# **State of Connecticut**



# **Annual Report of Long-Term Care Facility**Cost Year 2018

Ni of Facility (as	1:							
Name of Facility (as I	licensea)							
The Suffield House								
Address (No. & Stree	-							
One Canal Road, Suf	field CT 06078							
Type of Facility								
Chronic and C	Convalescent		Rest Home wit	Rest Home with Nursing				
✓ Nursing Home	e only		Supervision on	Supervision only   [Gpecify]				
(CCNH)	-	(RHNS)				` -		
Report for Year Begi	nning		Report for Year Ending					
10/1/2017			9/30/2018					
		,						
License Numbers: CCNH 2075-C		CCNH 2075-C	RHNS (Specify)			Medicare Provider 07-5347		
Medicaid Provider N	umbers:	CC 20751	CNH	RH	INS		ICF-IID	
For Department Use	e Only							
Sequence Number	Signed and	Date	Sequence N	Jumber	Cionada	1 Motonis	ا ا	Deta Danairrad
Assigned	Notarized	Received	Assign	ed	Signed a	nd Notariz	ea	Date Received

#### CSP-1 Rev.9/2002

#### **General Information**

Name of Facility (as licensed)	License No.	Report for Year Ended	Page	of
The Suffield House	2075-C	9/30/2018	1	37

#### Administrator's/Owner's Certification

MISREPRESENTATION OR FALSIFICATION OF ANY INFORMATION CONTAINED IN THIS COST REPORT MAY BE PUNISHABLE BY FINE AND/OR IMPRISIONMENT UNDER STATE OR FEDERAL LAW.

I HEREBY CERTIFY that I have read the above statement and that I have examined the accompanying Cost Report and supporting schedules prepared for The Suffield House [facility name], for the cost report period beginning October 1, 2017 and ending September 30, 2018, and that to the best of my knowledge and belief, it is a true, correct, and complete statement prepared from the books and records of the provider(s) in accordance with applicable instructions.

I hereby certify that I have directed the preparation of the attached General Information and Questionnaires, Schedule of Resident Statistics, Statements of Reported Expenditures, Statements of Revenues and the related Balance Sheet of this Facility in accordance with the Reporting Requirements of the State of Connecticut for the year ended as specified above.

I have read this Report and hereby certify that the information provided is true and correct to the best of my knowledge under the penalty of perjury. I also certify that all salary and non-salary expenses presented in this Report as a basis for securing reimbursement for Title XIX and/or other State assisted residents were incurred to provide resident care in this Facility. All supporting records for the expenses recorded have been retained as required by Connecticut law and will be made available to auditors upon request.

Signed (Administrator)		Date	Signed (Owner)	Date
ξ ,				
Printed Name (Administrator)			Printed Name (Owner)	
Carrie Riccio				
Subscribed and Sworn	State of	Date	Signed (Notary Public)	Comm. Expires
			[6 ())	
to before me:				
				/ /
Address of Notary Public			•	•

(Notary Seal)

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# State of Connecticut **Department of Social Services**

## 55 Farmington Avenue, Hartford, Connecticut 06105

Data Required for Real Wage Adjus	Data Required for Real Wage Adjustment						
		1A	37				
Name of Facility		Period Cov	ered:	From	То		
The Suffield House				10/1/2017	9/30/2018		
Address of Facility							
One Canal Road, Suffield CT 06078		_		_			
Report Prepared By		Phone Num		Date			
Mark Tomasello		(860) 668-6	5111				
Item		Total	CCNH	RHNS	(Specify)		
1. Dietary wages paid	\$						
2. Laundry wages paid	\$						
3. Housekeeping wages paid	\$						
4. Nursing wages paid	\$						
5. All other wages paid	\$						
6. Total Wages Paid	\$						
7. Total salaries paid	\$						
8. Total Wages and Salaries Paid (As per page 10 of Report)	\$						

Wages - Compensation computed on an hourly wage rate.

Salaries - Compensation computed on a weekly or other basis which does not generally vary, based on the number of hours worked.

**DO NOT include Fringe Benefit Costs.** 

# **General Information and Questionnaire Type of Facility - Organization Structure**

		Pho	ne No. of Fac	ility	Report for Ye	ar Ended	Page	(	of
		(860	0) 668-6111		9/30/2018		2	3	37
Name of Facility (as shown on license)			Address (No	o. & S	Street, City, Sta	te, Zip)			
The Suffield House			One Canal I	Road,	Suffield CT 0	6078			
	CCNH		RHNS		(Specify)		Medicare P	rovid	er No.
License Numbers:	2075-C						07-5347		
Type of Facility (Check appropriate box(es)	)								
☐ Chronic and Convalescent Nursing Home only (CCNH)			t Home with lervision only			(Specify)			
Type of Ownership (Check appropriate box)	)								
	Partnership	•	Profit Corp.	0	Non-Profit Cor	p. O	Government	0	Trust
If this facility opened or closed during repor	t year provide	e:		Date	Opened	Date Clos	sed		
Has there been any change in ownership									
or operation during this report year?		0	Yes	•	No	If "Yes,"	explain fully	7.	
Administrator									
Name of Administrator					Nursing Ho	ome			
Carrie Riccio					Administrat	or's	1059		
					License N	No.:			
Other Operators/Owners who are assistant a	dministrators	(full	or part time)	of th					
Name					License N	No.:			

# **General Information and Questionnaire Partners/Members**

Name of Facility		License No.	Report for Y	ear Ended	Page of
The Suffield House		2075-C	9/30/2018		3 37
Legal Name of Parts	nership/LLC	Business A	Address	State(s) and/o Which R	
Name of Partners/Members	Business Ac	ldress	5	Γitle	% Owned

CSP-3A Rev. 10/2005

# **General Information and Questionnaire Corporate Owners**

Name of Facility	License No.	Report for Year En	ded	Page of
The Suffield House	2075-C	9/30/2018	dou	3A   37
If this facility is owned or operated as a corp			tion:	
Legal Name of Corporation		ess Address		ich Incorporated
Suffield Manor Inc. dba The Suffield House		d, Suffield CT 06078	CT	ŗ
Name of Directors, Officers	Busin	ess Address	Title	No. Shares Held by Each
Celia J. Moffie	One Canal Road	d, Suffield CT 06078	President	20
Calvin Moffie	One Canal Road	d, Suffield CT 06078	Secretary	20
Names of Stockholders Owning at Least 10% of Shares				
Carrie Riccio	One Canal Road	d, Suffield CT 06078		20
Cathy Demio	One Canal Road	d, Suffield CT 06078		20
Clinton Moffie	One Canal Road	d, Suffield CT 06078		20

CSP-3B Rev. 10/2005

# General Information and Questionnaire Individual Proprietorship

Name of Facility	License No.	Report for Year Ended	Page	of
The Suffield House	2075-C	9/30/2018	3B	37
If this facility is owned or operated as an individua	al proprietorship, p	provide the following informa	tion:	
	vner(s) of Facility			
	•			

### General Information and Questionnaire Related Parties\*

Name of Facility		License	e No.		Report for Year Ended		Page	of	
The Suffield House			2075-C	,	9/30/2018		4	37	
Are any individuals rece	eiving compensation from the f	acility re	elated th	rough		If "Yes," provide th	he Name/Address and		
marriage, ability to cont	rol, ownership, family or busin	ess asso	ciation?	•	Yes O No	complete the inforn	nation on Pa	ige 11 of the report.	
Are any individuals or c	ompanies which provide goods	or serv	ices,						
including the rental of p	roperty or the loaning of funds	to this f	acility,						
related through family a	ssociation, common ownership	, contro	l, or bus	iness	Yes O No				
association to any of the	owners, operators, or officials	of this	facility?			If "Yes," provide th	e following	information:	
			-			-			
		Als	so Provi	des		Indicate Where			
		Good	ds/Servi	ces to		Costs are Included			
Name of Related	Business	Non-F	Related	Parties	Description of Goods/Services	in Annual Report	Cost	Actual Cost to the	
Individual or Company		Yes	No	%**	Provided	Page # / Line #	Reported	Related Party	
Harold J. Moffie	5 Schuyler Lane, Bloomfield CT 06002	0	•		Management Fee (Self Disallowed)	Page 16 Line 1m12	431,460	431,460	
Selma A. Moffie	5 Schuyler Lane, Bloomfield CT 06002	0	•		Management Fee (Self Disallowed)	Page 16 Line 1m12	50,000	50,000	
Eagle Point	One Canal Road, Suffield CT 06078	0	•		Advanced Funds shares building	Page 32 Line D7	511,137		
Moffie Family Holding Company LLC	One Canal Road, Suffield CT 06078	0	•		Rent of Building	Page 22 Line 9	769,493		
Moffie Family Holding Company LLC	One Canal Road, Suffield CT 06078	0	•		Advanced Funds	Page 34 Line B3	1,380,798		
Calvin Moffie of the Guilford House	109 Westlake Ave, Guilford CT 06437	0	•		Advanced Funds	Page 32 Line D7	1,820		
Moffie Family Holding Company LLC	One Canal Road, Suffield CT 06078	0	•		Depreciation Leasehold Improvements	Page 22 Line 8C	39,899		
		0	•						
		0	•						

<sup>\*</sup> Use additional sheets if necessary.

<sup>\*\*</sup> Provide the percentage amount of revenue received from non-related parties.

# **General Information and Questionnaire Basis for Allocation of Costs**

Name of Facility	License No		Report for Year Ended	Page	of				
The Suffield House	2075-C		9/30/2018	5	37				
If the facility is licensed as CDH and/or RCH or	r provides A	s AIDS or TBI services with special Medicaid rates, costs			costs				
must be allocated to CCNH and RHNS as follow	ws:								
Item			Method of Allocation						
Dietary		Number of	meals served to residents						
Laundry		Number of pounds processed							
Housekeeping		Number of	square feet serviced						
The Suffield House 2  If the facility is licensed as CDH and/or RCH or provemust be allocated to CCNH and RHNS as follows:  Item  Dietary  Laundry  Housekeeping  Nursing  Direct Resident Care Consultants  Maintenance and operation of plant  Property costs (depreciation)  Employee health and welfare  Management services  All other General Administrative expenses  The preparer of this report must answer the following  1. In the preparation of this Report, were all costs allocated as required?  2. Explain the allocation of related company expenses  3. Did the Facility appropriately allocate and self-dis (e.g., Assisted Living, Home Health, Outpatient Services)		Number of	hours of routine care provided	by EAC	CH CH				
Nursing		employee classification, i.e., Director (or Charge Nurse), Registered Nurses, Licensed Practical Nurses, Aides and							
		Registered	Nurses, Licensed Practical Nur	rses, Ai	des and				
		Attendants		, Dieensed Tractical Evalues, Traces and					
Direct Resident Care Consultants		Number of	hours of resident care provided	by EA	.CH				
		specialist (	(See listing page 13)						
Maintenance and operation of plant		Square feet							
Property costs (depreciation)		Square feet							
Employee health and welfare		Gross salar	ies						
Management services		Appropriate cost center involved							
All other General Administrative expenses		Total of Direct and Allocated Costs							
The preparer of this report must answer the foll-	owing quest	ions applica	able to the cost information pro	vided.					
1. In the preparation of this Report, were all	O 1/	0 N	If "No," explain fully why sucl	n alloca	tion was				
costs allocated as required?	• Yes	O No	not made.						
2. Explain the allocation of related company ex	penses and	attach copy	of appropriate supporting data						
3. Did the Facility appropriately allocate and se	elf-disallow	direct and i	ndirect costs to non-nursing ho	me cost	centers?				
(e.g., Assisted Living, Home Health, Outpati	ent Services	s, Adult Day	y Care Services, etc.)						
_	0. 17	0 N	If "No," explain fully why sucl	h alloca	tion was				
	• Yes	O 100	not made.						

