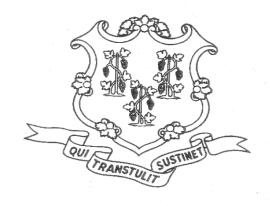
## **State of Connecticut**



## **Annual Report of Long-Term Care Facility**

Cost Year 2019

Name of Facility (as I	licensed)								
Essex Village Manor,	, LLC								
Address (No. & Stree	t, City, State, Z	ip Code)							
P O Box 416. 59 S M	Iain St, Essex, C	CT 06426							
Type of Facility									
Chronic and Convalescent Nursing Home only (CCNH)				Rest Home with Nursing Supervision only  ✓ Residential Care Home (RHNS)					
Report for Year Beginning 10/1/2018			Report for Yea 9/30/2019	r Ending					
License Numbers:		CCNH	RHNS Reside		ential Care 1 1881	Home N	Medicare Provider		
Medicaid Provider No	umbers:	CO	CNH RHNS ICF-			CF-IID			
For Department Use	Only		<del>,</del>						
Sequence Number Assigned	Signed and Notarized	Date Received	Sequence N Assign		r Signed and Nota		Date Received		

#### **General Information**

Name of Facility (as licensed)	License No.	Report for Year Ended	Page	of
Essex Village Manor, LLC	1881	9/30/2019	1	37

#### Administrator's/Owner's Certification

MISREPRESENTATION OR FALSIFICATION OF ANY INFORMATION CONTAINED IN THIS COST REPORT MAY BE PUNISHABLE BY FINE AND/OR IMPRISIONMENT UNDER STATE OR FEDERAL LAW.

I HEREBY CERTIFY that I have read the above statement and that I have examined the accompanying Cost Report and supporting schedules prepared for Essex Village Manor, LLC [facility name], for the cost report period beginning October 1, 2018 and ending September 30, 2019, and that to the best of my knowledge and belief, it is a true, correct, and complete statement prepared from the books and records of the provider(s) in accordance with applicable instructions.

I hereby certify that I have directed the preparation of the attached General Information and Questionnaires, Schedule of Resident Statistics, Statements of Reported Expenditures, Statements of Revenues and the related Balance Sheet of this Facility in accordance with the Reporting Requirements of the State of Connecticut for the year ended as specified above.

I have read this Report and hereby certify that the information provided is true and correct to the best of my knowledge under the penalty of perjury. I also certify that all salary and non-salary expenses presented in this Report as a basis for securing reimbursement for Title XIX and/or other State assisted residents were incurred to provide resident care in this Facility. All supporting records for the expenses recorded have been retained as required by Connecticut law and will be made available to auditors upon request.

Signed (Administrator)		Date	Signed (Owner)	Date
Printed Name (Administrator)			Printed Name (Owner)	
Kevin L Dows			Kalpesh Patel	
Subscribed and Sworn to before me:	State of	Date	Signed (Notary Public)	Comm. Expires
				/ /

Address of Notary Public

(Notary Seal)

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#### State of Connecticut

## **Department of Social Services**

55 Farmington Avenue, Hartford, Connecticut 06105

Data Required for Real Wage Adjus	Page 1A	of 37			
Name of Facility	Period Covered:			From	То
Essex Village Manor, LLC				10/1/2018	9/30/2019
Address of Facility					
P O Box 416. 59 S Main St, Essex, CT 06426					
Report Prepared By		Phone Nun		Date	
Davis, Mascola & Phillips, LLC		203-265-04	188		
Item		Total	CCNH	RHNS	Residential Care Home
1. Dietary wages paid	\$				
2. Laundry wages paid	\$				
3. Housekeeping wages paid	\$				
4. Nursing wages paid	\$				
5. All other wages paid	\$				
6. Total Wages Paid	\$				
7. Total salaries paid	\$				
8. Total Wages and Salaries Paid (As per page 10 of Report)	\$				

Wages - Compensation computed on an hourly wage rate.

Salaries - Compensation computed on a weekly or other basis which does not generally vary, based on the number of hours worked.

**DO NOT include Fringe Benefit Costs.** 

## General Information and Questionnaire Type of Facility - Organization Structure

				cility	Report for Ye	ar Ended	_	of
DI CD 111 ( 1 11 )		860	-767-1862	0 4	9/30/2019	7: \	2	37
Name of Facility (as shown on license)			*		Street, City, Sto		(126	
Essex Village Manor, LLC	CCNH				S Main St, Est dential Care H			Provider No.
License Numbers:	CCNH		RHNS	Kesi		881	Medicare F	rovider No.
Type of Facility (Check appropriate box(es))	)					001		
Chronic and Convalescent Nursing Home only (CCNH)			t Home with ervision only			Resident	ial Care Hor	ne
Type of Ownership (Check appropriate box)								
O Proprietorship O LLC O P	artnership	0	Profit Corp.	0	Non-Profit Con	rp. O	Government	O Trust
If this facility opened or closed during repor	t year provid	e:		Date	e Opened	Date Clo	sed	
Has there been any change in ownership				I				
or operation during this report year?		0	Yes	$\odot$	No	If "Yes,"	explain full	y.
Administrator								
Name of Administrator					Nursing Ho	ome		
Kevin L Dows					Administrat			
					License 1	No.:		
Other Operators/Owners who are assistant ac	dministrators	(ful	l or part time	) of th	•	т		
Name					License 1	No.:		

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# **General Information and Questionnaire Partners/Members**

Name of Facility			Report for Y	ear Ended	Page	OI
Essex Village Manor, LLC		1881	9/30/2019		3	37
Legal Name of Par	tnership/LLC	Business A		State(s) and/o Which R		
Essex Village Manor, LLC	1	P O Box 416. 59 Essex, CT 06426		СТ		
Name of Partners/Members	Business A	ddress	,	Title	% Ow	vned
Kalpesh Patel	23 Hillsboro Rd, Trum	nbull, CT 06611	Member		90	)
Kevin L Dows	54 N Stonington Rd, N	Mystic, CT 06355	Member		10	)

# **General Information and Questionnaire Corporate Owners**

Name of Facility	License No.	Report for Year End	ded	Page	of
Essex Village Manor, LLC	1881	9/30/2019		3A	37
If this facility is owned or operated as a corpo	ration, provide the	following information	on:		
Legal Name of Corporation		ss Address	State(s) in Whie	ch Incorp	orated
				N. 61	
Name of Directors, Officers	Busines	ss Address	Title	No. Sl	
				Held by	/ Eacn
Names of Stockholders Owning at Least					
10% of Shares					
1070 of Shares					

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## General Information and Questionnaire Individual Proprietorship

Name of Facility	License No.	Report for Year Ended	Page	of
Essex Village Manor, LLC	1881	9/30/2019	3B	37
If this facility is owned or operated as an individua	al proprietorship, p	rovide the following informat	ion:	
	ner(s) of Facility			
	•			

### **General Information and Questionnaire Related Parties\***

Name of Facility		License	e No.		Report for Year Ended		Page	of		
Essex Village Manor, L	LC		1881		9/30/2019		4	37		
	eiving compensation from the fa					If "Yes," provide the				
marriage, ability to cont	rol, ownership, family or busine	ess asso	ciation?	· •	Yes O No	complete the inform	ormation on Page 11 of the report.			
Are any individuals or c	companies which provide goods	or serv	ices,							
including the rental of p	roperty or the loaning of funds	to this f	acility,							
related through family a	ssociation, common ownership,	, contro	l, or bus	siness						
association to any of the	e owners, operators, or officials	of this f	facility?			If "Yes," provide th	e following	information:		
		Al	so Provi	ides		Indicate Where				
		Good	ds/Servi	ces to		Costs are Included				
Name of Related	Business	Non-F	Related	Parties	Description of Goods/Services	in Annual Report	Cost	Actual Cost to the		
Individual or Company	Address	Yes	No	%**	Provided	Page # / Line #	Reported	Related Party		
Essex Village Real Estate		0	•							
LLC	59 S Main St, Essex, CT 06426				Rental of real estate	P 22, L 9	99,000	99,000		
Kalpesh Patel	23 Hillsboro Rd, Trumbull, CT 06611	0	•		Loan	P 34, L b3	87,387	87,387		
•	63 Westbrook Rd, Centerbrook, CT	0	•							
Meadowbrook Manor, LLC		O	U U		Shared pension	P 15, L 1a7	24,196	24,196		
Meadowbrook Manor, LLC	63 Westbrook Rd, Centerbrook, CT 06409	0	•		Shared health insurance	P 15, L 1a5	65,308	65,308		
Essex Village Real Estate			_		Shared nearth historiane	1 13, 2 143	05,500	03,300		
LLC	59 S Main St, Essex, CT 06426	0	•		Loan interest	P 27, L 12d	137	137		
		0	•							
		0	•							
		0	•							
		0	•							

<sup>\*</sup> Use additional sheets if necessary.

\*\* Provide the percentage amount of revenue received from non-related parties.

