



**STATE OF CONNECTICUT
DEPARTMENT EMERGENCY SERVICES AND PUBLIC PROTECTION
DIVISION OF STATE POLICE
State Police Bureau of Identification**



CRIMINAL HISTORY REQUEST (PARDON)

Please provide all information, as requested below:

Date: _____

Name of Requester: _____

Address: _____
Street City State Zip

Contact Phone Number: _____ Email: _____

Please read the following carefully; check the appropriate box, complete further information as necessary and required:

A fingerprint search is required to perform, complete and provide a petitioner’s Criminal Conviction History Record. The fee for fingerprinting is \$15.00 if completed at a Connecticut State Police location (**the \$15.00 fingerprint fee cannot be waived**), or a fingerprint card can be submitted with this form.

Criminal History Request Fee is \$75.00 (check one)

\$75.00 Check or Money Order made payable to “Treasurer-State of CT”, enclosed

Requesting \$75.00 fee waiver due to indigence – Petitioner must complete the “Criminal History Record Fee Waiver Request and Affidavit” and provide with this form

Mail request with check or money order to: DESPP – SPBI
1111 Country Club Road
Middletown, CT 06457

Petitioner’s Last Name First Middle Date of Birth

List any alias or maiden names and dates of births used:

*State Police Bureau of Identification
1111 Country Club Road
Middletown, CT 06457
Phone: (860) 685-8480/Fax: (860) 685-8361*