LP SOP-07 General Procedures Flow-Chart

Document ID: 1203

Revision: 2

Effective Date: 10/7/2015

Status: Published Page 1 of 2

Approved by Director: Dr. Guy Vallaro

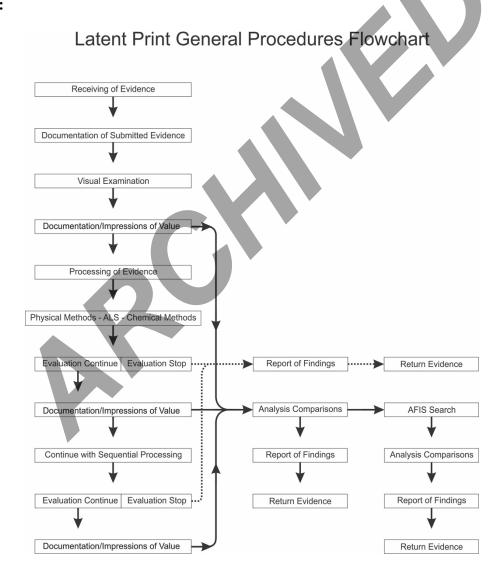
A. Purpose:

To illustrate the general progressive methodology of processing evidence in the latent print section. The term AFIS also includes NGI.

B. Responsibility:

Latent Print Examiners

C. Procedure:



Documents outside of Qualtrax are considered uncontrolled.

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AFIS SEARCH FLOW CHART

Enter Demographic Information

Enter Latent Print Of Value Into AFIS

Execute Search Of Print

Generate List of Candidates for Review

Compare Candidates Against Searched Impression

Examiner's shall be responsible for reviewing the top 10 generated candidates. The examiner is allowed to stop the reviewing process when a hit occurs. A copy of the AFIS candidate list and transaction number will be placed in the case file along with a photo of the searched impression. When a hit occurs, a photo of the candidate's known impression will also be made part of the case file. If no hit proceed to the next step.

Enter Unidentified Latents Of Sufficient Quality Into Unsolved Latent Database

Report Results Of AFIS Search To Requesting Agency