### General Information and Questionnaire Basis for Allocation of Costs

Name of Facility	License No	).	Report for Year Ended	Page of			
Essex Village Manor, LLC	1881		9/30/2019	5 37			
If the facility is licensed as CDH and/or RCH or	provides A	IDS or TBI	services with special Medicaio	l rates, costs			
must be allocated to CCNH and RHNS as follow	vs:						
Item			Method of Allocation	1			
Dietary		Number o	f meals served to residents				
Laundry		Number of	f pounds processed				
Housekeeping		Number o	f square feet serviced				
		Number o	f hours of routine care provided	l by EACH			
Nursing			classification, i.e., Director (or				
		Registered	l Nurses, Licensed Practical Nu	rrses, Aides and			
		Attendants					
Direct Resident Care Consultants		Number of	f hours of resident care provide	d by EACH			
		_	(See listing page 13)				
Maintenance and operation of plant		Square fee					
1 7		Square fee					
Essex Village Manor, LLC  If the facility is licensed as CDH and/or RCH or promust be allocated to CCNH and RHNS as follows:  Item  Dietary  Laundry  Housekeeping  Nursing  Direct Resident Care Consultants  Maintenance and operation of plant  Property costs (depreciation)  Employee health and welfare  Management services  All other General Administrative expenses  The preparer of this report must answer the followin  1. In the preparation of this Report, were all costs allocated as required?  2. Explain the allocation of related company expens  3. Did the Facility appropriately allocate and self-di (e.g., Assisted Living, Home Health, Outpatient Services)		Gross sala					
		Appropriate cost center involved					
*		Total of Direct and Allocated Costs					
The preparer of this report must answer the follo	wing questi	ons applica	*				
1. In the preparation of this Report, were all	• Yes	O No	If "No," explain fully why su	ch allocation was not			
costs allocated as required?	O 1 Cs	0 110	made.				
2. Explain the allocation of related company exp	enses and a	ttach copy	of appropriate supporting data				
• • • • •			•	me cost centers?			
(e.g., Assisted Living, Home Health, Outpatie	ent Services	, Adult Day	Care Services, etc.)				
	• Yes	O No	If "No," explain fully why sumade.	ch allocation was not			

## **General Information and Questionnaire Leases (Excluding Real Property)**

**Operating Leases** - Include all long-term leases for motor vehicles and equipment that have not been capitalized. Short-term leases or as needed rentals should not be included in these amounts.

Name of Facility			License No.	Report for Y	Page	of		
Essex Village Manor, LLC			1881	9/30/2019	)		6	37
	Relate	ed * to						
		ners,						
	-	ators,				Annual		
		icers		Date of	Term of	Amount		ount
Name and Address of Lessor	Yes	No	Description of Items Leased	Lease**	Lease	of Lease	Clai	med
Equities Funding Group, PO Box 525, Holden, MA01520	0	•	HVAC Equipment	08/17/17	55 months	1,899	1,899	
Richo USA, 70 Valley Stream Pkway, Malvern, PA 19355	0	•	Copier	07/24/18	60	1,011	958	
	0	•						
	0	•						
	0	•						
	0	•						
	0	•						
	0	•						
	0	•						
	0	•						
Is a Mileage Log Book Maintained for All L	eased V	ehicles	? O Yes	•	No	Total ***	2,857	

Is a Mileage Log Book Maintained for All Leased Vehicles?

<sup>\*</sup> Refer to Page 4 for definition of related. If "Yes," transaction should be reported on Page 4 also.

<sup>\*\*</sup> Attach copies of newly acquired leases.

<sup>\*\*\*</sup> Amount should agree to Page 22, Line 6e.

## General Information and Questionnaire Accounting Basis

Name of Facility	License No.	Report for Year Ended		Page	of
Essex Village Manor, LLC	1881	9/30/2019		7	37
The records of this facility for the	period covered by this repor	t were maintained on the following basis:			
	Modified Cash				
Is the accounting basis for this					
•	Yes	If "No," explain.			
previous period?	No				
Independent Accounting Firm					
Name of Accounting Firm		Address (No. & Street, City, State, Zip Code			
1 Davis, Mascola & Phillips, LL	.C	85 Barnes Rd, Ste 207, Wallingford, CT	06492		
2					
3					
4					
Services Provided by This Firm (de	escribe fully )				
1 Monthly bookkeeping, preparation of	f cost report and tax returns, and as	ssistance with state audits	\$	4,800	
3	, , , , , , , , , , , , , , , , , , , ,		\$	,,,,,	
2					
3			\$		
4			\$	a : 5	
			Charge for	Services Pr	rovided
			\$	4,800	
		Yes, Specify Expense Classification and Line No.			
O Yes O No	P 15, L L1d				
Legal Services Information			<u> </u>		
Name of Legal Firm or Independen	nt Attorney		Telephone	Number	
1					
2					
3					
4					
5	7: (- 1- )				
Address (No. & Street, City, State,	Zip Coae )				
1					
2 3					
4					
5					
Services Provided by This Firm (do	asariha fully)				
Services Frovided by This Firm (a	escribe juity )				
1			\$		
2			\$		
3			\$		
4			\$		
5			\$		
-			1	Services Pi	rovided
			_	SCI VICCS I I	Ovided
And Thoma Changes Baffardal in the E	ditum Doution of This Day 20 103	Vos Capaifi, Europea Classifi ti J I i N.	\$		
Are These Charges Reflected in the Expen	unure Portion of This Report? If	Yes, Specify Expense Classification and Line No.			
• Yes O No					

#### **Schedule of Resident Statistics**

Name of Facility			License N	No.			Report fo	or Year Ende	ed		Page	of
Essex Village Manor, LLC			1	881			9/30/201	9			8	37
	Total All	Total CCNH	Total RHNS	Total Residential		Period 10	/1 Thru 6/	30 Residential		Period 7/	1 Thru 9/3	Residential
	Levels	Level	Level	Care Home	Total	CCNH	RHNS	Care Home	Total	CCNH	RHNS	Care Home
Certified Bed Capacity     A. On last day of PREVIOUS report period	33			33	33			33	33			33
B. On last day of THIS report period	33			33	33			33	33			33
Number of Residents     A. As of midnight of PREVIOUS report period	30			30	30			30	30			30
B. As of midnight of THIS report period	30			30	30			30	30			30
3. Total Number of Days Care Provided During Period												
A. Medicare												
B. Medicaid (Conn.)												
C. Medicaid (other states)												
D. Private Pay	395			395	273			273	122			122
E. State SSI for RCH	10,893			10,893	8,210			8,210	2,683			2,683
F. Other (Specify)												
G. Total Care Days During Period (3A thru F)	11,288			11,288	8,483			8,483	2,805			2,805
<ol> <li>Total Number of Days Not Included in Figures in 3G for Which Revenue Was Received for Reserved Beds A. Medicaid Bed Reserve Days</li> </ol>												
B. Other Bed Reserve Days												
5. Total Resident Days (3G + 4A + 4B)	11,288			11,288	8,483			8,483	2,805			2,805

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**Schedule of Resident Statistics (Cont'd)** 

Name of Facil	ity			Licer	ise No.				Report	for Year	Ended		Page	of	
Essex Village	Manor,	LLC			1881					9/30/2019	9		9	37	
	-	-	in the certified be	_	acity duri	ng the	report	year?		•	Yes	0	No		
II IES	, provid		f Change	011.	C	2022	in Bed	2		Co	pacity Aft	or Changa	1		
			Residential Care		C.	nange	ш Беа	S		Ca	pacity Air	er Change			
Date of	CCNH	RHNS	Home		Lost			Gaine	d						
									-	1		Residential			
Change	(1)	(2)	(3)	(1)	(2)	(3)	(1)	(2)	(3)	CCNH	RHNS	Care Home	Reason f	or Change	
			` ,		. ,										
	-	_	n certified bed ca		_	ne rep	ort year	(as re	eported	in item 4	above) pro	vide the number	•		
			Change in R	esider	nt Days					CC	NH	RHNS	Residential	Care Home	
1st chang															
2nd chan	_														
3rd chan															
4th chang	_		1D ( C (	1 2	0 (0 )	37				ļ					
6. Number	of Resid	ents and	l Rates on Septen Medicare	nber 3	Medi					S.	elf-Pay		Other State Assisted		
			Medicale		Medi	caiu					п-гау		Other Sta	ic Assisted	
												Residential			
	Item		CCNH	(	CNH	RI	HNS	CC	CNH	RE	INS	Care Home	R.C.H.	ICF-MR	
No. of Ro			CCMI		CIVII	KI	IIND		J1 <b>111</b>	KI	1113	2	30	ICI-WIK	
Per Diem													30		
a. One b												110.00	87.92		
b. Two l	oed rms.														
c. Three	or more	;													
bed r	ms.														
		-	ıl Therapy Treatn	nents						TO	TAL	CCNH	RHNS	Residential Care Home	
	Medica														
В.			usive of Part B)												
			Treatments Treatments												
C	Other	oranve	Treatments												
		hvsical	Therapy Treatm	ents											
			Therapy Treatme												
	Medica	-													
B.	Medica	id (Excl	usive of Part B)												
	1. Mai	ntenance	e Treatments												
		orative '	Treatments												
	Other														
			herapy Treatmen												
		_	tional Therapy T	reatm	ents										
	Medica		usive of Part B)												
D.			e Treatments												
			Treatments												
C.	Other														
		ccupati	onal Therapy Tr	eatme	ents										

