

*Approved by Director: Dr. Guy Vallaro***A. Purpose:**

To provide definitions and abbreviations to clarify terminology used by the CCEEL.

B. Responsibility:

All CCEEL Staff

C. Procedure:**1. Definitions:**

- a. **Attachment** - An attachment is work product that is referenced in the associated Laboratory Report. It contains information pertaining to the investigation and is presented on CD or hard copy.

- b. **Child Pornography** - State Statute 53a-193

Prior law restricted child pornography to material involving a live performance or photographic or other visual reproduction of a live performance which depicts a minor in a prohibited sexual act. The act, instead, defines it as any visual depiction, including any photograph, film, videotape, picture, or computer-generated image or picture, whether made or produced by electronic, mechanical, or other means, of sexually explicit conduct. The production of the depiction must involve use of a person engaging in such conduct who was under age 16 at the time of its creation. It specifies that the trier of fact must decide disputes about the actor's age.

Sexually explicit conduct. The act defines "sexually explicit conduct" as actual or simulated:

- (a) sexual intercourse, including genital-genital, oral-genital, anal-genital, or oral-anal physical contact between persons of either sex or with an artificial genital;
 - (b) bestiality;
 - (c) masturbation;
 - (d) sadistic or masochistic abuse; or
 - (e) lascivious exhibition of the genitals or pubic area of any person.
- c. **Data Card** - Removable digital storage found in cell phones.
- d. **Digital Media** - Items of evidence that store or transmit in binary form.
- e. **Evidence Drive** - Hard drives submitted to the Laboratory as evidence.
- f. **Forensic Computer** - A computer containing approved forensic hardware and software used for the analysis of digital evidence.
- g. **Forensic Image** - A bit for bit copy of the original digital media that includes proprietary data within the image file.

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- h. **JusticeTrax** - The laboratory information management system (LIMS) currently used to track cases throughout the laboratories within the DSS.
 - i. **Optical Disk** - Includes all types of standard and mini CD, DVD and Blu-ray disks
 - j. **Removable Media** - Includes ODs, flash cards, floppy disks, thumb drives and zip disks.
 - k. **Revised Report Milestone Label** -
 - l. **Staging Drive** - Storage media used to save image file to.
 - m. **Supplemental Report Milestone Label** -
 - n. **Target Drive** - Storage media used to save work product to.
 - o. **Validation Media** -
 - p. **Work Product** - Files containing information pertinent to the specific case being examined.
2. **Abbreviations:**
- a. **CCEEL** - Computer Crime and Electronic Evidence Laboratory
 - b. **COC** - Chain of Custody.
 - c. **DC** - Digital Camera - Includes all devices capable of taking digital images and/or videos but does not include any other device capable of these actions (i.e. cell phones, iDevices, tablets)
 - d. **DESPP** - Department of Emergency Services and Public Protection
 - e. **DSS** - Division of Scientific Services
 - f. **FC** - Flash Card - Includes all non-USB removable modules. Examples of flash card memory include: SD Cards, Memory Sticks and CompactFlash.
 - g. **FD** - Floppy Disk - Includes all types of 3.5" and 5.25" floppy disks.
 - h. **HD** - Hard Drive - Includes all internal and external Parallel, Serial, SCSI and Solid State hard drives.
 - i. **LIMS** - Laboratory Information Management System (Currently JusticeTrax).
 - j. **MD** - Media Device - Includes portable media player devices such as an iPod.
 - k. **MP** - Cellular Phone - Includes; Basic, Camera, Music/MP3, Video, Smart and PDA phones
 - l. **ND** - Not Defined - Includes any digital media not previously defined.
 - m. **NCMEC** - Nation Center For Missing and Exploited Children
 - n. **OD** - Optical Disk - Includes all types of standard and mini CD, DVD and Blu-ray disks

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- o. **SC** - SIM Card - Found primarily in GSM cell phones. However, SIM cards may be found in certain CDMA cell phones.
- p. **TAB** - Tablet devices - Includes Apple iPads and Android based tablets
- q. **TD** - Thumb Drive - Any direct USB digital media device.
- r. **ZD** - Zip Disk - Includes any size 3.5" removable disk drive from Iomega.

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