

# Connecticut Criminal History Request System Fingerprint Service Code Form

## Service Name:

To register for your fingerprints to be taken, please visit <https://ct.flexcheck.us.idemia.io/cchrspreenroll> and enter the following Service Code:

*Service Code is unique to your hiring/licensing agency. Do not use this code for another purpose.*

- After entering the Service Code, confirm the Fingerprint Reason by selecting the “Yes – This information looks Correct” option.
- Complete the Pre-Enrollment information as completely as possible. All fields in bold font/blue highlight are mandatory to move forward with the process. After filling out all applicable fields, move to the next section by selecting the “Submit Pre-Enrollment” button at the bottom of the screen.
- After completing the pre-enrollment steps, a confirmation screen will appear confirming registration is complete, including your Applicant Tracking Number. **This Tracking Number will need to be taken to your fingerprinting session. It will also be sent to the e-mail address you provided during registration.**



Connecticut Criminal History Request System  
**PreEnrollment**

**SUCCESS. Your Pre-Enrollment has been submitted.**

You will receive an email from the CCHR system that provides you with your Applicant Tracking Number below. You will need this information at the time fingerprints are taken.

**NOTE: Results (PDF Documents) may not be viewable on all devices. For best results, use a desktop or laptop.**

Applicant Tracking Number: 21T0001085

**BEAR, TEDDY RAWR**  
DOB: 12/25/1950

It is required to have the applicant tracking number (above) at the time of fingerprinting.  
BUREAU OF IDENTIFICATION 06/15/2021 2:00:02



STATE OF CONNECTICUT  
DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION  
DIVISION OF STATE POLICE  
Bureau of Identification

06/15/2021

Please present the Applicant Tracking Number below at the fingerprint location. It will identify both the reason for your fingerprint request and the agency or entity receiving the results. You must provide this number in order to be fingerprinted. Please also bring a government issued form of identification.

Applicant Tracking Number: [REDACTED]