CSP-10 Rev. 9/2002

#### Report of Expenditures - Salaries & Wages

Name of Facility Essex Village Manor, LLC	License No.		Report for Yea 9/30/2019	r Ended	Page 10	of 37
			1		<u> </u>	31
Are time records maintained by all individuals receiving con	npensation?	•	Yes		No	
			Total Cost	and Hours		
					Residential	
Item	CCNH	Hours	RHNS	Hours	Care Home	Hours
A. Salaries and Wages*	56111	110415	1411.15	110415		110 0115
1. Operators/Owners (Complete also Sec. I						
of Schedule A1)						
2. Administrator(s) (Complete also Sec. III						
of Schedule A1)					59,606	2,440
3. Assistant Administrator (Complete also Sec. IV						
of Schedule A1)						
<ol> <li>Other Administrative Salaries (telephone operator, clerks, receptionists, etc.)</li> </ol>					41,993	2,175
5. Dietary Service					41,993	2,173
a. Head Dietitian						
b. Food Service Supervisor						
c. Dietary Workers					69,119	4,495
6. Housekeeping Service						
a. Head Housekeeper					27.701	2.452
b. Other Housekeeping Workers 7. Repairs & Maintenance Services					37,701	2,452
a. Engineer or Chief of Maintenance						
b. Other Maintenance Workers					69,119	4,495
8. Laundry Service					07,127	1,120
a. Supervisor						
b. Other Laundry Workers					20,945	1,362
9. Barber and Beautician Services						
10. Protective Services						
Accounting Services     a. Head Accountant						
b. Other Accountants						
12. Professional Care of Residents						
a. Directors and Assistant Director of Nurses						
b. RN						
Direct Care						
2. Administrative**						
c. LPN						
Direct Care     Administrative**						
d. Aides and Attendants					165,467	10,762
e. Physical Therapists					100,107	10,702
f. Speech Therapists						
g. Occupational Therapists						
h. Recreation Workers					50,269	3,269
i. Physicians						
Medical Director     Utilization Review						
3. Resident Care***			<del> </del>	+	+	
4. Other (Specify)						
j. Dentists						
k. Pharmacists						
l. Podiatrists			<del> </del>	-		
m. Social Workers/Case Management n. Marketing			-	-		
n. Marketing o. Other (Specify)						
See Attached Schedule						
A-13. Total Salary Expenditures					514,219	31,450

<sup>\*</sup> Do not include in this section any expenditures paid to persons who receive a fee for services rendered or who are paid on a contract basis.

<sup>\*\*</sup> Administrative - costs and hours associated with the following positions: MDS Coordinator, Inservice Training Coordinator and Infection Control Nurse. Such costs shall be included in the direct care category for the purposes of rate setting.

<sup>\*\*\*</sup> This item is not reimbursable to facility. For Title 19 residents, doctors should bill DSS directly. Also, any costs for Title 18 and/or other private pay residents must be removed on Page 28.

#### Schedule of Other Salaries and Wages (Page 10)

		CCNH RHNS			Residential Care Home		
Position	\$	Hours	\$	Hours	\$	Hours	
Total	\$ -	-	\$ -	-	\$ -	-	

#### Schedule of Other Fees (Page 13)

	CCNH RHNS		NS	Residential	Care Home	
Service	\$	Hours	\$	Hours	\$	Hours
Total	\$ -	-	\$ -	-	\$ -	-

CSP-11 Rev. 10/2005

# Schedule A1 - Salary Information for Operators/Owners; Administrators, Assistant Administrators and Other Related Parties\*

Name of Facility				License No. Report for Year Ended						of
Essex Village Manor, LLC				1881		9/30/2019			Page 11	37
		Salary Pai	d							
Name	CCNH	RHNS	Residential Care Home	Fringe Benefits and/or Other Payments (describe fully)	Full Description of Services Rendered	Total Hours Worked	Line Where Claimed on Page 10	Name and Address of All Other Employment**	Total Hours Worked	Compensation Received
Section I - Operators/Owners										
Section II - Other related parties of Operators/Owners										
employed in and paid by facility (EXCEPT those who may be the Administrator or Assistant Administrators who are identified on Page 12).										
				pension & health						
Dwayne Spurley			35,709	insurance	operations manager	1,766	A4	Meadowbrook Manor, LLC	730	14,761

<sup>\*</sup> No allowance for salaries will be considered unless full information is provided. Use additional sheets if required.

<sup>\*\*</sup> Include all employment worked during the cost year.

CSP-12 Rev. 10/2005

# Schedule A1 - Salary Information for Operators/Owners; Administrators, Assistant Administrators and Other Related Parties\*

Name of Facility (as licensed)				License No.		Report for Y	ear Ended		Page	of
Essex Village Manor, LLC				1881		9/30/2019			12	37
Name	ССИН	Salary Pai	d Residential Care Home	Fringe Benefits and/or Other Payments (describe fully)	Full Description of Services Rendered	Total Hours Worked	Line Where Claimed on Page 10	Name and Address of All Other Employment**	Total Hours Worked	Compensation Received
Section III - Administrators***										
Kevin Dows				pension & health insurance	Administrator	2,440	A2			
Section IV - Assistant Administrators										

<sup>\*</sup>No allowance for salaries will be considered unless full information is provided. Use additional sheets if required.

<sup>\*\*</sup> Include <u>all</u> other employment worked during the cost year.

<sup>\*\*\*</sup> If more than one Administrator is reported, include dates of employment for each.

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**B.** Report of Expenditures - Professional Fees

3	License No.		Report for Y	ear Ended	Page	of
Essex Village Manor, LLC	188	81	9/30/2019		13	37
			Total Cost	and Hours		
Item	CCNH	Hours	RHNS	Hours	Residential Care Home	Hours
*B. Direct care consultants paid on a fee						
for service basis in lieu of salary						
(For all such services complete Schedule B1)						
1. Dietitian						
2. Dentist						
3. Pharmacist						
4. Podiatrist						
5. Physical Therapy						
a. Resident Care						
b. Other						
6. Social Worker						
7. Recreation Worker						
8. Physicians						
a. Medical Director (entire facility)						
b. Utilization Review						
(Title 18 and 19 only) monthly meeting						
c. Resident Care**						
d. Administrative Services facility						
1. Infection Control Committee						
(Quarterly meetings) 2. Pharmaceutical Committee						
(Quarterly meetings)						
3. Staff Development Committee						
(Once annually)						
e. Other (Specify)						
9. Speech Therapist						
a. Resident Care						
b. Other						
10. Occupational Therapist						
a. Resident Care						
b. Other						
11. Nurses and aides and attendants						
a. RN						
1. Direct Care						
2. Administrative***						
b. LPN						
1. Direct Care						
2. Administrative***						
c. Aides						
d. Other						
12. Other (Specify)						
See Attached Schedule						
B-13 Total Fees Paid in Lieu of Salaries						

<sup>\*</sup> Do not include in this section management consultants or services which must be reported on Page 16 item M-12 and supported by required information, Page 17.

<sup>\*\*</sup> This item is not reimbursable to facility. For Title 19 residents, doctors should bill DSS directly. Also, any costs for Title 18 and/or other private pay residents must be removed on Page 28.

<sup>\*\*\*</sup> Administrative - costs and hours associated with the following positions: MDS Coordinator, Inservice Training Coordinator and Infection Control Nurse. Such costs shall be included in the direct care category for the purposes of rate setting.

#### **Report of Expenditures** Schedule B1 - Information Required for Individual(s) Paid on Fee for Service Basis\*

Name of Facility License No.			Report for Year Ended Pag		Page	of	
Essex Village Manor, LLC		1881		9/30/2019		14	37
				to Owners,			
Name & Address of Individual	Full Expla	nation of Service	Operator	rs, Officers	Expla	nation of R	elationship
			Yes	No			
			0	•			
			0	•			
			0	•			
			0	•			
			0	•			
			0	•			
			0	•			
			0	•			
			0	•			
			0	•			
			0	•			
			0	•			
			0	•			
			0	•			
			0	•			
			0	•			
			0	•			
			0	•			
			0	•			
			0	•			
			0	•			
			0	•			

<sup>\*</sup> Use additional sheets if necessary.

\*\* Refer to Page 4 for definition of related.

## C. Expenditures Other Than Salaries - Administrative and General

Name of Facility	License No.	Report for Yo	ear Ended	Page	of
Essex Village Manor, LLC	1881	9/30/2019		15	37
	<u>.                                    </u>				
					Residential
Item		Total	CCNH	RHNS	Care Home
1. Administrative and General					
a. Employee Health & Welfare Benefits					
Workmen's Compensation		\$ 13,581			13,581
2. Disability Insurance		\$			
3. Unemployment Insurance		\$ 10,178			10,178
4. Social Security (F.I.C.A.)		\$ 38,055			38,055
5. Health Insurance		\$ 65,308			65,308
6. Life Insurance (employees only)					
(not-owners and not-operators)		\$			
7. Pensions (Non-Discriminatory)		\$ 24,196			24,196
(not-owners and not-operators)					
8. Uniform Allowance		\$			
9. Other ( <i>Specify</i> )		\$			
See Attached Schedule					
b. Personal Retirement Plans, Pensions, and	1	\$			
Profit Sharing Plans for Owners and					
Operators (Discriminatory)*					
c. Bad Debts*		\$			
d. Accounting and Auditing		\$ 4,800			4,800
e. Legal (Services should be fully described	l on Page 7)	\$			
f. Insurance on Lives of Owners and		\$			
Operators (Specify )*					
g. Office Supplies		\$ 3,564			3,564
h. Telephone and Cellular Phones					
1. Telephone & Pagers		\$ 9,424			9,424
2. Cellular Phones		\$			
i. Appraisal (Specify purpose and		\$			
attach copy )*					
j. Corporation Business Taxes franchise ta		\$ 1,042			1,042
k. Other Taxes (Not related to property - Se	e Page 22)				
1. Income*		\$			
2. Other (Specify)		\$			
See Attached Schedule					
3. Resident Day User Fee		\$			
Subtotal		\$ 170,148			170,148

<sup>\*</sup> Facility should self-disallow the expense on Page 28 of the Cost Report.

