# STATE OF CONNECTICUT DEPARTMENT OF SOCIAL SERVICES OFFICE OF LEGAL COUNSEL, REGULATIONS, AND ADMINISTRATIVE HEARINGS 55 FARMINGTON AVENUE HARTFORD, CT 06105-3725

2020 Signature Confirmation

CASE # CLIENT # Request # 162313

# **NOTICE OF DECISION**

### **PARTY**



# PROCEDURAL BACKGROUND

On, 2020 the Department of Social Services - ("the Department") sent (the "Appellant") a Notice of Action ("NOA") denying the Supplemental Nutritional Assistance Program (SNAP) assistance.
On 2007 2020, the Appellant requested an administrative hearing to contest the amount of the SNAP benefits.
On 2020, the Office of Legal Counsel, Regulations, and Administrative Hearings ("OLCRAH") issued a notice scheduling the administrative hearing for 2020.
On 2020, in accordance with sections 17b-60, 17-61 and 4-176e to 4-189 inclusive, of the Connecticut General Statutes, OLCRAH held an administrative hearing.

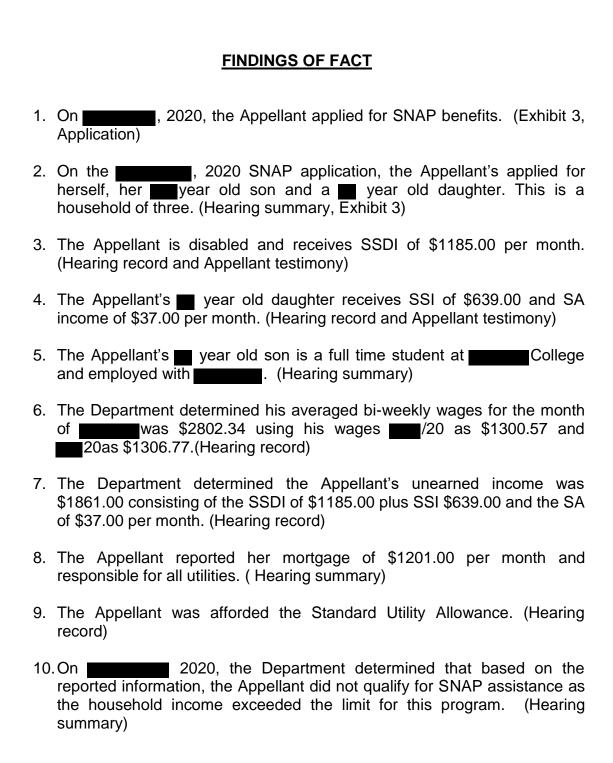
The following individuals were present at the hearing:

, Appellant Ferris Clare, Department's Representative, Almelinda McLeod, Hearing Officer

The hearing record was held open for the submission of additional evidence by the end of the business day. On 2020 the hearing record was closed.

# STATEMENT OF THE ISSUE

The issue to be decided is whether the Department correctly denied the SNAP benefit amount.



- 11. The federal poverty level for the SNAP program for three people is \$3,289.00. (Hearing record)
- 12. On 2020, the Department issued a Notice of Action ("NOA") to the Appellant stating the department determined that based on the reported information the Appellant had provided, her application for the SNAP program was denied because her household income exceeded the program income limit. (Exhibit 2, Notice of Action)
- 13. The Appellant testified that her son moved out of her home on 2020. The Appellant included him on the application because he was living with her at the beginning of the month. (Appellant testimony)
- 14.On or after 2020, the Department found that the household had reported that her son moved out of the household and requested verification. (Department's testimony)
- 15. The issuance of this decision under Code of Federal Regulations § 273.15 which requires that a decision be reached and household notified within 60 days of receipt of a request for a fair hearing has been extended to no later than 120 days after a request for fair hearing pursuant to Section 17b-60 by order of Department of Social Services Commissioner dated 2020. The Appellant requested her hearing on 2020, therefore this decision is not due until 2021; therefore this decision is timely.

### CONCLUSIONS OF LAW

- Section 17b-2 (7) of the Connecticut General Statutes, provides the Department of Social Services is designated as the state agency for the administration of the Supplemental nutrition assistance program pursuant to the Food and Nutrition Act of 2008.
- 2. Title 7 of the CFR § 273. 1(b)(1) provides that the following individuals who live with others must be considered as customarily purchasing food and preparing meals with the others, even if they do not do so, and thus must be included in the same household unless otherwise specified.
  - I. Spouses;
  - II. A person under 22 years of age who is living with his or her natural or adoptive parent(s) or step-parent(s); and

III. A child (other than a foster child) under 18 years of age who lives with and is under the parental control of a household member other than his or her parent. A child must be considered to be under parental control for purposes of this provision if he or she is financially or otherwise dependent on a member of the household, unless State law defines such a person as an adult.