## **General Information and Questionnaire Leases (Excluding Real Property)**

Operating Leases - Include all long-term leases for motor vehicles and equipment that have not been capitalized. Short-term leases or as needed rentals should not be included in these amounts.

Name of Facility			License No.	Report for Y	ear Ended		Page	of
The Suffield House			2075-C	9/30/2018			6	37
	Relate	ed * to						
		ners,						
	_	ators,				Annual		
	Off	icers		Date of	Term of Amount Amou		ount	
Name and Address of Lessor	Yes	No	Description of Items Leased	Lease**	Lease	of Lease	Clai	med
Pitney Bowes Global Financial Services, P.O. Box 371887, Pittsburgh PA 15250-7887	0	•	Postage Meter	09/04/13	63 Months	1,825	1,825	
CBS, P.O. Box 788760, Philadelphia PA 19178-8760	0	•	HP40E Printer	06/30/14	39 Months	434	434	
Wells Fargo Vendor Fin Serv, P.O. Box 70239, Philadelphia PA 19176-0239	0	•	Konica Minolta C754e/ Konica Minolta 454e	07/30/15	60 Months	8,906	8,906	
ACPL, 4999 Aircenter Circle, Ste 103, Reno NV 89502	0	•	Therapeutic Rehabilitation Equipment	09/22/15	12 Months	12,256	12,256	
Derenzy Documents Solutions, 130 Doty Circle, W. Springfield, MA 01089	0	•	Copier Maintenance Usage Cost	10/01/09	Monthly	3,763	3,763	
	0	•						
	0	•						
	0	•						
	0	•						
	0	•						
Is a Mileage Log Book Maintained for All I	Leased V	ehicles	? O Ye	es ⊙	No	Total ***	27,184	

Is a Mileage Log Book Maintained for All Leased Vehicles?

<sup>\*</sup> Refer to Page 4 for definition of related. If "Yes," transaction should be reported on Page 4 also.

<sup>\*\*</sup> Attach copies of newly acquired leases.

<sup>\*\*\*</sup> Amount should agree to Page 22, Line 6e.

### General Information and Questionnaire Accounting Basis

Name of Facility	License No.	Report for Year Ended		Page	of
The Suffield House	2075-C	9/30/2018		7	37
The records of this facility for the p	period covered by this report	were maintained on the following basis:			
⊙ Accrual O Cash O	Modified Cash				
Is the accounting basis for this					
1	Yes	If "No," explain.			
previous period?	No				
Independent Accounting Firm		T			
Name of Accounting Firm		Address (No. & Street, City, State, Zip Code)			
1 CliftonLarsonAllen LLP		300 Crown Colony Dr, Suite 310, Quincy		9	
2 Sheptoff, Reuber & Co. PC		111 New London Tnpk, Glastonbury CT	06033		
3					
Services Provided by This Firm ( <i>de</i>	escribe fully )	<u> </u>			
Medicare Cost Report			\$	2,750	
2 Tax Preparation/Preparation of Feder	al Form 8752/Town Property Tax 1	Return	\$	5,994	
3			\$	2,221	
4			\$		
			Charge for	r Services P	rovided
			\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	8,744	
Are These Charges Reflected in the Expend	diture Portion of This Report? If Y	es, Specify Expense Classification and Line No.	-		
	Page 15 Line 1d				
Legal Services Information					
Name of Legal Firm or Independent	t Attorney		Telephone	Number	
1 Unemployement Tax Managem	nent Corporation		(781) 245-	-5353	
2 Murtha Cullina, LLP			(860) 240-	-6000	
3 Federal Insurance Company, C	hubb Group of Companies		(888) 259-	-6445	
4 Lori Griffin, RN, C.R.R.N.					
5 PASI, LLC	7: C- 1-)		860-275-8	200	
Address ( <i>No. &amp; Street, City, State, 2</i> 1 P.O. box 4074, Wakefield MA					
2 185 Ayslum St., Hartford CT 0					
3 P.O. Box 1675, White House S					
4 10350 Glastonbury Circl, Fort					
5 231 Farmingon Ave, Farmingto	·				
Services Provided by This Firm (de					
1 Provide support for unemployment cl	aims against facility		\$	1,950	
2 General Health Care Regulatory Rule	es		\$	400	
3 Defense of complaint against Suffield	d Manor Inc. dba The Suffield Hou	se	\$	5,465	
4 Consulting to strenghthen and/or deve	elop existing clinical programs & d	levelop protocols based on new regulations.	\$	14,562	
5 Employee Benefits Consulting			\$	773	
			Charge for	r Services Pr	rovided
			\$	23,150	
Are These Charges Reflected in the Expend	_	es, Specify Expense Classification and Line No.			
⊙ Yes O No	Page 15 Line 1e				

### **Schedule of Resident Statistics**

Name of Facility			License N						Page	of		
The Suffield House			20	75-C							8	37
					Period 10/1 Thru 6/30				Period 7/	1 Thru 9/3	30	
		Total	Total									
	Total All	CCNH	RHNS	Total								
	Levels	Level	Level	(Specify)	Total	CCNH	RHNS	(Specify)	Total	CCNH	RHNS	(Specify)
1. Certified Bed Capacity												
A. On last day of PREVIOUS report period	128	128			128	128			128	128		
B. On last day of THIS report period	128	128			128	128			128	128		
2. Number of Residents												
A. As of midnight of PREVIOUS report period	127	127			127	127			127	127		
B. As of midnight of THIS report period	126	126			127	127			126	126		
3. Total Number of Days Care Provided During Period												
A. Medicare	8,525	8,525			6,658	6,658			1,867	1,867		
B. Medicaid (Conn.)	25,412	25,412			18,617	18,617			6,795	6,795		
C. Medicaid (other states)												
D. Private Pay	8,549	8,549			6,360	6,360			2,189	2,189		
E. State SSI for RCH												
F. Other (Specify) Managed Care	2,271	2,271			1,684	1,684			587	587		
G. Total Care Days During Period (3A thru F)	44,757	44,757			33,319	33,319			11,438	11,438		
Total Number of Days Not Included in Figures in 3G												
4. for Which Revenue Was Received for Reserved Beds												
A. Medicaid Bed Reserve Days												
B. Other Bed Reserve Days												
5. Total Resident Days (3G + 4A + 4B)	44,757	44,757			33,319	33,319			11,438	11,438		

