Data Corrections – EQMI:**
 - Wei – Wei.Wei@ct.gov – Providers A-K
 - Jordon – Jordon.Vassell@ct.gov – Providers L-Z
- **Duplicate admissions/deceased clients** – This data is being monitored monthly and emails are being sent out to the providers.
- **Methadone Maintenance providers** – Please make sure to discharge clients who are no longer receiving methadone at your clinic. This data is being monitored biweekly and emails are being sent out to the providers who need to promptly discharge MM clients for admissions to another program. The same client *cannot* be admitted to more than one MM program at a time and delayed discharge delays admission.
- **Clients with no services in 6 months** – Please ensure routine review and prompt discharge of clients. If a client has not had services in 6 months, please discharge unless your agency policy is less time.
- **Please check DDaP to ensure the accuracy of bed capacity and program addresses**
- **Consumer Satisfaction Surveys updates** – We are currently working on the CS Survey analysis and will post when complete. We are asking that every provider use DDaP and Survey Monkey to enter surveys. CS survey materials for FY25 are on our website. Minor changes were made to the survey to be more in sync with DDaP and Survey Monkey. No changes were made in terms of content or questions
- **DDAP**
 - Please let us know if you have staff who are no longer with your agency so that we can deactivate the account. You can request a list of current users to review. Please contact you Data Corrections EQMI staff for more information.
- **DDaP/EDW Training**
 - Access to DDaP is needed prior to these trainings. Please request access by completing and submitting the **DMHAS Data Access Form** to Chrishaun.Jackson@ct.gov at least 2-3 weeks prior to your scheduled training, as this process is done through DMHAS IT.

Quarterly Dashboards / Report Cards

- **FY25 Quarter 1 – Draft Report Cards** will run in November. Finals will run the first week of December.
- There are some changes that will reflect on the Report Card with regards to evaluations, gender, data submission, and Axis I diagnosis.

Functional Assessments:

- DLA-20 Training is now available in LMS for state employees.
- DLA-20 Train the Trainer – This training is going on now with our vendor MTM. There are NO upcoming training dates available. If you are interested in this training, please contact Liz Feder.

Critical Incident Reporting – Please be reminded to close out CI reports

Future calls will be in 2025:

Monthly Quality Directors Calls Schedule:

Tuesday at 3:00 PM	Thursday at 9:00 AM
January 28, 2025	January 30, 2025

Monthly Training Schedule:

December 20, 2024	9:30 – 11 AM Direct Data Entry	11 – 1 PM EDW Reports	2-3 PM CI
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Monthly DLA-20 Training Schedule:

December 11, 2024	Wednesday 8:30 am-12:30 p.m.	Liz Feder
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Click here to access our website: [EQMI - Home Page \(ct.gov\)](https://eqmi.ct.gov)