# The Department correctly determined this is a household of three.

- 3. Title 7 of the CFR § 273.9 (a) provides that participation in the program shall be limited to those households whose incomes are determined to be a substantial limiting factor in permitting them to obtain a more nutritious diet. Households which contain an elderly or disabled member shall meet the net income eligibility standards for the Food Stamp Program. Households which do not contain an elderly or disabled member shall meet both the net income eligibility standards and the gross income eligibility standards for the Food stamp Program. Households which are categorically eligible as defined in § 273.2 (j) (2) or 273.2 (j) (4) do not have to meet either the gross or net income eligibility standards. The net and gross income eligibility standards shall be based on the Federal Income poverty levels established as provided in section 673 (2) of the Community Services Block Grant Act (42 U.S.C. 9902 (2).
- 4. Title 7 of the CFR § 273.2 (j) (2) (ii) (A) The State agency, at its option, may extend categorical eligibility to the following households only if doing so will further the purposes of the Food and Nutrition Act of 2008: Any household (except those listed in paragraph (j)(2)(vii) of this section) in which all members receive or are authorized to receive non-cash or inkind services from a program that is less than 50 percent funded with State money counted for MOE purposes under Title IV-A or Federal money under Title IV-A and that is designed to further purposes one and two of the TANF block grant, as set forth in Section 401 of P.L. 104-193. States must inform FNS of the TANF services under this paragraph that they are determining to confer categorical eligibility.
- 5. "The department's uniform policy manual is the equivalent of a state regulation and, as such, carries the force of law." *Bucchere v. Rowe, 43* Conn. Supp. 175, 178 (1994) (citing Conn. Gen. Stat, § 17b-10; *Richard v. Commissioner of Income Maintenance, 214 Conn. 601, 573 A.2d 712* (1990))
- 6. Uniform policy Manual ("UPM") 2545.05 (A) (2) provides that the Assistance unit is considered categorically eligible for the SNAP program if: At least one member of the assistance unit receives or is authorized to receive TANF-funded services under the Help for People in Need Program.

- 7. UPM § 5520.40(C) provides those assistance unit's which qualify as categorically eligible are not subjected to gross or applied income eligibility tests.
- 8. UPM § P-5520.36 provides that the Department policy provides for the gross income limit for SNAP under expanded categorical eligibility as 185% of the Federal Poverty Level ("FPL").
- 9. Title 7 of the CFR §273.9 (a) (2) (i) provides the net income eligibility standards for SNAP as follows: The income eligibility standards for the 48 contiguous States and the District of Columbia, Guam and the Virgen Islands shall be Federal income poverty levels for the 48 contiguous state and the District of Columbia.
- 10. Title 7 of the CFR §273.9 (a) (3) the income eligibility limits, as described in this paragraph, are revised each October 1 to reflect the annual adjustment to the Federal income poverty guidelines for the 48 States and the District of Columbia, for Alaska, and for Hawaii.

The Department correctly determined the Appellant are categorical eligible and thus must meet the federal income standard.

The Department correctly determined that the federal income limit or the gross income limit at 185% as of October 1, 2019 for a family of three is \$3289.00.

- 11. Title 7 of the CFR §273.9 (b) provides the definition of income. Household income shall mean all income from whatever source excluding only items specified in paragraph (c) of this section.
- 12. Title 7 of the CFR § 273.9 (b) (1) (i) pertains to Earned income which shall include all wages and salaries of an employee.
- 13. Title 7 of the CFR § 273.9 (b) (2) (ii) pertains to Unearned income which shall include, but not be limited to: Annuities; pensions; retirement, veteran's, or disability benefits; workers or unemployment compensation including any amounts deducted to repay claims for intentional program violations as provided in §272.12; old-age, survivors, or social security benefits; strike benefits; foster care payments for children or adults who are considered members of the household; gross income minus the cost of doing business derived from rental property in which a household member is not actively engaged in the management of the property at least 2hours a week.

The Department correctly determined that the Appellant's Social Security income of \$ 1185.00 is unearned income.

The Department correctly determined that the Appellant's daughter's SSI of \$639.00 and SA of \$37.00 income is unearned income.

The Department correctly determined the Appellant's year old's income as earned income.

The Department correctly included the Appellants household incomes when calculating the SNAP benefits.