# **Schedule of Resident Statistics (Cont'd)**

The Suffield House	Name of Faci	lity		License No.						Report	ort for Year Ended Page of				
Table   Tabl	The Suffield	House			20	075-С					9/30/201	8		9	37
Place of Change   Change in Beds   Capacity After Change	l	•	-			pacity du	ıring t	the repo	ort yea	ar?	0	Yes	•	No	
CCNH RHNS   CSpecify   Lost   Gained   Gained		<del></del>				Cł	nange	in Bed	s		Car	pacity Afte	er Change		
Change	Date of		_				iung.			d			i shange		
5. If there was any change in certified bed capacity during the report year (as reported in item 4 above) provide the number of RESIDENT DAYS for 90 days following the change.    Change in Resident Days	Date of		Kints	(Specify)		Lost	l	· `		u	1				
S. If there was any change in certified bed capacity during the report year (as reported in item 4 above) provide the number of RESIDENT DAYS for 90 days following the change.    Change in Resident Days	Change	(1)	(2)	(3)	(1)	(2)	(3)	(1)	(2)	(3)	CCNH	RHNS	(Specify)	Reason f	or Change
RESIDENT DAYS for 90 days following the change.   CCNH   RHNS   (Specify)				(-)			(-)	( )		(-)			(1 3)		
RESIDENT DAYS for 90 days following the change.   CCNH   RHNS   (Specify)															
RESIDENT DAYS for 90 days following the change.   CCNH   RHNS   (Specify)															
RESIDENT DAYS for 90 days following the change.   CCNH   RHNS   (Specify)															
Second Comment   Seco		-	-		-		g the r	eport y	ear (a	s repor	ted in iter	n 4 above)	provide the nu	mber of	
2nd change				Change in Ro	esider	nt Days					CC	CNH	RHNS	(Spe	ecify)
3rd change															
4th change   Medicare   Medicare   Medicare   Self-Pay   Other State Assisted															
Number of Residents and Rates on September 30 of Cost Year   Medicare															
No. of Residents			donts on	d Datas on Santa	mhar	20 of Co	et Va	or							
Record   R	o. Number	or Kesi	aciits aii		IIIOCI			aı			Se	lf-Pay		Other Sta	te Assisted
No. of Residents				Wiedicare		Ivicai					<u> </u>	11 1 4)		o ther sta	ie i issistea
Per Diem Rate				CCNH	C	CNH	RI	HNS	CC	CNH	RI	INS	(Specify)	R.C.H.	ICF-MR
a. One bed rm.   229.77   460.00			3	21		76				29					
b. Two bed rms.   229.77															
c. Three or more bed rms.       TOTAL       CCNH       RHNS       (Specify)         7. Total Number of Physical Therapy Treatments       3,956       3															
TOTAL   CCNH   RHNS   (Specify)						229.11				440.00					
7. Total Number of Physical Therapy Treatments       TOTAL       CCNH       RHNS       (Specify)         A. Medicare - Part B       3,956       3,956       3<			e												
A. Medicare - Part B B. Medicaid (Exclusive of Part B) 1. Maintenance Treatments 2. Restorative Treatments 30,729 30,729 D. Total Physical Therapy Treatments 34,993 8. Total Number of Speech Therapy Treatments A. Medicare - Part B B. Medicaid (Exclusive of Part B) 1. Maintenance Treatments 2. Restorative Treatments C. Other 356 356 D. Total Speech Therapy Treatments A. Medicare - Part B B. Medicaid (Exclusive of Part B) 1. Maintenance Treatments 356 356 D. Total Speech Therapy Treatments A. Medicare - Part B 356 356 D. Total Speech Therapy Treatments A. Medicare - Part B 3,011 3,011 B. Medicaid (Exclusive of Part B) 1. Maintenance Treatments 233 231 2. Restorative Treatments 233 233 233 238 2. Restorative Treatments 233 233 233 238 2. Restorative Treatments 233 233 234 2. Restorative Treatments 230 2. Restorative Treatments 231 2. Restorative Treatments 232 2. Restorative Treatments 233 233 234 2. Restorative Treatments 230 2. Restorative Treatments 231 232 241 241 247 247 247 247 247 247 247 247 247 247	bed i	11115.							<u> </u>						
A. Medicare - Part B B. Medicaid (Exclusive of Part B) 1. Maintenance Treatments 2. Restorative Treatments 308 308 2. Restorative Treatments 30,729 30,729 D. Total Physical Therapy Treatments 34,993 34,993 8. Total Number of Speech Therapy Treatments A. Medicare - Part B B. Medicaid (Exclusive of Part B) 1. Maintenance Treatments 23 23 2. Restorative Treatments C. Other 356 356 D. Total Speech Therapy Treatments A. Medicare - Part B 3,011 3,011 B. Medicaid (Exclusive of Part B) 1. Maintenance Treatments 23 23 25 25 25 25 25 25 25 25 25 25 25 25 25 2	7. Total Nu	ımber of	f Physica	al Therapy Treat	ment	S					TO	TAL	CCNH	RHNS	(Specify)
1. Maintenance Treatments       308       308         2. Restorative Treatments       30,729       30,729         C. Other       30,729       30,729         D. Total Physical Therapy Treatments       34,993       34,993         8. Total Number of Speech Therapy Treatments       88       88         A. Medicare - Part B       88       88         B. Medicaid (Exclusive of Part B)       23       23         1. Maintenance Treatments       23       23         2. Restorative Treatments       467       467         D. Total Speech Therapy Treatments       467       467         9. Total Number of Occupational Therapy Treatments       3,011       3,011         A. Medicare - Part B       3,011       3,011         B. Medicaid (Exclusive of Part B)       3,011       3,011         1. Maintenance Treatments       233       233         2. Restorative Treatments       233       233         2. Restorative Treatments       27,129       27,129															1 3/
2. Restorative Treatments       30,729       30,729         D. Total Physical Therapy Treatments       34,993       34,993         8. Total Number of Speech Therapy Treatments       88       88         A. Medicare - Part B       88       88         B. Medicaid (Exclusive of Part B)       23       23         1. Maintenance Treatments       23       23         2. Restorative Treatments       356       356         D. Total Speech Therapy Treatments       467       467         9. Total Number of Occupational Therapy Treatments       3,011       3,011         A. Medicare - Part B       3,011       3,011         B. Medicaid (Exclusive of Part B)       3,011       3,011         1. Maintenance Treatments       233       233         2. Restorative Treatments       27,129       27,129	B.	Medica	aid (Exc	lusive of Part B)	)										
C. Other       30,729       30,729         D. Total Physical Therapy Treatments       34,993       34,993         8. Total Number of Speech Therapy Treatments       88       88         A. Medicare - Part B       88       88         B. Medicaid (Exclusive of Part B)       23       23         1. Maintenance Treatments       23       23         2. Restorative Treatments       356       356         D. Total Speech Therapy Treatments       467       467         9. Total Number of Occupational Therapy Treatments       3,011       3,011         A. Medicare - Part B       3,011       3,011         B. Medicaid (Exclusive of Part B)       233       233         1. Maintenance Treatments       233       233         2. Restorative Treatments       27,129       27,129												308	308		
D. Total Physical Therapy Treatments       34,993       34,993         8. Total Number of Speech Therapy Treatments       88       88         A. Medicare - Part B       88       88         B. Medicaid (Exclusive of Part B)       23       23         1. Maintenance Treatments       23       23         C. Other       356       356         D. Total Speech Therapy Treatments       467       467         9. Total Number of Occupational Therapy Treatments       3,011       3,011         A. Medicare - Part B       3,011       3,011         B. Medicaid (Exclusive of Part B)       233       233         1. Maintenance Treatments       233       233         2. Restorative Treatments       27,129       27,129			torative	Treatments											
8. Total Number of Speech Therapy Treatments       88       88         A. Medicare - Part B       88       88         B. Medicaid (Exclusive of Part B)       23       23         1. Maintenance Treatments       23       23         2. Restorative Treatments       356       356         C. Other       356       356         9. Total Speech Therapy Treatments       467       467         9. Total Number of Occupational Therapy Treatments       3,011       3,011         A. Medicare - Part B       3,011       3,011         B. Medicaid (Exclusive of Part B)       233       233         1. Maintenance Treatments       233       233         2. Restorative Treatments       27,129       27,129			)ai a al	The summer Tuesda	4										
A. Medicare - Part B       88       88         B. Medicaid (Exclusive of Part B)       23       23         1. Maintenance Treatments       23       23         2. Restorative Treatments       356       356         C. Other       356       356         D. Total Speech Therapy Treatments       467       467         9. Total Number of Occupational Therapy Treatments       3,011       3,011         A. Medicare - Part B       3,011       3,011         B. Medicaid (Exclusive of Part B)       233       233         1. Maintenance Treatments       233       233         2. Restorative Treatments       27,129       27,129												34,993	34,993		
B. Medicaid (Exclusive of Part B)       23       23         1. Maintenance Treatments       23       23         2. Restorative Treatments       356       356         C. Other       356       356         D. Total Speech Therapy Treatments       467       467         9. Total Number of Occupational Therapy Treatments       3,011       3,011         A. Medicare - Part B       3,011       3,011         B. Medicaid (Exclusive of Part B)       233       233         1. Maintenance Treatments       233       233         2. Restorative Treatments       27,129       27,129					nems							88	88		
1. Maintenance Treatments       23       23       23         2. Restorative Treatments       356       356       356         C. Other       356       356       356         D. Total Speech Therapy Treatments       467       467       467         9. Total Number of Occupational Therapy Treatments       3,011       3,011       3,011         A. Medicare - Part B       3,011 <td></td> <td></td> <td></td> <td></td> <td>)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>00</td> <td>00</td> <td></td> <td></td>					)							00	00		
C. Other       356       356         D. Total Speech Therapy Treatments       467       467         9. Total Number of Occupational Therapy Treatments       3,011       3,011         A. Medicare - Part B       3,011       3,011         B. Medicaid (Exclusive of Part B)       233       233         1. Maintenance Treatments       233       233         2. Restorative Treatments       27,129       27,129												23	23		
D. Total Speech Therapy Treatments       467       467         9. Total Number of Occupational Therapy Treatments       3,011       3,011         A. Medicare - Part B       3,011       3,011         B. Medicaid (Exclusive of Part B)       233       233         1. Maintenance Treatments       233       233         2. Restorative Treatments       27,129       27,129		2. Res	torative	Treatments											
9. Total Number of Occupational Therapy Treatments       3,011       3,011         A. Medicare - Part B       3,011       3,011         B. Medicaid (Exclusive of Part B)       233       233         1. Maintenance Treatments       233       233         2. Restorative Treatments       27,129       27,129												356	356		
A. Medicare - Part B 3,011 3,011  B. Medicaid (Exclusive of Part B)  1. Maintenance Treatments 233 233  2. Restorative Treatments  C. Other 27,129 27,129												467	467		
B. Medicaid (Exclusive of Part B)       233       233         1. Maintenance Treatments       233       233         2. Restorative Treatments       27,129       27,129					py Treatments										
1. Maintenance Treatments       233       233         2. Restorative Treatments       27,129       27,129					CD (D)							3,011	3,011		
2. Restorative Treatments       27,129         2. Other       27,129	B.										222	222			
C. Other 27,129 27,129											<del>                                     </del>	233	233		
	C.											27,129	27,129		
			Occupat	ional Therapy T	reatn	ients									

CSP-10 Rev. 9/2002

Report of Expenditures - Salaries & Wages

Keport of LA	<u>^</u>				l p	C
Name of Facility	License No.		Report for Yea	r Ended	Page	of
The Suffield House	2075-C		9/30/2018		10	37
Are time records maintained by all individuals receiving con	mpensation?	•	Yes	0	No	
			Total Cost a	nd Hours		
			Total Cost o	lia Hours		
Item	CCNH	Hours	RHNS	Hours	(Specify)	Hours
A. Salaries and Wages*	CCIVII	Tiours	Idiivo	Tiours	(Specify)	Tiours
1. Operators/Owners (Complete also Sec. I						
of Schedule A1)						
2. Administrator(s) (Complete also Sec. III						
of Schedule A1)	210,091	2,076				
3. Assistant Administrator (Complete also Sec. IV						
of Schedule A1)						
4. Other Administrative Salaries (telephone						
operator, clerks, receptionists, etc.)	769,587	22,569				
5. Dietary Service						
a. Head Dietitian	<del>                                     </del>				ļ	
b. Food Service Supervisor	78,316	2,080				
c. Dietary Workers	558,911	34,482				
6. Housekeeping Service	86,695	2,080				
a. Head Housekeeper b. Other Housekeeping Workers	240,888	17,620				
7. Repairs & Maintenance Services	240,000	17,020				
a. Engineer or Chief of Maintenance	79,415	2,080				
b. Other Maintenance Workers	106,526	6,499				
8. Laundry Service						
a. Supervisor						
b. Other Laundry Workers	211,192	13,710				
Barber and Beautician Services						
10. Protective Services						
11. Accounting Services						
a. Head Accountant b. Other Accountants						
12. Professional Care of Residents						
a. Directors and Assistant Director of Nurses	105,556	2,103				
b. RN	103,330	2,103				
1. Direct Care	594,884	17,480				
2. Administrative**	828,980	21,931				
c. LPN		Ì				
1. Direct Care	1,163,575	39,974				
2. Administrative**						
d. Aides and Attendants	2,012,576	117,477				
e. Physical Therapists	619,649	15,008				
f. Speech Therapists	14,359	273				
g. Occupational Therapists h. Recreation Workers	525,354 278,116	13,478 6,953				
i. Physicians	2/0,110	0,733				
Nedical Director						
2. Utilization Review						
3. Resident Care***						
4. Other (Specify)						
j. Dentists						
k. Pharmacists					ļ	
1. Podiatrists	205 000	( 240				
m. Social Workers/Case Management n. Marketing	205,888	6,240		-		
o. Other (Specify)						
See Attached Schedule						
A-13. Total Salary Expenditures	8,690,558	344,113			1	
July Dispersion of	-,0,0,0,000	,				

<sup>\*</sup> Do not include in this section any expenditures paid to persons who receive a fee for services rendered or who are paid on a contract basis.

<sup>\*\*</sup> Administrative - costs and hours associated with the following positions: MDS Coordinator, Inservice Training Coordinator and Infection Control Nurse. Such costs shall be included in the direct care category for the purposes of rate setting.

<sup>\*\*\*</sup> This item is not reimbursable to facility. For Title 19 residents, doctors should bill DSS directly. Also, any costs for Title 18 and/or other private pay residents must be removed on Page 28.

#### Schedule of Other Salaries and Wages (Page 10)

	CCNH RHNS				(Spe	cify)
Position	\$	Hours	\$	Hours	\$	Hours
					-	
Total	\$ -	-	\$ -	-	\$ -	-

\_\_\_\_\_

#### Schedule of Other Fees (Page 13)

S	Hours	\$	Hours	(Spe	Hours
\$ -	_	\$ -	_	\$ -	-
	\$ -	\$	\$ - \$ -	\$ - \$ - \$	

\_\_\_\_\_

CSP-11 Rev. 10/2005

# Schedule A1 - Salary Information for Operators/Owners; Administrators, Assistant Administrators and Other Related Parties\*

Name of Facility				License No.		Report for	Year Ended		Page	of
The Suffield House				2075-C		9/30/2018			11	37
		Salary Pai	d	Fringe Benefits and/or Other Payments	Full Description of	Total Hours	Line Where Claimed on	Name and Address of All	Total Hours	Compensation
Name	CCNH	RHNS	(Specify)	(describe fully)	Services Rendered	Worked	Page 10	Other Employment**	Worked	Received
Section I - Operators/Owners										
Cathy Demio	126,469			Standard	Recreation	1,560	A12h			
Clinton Moffie	153,962			Standard	Administrative(Self Disallowed)	2,080	A4			
Section II - Other related parties of Operators/Owners employed in and paid by facility (EXCEPT those who may be the Administrator or Assistant Administrators who are identified on Page 12).										
Carly Radin	3,931			None	Administrative	281	A4			
Alexander Riccio	3,120			Standard	Administrative(Self Disallowed)	300	A4			
John Riccio	75,421			Standard	Director of Admissions	2,080	A12m			

<sup>\*</sup> No allowance for salaries will be considered unless full information is provided. Use additional sheets if required.

<sup>\*\*</sup> Include all employment worked during the cost year.

CSP-12 Rev. 10/2005

# Schedule A1 - Salary Information for Operators/Owners; Administrators, Assistant Administrators and Other Related Parties\*

Name of Facility (as licensed)				License No.		Report for Year Ended			Page of			
The Suffield House				2075-C		9/30/2018			12	37		
		Salary Paid	d	Fringe Benefits and/or Other Payments	Full Description of	Total Hours	Line Where Claimed on	Name and Address of All	Total Hours	Compensation		
Name	CCNH	RHNS	(Specify)	(describe fully)	Services Rendered	Worked	Page 10	Other Employment**	Worked	Received		
Section III - Administrators***												
Carrie Riccio	210,091			Standard	Oversee operations of facility	2,076	A2					
Section IV - Assistant Administrators												

<sup>\*</sup>No allowance for salaries will be considered unless full information is provided. Use additional sheets if required.

<sup>\*\*</sup> Include <u>all</u> other employment worked during the cost year.

<sup>\*\*\*</sup> If more than one Administrator is reported, include dates of employment for each.

