

# SUMMARY SUSPENSION OF CONNECTICUT SECURITY GUARD CARD

Please initial one or more of the options below, sign and date at the bottom of this page, and return the page to the Legal Affairs Unit within fifteen (15) business days of receipt at the following address:

Legal Affairs Unit  
1111 Country Club Road  
Middletown, CT 06457

(Please note that you may choose *both* a formal/informal conference *and* a formal contested hearing if you wish to do so):

## OPTIONS:

\_\_\_\_\_ I **voluntarily surrender** my Connecticut Security Guard license/withdraw from  
*Initials* appealing the suspension decision with no further action required.

\_\_\_\_\_ I REQUEST an **informal pre-hearing conference** convened in accordance with  
*Initials* the provisions of Section 29-2-4 of the Regulations of Connecticut State Agencies.

\_\_\_\_\_ I REQUEST a **formal compliance conference** convened on the record in  
*Initials* accordance with the provisions of Section 29-2-2 of the Regulations of Connecticut State Agencies

\_\_\_\_\_ I WANT TO PROCEED DIRECTLY TO a **formal contested hearing** convened  
*Initials* in accordance with the provisions of the Connecticut Uniform Administrative Procedures Act, Chapter 53 of the Connecticut General Statutes and Sections 29-2-1 to 29-2-10, inclusive, of the Regulations of Connecticut State Agencies, to determine whether there exists a sufficient statutory basis upon which to suspend my Connecticut Security Guard license.

Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

If you do not complete and return this checklist within the fifteen (15) business day time period, you will be deemed to have waived your rights as set forth above, and the Department will uphold the suspension of your license at its next scheduled hearing date. If you select an informal or formal hearing or a hearing, we will contact you to inform you of the date and time of such conference or hearing.