



# STATE OF CONNECTICUT

DEPARTMENT OF SOCIAL SERVICES

September 8, 2023

Dear Residential Care Home Provider,

In accordance with the provisions of Special Act 21-1, from the federal funds designated for the state pursuant to the provisions of section of Subtitle M of Title IX of the American Rescue Plan Act of 2021, P.L. 117-2, as amended from time to time, for the annual periods indicated for the purposes described, \$5,000,000 has been allocated for the “Capital Funding for Residential Care Homes Grandfathered under Outdated Codes” (Fund). Public Act 23-204 appropriated this sum for Fiscal Year 2024.

On September 15, 2023, the Department of Social Services (DSS) will be accepting applications for awards from the Fund to support capital improvements at Residential Care Homes (RCH) to meet the current Public Health Code. A panel that includes representatives from DSS and the Department of Public Health (DPH) will review applications and jointly agree on the applications that will be eligible for the issuance of awards as well as the amounts of the awards. In the event that projects selected exceed the Fund amount of \$5,000,000, DSS reserves the right to adjust award amounts and prorate the funding.

The following list highlights the important dates in the process. The application questions follow the important dates.

## IMPORTANT DATES

**Friday, September 15, 2023:** DSS will begin accepting applications submitted via email to [con-ratesetting.dss@ct.gov](mailto:con-ratesetting.dss@ct.gov). *The review panel does not anticipate returning questions or requests for clarification to Applicants. Therefore, Applicants are advised to submit complete and meaningful information in the application for the consideration of the panel.*

**Friday, October 27, 2023, 4:00 PM:** Deadline to email an application to DSS. Out of fairness to all applicants, an application that is time stamped after 4:00 PM on October 27, 2023, will not be accepted.

**Friday, November 24, 2023:** Award decisions will be released by DSS.

**December 31, 2024:** Funds need to be obligated. *Obligation means an order placed for property and services and entering into contracts, subawards, and similar transactions that require payment.*

**December 31, 2026:** Funds need to be expended. *Capital expenditures include acquisition of capital assets or expenditure to make additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations, or alterations to capital assets that materially increase their value or useful life.*

**February 28, 2027, 12:00 PM:** Final requests for reimbursement and invoices must be received by DSS.

**March 31, 2027:** Funds will be paid out by this date.

### FUND APPLICATION QUESTIONS

**1) Summary**

Provide a summary or overview of the project and include the principal reason(s) why the application should be approved.

**2) Infrastructure**

Provide a detailed description of infrastructure improvements.

**3) Capital Expenditures**

- a. Provide line-item detail and a total of the proposed capital expenditures needed.
- b. Describe how the proposed costs were determined.

**4) Need**

Describe the process followed to determine the need for the improvements.

Any questions related to the process should be submitted to [con-ratesetting.dss@ct.gov](mailto:con-ratesetting.dss@ct.gov)