- 14. Title 7 of the CFR § 273.5 (a) provides , in part, an individual who is enrolled at least half-time in an institution of higher education shall be ineligible to participate in SNAP unless the individual qualifies for one of the exemptions contained in paragraph (b) of this section.
- 15. Title 7 of the CFR § 273.5 (b) pertains to *Student Exemptions and provides that* to be eligible for the program, a student as defined in paragraph (a) of the section must meet at least one of the following criteria.
  - (1) Be age 17 or younger or age 50 or older.
  - (2) be physically or mentally unfit;
  - (3) Be receiving Temporary Assistance for Needy Families under Title IV of the Social Security Act;
  - (4) Be enrolled as a result of participation in the Job Opportunities and Basic Skills program under Title IV of the Social Security Act or its successor programs;
  - (5) In part, be employed for a minimum of 20 hours and be paid for such employment, or if self-employed, be employed for a minimum of 20 hours per week and receiving weekly earnings at least equal to the federal minimum wage multiplied by 20 hours.
  - (6) Be participating in a State or federally financed work study program during the regular school year.
  - (7) Be participating in an on the job training program only during the period of time the person is being trained by the employer;

- (8) Be responsible for the care of a dependent household member under the age of 6;
- (9) Be responsible for the care of a dependent household member over age 6 but less than 12 when the State has determined that adequate child care is not available to enable the student to attend class and comply with work requirements;
- (10) Be a single parent enrolled in an institution of higher education through or in compliance with requirements of one of the programs identified in paragraphs (b) (11) (i) through (b) (11) (iv) of this section.
- 16. Regulations state that in order to qualify for SNAP as a student, one must meet certain exemption criteria. The year old fulltime student is employed more than 20 hours per week and is paid bi-weekly therefore is qualified as an exempt student.
- 17. The Department was correct in its determination that the full time year old college student was eligible to participate in SNAP as an exempt student in the household.
- 18. The Department was correct to include the year old's income in the SNAP computation for this household of three.
- 19. Title 7 of the CFR § 273.10(c) (2) (i) provides that income anticipated during the certification period shall be counted as income only in the month it is expected to be received, unless the income is averaged. Whenever a full month's income is anticipated but is received on a weekly or biweekly basis, the State agency shall convert the income to a monthly amount by multiplying weekly amounts by 4.3 and biweekly amounts by 2.15, use the State Agency's PA conversion standard, or use the exact monthly figure if it can be anticipated for each month of the certification period. Nonrecurring lump-sum payments shall be counted as a resource starting in the month received and shall not be counted as income.
- 20. UPM 5025.05 (B) (1) provides that if income is received on a monthly basis, a representative monthly amount is used as the estimate of income.

The Department correctly determined the Appellant's household Social Security monthly gross income as \$1861.00 (\$1185.00 + 639.00 + \$37.00) effective 2019.

The Department correctly counted the year old's bi-weekly earned income of \$2802.89 as an exempt student. (\$1300.57 + \$1306.77)

- 21. Title 7 CFR § 273.9 (d) (2) pertains to the earned income deduction. Twenty percent of gross earned income as defined in paragraph (b) (1) of this section. Earnings excluded in paragraph (c) of this section shall not be included in gross earned income for purposes of computing the earned income deduction, except that the State agency must count any earnings used to pay child support that were excluded from the household's income in accordance with the child support exclusion in paragraph (c) (17) of this section.
- 22. The Department correctly determined 20% of the earned income of \$2802.89 was \$560.578. [\$2802.89 x .20]
- 23. The Department correctly determined the Adjusted earned income as \$2242.312. [\$2802.89 \$560.578]
- 24. UPM § 5045.15 (B) provides the monthly net earned income is added to the monthly gross unearned income amount and the total of the income deemed to the unit.

The Department correctly determined that the Appellant's total household's monthly income is \$4103.312. [\$2242.312 net earnings + \$1861.00 gross unearned income/ Social security income]

25. Title 7 CFR § 273.9 (d) (1) (i) pertains to a **standard deduction** in 48 States, District of Columbia, Alaska, Hawaii, and the Virgen Islands and provides, in part, Effective October 1, 2002, in the 48 States and the District of Columbia, Alaska, Hawaii, and the Virgen Islands, the standard deduction for household sizes one through six shall be equal to 8.31 percent of the monthly net income eligibility standard for each household size established under paragraph (a) (2) of this section rounded up to the nearest whole dollar. For household sizes greater than six, the standard deduction shall be equal to the standard deduction for a six-person household.

The Department correctly applied the \$167.00 standard deduction to the total income of \$4103.312 to determine the amount of the Appellant's household adjusted gross income of \$3936.312. (\$4103.312 - \$167.00).

