



State of Connecticut  
 Department of Emergency Services & Public Protection  
**Sex Offender Advisement of Registration Requirements**  
 To the Commissioner of Emergency Services & Public Protection, Please be advised that:



Last Name	First Name	Middle Initial	Date of Release Into Community Docket#	SPBI # or D.O.B.
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**Has been released to reside at or is residing at:**

Number, Street, Apt. No. (No P.O. Box)	City/Town	Zip Code
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**Advisement of Registration Requirements**

As a person who has been convicted of any crime specified in Section 54-250, of the Connecticut General Statutes, or as one who is required to register by Sections 54-251, 54-252, 54-253 or 54-254 of the Connecticut General Statutes, inclusive, with the State of Connecticut Department of Emergency Services & Public Protection, you must report in person to the Sex Offender Registry Unit within three days following your release into the community unless otherwise noted or ordered by the court. If you are in the custody of the Commissioner of Correction you must register at such time prior to release as the Commissioner of Correction shall direct. Registration includes the taking of fingerprints, a photographic image, an oral cheek swab for DNA analysis and completion of required forms. After completing the initial registration, you will further be required to return address verification forms that will be mailed to you every 90 days at your last reported address. These address verification forms must be signed and returned to the Department of Emergency Services & Public Protection at 1111 Country Club Road, Middletown, CT 06457-9294, by mail, facsimile or electronic mail, within ten (10) days of the postmark. Failure to comply with these requirements will make you subject to arrest for a Class D Felony.

As a registered sex offender you are also required to, without undue delay,:

- Notify the Sex Offender Registry Unit in writing, if you change your name;
- Notify the Sex Offender Registry Unit in writing, if you change your address and if the new address is in another state you must also register with the appropriate sexual offender registry in that state;
- Notify the Sex Offender Registry if you are employed in another state, carry on a vocation in another state, or are a student in another state and you must also register with the appropriate sexual offender registry in that state;
- Notify the Sex Offender Registry if you are employed at, carry on a vocation at or are a student at a trade or professional institution or institution of higher learning in this state and shall notify the Sex Offender Registry Unit of such status and of any change in such status;
- Submit to the retaking of a photographic image upon request of the Commissioner of Emergency Services & Public Protection;
- Under SORNA (34 U.S.C. §20914 (a)(7)) registered sex offenders must report any travel outside the United States at least twenty-one (21) days in advance of the travel to your registering law enforcement agency.

Any person who violates these provisions shall be guilty of a class D felony, except that, if such person violates the provisions of this section by failing to notify the Commissioner of Emergency Services & Public Protection without undue delay of a change of name, address or status or another reportable event, such person shall be subject to such penalty if such failure continues for five business days.

“Employed” or “carries on a vocation” means employment that is full-time or part-time for more than fourteen days, or for a total period of time of more than thirty days during any calendar year, whether financially compensated, volunteered or for the purpose of government or educational benefit. “Student” means a person who is enrolled on a full-time or part-time basis, in any public or private educational institution, including any secondary school, trade or professional institution or institution of higher learning.

Therefore,  You have completed your Connecticut Sex Offender Registration with:  The Department of Emergency Services & Public Protection (or)  the releasing agency and are not required to report in person to the Department of Emergency Services & Public Protection

You must initially register within:  three days following your date of release or  without undue delay (within 5 business days) of residing in this state (Foreign Jurisdictions - C.G.S. 54-253) at: Connecticut Department of Emergency Services & Public Protection -Sex Offender Registry Unit-1111 Country Club Road, Middletown, CT. You must register as required by law, Monday through Friday, between 9:00 AM and 3:00 PM, except on a day observed as a federal or state holiday. The Department of Emergency Services & Public Protection building is located adjacent to the west side of I-91 and is just past the commuter parking lot off of Exit 20. The telephone number of the Sex Offender Registry Unit is (860)685-8060.

Fax: (860) 772-1730. Email: [SORU@ct.gov](mailto:SORU@ct.gov)

**Agency Certification**

My signature below certifies that I have informed the person identified above and provided a copy of their obligation to register with the Commissioner of Emergency Services & Public Protection according to the terms and conditions as specified in Connecticut General Statutes 54-250 to 54-261.

Certifying Official	Releasing Agency/Organization				
<table style="width: 100%; border: none;"> <tr> <td style="border: none;"><i>Signature</i></td> <td style="border: none;"><i>Print Name</i></td> <td style="border: none;"><i>Title</i></td> <td style="border: none;"><i>Date</i></td> </tr> </table>	<i>Signature</i>	<i>Print Name</i>	<i>Title</i>	<i>Date</i>	
<i>Signature</i>	<i>Print Name</i>	<i>Title</i>	<i>Date</i>		
I acknowledge receipt of this form by signing below:					
<i>Signature of Registrant</i>	<i>Date</i>				