(Carry Subtotals forward to next page)

Attachment Page 15

#### **Schedule of Other Employee Benefits**

			Residential
Description	CCNH	RHNS	Care Home
m . 1	Ф	Ф	Ф
Total	\$ -	\$ -	\$ -

#### **Schedule of Other Taxes**

Description	CCNH	RHNS	Residential Care Home
Total	\$ -	\$ -	\$ -

\_\_\_\_\_

## C. Expenditures Other Than Salaries (cont'd) - Administrative and General

Name of Facility	License No.		Report for Y	ear Ended	Page	of
Essex Village Manor, LLC	1881		9/30/2019		16	37
						Residential
Item			Total	CCNH	RHNS	Care Home
Subto	tals Brought Forwa	ırd:	170,148			170,148
1. Travel and Entertainment						
Resident Travel and Entertainment		\$				
2. Holiday Parties for Staff		\$				
3. Gifts to Staff and Residents		\$				
4. Employee Travel		\$	316			316
5. Education Expenses Related to Seminars		\$	627			627
6. Automobile Expense (not purchase or dep	preciation)	\$	1,840			1,840
7. Other ( <i>Specify</i> )		\$				
See Attached Schedule						
m. Other Administrative and General Expenses						
1. Advertising Help Wanted (all such expens		\$	395			395
2. Advertising Telephone Directory (all such	expenses )***	\$				
3. Advertising Other (Specify)***		\$				
See Attached Schedule						
4. Fund-Raising***		\$				
5. Medical Records		\$				
6. Barber and Beauty Supplies (if this service	ce is supplied	\$				
directly and not by contract or fee for serv	vice)***					
7. Postage		\$	580			580
* 8. Dues and Membership Fees to Profession	ıal	\$	869			869
Associations (Specify )						
See Attached Schedule						
8a. Dues to Chamber of Commerce & Other Non	-Allowable Org.***	\$				
9. Subscriptions		\$	960			960
10. Contributions***		\$				
See Attached Schedule						
11. Services Provided by Contract Specify an	nd Complete	\$				
Schedule C-2, Page 21 for each firm or in	ndividual)					
12. Administrative Management Services**		\$				
13. Other ( <i>Specify</i> )		\$	3,953			3,953
See Attached Schedule						
C-14 Total Administrative & General Expenditures	S	\$	179,688			179,688

<sup>\*</sup> Do not include Subscriptions, which should go in item 9.

<sup>\*\*</sup> Schedule C-1, Page 17 must be fully completed or this expenditure will not be allowed.

<sup>\*\*\*</sup> Facility should self-disallow the expense on Page 28 of the Cost Report.

#### Schedule of Other Travel and Entertainment

	RHNS	Care Home
\$ -	\$ -	\$ -
	\$ -	S - S -

Schedule of Other Advertising

Description	CCNH	RHNS	Residential Care Home
Total Other Advertising	\$ -	\$ -	\$ -

Schedule of Dues

			Residential
Description	CCNH	RHNS	Care Home
CARCH			\$ 650
Sam's Club			\$ 100
Amazon Prime			\$ 119
Total Dues	\$ -	\$ -	\$ 869

Schedule of Contributions

Description	CCNH	RHNS	Residential Care Home
Total Contributions	\$ -	\$ -	\$ -

Schedule of Other Administrative and General

Description	CCNH	RHNS	idential e Home
EE Backround check			\$ 1,062
Routine bank charges			\$ 25
Pesion admin fees			\$ 1,058
License			\$ 50
Sec of the State			\$ 70
Payroll processing			\$ 1,688
Total Other Administrative and General	\$ -	\$ -	\$ 3,953

## **Schedule C-1 - Management Services\***

Name of Facility Essex Village Manor, LLC	License No. 1881	Report for Year Ended 9/30/2019	Page of 17   37
Name & Address of Individual or Company Supplying Service	Cost of Management Service	Full Description of Mgmt. Service Provided	Indicate Where Costs are Included in Annual Report Page #/Line #

<sup>\*</sup> In addition to management fees reported on page 16, line m12 include any additional management company charges or allocations of home office overhead costs reported elsewhere in the Annual Report.

# C. Expenditures Other Than Salaries (cont'd) - Dietary Basis for Allocation of Costs (See Note on Page 5)

				i Page 5)			
Nan	ne of Facility		License	No.	Report for	r Year Ended	Page of
Esse	x Village Manor, LLC			1881	9/30/20	)19	18   37
							Residential Care
	Item			Total	CCNH	RHNS	Home
2.	Dietary						
	a. In-House Preparation & Service						
	1. Raw Food		•	76.210			76 210
			\$	76,319			76,319
	2. Non-Food Supplies		\$	11,709			11,709
	3. Other ( <i>Specify</i> )		\$				
	b. Purchased Services (by contract other		\$				
	than through Management Services)						
	(Complete Schedule C-2 att. Page 21)						
	c. Other (Specify)		\$				
2D.	<b>Total Dietary Expenditures</b> $(2a + b + c + d)$		\$	88,028			88,028
							Residential Care
ΩE	Di tara Oraști anais			Tr. 4. 1	COMI	DIDIC	
	Dietary Questionnaire			Total	CCNH	I RHNS	Home
F.	Resident Meals: Total no. of meals served per	r day	:*	99			99
G.	Is cost of employee meals included in 2D?	0	Yes	•	No		
	D:1	$\sim$	37	0	NI.	If yes, specify	
Н.	Did you receive revenue from employees?	O	Yes	•	No	amt.	
I.	Where is the revenue received reported in the	Cost	t Report	? (Page/Line	Item)		
	Is cost of meals provided to persons other		11	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	,		
J.	than employees or residents (i.e., Board	$\circ$	Yes	•	No	If yes, specify	
J.	Members, Guests) included in 2D?	0	1 03	Ŭ	110	cost.	
	Wellbers, Guests) literaded in 2D:					10 '0	
K.	Is any revenue collected from these people?	0	Yes	•	No	If yes, specify	
	J 1 1					amt.	
L.	Where is the revenue received reported in the	Cost	t Report	? (Page/Line	Item)		
	Is cost of food (other than meals, e.g.,						
	snacks at monthly staff meetings, board	$\sim$	3.7	$\sim$	N	If yes, specify	
M.	meetings) provided to employees included	O	Yes	•	No	cost.	
	in 2D?						
						If yes, specify	
N.	Is any revenue collected from employees?	0	Yes	•	No		
						amt.	
O.	Where is the revenue received reported in the	Cost	t Report	? (Page/Line	Item)		

<sup>\*</sup> Count each tray served to a resident at meal time, but do not count liquids or other "between meal" snacks.

# C. Expenditures Other Than Salaries (cont'd) - Laundry Basis for Allocation of Costs (See Note on Page 5)

Name of Facility Essex Village Manor, LLC		License	No. 1881	Report for 9/30/2011	Year Ended	Page of 19   37
Losc	A Village Mailor, LLC		1001	7/30/201	<u> </u>	Residential Care
	Item		Total	CCNH	RHNS	Home
3.	Laundry a. In-House Processing* 1. Bed linens, cubicle curtains, draperies,	Lbs.				
	gowns and other resident care items washed, ironed, and/or processed.***	Amt. \$	788			788
	2. Employee items including uniforms, gowns, etc. washed, ironed and/or	Lbs.				
	processed.***	Amt. \$				
	3. Personal clothing of residents washed, ironed, and/or processed.***	Lbs.				
		Amt. \$				
	4. Repair and/or purchase of linens.***	Lbs.				
	b. Purchased Services (by contract other than through Management Services) (Complete Schedule C-2 att. Page 21)	Amt. \$	1,084 5,192			1,084 5,192
	c. Other (Specify)					
3D. 3E.	Total Laundry Expenditures (3a + b + c)  Laundry Questionnaire	\$	7,064			7,064
F.		Yes	•	No	If yes, specify cost.	
G.	Did you receive revenue from employees?	Yes	•	No	If yes, specify amt.	
H.	Where is the revenue received reported in the Cost	Report?		(Page/Lin	e Item)	
I.	Is Cost of laundry provided to persons other than employees or residents included in 3D?	Yes	•	No	If yes, specify cost.	
J.	Did you receive revenue from these people? O	Yes	•	No	If yes, specify amt.	
K.	Where is the revenue received reported in the Cost	Report?		(Page/Lin	e Item)	

<sup>\*</sup> Do not include salaries from page 10 as part of dollar values recorded in 1, 2, 3, and 4. All allocations should add to total recorded in 3D.

<sup>\*\*\*</sup> Pounds of Laundry only required for multi-level facilities.