CSP-13 Rev. 9/2002

**B.** Report of Expenditures - Professional Fees

Name of Facility	License No.		Report for Y		Page	of
The Suffield House	2075	5-C	9/30/2018		13	37
			Total Cost	and Hours		
Item	CCNH	Hours	RHNS	Hours	(Specify)	Hours
*B. Direct care consultants paid on a fee						
for service basis in lieu of salary						
(For all such services complete Schedule B1)						
1. Dietitian						
2. Dentist	4,800	28				
3. Pharmacist						
4. Podiatrist						
5. Physical Therapy						
a. Resident Care				1		
b. Other 6. Social Worker						
<ul><li>6. Social Worker</li><li>7. Recreation Worker</li></ul>						
8. Physicians						
a. Medical Director (entire facility)	18,000	134				
b. Utilization Review	18,000	134				
(Title 18 and 19 only) monthly meeting						
c. Resident Care**						
d. Administrative Services facility						
1. Infection Control Committee						
(Quarterly meetings)						
2. Pharmaceutical Committee						
(Quarterly meetings) 3. Staff Development Committee						
(Once annually)						
e. Other (Specify)						
, <u>.</u>						
9. Speech Therapist						
a. Resident Care						
b. Other						
10. Occupational Therapist						
a. Resident Care						
b. Other						
11. Nurses and aides and attendants						
a. RN						
1. Direct Care						
2. Administrative***						
b. LPN						
1. Direct Care						
2. Administrative***						
c. Aides						
d. Other						
12. Other (Specify) See Attached Schedule						
	22.000	1.60				
B-13 Total Fees Paid in Lieu of Salaries	22,800	162	<u> </u>	<u> </u>		

<sup>\*</sup> Do not include in this section management consultants or services which must be reported on Page 16 item M-12 and supported by required information, Page 17.

<sup>\*\*</sup> This item is not reimbursable to facility. For Title 19 residents, doctors should bill DSS directly. Also, any costs for Title 18 and/or other private pay residents must be removed on Page 28.

<sup>\*\*\*</sup> Administrative - costs and hours associated with the following positions: MDS Coordinator, Inservice Training Coordinator and Infection Control Nurse. Such costs shall be included in the direct care category for the purposes of rate setting.

### Report of Expenditures Schedule B1 - Information Required for Individual(s) Paid on Fee for Service Basis\*

Name of Facility	Lice	nse No.		Report for Y	ear Ended	Page	of
The Suffield House		2075-C		9/30/2018		14	37
				to Owners,			
Name & Address of Individual	Full Explanatio	n of Service		rs, Officers	Explai	nation of F	Relationship
Gordon Holder D.D.S.	Denti	et .	Yes	No			
Gordon Holder B.B.S.	Denti	31	0	•			
Leslie Lindenberg	Medical D		0	•			
Dushyant B. Parikh	Medical D	irector	0	•			
			0	•			
			0	•			
			0	•			
			0	•			
			0	•			
			0	•			
			0	•			
			0	•			
			0	•			
			0	•			
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			0	•			
			0	•			
			0	•			
			0	•			
			0	•			
			0	•			
			0	•			

<sup>\*</sup> Use additional sheets if necessary.

<sup>\*\*</sup> Refer to Page 4 for definition of related.

## C. Expenditures Other Than Salaries - Administrative and General

Name of Facility	License No.	R	Report for Ye	ear Ended	Page	of
The Suffield House	2075-C	- 1	/30/2018		15	37
	<u> </u>	Ť				
Item			Total	CCNH	RHNS	(Specify)
1. Administrative and General						
a. Employee Health & Welfare Benefits						
1. Workmen's Compensation		\$	165,165	165,165		
2. Disability Insurance		\$				
3. Unemployment Insurance		\$	75,937	75,937		
4. Social Security (F.I.C.A.)		\$	644,500	644,500		
5. Health Insurance		\$	645,878	645,878		
6. Life Insurance (employees only)						
(not-owners and not-operators)		\$				
7. Pensions (Non-Discriminatory)		\$_	33,630	33,630		
(not-owners and not-operators)						
8. Uniform Allowance		\$				
9. Other ( <i>Specify</i> )		\$_				
See Attached Schedule						
b. Personal Retirement Plans, Pensions, and		\$_				
Profit Sharing Plans for Owners and						
Operators (Discriminatory)*						
c. Bad Debts*		\$	69,598	69,598		
d. Accounting and Auditing		\$	8,744	8,744		
e. Legal (Services should be fully described		\$	23,150	23,150		
f. Insurance on Lives of Owners and		\$_				
Operators (Specify)*						
g. Office Supplies		\$	29,428	29,428		
h. Telephone and Cellular Phones						
1. Telephone & Pagers		\$	23,717	23,717		
2. Cellular Phones		\$	2,514	2,514		
i. Appraisal (Specify purpose and		\$_				
attach copy )*						
j. Corporation Business Taxes (franchise ta		\$	250	250		
k. Other Taxes (Not related to property - Se	0 ,					
1. Income*		\$				
2. Other ( <i>Specify</i> )		\$_				
See Attached Schedule						
3. Resident Day User Fee		\$	723,067	723,067		
Subtotal		\$	2,445,578	2,445,578		

<sup>\*</sup> Facility should self-disallow the expense on Page 28 of the Cost Report.

## \*\*\* DO NOT Include Holiday Parties / Awards / Gifts to Staff

The Suffield House 9/30/2018

Attachment Page 15

### **Schedule of Other Employee Benefits**

Description	CCNH	RHNS	(Specify)
Total	\$ -	\$ -	\$ -

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### **Schedule of Other Taxes**

Description	CCNH	RHNS	(Specify)
Total	\$ -	\$ -	\$ -

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## C. Expenditures Other Than Salaries (cont'd) - Administrative and General

Name of Facility License No.			Report for Y	ear Ended	Page	of
The Suffield House	2075-C		9/30/2018		16	37
Item			Total	CCNH	RHNS	(Specify)
Subtotal	s Brought Forward	d:	2,445,578	2,445,578		` 1
1. Travel and Entertainment		$\neg$				
1. Resident Travel and Entertainment		\$				
2. Holiday Parties for Staff		\$	29,312	29,312		
3. Gifts to Staff and Residents		\$				
4. Employee Travel		\$	472	472		
5. Education Expenses Related to Seminars an	d Conventions	\$	4,758	4,758		
6. Automobile Expense (not purchase or depr	eciation)	\$	16,888	16,888		
7. Other ( <i>Specify</i> )		\$				
See Attached Schedule		- 1				
m. Other Administrative and General Expenses		П				
1. Advertising Help Wanted (all such expense.	s )	\$	9,778	9,778		
2. Advertising Telephone Directory (all such e		\$				
3. Advertising Other (Specify)***		\$	3,358	3,358		
See Attached Schedule						
4. Fund-Raising***		\$				
5. Medical Records		\$				
6. Barber and Beauty Supplies (if this service	s supplied	\$				
directly and not by contract or fee for servic	e)***					
7. Postage		\$	6,671	6,671		
* 8. Dues and Membership Fees to Professional		\$	12,791	12,791		
Associations (Specify)		- 1				
See Attached Schedule						
8a. Dues to Chamber of Commerce & Other Non-A	llowable Org.***	\$	110	110		
9. Subscriptions		\$	3,140	3,140		
10. Contributions***		\$	368	368		
See Attached Schedule						
11. Services Provided by Contract (Specify and	Complete	\$	107,226	107,226		
Schedule C-2, Page 21 for each firm or indi	ividual)					
12. Administrative Management Services**		\$	481,460	481,460		
13. Other (Specify)		\$	13,681	13,681		
See Attached Schedule		Ц				
C-14 Total Administrative & General Expenditures		\$	3,135,591	3,135,591		

<sup>\*</sup> Do not include Subscriptions, which should go in item 9.

<sup>\*\*</sup> Schedule C-1, Page 17 must be fully completed or this expenditure will not be allowed.

<sup>\*\*\*</sup> Facility should self-disallow the expense on Page 28 of the Cost Report.

#### Schedule of Other Travel and Entertainment

Description	CCNH	RHNS	(Specify)
Total Other Travel and Entertainment	\$ -	\$ -	\$ -

Schedule of Other Advertising

Description	C	CNH	RHNS	(Specify)
BUSINESS PROMOTION	\$	3,358		
Total Other Advertising	\$	3,358	\$ -	\$ -

Schedule of Dues

Description	CCNH	RHNS	(Specify)
ALLSCRIPTS	\$ 3,333		
CAHCF	\$ 9,418		
CATRD	\$ 40		
Total Dues	\$ 12,791	\$ -	\$ -

Schedule of Contributions

Description	C	CNH	RI	HNS	(Spec	eify)
DONATIONS	\$	368				
Total Contributions	\$	368	\$	-	\$	-

Schedule of Other Administrative and General

Description	(	CCNH	RHN	IS	(Speci	fy)
FEES AND REGISTRATION	\$	775				
LICENSES AND PERMITS	\$	2,560				
MISCELLANEOUS ADMIN EXPENSE	\$	1,268				
BANK CHARGES	\$	109				
LOSS ON DISPOSAL OF ASSETS	\$	39				
SALES TAX	\$	1,000				
CT BACKGROUND CHECK FEES	\$	6,069				
LATE FEES	\$	1,861				
Total Other Administrative and General	\$	13,681	\$	-	\$	-

\_\_\_\_\_

## **Schedule C-1 - Management Services\***

Name of Facility The Suffield House	License No. 2075-C	Report for Year Ended 9/30/2018	Page of 17   37
Name & Address of Individual or Company Supplying Service Harold J. Moffie, 5 Schuyler Lane, Bloomfield CT 06002	Cost of Management Service 431,460	Full Description of Mgmt. Service Provided Management Fees (Self Disallowed)	Indicate Where Costs are Included in Annual Report Page #/Line # Page 16 Line 1m12
Selma A. Moffie, 5 Schuyler Lane, Bloomfield CT 06002	50,000	Management Fees (Self Disallowed)	Page 16 Line 1m12

<sup>\*</sup> In addition to management fees reported on page 16, line m12 include any additional management company charges or allocations of home office overhead costs reported elsewhere in the Annual Report.

# C. Expenditures Other Than Salaries (cont'd) - Dietary Basis for Allocation of Costs (See Note on Page 5)

1	ne of Facility Suffield House		License 2	No. 2075-C	Report for Y 9/30/2018		Page of 18   37
	Item	<u> </u>		Total	CCNH	RHNS	(Specify)
2.	Dietary a. In-House Preparation & Service						(1 3)
	1. Raw Food		\$	288,947	288,947		
	2. Non-Food Supplies		\$	32,922	32,922		
	3. Other (Specify)		\$				
	b. Purchased Services (by contract other than through Management Services) (Complete Schedule C-2 att. Page 21)		\$				
	c. Other (Specify)		\$				
2D.	<b>Total Dietary Expenditures</b> $(2a+b+c+d)$		\$	321,869	321,869		
2F.	Dietary Questionnaire			Total	CCNH	RHNS	(Specify)
G.	Resident Meals: Total no. of meals served per	day:	<u>:</u> *	368	368		
H.	Is cost of employee meals included in 2E?	· ①	Yes	0	No		
I.	Did you receive revenue from employees?	<b>⊙</b> `	Yes	0	No	If yes, specify amt.	
J.	Where is the revenue received reported in the	Cost	Report	? (Page/Line	Item)		P 30 IV 1
K.	Is cost of meals provided to persons other than employees or residents (i.e., Board Members, Guests) included in 2E?	<b>⊙</b> `	Yes	0	No	If yes, specify cost.	\$19,080
L.	Is any revenue collected from these people?	<b>⊙</b> `	Yes	0	No	If yes, specify amt.	\$15,289
M.	Where is the revenue received reported in the	Cost	Report	? (Page/Line	Item)		P 30 IV 1
N.	Is cost of food (other than meals, e.g., snacks at monthly staff meetings, board meetings) provided to employees included in 2E?	0 `	Yes	•	No	If yes, specify cost.	
O.	Is any revenue collected from employees?	0 '	Yes	•	No	If yes, specify amt.	
P.	Where is the revenue received reported in the	Cost	Report	? (Page/Line	Item)		

<sup>\*</sup> Count each tray served to a resident at meal time, but do not count liquids or other "between meal" snacks.

