

Quality Directors' Meeting Agenda

Tuesday, March 31st at 3PM

Via Teams link

Thursday, March 26th at 9AM

Via Teams link

EQMI Data Quality

- Meetings will be recorded for minutes, then deleted
- Functional Assessments – DLA-20 trainings- reach out to Elizabeth.Feder@ct.gov Standing item for staff needing DLA 20 basic training reach out to Liz Feder or Meagan McGuire. If staff is interested in the train-the-trainer series, they need to have this basic DLA training first. Offered monthly rotating between Monday, Wednesday and Friday. If you have a large group at your agency, EQMI can do an individualized training in person or virtually.
 - Only staff who have successfully completed the training can administer DLA Only staff who have received a formal Certificate of Completion can complete the assessment
 - Must use anchors, not just EHR descriptions
 - Updated materials available – reach out to Liz or Meagan
 - Individual agency training – 10 or more folx
- *Data Corrections – EQMI:*
 - Wei (A-K) – Wei.Wei@ct.gov
 - Jordon (L-Z) – Jordon.Vassell@ct.gov
- Annual Contact Management review the Contact Management review forms were sent out to agencies to look over. Contact Management is EQMI's repository of agency contacts for various purposes and to receive specifically identified communications. Please review and return by April 1st. If you have any questions or did not receive the forms, reach out to Meagan, Jordon or Wei.

Consumer Satisfaction

- FY26 Consumer Satisfaction materials are on EQMI website CSS close June 30th, 2026
 - [EQMI Website Consumer Survey](#)
 - Adding real time data CSS completion rates, totals due and other agency level information will be posted to the website this week and be retrievable in real time.
 - Contact Tricia.Lang@ct.gov or Kristen.Miller@ct.gov with questions or concerns

Quarterly Quality Dashboards

- Data due by 15th of the following month (ex. May 15th for April data)
- FY26 Q2 Dashboard Finals sent out
 - Contact Meagan McGuire with any questions or concerns
 - "Treatment Completed Successfully" metric update
 - Excluding discharge reasons: "Eval Only" and "Death" metric will no longer count "Eval Only" and "Death" as a negative outcome. Report to be renamed and relabeled to "Discharge Outcomes" and align with the metric language

File Upload

- New E.H.R./other issues- reach out to Meagan.McGuire@ct.gov If you have a new EHR or one in the works and concerns about file uploads or other data quality concerns, let us know and we can work with you all to troubleshoot file uploads and/or direct data entry to DDaP

Critical Incident Reporting

- Real time review of CI – may receive inquiries about updates or changes to CI reports EQMI working on real time review of Critical Incidents so your agency may receive questions about specific incidents that need clarification
 - Need contacts for CI reporting
- EDW: Critical Incident Overdue report Closures are due within 60 days of submission to DDaP. There is an Overdue Critical Incident EDW report that measures the 60 days from reported entry in DDaP rather than the reported incident date. Coordinate with SO LMHA or OOC contact to report, submit and close CI.
 - Wei and Jordon will be reaching out
 - Closures due in 60 days from report

Monthly Quality Directors Calls Schedule:

Tuesdays at 3:00 PM	Thursdays at 9:00 AM
April 28th, 2026	April 30th, 2026
May 26th, 2026	May 28th, 2026

Monthly Training Schedule:

April 24th, 2026	9:30 – 11 a.m. Direct Data Entry	11-1 p.m. EDW Reports	2-3 p.m. CI
May 29th, 2026	9:30 – 11 a.m. Direct Data Entry	11-1 p.m. EDW Reports	2-3 p.m. CI

Monthly DLA-20 Training Schedule:

April 15th, 2026 (FULL)	Wednesday 8:30am-12:30pm	Liz Feder
May 15th, 2026	Friday 8:30am-12:30pm	Meagan McGuire

Click here to access our website: [EQMI - Home Page \(ct.gov\)](#)

Click here to access EQMI training calendar: [EQMI FY 2026 Training Calendar](#)