## C. Expenditures Other Than Salaries (cont'd) - Housekeeping and Resident Care Basis for Allocation of Costs (See Note on Page 5)

Name of Facility	ame of Facility License No. Report for Year Ended		Page	of		
Essex Village Manor, LLC	1881		9/30/2019		20	37
Item			Total	CCNH	RHNS	Residential Care Home
4. Housekeeping	Sq. Ft. Serviced		10001	001111	1011	
a. In-House Care	by Personnel					
1. Supplies - Cleaning ( <i>Mops</i> ,	Amt.	\$	12,659			12,659
pails, brooms, etc.)			,			
b. Purchased Services (by contract other	er Sq. Ft. Serviced	ļ				
than through Management Services	) by Personnel					
(Complete Schedule C-2 att.	Amt.	\$	1,622			1,622
Page 21)						
C. Other (Specify)		\$				
4D. Total Housekeeping Expenditures (4a	a+b+c)	\$	14,281			14,281
5. Resident Care (Supplies)**						
a. Prescription Drugs***						
1. Own Pharmacy		\$				
2. Purchased from		\$				
b. Medicine Cabinet Drugs		\$	564			564
c. Medical and Therapeutic Supplies		\$				
d. Ambulance/Limousine***		\$				
e. Oxygen						
1. For Emergency Use		\$				
2. Other***		\$				
f. X-rays and Related Radiological		\$				
Procedures***		Φ.				
g. Dental (Not dentists who should be i	ncluded under	\$				
salaries or fees)		Φ.				
h. Laboratory***		\$	210			210
i. Recreation		\$	219			219
j. Direct Management Services*		\$				
k. Indirect Management Services*		\$				
l. Other (Specify)****		\$				
See Attached Schedule	<b>F</b> :)	Ф	702			502
5M. Total Resident Care Expenditures (5a	- JJ)	\$	783			783

<sup>\*</sup> Schedule C-1, Page 17 must be fully completed or this expenditure will not be allowed.

<sup>\*\*</sup> Do not include any fees to professional staff, these should be reported on Page 13, or, if paid on salary basis, on Page 10.

<sup>\*\*\*</sup> Facility should self-disallow the expense on Page 29 of the Cost Report.

<sup>\*\*\*\*</sup> ICFMR's should provide a detailed schedule of all Day Program Costs.

#### **Schedule of Other Resident Care**

Description	CCNH	RHNS	Residential Care Home
Description	CCMI	KIIIVS	
Total Other Resident Care	\$ -	\$ -	\$ -

### Report of Expenditures Schedule C-2 - Individuals or Firms Providing Services by Contract \*

Name of Facility Essex Village Manor, LLC		License No. 1881	Report for Year Ended 9/30/2019				Page 21	of 37		
		Related ** Operators				Total Cost/P		t/Page Ref.***		
Name of Individual or Company	Address	Yes	No	Explanation of Relationship	Full Explanation of Service Provided*	CCNH	RHNS	Residential Care Home		Line
1 7		0	•							
		0	•							
		0	•							
		0	•							
		0	•							
		0	•							
		0	•							
		0	•							
		0	•							
		0	•							
		0	•							
		0	•							
		0	•							
		0	•							

<sup>\*</sup> List all contracted services over \$10,000. Use additional sheets if necessary.

<sup>\*\*</sup> Refer to Page 4 for definition of related.

<sup>\*\*\*</sup> Please cross-reference amount to the appropriate page in the Annual Report (Pages 16, 18, 19, 20 or 22).

## C. Expenditures Other Than Salaries (cont'd) - Maintenance and Property

Name of Facility	License No.	Report for Yo	Page of		
Essex Village Manor, LLC	1881	9/30/2019			22   37
					Residential Care
Item		Total	CCNH	RHNS	Home
6. Maintenance & Operation of Plant					
a. Repairs & Maintenance	\$	56,754			56,754
b. Heat	\$	16,711			16,711
c. Light & Power	\$	22,434			22,434
d. Water	\$	10,083			10,083
e. Equipment Lease (Provide detail on p	age 6) \$	2,858			2,858
f. Other (itemize)	\$				
See Attached Schedule					
6g. Total Maint. & Operating Expense (6a -	· 6f) \$	108,840			108,840
7. Depreciation (complete schedule page 23	*)				
a. Land Improvements	\$				
b. Building & Building Improvements	\$				
c. Non-Movable Equipment	\$				
d. Movable Equipment	\$	1,154			1,154
*7e. Total Depreciation Costs (7a + b + c + d	) \$	1,154			1,154
8. Amortization (Complete att. Schedule Page	ge 24*)				
a. Organization Expense	\$				
b. Mortgage Expense	\$				
c. Leasehold Improvements	\$	6,365			6,365
d. Other (Specify)	\$				
*8e. Total Amortization Costs (8a + b + c + d	l) \$	6,365			6,365
9. Rental payments on leased real property	less				
real estate taxes included in item 10b	\$	99,000			99,000
10. Property Taxes					
a. Real estate taxes paid by owner	\$				
b. Real estate taxes paid by lessor	\$	15,614			15,614
c. Personal property taxes	\$	837			837
11. Total Property Expenses (7e + 8e + 9 +	10) \$	122,970			122,970

<sup>\*</sup> Amounts entered in these items must agree with detail on Schedule for Depreciation and Amortization Page 23 and Page 24.

#### **Schedule of Other Repairs and Maintenance**

	CONTRACTOR					
Description	CCNH	RHNS	Care Home			
Total Other Density and Maintenance	•	¢	¢			
Total Other Repairs and Maintenance	\$ -	\$ -	\$ -			

## **Annual Report of Long-Term Care Facility** CSP-23 Rev. 10/2006

**Depreciation Schedule** 

Name of Facility Essex Village Manor, LLC			License No.	1		Report for Year Ended 9/30/2019			Page 23	of 37		
Property Item					Historical Cost Exclusive of Land	Less Salvage Value	Cost to Be Depreciated	Accumulated Depreciation to Beginning of Year's Operations	Method of Computing Depreciation	Useful Life	Depreciation for This Year	Totals
A. Land Improvements												
Acquired prior to this report period												
2. Disposals (attach schedule)												
3. Acquired during this report period (atta	ch sche	dule)										
A-4. Subtotal												
B. Building and Building Improvements												
Acquired prior to this report period												
2. Disposals (attach schedule)												
3. Acquired during this report period (atta	ch sche	dule)										
B-4. Subtotal												
C. Non-Movable Equipment												
Acquired prior to this report period												
2. Disposals (attach schedule)												
3. Acquired during this report period (atta	ch sche	dule)										
C-4. Subtotal												
	logb	nileage oook ained?		Acquisition	Historical Cost	Less		Accumulated Depreciation to	Method of			
	Yes	No	Month	Year	Exclusive of Land	Salvage Value	Cost to Be Depreciated	Beginning of Year's Operations	Computing Depreciation	Useful Life	Depreciation for This Year	Totals
D. Movable Equipment							1	1	1			
1. Motor Vehicles (Specify name, model												
and year of each vehicle)												
a. 2008 Subaru Outback	X		1	2008	24,422		24,422	24,422	SL	4		
b.												
c.												
d.												
2. Movable Equipment												
a. Acquired prior to this report period		58,897		58,897	53,416	SL	various	1,154				
b. Disposals (attach schedule)												
c. Acquired during this report period												
(attach schedule)												
D-3. Subtotal												1,154
E. Total Depreciation												1,154

#### Schedule of Land Improvements Acquired during this report period

			Useful	
Acquisition Date	Description of Item	Cost	Life	Depreciation
Additions:	_			
Total additions for Land Impr	rovement	\$ -		\$ -
Deletions:				
Total deletions for Land Impr	ovement	\$ -		\$ -

<sup>\*</sup>Ties to Page 23, Line A3

#### Schedule of Building Improvements Acquired during this report peri-

		Useful	
Description of Item	Cost	Life	Depreciation
-			
Building Improvemen	\$ -		\$ -
Building Improvement	\$ -		\$ -
	Building Improvemen	Building Improvement \$ -	Building Improvement \$ -

<sup>\*</sup>Ties to Page 23, Line B3

#### Schedule of Non-Movable Equipment Acquired during this report period

			Useful	
Acquisition Date	Description of Item	Cost	Life	Depreciation
Additions:				
l'otal additions for	Non-Movable Equipmen	\$ -		\$ -
Deletions:				
Total deletions for	Non-Movable Equipmen	\$ -		\$ -

<sup>\*</sup>Ties to Page 23, Line C3

<sup>\*\*</sup>Ties to Page 23, Line A2

<sup>\*\*</sup>Ties to Page 23, Line B2

<sup>\*\*</sup>Ties to Page 23, Line C2

		Useful						
Acquisition Date	Description of Item	Cost	Life	Depreciation				
Additions:								
Total additions for Movable Equ	inmen	\$ -		\$ -				
	ipinen	Ψ -		Ψ				
Deletions:								
Tradal delectron for Manager Facilities		6		0				
Total deletions for Movable Equi	pmen	\$ -		\$ -				

<sup>\*</sup>Ties to Page 23, Line D2c \*\*Ties to Page 23, Line D2b

#### Schedule of Leasehold Improvements Acquired during this report period

			Useful		
Acquisition Date	Description of Item	Cost	Life	Depreciation	
Additions:					
8/7/2019	New Gutters	\$ 5,865	5	\$	195
9/30/2019	Kitchen tile floor	\$ 4,759	5		
Total additions for l	Leasehold Improvemen	\$ 10,624		\$	195
Deletions:					
Total deletions for I	Leasehold Improvemen	\$ -		\$	-

<sup>\*</sup>Ties to Page 24, Line C3

<sup>\*\*</sup>Ties to Page 24, Line C2

CSP-24 Rev. 10/2006

#### **Amortization Schedule\***

Name of Facility				License No.		Report for Year Ended			Page	of
Essex Village Manor, LLC				1881		9/30/2019			24	37
						Accumulated				
		Date	e of			Amort. to				
		Acqui	sition			Beginning of	Basis for			
				Length of	Cost to Be	Year's	Computing	Rate	Amortization	
	Item	Month	Year	Amortization	Amortized	Operations	Amortization**	%	for This Year	Totals
A.	Organization Expense									
	1.									
	2.									
	3.									
A-4.	Subtotal									
B.	Mortgage Expense									
	1.									
	2.									
	3.									
B-4.	Subtotal									
C.	<b>Leasehold Improvements and Other</b>									
	1. Acquired prior to this report period				151,456	110,892			6,170	
	2. Disposals (attach schedule)									
	3. Acquired during this report period									
	(attach schedule)				10,624				195	
C-4.	Subtotal									6,365
D.	Total Amortization									6,365

<sup>\*</sup> Straight-line method must be used.

