

Internal Audit: Laboratory Checklist - Chemicals and Reagents

Unit & Room ID if multiple locations: _____

Reagent/Chemical Name	Labeled as Expected Y/N	COA or other appropriate documentation in QMS Y/N	Checked Prior to Use and Status clear Y/N	Logbooks (Paper or electronic) maintained as expected	Stored appropriately Y /N (temperature, with compatible items)	Date of check / initials of auditor

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