

**Approved Minutes**  
**Enhanced 9-1-1 Commission Meeting**  
**April 3, 2020**  
**Department of Emergency Services and Public Protection**  
**1111 Country Club Road**  
**Middletown, Connecticut**

**Commission Members**

John Elsesser  
Brandon Robertson  
Robert Guthrie  
Fred Dudek  
Jeff Morrissette  
Don Richardson  
Tammy Wright  
Brian Narkewicz  
Michele Etzel  
Brett Mahoney  
Joanne Miles

**Representing**

Council of Small Towns  
Conference of Municipalities  
Volunteer Fire Service  
Municipal Fire Chiefs  
State Fire Administrator  
Wireless Services  
Public Safety Telecommunicators  
DESPP/CSP  
Public Representative  
Municipal Police Chiefs  
Manager 9-1-1 PSAP

**Division of Statewide Emergency Telecommunications (DSET) DESPP**

William Youell	Clayton Northgraves
Carey Thompson	Scott Wright
John Masciadrelli	Dan Czaja
Bonnie Guarnieri	Mark Gorka

**Others in Attendance**

Kate Iocavelli	AT&T
Colin Milne	DESPP/Legal
Joseph Silverio	Southington Police Dept.
Dan Soule	LCD

**Call to Order:**

John Elsesser, Chair, called the meeting to order at 9:00 a.m.

***Approval of the Minutes***

***Bob Guthrie made a motion to approve the minutes of the January 3, 2020, meeting. Michele Etzel seconded the motion. The minutes were approved.***

**Public Comment**

Michele Etzel thanked everyone for their hard work and all that they are doing during this pandemic.

Bill Youell announced that Brett Mahoney has been appointed as the E9-1-1 Commission Municipal Police Chiefs representative.

## **COVID-19**

Bill Youell reported that DSET has been working with the PSAPs to provide updates from the CDC and NENA websites. Mr. Youell stated that Carey Thompson is communicating with both Regionals and Cities to share information. Ms. Thompson is also working on a polling methodology to collect information on COVID-19 related staffing issues at the PSAPs. Mr. Youell reported that to date, Weston is the only PSAP to be rerouted due to the COVID-19 Pandemic.

## **Land Mobile Radio**

Clayton Northgraves reported that CTS is supporting Land Mobile Radio missions throughout Connecticut. CTS has programmed 100 subscribers for the Connecticut Military, and they are extremely pleased with statewide coverage and interoperability. CTS staff has stood up a site on wheels at Camp Nett – National Guard Headquarters and also a 250 bed field hospital at WestConn and is in the process of building a site to support communications.

## **Emergency Notification System**

Bill Youell reported that Governor Lamont sent a statewide CT Alert message via Everbridge on Sunday, March 21<sup>st</sup> urging residents to “stay safe, stay home”. This was the first statewide CT Alert message sent by a Governor in Connecticut and it reached over four million contacts, (both to residents and businesses). Mr. Youell reported that Everbridge is providing regular status reports of the use of the system relative to COVID-19. As of March 31, there have been 68 COVID related CT Alert messages sent since March 1, and over 35,000 new CT Alert registrations.

## **Regulations/Legislation**

Bill Youell reported that there is no legislation report at this time, due to the fact that the current session is on hold because of the COVID-19 Pandemic.

Mr. Youell introduced Colin Milne, DESPP Legal, to give an update on what is being done.

Colin Milne, DESPP Legal, reported that in February the OPM approved the regulations and sent it to the Office of the Governor (OTG). The OTG approved the regulations and then DESPP opened up a public comment period by filing a Notice of Intent on February 14, 2020. Attorney Milne reported that on March 4, 2020 a public hearing was held. There were four individuals representing PSAPs and gave an oral testimony. DESPP also received three written comments. The comment period ended on March 17, 2020. DESPP then issued its response to comments on March 24, 2020. DESPP issued Notice of Decision and forwarded the proposed regulations for Office of the Attorney General to review. After the AG approval, DESPP will need to submit the proposed regulations to Legislative Regulation Review Council (LRRC) by April 6, 2020. Upon approval, proposed regulations sent to the Secretary of the State (SOTS). SOTS must post final approved regulations with 14 days of LRRC approval. If there are no delays, the SOTS will post proposed regulations to eRegulations website, and will be effective July 1, 2020.