- A. Minimum of 5 years or 60 months.
- B. Life of mortgage; OR
- C. Remaining Life of Lease; OR
- D. Actual Life if owned by Related Party.

<sup>\*\*</sup> Specify which of the following bases were used:

## C. Expenditures Other Than Salaries (cont'd) - Property Questionnaire

Name of Facility	Report for Year En	ided		Page of	
Essex Village Manor, LLC	1881	9/30/2019			25   37
11. Property Questionnaire					
Part A					
Is the property either owned by the	e Facility				If "Yes," complete Part B.
or leased from a Related Party?*	ie i deinity	O Yes	•	No	If "No," complete Part C.
*If any owner or operator of this fac	vility is related by family	, marriage overership abili	ity to control or		ir ive, complete rait e.
business association to any person of					
related party transaction.	Ü	,			
Description		Total			
Date Land Purchased					
2. Date Structure Completed					
3. If <b>NOT</b> Original Owner, Date	of Purchase	12/27/06			
4. Date of Initial Licensure					
5. Total Licensed Bed Capacity		33			
6. Square Footage					
7. Acquisition Cost					
a. Land					
b. Building		1.26	2 125		44.36
Part B - Owner and Related Pa	rties	1st Mortgage	2nd Mortgage	3rd Mortgage	4th Mortgage
1. Financing	seed requiable)	Committee	CDA I		
<ul><li>a. Type of Financing (e.g., fi</li><li>b. Date Mortgage Obtained</li></ul>	ixed, variable)	Comm Loan 12/27/16	SBA Laon 04/11/07		
c. Interest Rate for the Cost	Voor	8.00%	6.00%		
d. Term of Mortgage (number		20	20		
e. Amount of Principal Borr		642,500	465,000		
f. Principal balance outstand		012,500	105,000		
Complete if Mortgage was I	-	_			
During Current Cost Ye					
g. Type of Financing (e.g., fi					
h. Date of Refinancing	,				
i. New Interest Rate					
j. Term of Mortgage (number	er of years)				
k. Amount of Principal Borr	owed				
Principal Outstanding on	Note Paid-Off				
Part C - Arms-Length Leas	es for Real Propert	y Improvements Only	y		
Name and Address of Lesso	r I	Property Leased	Date of Lease	Term of Lease	Annual Amount of Lease

Note: Be sure required copies of leases are attached to Page 25 and real estate taxes paid by lessor are included on Page 22, Item 10b.

# C. Expenditures Other Than Salaries (cont'd) - Interest

Name of Facility						Page of
Essex Village Manor, LLC	1881		9/30/2019			26   37
						Residential Care
Item			Total	CCNH	RHNS	Home
12. Interest						
A. Building, Land Improve	nent & Non-Movabl	e				
Equipment 1. First Mortgage		\$				
Name of Lender		Rate				
Traine of Bender		Teate				
Address of Lender			1			
2. Second Mortgage		\$				
Name of Lender		Rate				
Address of Lender			-			
Address of Lender						
3. Third Mortgage		\$				
Name of Lender		Rate				
			_			
Address of Lender						
4. Fourth Mortgage		\$				
Name of Lender		Rate				
Name of Lender		Rate				
Address of Lender		L	-			
B. CHEFA Loan Information	on			1		
1. Original Loan Amour	ıt	\$				
2. Loan Origination Dat	e					
3. Interest Rate %						
4. Term						
5. CHEFA Interest Expe	ense					
12 B7. Total Building Interest Expe		\$				
12 D/. Total Buttuing Interest Expe	(111 · 11 <del>1</del> · 115)	· · · · ·		v Subtatals f	1.	1

(Carry Subtotals forward to next page )

# C. Expenditures Other Than Salaries (cont'd) - Interest and Insurance

Name of Facility		Report for Y	ear Ended		Page of	
Essex Village Manor, LLC	License No. 1881		_	9/30/2019		
Zeed village interior, ZZe	1001		3.00.2013			27   37 Residential
Ite	em		Total	CCNH	RHNS	Care Home
	Subtotals		CCIVII	Tanto		
12. C. Movable Equipment	20000000	21008101010101				
1. Automotive Equipme	ent	S	3			
A. Item	Rat					
Lender	<b>,</b>	<b>_</b>				
Address of Lender						
2. Other (Specify)			3			
A. Item	Rat	e Amount				
Lender						
			4			
Address of Lender						
B. Item	Rat	A ma assume	-			
B. Itelli	Kai	e Amount				
Lender			+			
Londor						
Address of Lender			-			
12. C. 3. Total Movable Equip	oment Interest					
Expense $(C1 + 2)$		9	3			
12. D. Other Interest Expense (	(Specify )	S	1,657			1,657
Essex Village RE \$137/	leases \$522/ Ins	\$995/ Vendor \$3				
13. Total All Interest Expense (	12B7 + 12C3 + 1	12D) S	1,657			1,657
14. Insurance						
a. Insurance on Property (		9				16,277
b. Insurance on Automobil		1.1	1,338			1,338
c. Insurance other than Pro		,				
1. Umbrella (Blanket C		8				
2. Fire and Extended C	overage	3				
3. Other ( <i>Specify</i> )						
14d. Total Insurance Expenditur	res(14a+b+c)	9	3 17,615			17,615
15. Total All Expenditures (A-1			3 1,055,145			1,055,145
10. 10th III Experiments (II-I		-	1,000,170	<u> </u>	<u> </u>	1,055,175

## D. Adjustments to Statement of Expenditures

	of Fa			Lic	ense No.	Report for Year Ended		Page of
Essex	Villa	ge Ma	nor, LLC		1881	9/30/2019		28   37
Item No.	Page No.	Line No.	Item Description		Total Amount of Decrease	CCNH	RHNS	Residential Care
Page	10 - S	alarie	es and Wages					
1.			Outpatient Service Costs	\$				
2.			Salaries not related to Resident Care	\$				
3.			Occupational Therapy	\$				
4.			Other - See attached Schedule	\$				
Page	13 - F	rofess	sional Fees					
5.			Resident Care Physicians **	\$				
6.			Occupational Therapy	\$				
7.			Other - See attached Schedule	\$				
Pages	s 15 &	16 -	Administrative and General					
8.			Discriminatory Benefits	\$				
9.			Bad Debts	\$				
10.			Accounting	\$				
10a.			Legal	\$				
11.			Telephone	\$				
12.			Cellular Telephone	\$				
13.			Life insurance premiums on the life					
			of Owners, Partners, Operators	\$				
14.			Gifts, flowers and coffee shops	\$				
15.			Education expenditures to colleges or universities for tuition and related costs					
			for owners and employees	\$				
16.			Travel for purposes of attending	Ψ				
10.			conferences or seminars outside the continental U.S. Other out-of-state					
			travel in excess of one representative	\$				
17.			Automobile Expense (e.g. personal use)	\$				
18.			Unallowable Advertising *	\$				
19.	15	1k1	Income Tax / Corporate Business Tax	\$	1,042			1,042
20.			Fund Raising / Contributions	\$				
21.			Unallowable Management Fees	\$				
22.			Barber and Beauty	\$				
23.		<u> </u>	Other - See attached Schedule	\$				
	18 - L	<i>ietary</i>	Expenditures					
24.			Meals to employees, guests and others who are not residents	\$				
Page	19 - L	aundi	ry Expenditures					
25.			Laundry services to employees, guests	┪				
			and others who are not residents	\$				
Page	20 - E	Iousel	keeping Expenditures					
26.			Housekeeping services to employees, guests	┪				
			and others who are not residents	\$				
		1		\$			1	1,042

<sup>\*</sup> All except "Help Wanted".

(Carry Subtotal forward to next page )

<sup>\*\*</sup> Physicians who provide services to Title 19 residents are required to bill the Department of Social Services directly for each individual resident.

#### Schedule of Other Salaries Adjustment

Page Ref	Line Ref	Description	CCNH	RHNS	Residential Care Home
<b>Total Othe</b>	er Salaries A	Adjustment	\$ -	\$ -	\$ -

#### **Schedule of Fees Adjustments**

Page Ref	Line Ref	Description	CCNH	RHNS	Residential Care Home
<b>Total Othe</b>	r Fees Adji	ustments	\$ -	\$ -	\$ -

\_\_\_\_\_\_

#### $Schedule\ of\ Other\ A\&G\ Adjustments$

Page Ref	Line Ref	Description	CCNH	RHNS	Residential Care Home
<b>Total Othe</b>	er A&G Ad	justments	\$ -	\$ -	\$ -

.....