# C. Expenditures Other Than Salaries (cont'd) - Laundry Basis for Allocation of Costs (See Note on Page 5)

1		License		Report for Y		Page	of		
The	The Suffield House		Suffield House		075-C	9/30/2018	1	19	37
	Item		Total	CCNH	RHNS	(S <sub>j</sub>	pecify)		
3.	Laundry  a. In-House Processing*  1. Bed linens, cubicle curtains, draperies, gowns and other resident care items	Lbs.	18,329	18,329					
	washed, ironed, and/or processed.***  2. Employee items including uniforms, gowns, etc. washed, ironed and/or	Lbs.							
	processed.***	Amt. \$							
	3. Personal clothing of residents	Lbs.							
	washed, ironed, and/or processed.***	Amt. \$							
	4. Repair and/or purchase of linens.***	Lbs.							
	b. Purchased Services (by contract other than through Management Services) (Complete Schedule C-2 att. Page 21) c. Other (Specify)	Amt. \$	13,744	13,744					
3D.	Total Laundry Expenditures (3a + b + c)	\$	32,073	32,073					
3F.	Laundry Questionnaire	Ψ	32,073	32,073		<u> </u>			
G.		Yes	•	No	If yes, specify cost.				
H.	Did you receive revenue from employees?	Yes	•	No	If yes, specify amt.				
I.	Where is the revenue received reported in the Cost	Report?		(Page/Line	Item)				
J.	Is Cost of laundry provided to persons other than employees or residents included in 3E?	Yes	•	No	If yes, specify cost.				
K.	Did you receive revenue from these people?	Yes	•	No	If yes, specify amt.				
L.	Where is the revenue received reported in the Cost	Report?		(Page/Line	Item)				

<sup>\*</sup> Do not include salaries from page 10 as part of dollar values recorded in 1, 2, 3, and 4. All allocations should add to total recorded in 3E.

<sup>\*\*\*</sup> Pounds of Laundry only required for multi-level facilities.

## C. Expenditures Other Than Salaries (cont'd) - Housekeeping and Resident Care Basis for Allocation of Costs (See Note on Page 5)

Name of Facility	License No.	Repo	ort for Year E	nded	Page	of
The Suffield House	field House 2075-C 9/30/2018				20	37
Item			Total	CCNH	RHNS	(Specify)
4. Housekeeping	Sq. Ft. Serviced					
a. In-House Care	by Personnel					
1. Supplies - Cleaning ( <i>Mops</i> ,	Amt.	\$	50,497	50,497		
pails, brooms, etc.)						
b. Purchased Services (by contract other	Sq. Ft. Serviced					
than through Management Services)	by Personnel					
(Complete Schedule C-2 att.	Amt.	\$				
Page 21 )						
C. Other ( <i>Specify</i> )		\$				
	1	Φ.	<b>5</b> 0.40 <b>5</b>	<b>50.405</b>		
4D. Total Housekeeping Expenditures (4a +	- b + c )	\$	50,497	50,497		
5. Resident Care (Supplies)**		- 1				
a. Prescription Drugs***						
1. Own Pharmacy		\$				
2. Purchased from		\$	374,216	374,216		
Outside Pharmacy			10.151	10.151		
b. Medicine Cabinet Drugs		\$	48,451	48,451		
c. Medical and Therapeutic Supplies		\$	231,597	231,597		
d. Ambulance/Limousine***		\$	8,918	8,918		
e. Oxygen						
1. For Emergency Use		\$	-1.55	-1.55		
2. Other***		\$	51,663	51,663		
f. X-rays and Related Radiological		\$	24,662	24,662		
Procedures***						
g. Dental (Not dentists who should be inc	cluded under	\$				
salaries or fees)						
h. Laboratory***		\$	124,672	124,672		
i. Recreation		\$	18,065	18,065		ļ
j. Direct Management Services*		\$				
k. Indirect Management Services*		\$				
l. Other (Specify)****		\$	115,359	115,359		
See Attached Schedule						
5M. Total Resident Care Expenditures (5a - 5	5j)	\$	997,603	997,603		

<sup>\*</sup> Schedule C-1, Page 17 must be fully completed or this expenditure will not be allowed.

<sup>\*\*</sup> Do not include any fees to professional staff, these should be reported on Page 13, or, if paid on salary basis, on Page 10.

<sup>\*\*\*</sup> Facility should self-disallow the expense on Page 29 of the Cost Report.

<sup>\*\*\*\*</sup> ICFMR's should provide a detailed schedule of all Day Program Costs.

### **Schedule of Other Resident Care**

Description	CCNH	RHNS	(Specify)
RESIDENT SPECIFIC SUPPLIES	\$ 115,269		
OCCUPATIONAL THERAPY EXPENSE	\$ -		
MATTRESS RENTAL	\$ 90		
Total Other Resident Care	\$ 115,359	\$ -	\$ -

## Report of Expenditures Schedule C-2 - Individuals or Firms Providing Services by Contract \*

Name of Facility The Suffield House		License No. 2075-C	Report for Year Ende 9/30/2018	d			Page 21	of 37		
		Related ** Operators					Total Cost	/Page Ref.**	*	
Name of Individual or Company	Address	Yes	No	Explanation of Relationship	Full Explanation of Service Provided*	CCNH	RHNS	(Specify)	Pg	Line
Cox Communications		0	•		Cable Company	13,633			22	6f
Iron Mountain		0	•		Storage & Shredding	16,646			22	6f
Proline		0	•		Kitchen Appliance Repair	12,049			22	6a/6f
Simplex Grinnell LP		0	•		Fie Sytem Maintenance	12,091			22	6f
Somers Sanitation Service		0	•		Trash Service	26,229			22	6f
Precision Mechanical LLC		0	•		Heating Contractor	18,528			22	6a
Russo Lawn & Landscape		0	•		Lawn & Planting	53,471			22	6f
ADP LLC		0	•		Payroll Service	47,325			16	1m11
PointClickCare Technologies Inc.		0	•		Accounting & Billing Software	45,167			16	1m11
		0	•							
		0	•							
		0	•							
		0	•							
		0	•							

<sup>\*</sup> List all contracted services over \$10,000. Use additional sheets if necessary.

<sup>\*\*</sup> Refer to Page 4 for definition of related.

<sup>\*\*\*</sup> Please cross-reference amount to the appropriate page in the Annual Report (Pages 16, 18, 19, 20 or 22).

## C. Expenditures Other Than Salaries (cont'd) - Maintenance and Property

Name of Facility	License No.	Report for Y	ear Ended		Page	of
The Suffield House	2075-C	9/30/2018			22	37
Item		Total	CCNH	RHNS	(Spe	cify)
6. Maintenance & Operation of Plant						
a. Repairs & Maintenance	\$	108,712	108,712			
b. Heat	\$	27,633	27,633			
c. Light & Power	\$	134,972	134,972			
d. Water	\$	65,417	65,417			
e. Equipment Lease (Provide detail on p	age 6) \$	27,184	27,184			
f. Other (itemize)	\$	197,549	197,549			
See Attached Schedule						
6g. Total Maint. & Operating Expense (6a -	- 6f) \$	561,467	561,467			
7. Depreciation (complete schedule page 23	*)					
a. Land Improvements	\$					
b. Building & Building Improvements	\$					
c. Non-Movable Equipment	\$					
d. Movable Equipment	\$	76,433	76,433			
*7e. <i>Total Depreciation Costs</i> $(7a + b + c + d)$	) \$	76,433	76,433			
8. Amortization (Complete att. Schedule Page	ge 24*)					
a. Organization Expense	\$					
b. Mortgage Expense	\$					
c. Leasehold Improvements	\$	125,612	125,612			
d. Other (Specify)	\$					
*8e. <i>Total Amortization Costs</i> $(8a + b + c + d)$	l) \$	125,612	125,612			
9. Rental payments on leased real property l	ess					
real estate taxes included in item 10b	\$	769,493	769,493			
10. Property Taxes						
a. Real estate taxes paid by owner	\$					
b. Real estate taxes paid by lessor	\$	134,893	134,893			
c. Personal property taxes	\$	19,276	19,276			
11. <i>Total Property Expenses</i> (7e + 8e + 9 +	10) \$	1,125,707	1,125,707			

<sup>\*</sup> Amounts entered in these items must agree with detail on Schedule for Depreciation and Amortization Page 23 and Page 24.

### **Schedule of Other Repairs and Maintenance**

Description	CCNH	RHNS	(Specify)
MAINTENANCE SERVICE CONTRACT	\$ 104,040		
SEWER USAGE ASSESSMENT	\$ 42,963		
YARD MAINTENANCE	\$ 49,490		
HEATING FUEL	\$ 1,056		
Total Other Repairs and Maintenance	\$ 197,549	\$ -	\$ -

# Annual Report of Long-Term Care Facility CSP-23 Rev. 10/2006

**Depreciation Schedule** 

Name of Facility The Suffield House			License No. 2075	-C		Report for Year F 9/30/2018	Ended		Page 23	of 37		
Property Item			Historical Cost Exclusive of Land	Less Salvage Value	Cost to Be Depreciated	Accumulated Depreciation to Beginning of Year's Operations	Method of Computing Depreciation	Useful Life	Depreciation for This Year	Totals		
A. Land Improvements							1		•			
Acquired prior to this report period												
2. Disposals (attach schedule)												
3. Acquired during this report period (atta	ch sch	edule)										
A-4. Subtotal												
B. Building and Building Improvements												
Acquired prior to this report period												
2. Disposals (attach schedule)												
3. Acquired during this report period (atta	ch sch	edule)										
B-4. Subtotal												
C. Non-Movable Equipment												
Acquired prior to this report period												
2. Disposals (attach schedule)												
3. Acquired during this report period (atta	ch sch	edule)										
C-4. Subtotal												
	logł	nileage book ained?		e of	Historical Cost	Less		Accumulated Depreciation to	Method of			
	Yes	No	Month	Year	Exclusive of Land	Salvage Value	Cost to Be Depreciated	Beginning of Year's Operations	Computing Depreciation	Useful Life	Depreciation for This Year	Totals
D. Movable Equipment												
1. Motor Vehicles (Specify name, model												
and year of each vehicle)												
a. 2008 Ford F350		X	8	2010	40,763		40,763	40,763	SL	5		
b.												
C.												
d.												
2. Movable Equipment					1.022.455		1.002.456	1.600.515	CI	37	75.105	
a. Acquired prior to this report period					1,923,456		1,923,456	1,628,545	SL	Var	75,107	
b. Disposals (attach schedule)					(5,627)			(5,588)				
c. Acquired during this report period												
(attach schedule)					37,404						1,326	
D-3. Subtotal												76,433
E. Total Depreciation												76,433

#### Schedule of Land Improvements Acquired during this report period

			Useful	
Acquisition Date	Description of Item	Cost	Life	Depreciation
Additions:				
Total additions for Land	d Improvements	\$ -		\$ -
Deletions:				
Total deletions for Land	Improvements	\$ -		\$ -

<sup>\*</sup>Ties to Page 23, Line A3

#### Schedule of Building Improvements Acquired during this report period

			Useful	
Acquisition Date	Description of Item	Cost	Life	Depreciation
Additions:				
otal additions for Building I	mprovements	\$ -		\$ -
eletions:				
otal deletions for Building In	nprovements	\$ -		\$ -