## **NHTSA**

Bill Youell reported that the proposed location for the combination training center/backup PSAP is at the State Police Training Academy in Meriden. Mr. Youell reported that this space will accommodate a 12 position PSAP and a separate training space for up to 25 students. It will take

approximately until the end of the year for the design and remodeling of the space. The completion date is expected to be March of 2022.

### **PSAP Grants**

Carey Thompson reported that the towns of Plymouth and Winsted have consolidated their emergency telecommunications with Litchfield County Dispatch. Ms. Thompson reported that each municipality is eligible for up to \$250,000 in transitions grants for reimbursements of related costs to consolidate their emergency telecommunications.

### **Public Education**

Carey Thompson reported that The Connecticut Broadcaster's Association has offered their services to distribute public service announcements to participating radio and television stations at no cost to the division. Ms. Thompson stated that she is working with the agency's PIO to create a public service announcement and develop social media content.

### **Public Safety Data Network Governance**

John Masciadrelli reported that the last PSDN Governance Board meeting was held on February 19th. The following seven requests were approved: DESPP, Naugatuck, Farmington, Capitol Police, Bloomfield, TCMA, and CTS-Valley Shore. To date, 167 completed requests have been submitted to the PSDN Governance Board. 133 of those requests have been raised, reviewed and/or voted on by the board and approved to operate on the PSDN. To date there are 112 requests operating on the PSDN. There are 18 awaiting an implementation date or in the process of being implemented. There is a more detailed report on the DSET Public Safety Data Network website. The next meeting is scheduled for April 15<sup>th</sup>.

### **Geographic Information Systems**

Dan Czaja reported that GIS continues to collect and process street and address based data for updating the 9-1-1 mapping system. As of March 1, 2020, the 9-1-1 mapping data has been able to map 99.44% of all phone records in the 9-1-1 telephone ALI database. Mr. Czaja reported that the 2019 Call Volume maps are now available on the DSET website and includes the new text to 9-1-1 volume. Mr. Czaja reported that since 2010, DSET has provided or helped verify approximately 2225 MSAG update requests. DSET/GIS continues to assist other agency divisions with GIS/mapping support, which included the State Emergency Operations Center and the State Police. Mr. Czaja reported that DSET continues to work with the state's vendor, Everbridge, to support the mapping portion of CT Alert emergency notification system. This includes providing the mapped 9-1-1 telephone ALI database on a monthly basis and mapping Everbridge's Resident Connection dataset.

### **PSAP Updates**

Bill Youell reported that on March 31, the town of Plymouth successfully merged with Litchfield County Dispatch (LCD). Mr. Youell congratulated Dan Soule for his hard work and success on this project.

John Masciadrelli reported that ADESTA has put the PSDN UPS upgrade project on hold due to the COVID-19 Pandemic.

### **Division of Emergency Management and Homeland Security**

No report.

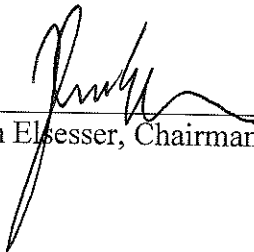
**FirstNet**  
No report.

**Department of Public Health**  
No report.

**New Business**  
No new business.

**Public Comment**  
Brandon Robertson stated for the record that Avon was very impressed with the NCC tour and is moving toward joining the state radio system.

**Adjournment**  
*Joanne Miles made the motion to adjourn the meeting. John Elsesser seconded the motion. The meeting was adjourned at 9:44 a.m.*

  
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John Elsesser, Chairman

*7/15/2020*  
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Date