

# **Quality Directors' Meeting Agenda**

**Tuesday, April 29th at 3PM**

**Via TEAMS ( 860-840-2075 PIN Conference ID: 397 165 41# Tuesdays)**

**Thursday, April 24th at 9AM**

**Via TEAMS ( 860-840-2075 PIN Conference ID: 990 489 267# Thursdays)**

## **EQMI Data Quality**

- Meetings will be recorded for minutes, then deleted
- Welcome Tricia Lang – Healthcare Analytics Manager
- Functional Assessments – DLA-20 trainings- reach out to Liz Feder EQMI offers a monthly DLA-20 training on rotating Monday, Wednesday or Friday. Please email Liz Feder or Meagan McGuire if staff need to be signed up for training.
  - Train the Trainer-interest? We are looking to garner interest in another train the trainer series. We need at least 12 people to express interest. Please reach out to Liz Feder. Reminder that staff attending train the trainer need to have completed the DLA-20 training prior so make sure they are signed up for an upcoming training if they have not already done so.
- Consumer Satisfaction Surveys updates-
  - Annual report is completed and posted Annual report is posted to DMHAS EQMI website. Team will be reviewing the report content and format in coming weeks; provide input to Liz
  - Reporting is currently open for FY 25 Reporting can be done through direct entry into DDaP or through Survey Monkey. Links and QR codes are available on the EQMI website.
    - 8,507 surveys already submitted
    - 2 months left! Check EDW or reach out to EQMI for the number of surveys your agency needs to complete. Please make sure your agency is submitting timely surveys and is on track to complete FY25.
- Data Corrections – EQMI:
  - Wei (A-K) – [Wei.Wei@ct.gov](mailto:Wei.Wei@ct.gov)
  - Jordon (L-Z) – [Jordon.Vassell@ct.gov](mailto:Jordon.Vassell@ct.gov)
    - Check capacities Please check capacities and addresses for the agency and related programs in DDaP. Any changes need to be made through a Change Control in conjunction with your LMHA or Regional Supervisor.
    - Check addresses
- Provider Alerts in March
  - Special Alert - Contact Management update (March)
    - Updating contacts for all agencies continue to update Contact Management. If you need the forms resent, please contact Meagan McGuire

## **Quarterly Quality Dashboards**

- FY25 Q2 Quality Dashboards finals distributed (funded and non-funded) Dashboards distributed. No wrong time to review and make corrections. EQMI willing to meet and review data or logic anytime.
  - Quarter 3 ended – get data in please!

## **File Upload**

- New E.H.R./other issues- let us know [SurveyMonkey](#) sent; if you need it resent let Meagan McGuire know
  - Resent Survey Monkey questionnaire
- Received inquiries re: DSS end dated and added new codes [Reviewed updates in progress](#). McCall brought up SU IOP code vs MH IOP code that was inquired about previously. Provided update that both codes are included on the update.
  - Working to update DDaP

***Critical Incident Reporting***

- Remember to close Cls- Wei and Jordon will reach out if needed [reviewed process for closures within 60 days](#). [60 days is calculated from data of CI report rather than the date of incident](#)
  - PNP's to coordinate with LMHA or OOC contact for reporting/closures
  - DO NOT need to submit for COVID cases
    - guidance document updated

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**Monthly Quality Directors Calls Schedule:**

<b>Tuesdays at 3:00 PM</b>	<b>Thursdays at 9:00 AM</b>
May 27, 2025	May 29, 2025

**Monthly Training Schedule:**

<b>April 25, 2025</b>	<b>9:30 – 11 a.m. Direct Data Entry</b>	<b>11-1 p.m. EDW Reports</b>	<b>2-3 p.m. CI</b>
<b>May 30, 2025</b>	<b>9:30 – 11 a.m. Direct Data Entry</b>	<b>11-1 p.m. EDW Reports</b>	<b>2-3 p.m. CI</b>

**Monthly DLA-20 Training Schedule:**

<b>April 28, 2025</b>	<b>Monday 8:30am-12:30pm</b>	<b>Liz Feder</b>
<b>May 16, 2025</b>	<b>Friday 8:30am-12:30pm</b>	<b>Meagan McGuire</b>

Click here to access our website: [EQMI - Home Page \(ct.gov\)](#)