<sup>\*</sup>Ties to Page 23, Line B3

#### Schedule of Non-Movable Equipment Acquired during this report period

			Useful	
Acquisition Date	Description of Item	Cost	Life	Depreciation
Additions:				
Total additions for No	on-Movable Equipment	\$ -		\$ -
Deletions:				
Total deletions for No	on-Movable Equipment	\$ -		\$ -

<sup>\*</sup>Ties to Page 23, Line C3

<sup>\*\*</sup>Ties to Page 23, Line A2

<sup>\*\*</sup>Ties to Page 23, Line B2

<sup>\*\*</sup>Ties to Page 23, Line C2

Acquisition Date	Description of Item		Cost	Useful Life	Depreciation		
Additions:							
11/9/2017	2 Dell Xps 18 1810 Motherboards	\$	675	5	\$	124	
12/4/2017	Freestanding Automatic Ice Maker	\$	794	5	\$	132	
6/19/2018	Garment Rack - 60" Commercial Grade	\$	419	7	\$	15	
6/29/2018	Garment Rack Shelf for 60" Commercial Grade Shelf	\$	149	7	\$	5	
7/17/2018	3 Vizio Tv's - D32HN-E4	\$	447	5	\$	15	
9/6/2018	6 Mattresses low air/alt press digital	\$	5,915	7	\$	70	
9/5/2018	3 Mattresses low air/alt press raised edge	\$	3,755	7	\$	45	
9/3/2018	5 Mattress Kit Extension 42" width	\$	813	7	\$	10	
9/4/2018	21 Mattress - Low Air/Alt Press, Digital	\$	14,788	7	\$	176	
10/4/2017	1400 PSI Electric Pressure Washer	\$	350	5	\$	70	
9/30/2018	2 LED High Definition Flat Screen TV	\$	476	5	\$	-	
12/5/2017	Hotpoint 14.6 Cu Ft Refrigerator	\$	563	5	\$	94	
1/24/2018	1 Flat Screen High Definition Color TV	\$	266	5	\$	35	
1/12/2018	2 LED High Definition Flat Screen TV	\$	476	5	\$	71	
2/2/2018	1 Flat Screen LED High Definition Color TV	\$	266	5	\$	35	
2/5/2018	Pramac 5500 Lb Hand Pallet Truck	\$	392	5	\$	52	
5/10/2018	1 Mattress - Advantage Bariatric	\$	315	7	\$	19	
6/13/2018	1 Vacuum - Sensor XP Upright 12"	\$	532	5	\$	35	
6/29/2018	1 Sprayer - Sani Hand held Elecstatic Protexus	\$	796	5	\$	40	
7/16/2018	1 Refrigerator 18 Cu Ft Top Mount - WHT	\$	616	5	\$	31	
10/18/2017	Power Recliner - Zenith Brown	\$	478	7	\$	63	
3/6/2018	Shelving Unit - Mobile	\$	423	7	\$	35	
4/26/2018	1 Alterra Maxx Universal Bed	\$	1,821	7	\$	108	
7/17/2018	4 Chairs	\$	1,276	7	\$	30	
7/30/2018	1 Power Lift II Burgundy	\$	605	7	\$	14	
	Movable Equipment	\$	37,404		\$	1,326	
Deletions:							
	Home Depot ( Automatic Ice Maker)	\$	(699)	5			
	Home Depot ( 1 Refrigerator)	\$	(476)	5			
	1 Mattress	\$	(240)	7			
	1 Upright vacuums	\$	(515)	5			
	Home Depot (1 Refrigerator)	\$	(509)	5			
	1 Recliners	\$	(264)	7			
5/31/1991	Furniture & Fixtures (1 Bed)	\$	(800)	7			
7/23/1998	4 wing chairs	\$	(1,861)	7			
4/30/1991	1 Recliners	\$	(264)	7			
Fotal deletions for	Mayabla Fauinment	s	(5.627)		\$		
otal deletions for	Movable Equipment	\$	(5,627)		Φ	-	

<sup>\*</sup>Ties to Page 23, Line D2c

#### Schedule of Leasehold Improvements Acquired during this report period

			Useful		
<b>Acquisition Date</b>	Description of Item	Cost	Life	Deprecia	tion
Additions:	_				
4/2/2018	Related Party Assets - Schedule Attached	\$ 20,004	40	\$	250
Total additions for	Leasehold Improvement	\$ 20,004		\$	250
Deletions:	Peasenoid Improvement	20,001		Ψ	
Total deletions for	Leasehold Improvement	\$ -		\$	-

<sup>\*</sup>Ties to Page 24, Line C3

<sup>\*\*</sup>Ties to Page 23, Line D2b

<sup>\*\*</sup>Ties to Page 24, Line C2

CSP-24 Rev. 10/2006

### **Amortization Schedule\***

Name of Facility				License No.		Report for Yea	ır Ended	Page	of	
The Suffield House			2075-C		9/30/2018			24	37	
						Accumulated				
		Date	e of			Amort. to				
		Acqui	sition			Beginning of	Basis for			
				Length of	Cost to Be	Year's	Computing	Rate	Amortization	
	Item	Month	Year	Amortization	Amortized	Operations	Amortization**	%	for This Year	Totals
A.	Organization Expense									
	1. Bed Rights	4	98	180 months	561,752	70,114				
	2.									
	3.									
	Subtotal									
B.	Mortgage Expense									
	1.									
	2.									
	3.									
B-4.	Subtotal									
C.	<b>Leasehold Improvements and Other</b>									
	1. Acquired prior to this report period				3,632,684	775,920			125,362	
	2. Disposals (attach schedule)									
	3. Acquired during this report period									
	(attach schedule)				20,004				250	
C-4.	Subtotal									125,612
D.	Total Amortization									125,612

<sup>\*</sup> Straight-line method must be used.

- A. Minimum of 5 years or 60 months.
- B. Life of mortgage; OR
- C. Remaining Life of Lease; OR
- D. Actual Life if owned by Related Party.

<sup>\*\*</sup> Specify which of the following bases were used:

## C. Expenditures Other Than Salaries (cont'd) - Property Questionnaire

The Suffield House 2075-C 9/30/2018  11. Property Questionnaire	25   37
Part A	
Is the property either owned by the Facility  • Yes  • No	If "Yes," complete Part B.
or leased from a Related Party?*	If "No," complete Part C.
*If any owner or operator of this facility is related by family, marriage, ownership, ability to control or	
business association to any person or organization from whom buildings are leased, then it is considered a related party transaction.	
Description Total	
1. Date Land Purchased	
2. Date Structure Completed 05/09/90	
3. If <b>NOT</b> Original Owner, Date of Purchase	
4. Date of Initial Licensure 05/09/90	
5. Total Licensed Bed Capacity 128	
6. Square Footage 58,478	
7. Acquisition Cost	
a. Land 363,400	
b. Building 9,437,089	
	fortgage 4th Mortgage
1. Financing	
a. Type of Financing (e.g., fixed, variable)  Fixed  Fixed	
b. Date Mortgage Obtained 10/28/15	
c. Interest Rate for the Cost Year 3.58%	
d. Term of Mortgage (number of years) 35	
e. Amount of Principal Borrowed  11,300,344  f. Principal belongs system line as a f 0/20/18  10,817,447	
f. Principal balance outstanding as of 9/30/18 10,817,447	
Complete if Mortgage was Refinanced	
During Current Cost Year  g. Type of Financing (e.g., fixed, variable)	
h. Date of Refinancing	
i. New Interest Rate	
j. Term of Mortgage (number of years)	
k. Amount of Principal Borrowed	
Principal Outstanding on Note Paid-Off	
Part C - Arms-Length Leases for Real Property Improvements Only	•
	of Lease Annual Amount of Lease

Note: Be sure required copies of leases are attached to Page 25 and real estate taxes paid by lessor are included on Page 22, Item 10b.

# C. Expenditures Other Than Salaries (cont'd) - Interest

Name of Facility	License No.		Report for Ye	ar Ended		Page of
The Suffield House	2075-C		9/30/2018			26   37
Item			Total	CCNH	RHNS	(Specify)
12. Interest						(1 )/
A. Building, Land Improver	nent & Non-Movable					
Equipment						
1. First Mortgage Name of Lender		\$				
Name of Lender		Rate				
Address of Lender						
2. Second Mortgage		\$				
Name of Lender		Rate				
Address of Lender						
Address of Leffder						
3. Third Mortgage		\$				
Name of Lender		Rate				
Address of Lender						
4. Fourth Mortgage		\$				
Name of Lender		Rate				
Address of Lender						
D. CHEFFA I. J. C.						
B. CHEFA Loan Information						
1. Original Loan Amour		\$				
2. Loan Origination Date	2					
3. Interest Rate %						
4. Term						
5. CHEFA Interest Expe	ense					
12 B7. Total Building Interest Expe	nse (A1 - A4 + B5)	\$				
	,		(Care	v Subtotals t	`1	4 )

(Carry Subtotals forward to next page)

## C. Expenditures Other Than Salaries (cont'd) - Interest and Insurance

Name of Facility The Suffield House		License No. 2075-C		Report for Y 9/30/2018	Report for Year Ended 9/30/2018		
						27   37	
	Iten			Total	CCNH	RHNS	(Specify)
		Subtotals Bro					
12. C. Movable I							
	otive Equipmer		\$				
A. Iten	1	Rate	Amount				
Lender		1	1	-			
Address of Lender							
2. Other (	(Specify)		\$				
A. Iten		Rate	Amount				
Lender				-			
Address of Lender				-			
B. Item	1	Rate	Amount				
Lender		L					
Address of Lender							
12. C. 3. Total N	Movable Equipm	nent Interest					
Expens	se (C1 + 2)		\$				
12. D. Other Inte	rest Expense (S	Specify)	\$				
10 5 1 117	. 7	ADE : 10 CO : 101	2)				
	rest Expense (1	2B7 + 12C3 + 12I	<u>)</u> \$				
14. Insurance	on Property (bu	uildings only)	\$	97,477	97,477		
	on Automobile		<u> </u>		4,475		
		erty (as specified		7,773	7,7/3		
1							
1. Umbrella ( <i>Blanket Coverage</i> ) \$  2. Fire and Extended Coverage \$							
3. Other (			\$				
14d. <i>Total Insuran</i>	ce Expenditure	$\frac{1}{2}\left(14a+b+c\right)$	\$	101,952	101,952		
	enditures (A-13		\$		15,040,117		
	- 1 2			, , ,	, , ,		

## D. Adjustments to Statement of Expenditures

	e of Fa		ise	Lic	ense No. 2075-C	1 -	Report for Year Ended 9/30/2018		
Item	Page No.	Line			Total Amount of Decrease	CCNH	RHNS	28   37 (Specify)	
			es and Wages		Decrease	CCMI	MINS	(Specify)	
<u>1 uge</u> 1.	10-3	<u> </u>	Outpatient Service Costs	\$					
2.			Salaries not related to Resident Care	\$					
3.	10	a12σ	Occupational Therapy	\$	525,354	525,354			
4.	10	aizg	Other - See attached Schedule	\$	157,082	157,082			
	13 - F	Profes	sional Fees	Ψ	137,002	137,002			
5.	<u> </u>		Resident Care Physicians **	\$					
6.			Occupational Therapy	\$					
7.			Other - See attached Schedule	\$		1			
	s 15 &	16 -	Administrative and General	Ψ					
8.	1		Discriminatory Benefits	\$					
9.	15	1c	Bad Debts	\$	69,598	69,598			
10.			Accounting	\$	0.,2	33,233			
10a.			Legal	\$					
11.			Telephone	\$					
12.			Cellular Telephone	\$					
13.			Life insurance premiums on the life	Ť					
			of Owners, Partners, Operators	\$					
14.	16	1L2	Gifts, flowers and coffee shops	\$	17,031	17,031			
15.			Education expenditures to colleges or						
			universities for tuition and related costs						
			for owners and employees	\$					
16.			Travel for purposes of attending						
			conferences or seminars outside the						
			continental U.S. Other out-of-state						
			travel in excess of one representative	\$					
17.	16	1L6	Automobile Expense (e.g. personal use)	\$	13,569	13,569			
18.	16	1m2/3		\$	3,358	3,358			
19.	15	1j	Income Tax / Corporate Business Tax	\$	250	250			
20.	16	1m4/	Fund Raising / Contributions	\$	368	368			
21.			Unallowable Management Fees	\$	481,460	481,460			
22.			Barber and Beauty	\$					
23.			Other - See attached Schedule	\$	31,514	31,514			
Page	18 - I	)ietar	y Expenditures						
24.	18	2a1	Meals to employees, guests and others						
			who are not residents	\$	19,080	19,080			
	19 - L	aund	ry Expenditures						
25.			Laundry services to employees, guests	П					
	<u> </u>	<u> </u>	and others who are not residents	\$					
Page	20 - I	Iouse	keeping Expenditures						
26.			Housekeeping services to employees, guests	П					
			and others who are not residents	\$					
			Subtotal (Items 1 - 26)	\$	1,318,664	1,318,664	<u> </u>		

<sup>\*</sup> All except "Help Wanted".