D. Adjustments to Statement of Expenditures (cont'd)

			D. Adjustments to Stateme	_				
Name	e of Fa	cility		Lic	ense No.	Report for Y	ear Ended	Page of
Essex	k Villa	ge Ma	anor, LLC		1881	9/30/2019		29   37
					Total			
Item	Page	Line			Amount of			Residential Care
No.	No.	No.	Item Description		Decrease	CCNH	RHNS	Home
	ļ.		Subtotals Brought Forward	\$	1,042			1,042
Page	20 - K	Reside	nt Care Supplies***					
27.			Prescription Drugs	\$				
28.			Ambulance/Limousine	\$				
29.			X-rays, etc	\$				
30.			Laboratory	\$				
31.			Medical Supplies	\$				
32.			Oxygen (non emergency)	\$				
33.			Occupational Therapy	\$				
34.			Other - See Attached Schedule	\$				
Page	22 - N	<i><b>Iainte</b></i>	enance and Property	·				
35.			Excess Movable Equipment Depreciation					
			See Attached Schedule	\$				
36.			Depreciation on Unallowable	·				
			Motor Vehicles	\$				
37.			Unallowable Property and Real	·				
			Estate Taxes	\$				
38.			Rental of Building Space or Rooms	\$				
39.			Other - See Attached Schedule	\$				
Page	27 - I	nsura	nce					
40.			Mortgage Insurance	\$				
41.			Property Insurance	\$				
Othe	r - Mis							
42.			Other - Indirect	\$				
43.			Interest Income on Account Rec.	\$				
44.			Other - Miscellaneous Administrative	\$				
45.			Management Fees Direct	\$				
46.			Management Fees Indirect	\$				
47.			Other - Direct	\$				
Not I	For Pr	ofit P	roviders Only					
48.		·	Building/Non Movable Eq. Depreciation					
			Unallowable Building Interest -					
			See Attached Schedule	\$				
49.	Total	Amoi	unt of Decrease (Items 1 - 48)	\$	1,042			1,042
						L	I	<u> </u>

<sup>\*\*\*</sup> Items billed directly to Department of Social Services and/or Health Services in CT, or other states, Medicare, and private-pay residents. Identify separately by category as indicated on Page 20.

#### **Schedule of Other Ancillary Costs**

Page Ref	Line Ref	Description	CCNH	RHNS	Residential Care Home
<b>Total Othe</b>	r Ancillary	Costs	\$ -	\$ -	\$ -

Schedule of Excess Movable Equipment Depreciation

Page Ref	Line Ref	Description	CCNH	RHNS	Residential Care Home
Total Exces	s Movable	Equipment Depreciation	\$ -	\$ -	\$ -

**Schedule of Other Property Adjustments** 

Page Ref	Line Ref	Description	CCNH	RHNS	Residential Care Home
<b>Total Othe</b>	r Property .	Adjustments	\$ -	\$ -	\$ -

**Schedule of Other - Indirect Adjustments** 

					Residential
Page Ref	Line Ref	Description	CCNH	RHNS	Care Home

<b>Total Othe</b>	Total Other Adjustments		\$ -	\$ -	\$ -

#### $Schedule\ of\ Other\ -\ Miscellaneous\ Administrative\ Adjustments$

Page Ref	Line Ref	Description	CCNH	RHNS	Residential Care Home
<b>Total Other</b>	r Adjustme	nts	\$ -	\$ -	\$ -

Page Ref	Line Ref	Description	CCNH	RHNS	Residential Care Home
<b>Total Othe</b>	r Adjustme	nts	\$ -	\$ -	\$ -

 $Schedule\ of\ Unallowable\ Building\ Interest$ 

Page Ref	Line Ref	Description	CCNH	RHNS	Residential Care Home
Total Unal	lowable Bui	lding Interest	\$ -	\$ -	\$ -

#### **Annual Report of Long-Term Care Facility**

CSP-30 Rev.10/2005

#### F. Statement of Revenue

Name of Facility Essex Village Manor, LLC License No. 1881	]	Report for Ye 9/30/2019	ar Ended		Page of 30   37
				21216	Residential Care
Item	-	Total	CCNH	RHNS	Home
I. Resident Room, Board & Routine Care Revenue		0.70 0.00			0.70.000
1. a. Medicaid Residents (CT only)	\$	979,833			979,833
b. Medicaid Room and Board Contractual Allowance **	\$				
2. a. Medicaid (All other states)	\$				
b. Other States Room and Board Contractual Allowance **	\$				
3. a. Medicare Residents(all inclusive)	\$				
b. Medicare Room and Board Contractual Allowance **	\$				
4. a. Private-Pay Residents and Other	\$	42,919			42,919
b. Private-Pay Room and Board Contractual Allowance **	\$				
II. Other Resident Revenue					
1. a. Prescription Drugs - Medicare	\$				
b. Prescription Drugs - Medicare Contractual Allowance **	\$				
c. Prescription Drugs - Non-Medicare	\$				
d. Prescription Drugs - Non-Medicare Contractual Allowance **	\$				
2. a. Medical Supplies - Medicare	\$				
b. Medical Supplies - Medicare Contractual Allowance **	\$				
c. Medical Supplies - Non-Medicare	\$				
d. Medical Supplies - Non-Medicare Contractual Allowance **	\$				
3. a. Physical Therapy - Medicare	\$				
b. Physical Therapy - Medicare Contractual Allowance **	\$				
c. Physical Therapy - Non-Medicare	\$				
d. Physical Therapy - Non-Medicare Contractual Allowance **	\$				
4. a. Speech Therapy - Medicare	\$				
b. Speech Therapy - Medicare Contractual Allowance **	\$				
c. Speech Therapy - Non-Medicare	\$				
d. Speech Therapy - Non-Medicare Contractual Allowance **	\$				
5. a. Occupational Therapy - Medicare	\$				
b. Occupational Therapy - Medicare Contractual Allowance **	\$				
c. Occupational Therapy - Non-Medicare	\$				
d. Occupational Therapy - Non-Medicare Contractual Allowance **	\$				
6. a. Other (Specify) - Medicare	\$				
b. Other (Specify) - Non-Medicare	\$				
III. Total Resident Revenue (Section I. thru Section II.)	\$	1,022,752			1,022,752
IV. Other Revenue*	<u> </u>	1,022,732			1,022,732
Meals sold to guests, employees & others	c				
	\$				
2. Rental of rooms to non-residents	\$				
3. Telephone	\$				
4. Rental of Television and Cable Services	\$				
5. Interest Income(Specify)	\$				
6. Private Duty Nurses' Fees	\$				
7. Barber, Coffee, Beauty and Gift shops	\$				
8. Other (Specify)	\$	3,413			3,413
V. Total Other Revenue (1 thru 8)	\$	3,413			3,413
VI. Total All Revenue (III +V)	\$	1,026,165			1,026,165

<sup>\*</sup> Facility should off-set the appropriate expense on Page 28 or Page 29 of the Cost Report.

 $<sup>** \ \</sup> Facility \ should \ report \ all \ contractual \ allowances \ and/or \ payer \ discounts.$ 

#### Schedule of Other Resident Revenue - Medicare

Related Exp

Page Ref	Description	CCNH	RHNS	Residential Care Home
Total Othe	r Resident Revenue - Medicare	\$ -	\$ -	\$ -

Schedule of Other Non-Medicare Resident Revenue

Related Exp

Page Ref	Description	CCNH	RHNS	Residential Care Home
Total Othe	r Resident Revenue	\$ -	\$ -	\$ -

#### **Interest Income**

Account

Page Ref	Account	Balance	CCNH	RHNS	Residential Care Home
Total Inter	rest Income		\$ -	\$ -	\$ -

Schedule of Other Revenue

		Residential
CCNH	RHNS	Care Home
		\$ 3,413
\$ -	\$ -	\$ 3,413

## **G.** Balance Sheet

Name of Facility		License No.	_	rt for Year	Ended	Page	of
Essex Village Manor, L	LC	1881	9/30/	2019		31	37
		Account				A	mount
Assets							
A. Current Assets							
1. Cash (on hand						\$	11,06
		le (Less Allowance				\$	70,13
	s Receivable (	Excluding Owners of	or Related	Parties)		\$	18,97
4 Inventories						\$	
<ol><li>Prepaid Expen</li></ol>						\$	6,52
a. Prepaid ins	urance			5,136			
b. Prepaid oil				1,393			
c							
d. See Schedu							
6. Interest Receiv						\$	
7. Medicare Fina						\$	
8. Other Current	Assets (itemize	?)				\$	
See Schedule							
A-9. Total Current Ass	ets (Lines Al	thru 8)				\$	106,70
B. Fixed Assets							
1. Land						\$	
2. Land Improve	ments	*Historical Cost			_	\$	
		Accum. Deprecia	tion		Net		
3. Buildings		*Historical Cost			_	\$	
		Accum. Deprecia	tion		Net		
<ol><li>Leasehold Imp</li></ol>	rovements	*Historical Cost		162,080	_	\$	44,82
		Accum. Deprecia	tion	117,257	Net		
5. Non-Movable	Equipment	*Historical Cost			_	\$	
		Accum. Deprecia	tion		Net		
6. Movable Equi	oment	*Historical Cost		58,897	_	\$	4,32
		Accum. Deprecia	tion	54,570	Net		
7. Motor Vehicle	S	*Historical Cost		24,422	_	\$	
		Accum. Deprecia	tion	24,422	Net		
8. Minor Equipm	ent-Not Depre	ciable				\$	
9. Other Fixed A	ssets (itemize)					\$	
See Schedu	le						
	ssets (Lines B	1 thm 0)				\$	49,15

<sup>\*</sup> Historical Costs must agree with Historical Cost reported in Schedules on Depreciation and Amortization (Pages 23 and 24).