(Carry Subtotal forward to next page)

<sup>\*\*</sup> Physicians who provide services to Title 19 residents are required to bill the Department of Social Services directly for each individual resident.

#### Schedule of Other Salaries Adjustment

Page Ref	Line Ref	Description	(	CCNH	RHNS	(Specify)
10	A4	Alexander Riccio	\$	3,120		
10	A5c	Clinton Moffie	\$	153,962		
<b>Total Othe</b>	r Salaries A	Adjustment	\$	157,082	\$ -	\$ -

#### Schedule of Fees Adjustments

Page Ref	Line Ref	Description	CCNH	RHNS	(Specify)
Total Othe	r Fees Adji	ustments	\$ -	\$ -	\$ -

#### Schedule of Other A&G Adjustments

Page Ref	Line Ref	Description	C	CNH	RHNS	(Specify)
16	1m13	MISCELLANEOUS ADMIN EXPENSE	\$	1,268		
16	1m8a	DUES TO CHAMBER OF COMMERCE	\$	110		
15	1a1	WORKMEN'S COMP ALEXANDER RICCIO/CLINTON MOFFIE	\$	2,985		
15	1a3	UNEMPLOYMENT INS - ALEXANDER RICCIO/CLINTON MOFFIE	\$	1,414		
15	1a4	SOCIAL SECURITY - ALEXANDER RICCIO/CLINTON MOFFIE	\$	11,624		
15	1a5	HEALTH INS - ALEXANDER RICCIO/CLINTON MOFFIE	\$	11,624		
15	1a7	PENSIONS - ALEXANDER RICCIO/CLINTON MOFFIE	\$	628		
16	1M13	LATE FEES	\$	1,861		
<b>Total Othe</b>	r A&G Ad	justments	\$	31,514	\$ -	\$ -

\_\_\_\_\_

Page/Line Acct

28/L17	50-4110	Automotive Expense	4,804.00
	50-4116	Passenger Van expense	300.00
	50-4420	Auto Rental	8,465.00
			13,569.00

## **Annual Report of Long-Term Care Facility**

CSP-29 Rev. 10/2006

## D. Adjustments to Statement of Expenditures (cont'd)

Name	e of Fa	acility	D. Majustinents to Statemen			Report for Y		Page	of
	Suffiel	-			2075-C	9/30/2018		29	37
					Total			<u> </u>	
Item	Page	Line			Amount of				
	No.		Item Description		Decrease	CCNH	RHNS	(Spe	cify)
			Subtotals Brought Forward	\$	1,318,664	1,318,664		1	<i></i>
Page	20 - I	Reside	nt Care Supplies***	Ť	-,2,	-,,			
27.			Prescription Drugs	\$	374,216	374,216			
28.	20		Ambulance/Limousine	\$	8,918	8,918			
29.	20	5f	X-rays, etc	\$	24,662	24,662			
30.	20	5h	Laboratory	\$	124,672	124,672			
31.	20	5c	Medical Supplies	\$	5,846	5,846			
32.	20	5e	Oxygen (non emergency)	\$	51,663	51,663			
33.			Occupational Therapy	\$					
34.			Other - See Attached Schedule	\$	115,359	115,359			
Page	22 - N	Mainte	enance and Property						
35.			Excess Movable Equipment Depreciation						
			See Attached Schedule	\$					
36.			Depreciation on Unallowable						
			Motor Vehicles	\$					
37.			Unallowable Property and Real						
			Estate Taxes	\$					
38.			Rental of Building Space or Rooms	\$					
39.			Other - See Attached Schedule	\$					
Page	27 - I	nsura	nce						
40.			Mortgage Insurance	\$					
41.			Property Insurance	\$	1,516	1,516			
Other	r - Mis	scella	neous						
42.			Other - Indirect	\$					
43.			Interest Income on Account Rec.	\$					
44.			Other - Miscellaneous Administrative	\$					
45.			Management Fees Direct	\$					
46.			Management Fees Indirect	\$					
47.			Other - Direct	\$					
	or Pr	ofit P	roviders Only						
48.			Building/Non Movable Eq. Depreciation						
			Unallowable Building Interest -	J					
			See Attached Schedule	\$					
49.	Total	Amo	unt of Decrease (Items 1 - 48)	\$	2,025,516	2,025,516			

<sup>\*\*\*</sup> Items billed directly to Department of Social Services and/or Health Services in CT, or other states, Medicare, and private-pay residents. Identify separately by category as indicated on Page 20.

#### **Schedule of Other Ancillary Costs**

Page Ref	Line Ref	Description	(	CCNH	RHNS	(Specify)
20	51	RESIDENT SPECIFIC SUPPLIES	\$	115,269		
20	51	OCCUPATIONAL THERAPY EXPENSE				
20	51	MATTRESS RENTAL	\$	90		
Total Othe	r Ancillary	Costs	\$	115,359	\$ -	\$ -

Schedule of Excess Movable Equipment Depreciation

Page Ref	Line Ref	Description	CCNH	RHNS	(Specify)
<b>Total Exce</b>	ss Movable	<b>Equipment Depreciation</b>	\$ -	\$ -	\$ -

\_\_\_\_\_

### Schedule of Other Property Adjustments

Page Ref	Line Ref	Description	CCNH	RHNS	(Specify)
Total Othe	r Property	Adjustments	\$ -	\$ -	\$ -

\_\_\_\_\_

Page Ref	Line Ref	Description	CCNH	RHNS	(Specify)
<b>Total Othe</b>	r Adjustmo	ents	\$ -	\$ -	\$ -

#### Schedule of Unallowable Building Interest

29/41

Page Ref	Line Ref	Description	CCNH	RHNS	(Specify)
Total Unal	lowable Bu	illding Interest	\$ -	\$ -	\$ -

 Page/Line
 Acct

 29/31
 55-5354
 PHYSICAL THERAPY EXPENSE A
 5,501

 55-5437
 MEDICARE EQUIPMENT - NONBILL
 345

 55-5356
 PHYSICAL THERAPY EXPENSE B

 5,846

29/37

All auto related to the Audi and Eagle Point Bus

All auto related to the Audi and Eagle Point Bus

#### CSP-30 Rev.10/2005

## F. Statement of Revenue

Name of Facility The Suffield House	Name of Facility License No. Report for Year Ended The Suffield House 2075-C 9/30/2018					Page of 30   37
The Surnera Fronte	2073		27207 <b>2</b> 010			30   37
	Item		Total	CCNH	RHNS	(Specify)
I. Resident Room, Board & Routine						1 37
1. a. Medicaid Residents (CT only		\$	10,957,030	10,957,030		
b. Medicaid Room and Board C		\$	(5,145,376)	(5,145,376)		
2. a. Medicaid ( <i>All other states</i> )	Solitacidai / Illo walice	\$	(3,143,370)	(3,143,370)		
b. Other States Room and Boar	d Contractual Allowance **	\$				
3. a. Medicare Residents (all inch		\$	3,755,080	3,755,080		
b. Medicare Room and Board C		\$	1,280,475	1,280,475		
4. a. Private-Pay Residents and O		\$	4,714,668	4,714,668		
b. Private-Pay Room and Board		\$	73,017	73,017		
II. Other Resident Revenue	Contractual Allowance	φ	73,017	73,017		
		Ф	245.451	245 451		
1. a. Prescription Drugs - Medicar		\$	345,451	345,451		
b. Prescription Drugs - Medicar		\$	(345,451)	(345,451)		
c. Prescription Drugs - Non-Me		\$	93,625	93,625		
	edicare Contractual Allowance **	\$	(93,625)	(93,625)		
2. <u>a. Medical Supplies - Medicare</u>		\$				
b. Medical Supplies - Medicare		\$				
c. Medical Supplies - Non-Med		\$				
d. Medical Supplies - Non-Med		\$				
3. <u>a. Physical Therapy - Medicare</u>		\$	1,895,632	1,895,632		
b. Physical Therapy - Medicare		\$	(1,781,989)	(1,781,989)		
c. Physical Therapy - Non-Med	licare	\$	414,425	414,425		
d. Physical Therapy - Non-Med	licare Contractual Allowance **	\$	(397,670)	(397,670)		
4. <u>a. Speech Therapy - Medicare</u>		\$	60,575	60,575		
b. Speech Therapy - Medicare (	Contractual Allowance **	\$	(54,945)	(54,945)		
c. Speech Therapy - Non-Medic	care	\$	20,150	20,150		
d. Speech Therapy - Non-Medi-	care Contractual Allowance **	\$	(19,304)	(19,304)		
5. a. Occupational Therapy - Med		\$	1,638,211	1,638,211		
b. Occupational Therapy - Med	licare Contractual Allowance **	\$	(1,554,067)	(1,554,067)		
c. Occupational Therapy - Nor	ı-Medicare	\$	371,000	371,000		
d. Occupational Therapy - Non	-Medicare Contractual Allowance **	\$	(355,884)	(355,884)		
6. <u>a. Other (Specify)</u> - Medicare		\$				
b. Other (Specify) - Non-Medic	eare	\$				
III. Total Resident Revenue (Section	I. thru Section II.)	\$	15,871,028	15,871,028		
IV. Other Revenue*						
Meals sold to guests, employees	& others	\$	15,289	15,289		
2. Rental of rooms to non-resident		\$		,		
3. Telephone		\$				
4. Rental of Television and Cable	Services	\$				
5. Interest Income (Specify)		\$				
6. Private Duty Nurses' Fees		\$				
7. Barber, Coffee, Beauty and Gift	shops	\$				
8. Other (Specify)	<u>*</u>	\$	600	600		
V. Total Other Revenue (1 thru 8)		\$	15,889	15,889		
VI. Total All Revenue (III+V)		\$	· ·			
71. Ioun An Nevenue (III + v)		•	15,886,917	15,886,917		

<sup>\*</sup> Facility should off-set the appropriate expense on Page 28 or Page 29 of the Cost Report.

<sup>\*\*</sup> Facility should report all contractual allowances and/or payer discounts.

#### Schedule of Other Resident Revenue - Medicare

#### Related Exp

Page Ref	Description	(	CCNH	RHNS	(Specify)
	LAB - MED A	\$	28,942		
	RADIOLOGY - MED A	\$	12,010		
	C/A MEDICARE A - ANCILLARIES	\$	(28,942)		
	C/A MEDICARE A - ANCILLARIES	\$	(12,010)		
<b>Total Oth</b>	er Resident Revenue - Medicare	\$	-	\$ -	\$ -

#### Schedule of Other Non-Medicare Resident Revenue

#### Related Exp

Page Ref	Description	C	CNH	RHNS	(Specify)
	LAB - OTHER	\$	8,719		
	RADIOLOGY - OTHER	\$	3,262		
	C/A MANAGED CARE ANCILLARIES	\$	(8,719)		
	C/A MANAGED CARE ANCILLARIES	\$	(3,262)		
	LAB - MEDICAID	\$	170		
	RADIOLOGY - MEDICAID	\$	187		
	PHARMACY MEDICAID	\$	5,870		
	C/A MEDICAIDE ANCILLARIES	\$	(170)		
	C/A MEDICAIDE ANCILLARIES	\$	(187)		
	C/A MEDICAIDE ANCILLARIES	\$	(5,870)		
<b>Total Othe</b>	er Resident Revenue	\$	-	\$ -	\$ -

#### **Interest Income**

#### Account

Page Ref	Account	Balance	CCNH	RHNS	(Specify)
Total Inter	rest Income		\$ -	\$ -	\$ -

Schedule of Other Revenue

Page Ref	Description	CCNI	H	RHNS	(Specify)
	MISCELLANEOUS INCOME	\$	600		
Total Othe	er Revenue	\$	600	\$ -	\$ -

## **G.** Balance Sheet

Name	of Facility	License No.	Report for Year Ended	Pa	ge of
The Su	Suffield House	2075-C	9/30/2018	31	1   37
		Account			Amount
Assets	S				
Α. (	Current Assets				
1	1. Cash (on hand and in banks	)		\$	954,346
2	2. Resident Accounts Receivab	ole (Less Allowance	for Bad Debts)	\$	1,309,810
3	3. Other Accounts Receivable	(Excluding Owners o	or Related Parties)	\$	
	4 Inventories			\$	35,488
4	5. Prepaid Expenses			\$	48,115
	a. S CORP TAX DEPOSIT				
	b. PREPAID INSURANCE		9,956		
	c. PREPAID OTHER		38,159		
	d. See Schedule				
e	6. Interest Receivable			\$	
7	7. Medicare Final Settlement R	Receivable		\$	
8	8. Other Current Assets (itemiz	ze)		\$	
				_	
				_	
	See Schedule				
A-9. ′	Total Current Assets (Lines Al	thru 8)		\$	2,347,759
B. I	Fixed Assets				
1	1. Land			\$	
2	2. Land Improvements	*Historical Cost		\$	
		Accum. Depreciat	ion Net		
3	3. Buildings	*Historical Cost		\$	
		Accum. Depreciat	ion Net		
4	4. Leasehold Improvements	*Historical Cost	3,652,688	\$	2,751,156
		Accum. Depreciat	ion 901,532 Net		
4	5. Non-Movable Equipment	*Historical Cost		\$	
		Accum. Depreciat			
6	6. Movable Equipment	*Historical Cost	1,955,233	\$	255,843
		Accum. Depreciat	ion 1,699,390 Net		
1 7	7. Motor Vehicles	*Historical Cost	40,763	\$	
		Accum. Depreciat	ion 40,763 Net		
8	8. Minor Equipment-Not Depre	eciable		\$	
	9. Other Fixed Assets ( <i>itemize</i>	)		\$	
[	1 1200000 (110111120	,		Ť	
	See Schedule				
B-10.		31 thru 9)		\$	3,006,999

<sup>\*</sup> Historical Costs must agree with Historical Cost reported in Schedules on Depreciation and Amortization (Pages 23 and 24).

# G. Balance Sheet (cont'd)

1	e of Facility	License No.	Report for Year Ended	Page	of
The S	Suffield House	2075-C	9/30/2018	32	37
		Account		Amount	
			Total Brought Forward:	\$ 5,35	4,758
C.	Leasehold or like property record	ed for Equity Purpose	es.		
	1. Land			\$	
	2. Land Improvements	*Historical Cost			
		Accum. Depreciatio	n Net	\$	
	3. Buildings	*Historical Cost			
		Accum. Depreciatio	n Net	\$	
	4. Non-Movable Equipment	*Historical Cost			
		Accum. Depreciatio	n Net	\$	
	5. Movable Equipment	*Historical Cost			
		Accum. Depreciatio	n Net	\$	
	6. Motor Vehicles	*Historical Cost			
		Accum. Depreciatio	n Net	\$	
	7. Minor Equipment-Not Depred			\$	
C-8	Total Leasehold or Like Properti	ies (C1 thru 7)		\$	
D.	Investment and Other Assets				
	1. Deferred Deposits			\$	
	2. Escrow Deposits			\$	
	3. Organization Expense	*Historical Cost	561,752		
		Accum. Depreciatio	n 70,114 Net	\$ 49	1,638
	4. Goodwill (Purchased Only)			\$	
	5. Investments Related to Reside	ent Care (itemize)		\$	
	6. Loans to Owners or Related P	· · · · · ·		\$	
	Name and Address	Amount	Loan Date		
	7. Other Assets ( <i>itemize</i> )	<u> </u>	1	\$ 51	2,957
	DUE FROM GUILFORD	HOUSE	1,820	31.	_,,,,,
	DUE FROM EAGLE POIN		511,137		
	See Schedule	· · · <del>-</del>			
D-8.	Total Investments and Other Ass	ets (Lines D1 thru 7)		\$ 1,00	4,595
	Total All Assets (Lines A9 + B10	,		\$ 	9,353

<sup>\*</sup> Historical Costs must agree with Historical Cost reported in Schedules on Depreciation and Amortization (Pages 23 and 24).

# G. Balance Sheet (cont'd)

Name of Facility License No. Report for Year Ended		Pa	ge of			
The Suffield Ho	ouse	2075-C	9/30/2018		33	37
	I	Account				Amount
Liabilities						
Α. (	Current Liabilities					
1	. Trade Accounts Payable				\$	262,126
2	2. Notes Payable ( <i>itemize</i> )				\$	
	See Schedule	. (0	<i>(</i> , , , )		Φ.	
3	8. Loans Payable for Equipme			D   D	\$	
	Name of Lender	Purpose	Amount	Date Due		
4	Accrued Payroll (Exclusive	of Owners and/or Sto	ockholders only)	1	\$	348,928
5	6. Accrued Payroll (Owners a	nd/or Stockholders of	ıly)		\$	
6	6. Accrued Payroll Taxes Pay	able			\$	26,085
7	7. Medicare Final Settlement	Payable			\$	
8	3. Medicare Current Financin	g Payable			\$	
9	O. Mortgage Payable (Current	t Portion)			\$	
1	0. Interest Payable (Exclusive	of Owner and/or Rela	ated Parties)		\$	
1	1. Accrued Income Taxes*				\$	
1	2. Other Current Liabilities (in	temize)			\$	538,009
	ACCRUED EXPENSES - OPERAT	314,50	5			
	ACCRUED EXPENSES - INSURA	25,45	3	· · ·		
	ACCRUED TAXES - PROPERTY	9,10	2			
	ACCRUED NURSING HOME TAX		9 See Schedule			
A-13. 7	Total Current Liabilities (Line	es A1 thru 12)			\$	1,175,148

<sup>\*</sup> Business Income Tax (not that withheld from employees). Attach copy of owner's Federal Income Tax Return.

## **Annual Report of Long-Term Care Facility**

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## G. Balance Sheet (cont'd)

Name of Facility	License No.	Report for Year	Ended	Page		ot
The Suffield House	2075-C	9/30/2018		34		37
A	Account			Am	ount	
		Total Brough	nt Forward:		1,175,	,148
Liabilities (cont'd)						
B. Long-Term Liabilities						
1. Loans Payable-Equipment	(itemize)		\$			
Name of Lender	Purpose	Amount	Date Due			
2. Mortgages Payable			\$			
3. Loans from Owners or Rela	ated Parties (itemize)		\$		1,380,	,798
Name and Address of Lender	Amount	Loan D	ate			
Moffie Family Holding						
Company, LLC 1 Canal						
Rd., Suffield CT 06078	1,380,798					
1101, 2011111010 01 000, 0	1,000,750					
4 Od I T I 1.112	. (:,,:		<u></u>			
4. Other Long-Term Liabilitie	es (ilemize)		\$			
<del></del>						
G., G.1. 1.1						
See Schedule	: D1 41. 4)		Φ.		1.200	700
B-5. Total Long-Term Liabilities (1			\$		1,380,	
C. <b>Total All Liabilities</b> (Lines A-1	13 + B-3)		\$		2,555,	,946

# **G.** Balance Sheet (cont'd) Reserves and Net Worth

	ne of Facility	License No.	Report for Y	ear Ended	Pag	
The	Suffield House	2075-C	9/30/2018		35	<u> </u>
		Account				Amount
A.	Reserves					
	1. Reserve for value of leased l	and			\$	
	2. Reserve for depreciation val	ue of leased buildi	ngs and appurte	nances		
	to be amortized				\$	
	3. Reserve for depreciation val	ue of leased person	nal property (Eq	uity)	\$	976,232
	4. Reserve for leasehold real pr	operties on which	fair rental value	e is based	\$	
	5. Reserve for funds set aside a	s donor restricted			\$	
	6. Total Reserves				\$	976,232
B.	Net Worth					
	1. Owner's Capital				\$	(260,822)
	2. Capital Stock				\$	1,000
	3. Paid-in Surplus				\$	
	4. Treasury Stock				\$	
	5. Cumulated Earnings				\$	2,200,298
	6. Gain or Loss for Period	10/1/20	17 thru	9/30/2018	\$	886,699
	7. Total Net Worth				\$	2,827,175
C.	Total Reserves and Net Worth				\$	3,803,407
D.	Total Liabilities, Reserves, and	Net Worth			\$	6,359,353

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# H. Changes in Total Net Worth

Name of Facility		License No.	Report for Year	Ended		Page	of
The Suffield House		2075-C	9/30/2018			36	37
	Account					Amount	
A. Balance	e at End of Prior Period as s	hown on Report of 09	0/30/2017		\$		2,201,298
B. Total Revenue (From Statement of Revenue Page 30)					\$		15,886,917
C. Total Expenditures (From Statement of Expenditures Page 27)					\$		15,000,218
D. Net Inc	D. Net Income or Deficit						886,699
	E. Balance						3,087,997
1	F. Additions						
1. Additional Capital Contributed (itemize)							
	Expenses per Page 27 \$15,040,117						
	(Less) F/S vs C/R Depreciation (39,899)						
	Total Expense per F/S \$15,000,218						
2. Oth	2. Other ( <i>itemize</i> )						
	Deductions						
	1. Drawings of Owners/Operators/Partners (Specify)				\$		260,822
Na	me and Address (No., City,	State, Zip)	Title	Amount			
				260,822			
2. Other Withdrawings (Specify)					\$		
	Purpose Amount						
3. Total Deductions					\$		260,822
	H. Balance at End of Period 09/30/18				\$		2,827,175
07/30/10					т .		-,,

## I. Preparer's/Reviewer's Certification

Name of Facility	License No.	Report for Year Ended Page of						
The Suffield House	2075-C	9/30/2018 37 37						
Check appropriate category								
☐ Chronic and Convalescent Nursing Home only (CCNH)	Rest Home with Nursing Supervision only (RHNS)	□ (Specify)						
Preparer/Reviewer Certification								
I have prepared and reviewed this report and am familiar with the applicable regulations governing its preparation. I have read the most recent Federal and State issued field audit reports for the Facility and have inquired of appropriate personnel as to the possible inclusion in this report of expenses which are not reimbursable under the applicable regulations. All non-reimbursable expenses of which I am aware (except those expenses known to be automatically removed in the State rate computation system) as a result of reading reports, inquiry or other services performed by me are properly reported as such in this report on Pages 28 and 29 (adjustments to statement of expenditures). Further, the data contained in this report is in agreement with the books and records, as provided to me, by the Facility.								
Signature of Preparer	Title	Date Signed						
	Controller							
Printed Name of Preparer								
Mark Tomasello Addres Address	Phone Number							
One Canal Road, Suffield CT 06078	(860) 668-6111							
Annual Report Contact	Phone Number							
Mark Tomasello Annual Report Contact Email Address	(860) 668-6111							
mark@tsh.necoxmail.com								