Schedule o	f Prepaid E	Expenses Page 31 Line A5	
		Description	
Fotal Prep	aid Expens	es	\$
Schedule o	f Other Cu	rrent Assets (itemized) Page 31 Line A8	
		Description	
age Kei	Line Ker	Description	
Total Othe	r Current	Assets (Itemize)	\$
		ed Assets (Itemize) Page 31 Line B9	
Page Ref	Line Ref	Description	
Total Othe	r Other Fix	xed Assets (Itemize)	\$
Schedule o	f Other Ass	sets Page 32 Line D7	
Page Ref	Line Ref	Description	
Fotal Othe	r Assets		S
			-
Schedule o	f Notes Pay	vable (Itemize) Page 33 Line A2	
Page Ref	Line Ref	Description	
Γotal Note	s Pavable		S
Schedule o	f Other Cu	rrent Liabilities (Itemize) Page 33 Line A12	
		Description	
Fotal Othe	r Current	Liabilities (Itemize)	S
. Jean Othe	. Current	Committee (committee)	3
Schedule o	f Other Lo	ng-Term Liabilities (Itemize) Page 34 Line B4	
Page Ref	Line Ref	Description	
Total Othe	r Current l	Liabilities (Itemize)	\$

# **Annual Report of Long-Term Care Facility** CSP-32 Rev. 6/95

# G. Balance Sheet (cont'd)

Namo	ne of Facility	License No.	Report for Year Ended	Page	of
Essex	x Village Manor, LLC	1881	9/30/2019	32	37
		Account		Amour	nt
			Total Brought Forward:	\$	155,858
C.	Leasehold or like property recorded	l for Equity Purposes.			
	1. Land			\$	
	2. Land Improvements	*Historical Cost			
		Accum. Depreciation	Net	\$	
	3. Buildings	*Historical Cost			
		Accum. Depreciation	Net	\$	
	4. Non-Movable Equipment	*Historical Cost			
		Accum. Depreciation	Net	\$	
	5. Movable Equipment	*Historical Cost			
		Accum. Depreciation	Net	\$	
	6. Motor Vehicles	*Historical Cost			
		Accum. Depreciation	Net	\$	
	7. Minor Equipment-Not Deprecia	able		\$	
C-8	Total Leasehold or Like Properties	s (C1 thru 7)		\$	
D.	Investment and Other Assets				
	1. Deferred Deposits			\$	
	2. Escrow Deposits			\$	
	3. Organization Expense	*Historical Cost			
	-	Accum. Depreciation	Net	\$	
	4. Goodwill (Purchased Only)	•		\$	
	5. Investments Related to Residen	t Care (itemize)		\$	
		, ,			
	6. Loans to Owners or Related Par	rties (itemize)		\$	
	Name and Address	Amount	Loan Date		
	7. Other Assets ( <i>itemize</i> )			\$	2,092
	Security deposit		317		
	Sec 444 deposit		1,775		
	See Schedule				
	Total Investments and Other Asset	,		\$	2,092
D-9.	Total All Assets (Lines A9 + B10 -	+ C8 + D8)		\$	157,950

<sup>\*</sup> Historical Costs must agree with Historical Cost reported in Schedules on Depreciation and Amortization (Pages 23 and 24).

# G. Balance Sheet (cont'd)

Name of Facility		License No.	Report for Year Ended			Page	of	
Essex Village Manor, LLC			1881	9/30/2019			33	37
Account						Amo	unt	
Liabilities								
A.	Cu	rrent Liabilities						
	1.	Trade Accounts Payable				\$		25,072
	2.	Notes Payable (itemize)				\$		
		C C -1 - 1-1 -						
	2	See Schedule  Loans Payable for Equipment (Current portion ) (itemize)						
	3.	Name of Lender	<u> </u>		Date Due	\$		
		Name of Lender	Purpose	Amount	Date Due			
	4.	4. Accrued Payroll (Exclusive of Owners and/or Stockholders only)				\$		8,228
	5. Accrued Payroll (Owners and/or Stockholders only)				\$			
	6.	Accrued Payroll Taxes Pay	yable			\$		2,995
7. Medicare Final Settlement Payable					\$			
8. Medicare Current Financing Payable					\$			
9. Mortgage Payable (Current Portion)					\$			
10. Interest Payable (Exclusive of Owner and/or Related Parties)					\$			
					\$			
	12. Other Current Liabilities (itemize)					\$		27,091
	Pension payable 24,196							
	Oven capital lease 2,895							
	(Tr.	10 111111 7	A 1 .1 . 10\	See Schedule				(0.11)
A-13.	To	tal Current Liabilities (Lin	es A1 thru 12)			\$		63,386

<sup>\*</sup> Business Income Tax (not that withheld from employees). Attach copy of owner's Federal Income Tax Return.

## **Annual Report of Long-Term Care Facility**

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# G. Balance Sheet (cont'd)

Name of Facility	License No.	Report for Year Ended		Page	of
Essex Village Manor, LLC	1881	9/30/2019		34	37
A		Amo	ount		
	ht Forward:		63,386		
Liabilities (cont'd)					-
B. Long-Term Liabilities					
1. Loans Payable-Equipment (i	temize)		\$		
Name of Lender	Purpose	Amount	Date Due		
2. Mortgages Payable			\$		
3. Loans from Owners or Rela	` '	T	\$		87,387
Name and Address of Lender	Amount	Loan D	ate		
			_		
			_		
			_		
Kalpesh Patel	87,387	open	_		
			_		
			_		
			_		
			_		
			_		
			_		
4. Other Long-Term Liabilities (itemize )					
See Schedule					
B-5. Total Long-Term Liabilities (Lines B1 thru 4)					87,387
C. Total All Liabilities (Lines A-13 + B-5)					150,773

# **G.** Balance Sheet (cont'd) Reserves and Net Worth

	ne of Facility	License No.	Report for Y	ear Ended	Page	of
Esse	x Village Manor, LLC	1881	9/30/2019		35	37
Account					Am	ount
A.	Reserves					
	1. Reserve for value of leased la	and			\$	
	2. Reserve for depreciation value	ue of leased buildi	ngs and appurten	ances		
	to be amortized				\$	
	3. Reserve for depreciation valu	ue of leased person	nal property (Equ	uity)	\$	
	4. Reserve for leasehold real pr	operties on which	fair rental value	is based	\$	
	5. Reserve for funds set aside a	s donor restricted			\$	
	6. Total Reserves				\$	
B.	Net Worth					
1. Owner's Capital					\$	
	2. Capital Stock					
	3. Paid-in Surplus					
4. Treasury Stock					\$	
	5. Cumulated Earnings				\$	36,157
	6. Gain or Loss for Period	10/1/20	018 thru	9/30/2019	\$	(28,980)
	7. Total Net Worth				\$	7,177
C.	Total Reserves and Net Worth				\$	7,177
D.	Total Liabilities, Reserves, and	Net Worth			\$	157,950

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# H. Changes in Total Net Worth

Name of Facility		License No.	Report for Year	r Ended	Page	of
Essex Village Manor, LLC		1881	9/30/2019		36	37
		A	mount			
A. Balance at End of Prior Period as shown on Report of 09/30/2018						36,157
B.	Total Revenue (From Statement of	Revenue Page 30)			\$	1,026,165
C.	Total Expenditures (From Statemen	nt of Expenditures I	Page 27)		\$	1,055,145
D.	Net Income or Deficit				\$	(28,980)
E.	Balance				\$	7,177
F.	Additions  1. Additional Capital Contributed  2. Other (itemize)	(itemize)				
F-3.	Total Additions				\$	
G.	Deductions				*	
	1. Drawings of Owners/Operators	s/Partners (Specify)			\$	
	Name and Address (No., City,	State, Zip )	Title	Amount		
					\$	
2. Other Withdrawings (Specify)						
	Purpose		Amo	ount		
	3. Total Deductions				\$	
H. Balance at End of Period 09/30/19					\$	7,177

## I. Preparer's/Reviewer's Certification

Name of Facility	License No.	Report for Year Ended Page of					
Essex Village Manor, LLC	1881	9/30/2019 37 37					
Check appropriate category							
Chronic and Convalescent Nursing Home only (CCNH)	□ Rest Home with Nursing Supervision only (RHNS)	☑ Residential Care Home					
	Preparer/Reviewer Certifica	tion					
I have prepared and reviewed this report and am familiar with the applicable regulations governing its preparation. have read the most recent Federal and State issued field audit reports for the Facility and have inquired of appropriate personnel as to the possible inclusion in this report of expenses which are not reimbursable under the applicable regulations. All non-reimbursable expenses of which I am aware (except those expenses known to be automatically removed in the State rate computation system) as a result of reading reports, inquiry or other services performed by me are properly reported as such in this report on Pages 28 and 29 (adjustments to statement of expenditures). Further, the data contained in this report is in agreement with the books and records, as provided to me, by the Facility.							
Signature of Preparer	Title	Date Signed					
Printed Name of Preparer							
Davis, Mascola & Phillips, LLC							
Addres Address	Phone Number						
85 Barnes Rd, Ste 207, Wallingford, CT 064	203-265-0488						
Contacted Person Regarding Additional Info	Phone Number						
Peter B Davis, CPA	203-265-0488 Ext 101						
Contact Email Address							
pbdavis@dmp-cpa.com							