26. CFR § 273.9 (d) (3) pertains to allowable medical expenses and provides that portion of medical expenses in excess of \$35 per month, excluding special diets, incurred by any household member who is elderly or disabled as defined in § 271.20. Spouses or other persons receiving benefits as a dependent of the SSI or disability and blindness recipient are not eligible to receive this deduction but persons receiving emergency SSI benefits

based on presumptive eligibility are eligible for this deduction. Allowable medical costs are:

- (i) Medical and dental care including psychotherapy and rehabilitation services provided by a licensed practitioner authorized by State law or other qualified health professional.
- (ii) Hospitalization or outpatient treatment, nursing care, and nursing home care including payments by the household for an individual who was a household member immediately prior to entering a hospital or nursing home provided by a facility recognized by the State.
- (iii) Prescription drugs, when prescribed by a licensed practitioner authorized under State law, and other over-the-counter medication (including insulin), when approved by a licensed practitioner or other qualified health professional.
  - (A) Medical supplies and equipment. Costs of medical supplies, sick-room equipment (including rental) or other prescribed equipment are deductible;
  - (B) *Exclusions*. The cost of any Schedule I controlled substance under The Controlled Substances Act, 21 U.S.C. 801 *et seq.*, and any expenses associated with its use, are not deductible.
- (iv) Health and hospitalization insurance policy premiums. The costs of health and accident policies such as those payable in lump sum settlements for death or dismemberment or income maintenance policies such as those that continue mortgage or loan payments while the beneficiary is disabled are not deductible;
- (v) Medicare premiums related to coverage under Title XVIII of the Social Security Act; any cost-sharing or spend down expenses incurred by Medicaid recipients; (vi) Dentures, hearing aids, and prosthetics;
- (vii) Securing and maintaining a seeing eye or hearing dog including the cost of dog food and veterinarian bills;
- (viii) Eye glasses prescribed by a physician skilled in eye disease or by an optometrist;
- (ix) Reasonable cost of transportation and lodging to obtain medical treatment or services:
- (x) Maintaining an attendant, homemaker, home health aide, or child care services, housekeeper, necessary due to age, infirmity, or illness. In addition, an amount equal to the one person benefit allotment shall be

deducted if the household furnishes the majority of the attendant's meals. The allotment for this meal related deduction shall be that in effect at the time of initial certification. The State agency is only required to update the allotment amount at the next scheduled recertification; however, at their option, the State agency may do so earlier. If a household incurs attendant care costs that could qualify under both the medical deduction of §273.9(d) (3) (x) and the dependent care deduction of §273.9(d) (4), the costs may be deducted as a medical expense or a dependent care expense, but not both.

There is no evidence in the hearing record that the Appellant provided medical receipts towards the calculation of SNAP benefits *prior* to the Departments' calculation of SNAP benefits.

- 27. Title 7 CFR § 273.9 (d) (6) (ii) provides, in part, for excess shelter deduction. Monthly shelter in excess of 50 percent of the household's income after all other deductions in paragraphs (d) (1) through (d) (5) of this section have been allowed. If the household does not contain an elderly or disabled member, as defined in §271.2 of this chapter, the shelter deduction cannot exceed the maximum shelter deduction limit established for the area. FNS will set the maximum monthly excess shelter expense deduction limits for fiscal year 2002 and future years by adjusting the previous year's limits to reflect changes in the shelter component and the fuels and utilities component of the Consumer Price Index for All Urban Consumers for the 12 month period ending the previous November 30. FNS will notify State agencies of the amount of the limit. Only the following expenses are allowable shelter expenses:
  - (A) Continuing charges for the shelter occupied by the household, including rent, mortgage, condo and association fees, or other continuing charges leading to the ownership of the shelter such as loan repayments for the purchase of a mobile home, including interest on such payments.
  - (B) Property taxes, State and local assessments, and insurance on the structure itself, but not separate costs for insuring furniture or personal belongings.
  - (C) The cost of fuel for heating; cooling (i.e., the operation of air conditioning systems or room air conditioners); electricity or fuel used for purposes other than heating or cooling; water; sewerage; well installation and maintenance; septic tank system installation and maintenance; garbage and trash collection; all service fees required to provide service for one telephone, including, but not limited to, basic service fees, wire maintenance fees, subscriber line charges, relay center surcharges, 911 fees, and taxes; and fees charged by the utility provider for initial installation of the utility. One-time deposits cannot be included.

- (D) The shelter costs for the home if temporarily not occupied by the household because of employment or training away from home, illness, or abandonment caused by a natural disaster or casualty loss. For costs of a home vacated by the household to be included in the household's shelter costs, the household must intend to return to the home; the current occupants of the home, if any, must not be claiming the shelter costs for SNAP purposes; and the home must not be leased or rented during the absence of the household.
- (E) Charges for the repair of the home which was substantially damaged or destroyed due to a natural disaster such as a fire or flood. Shelter costs shall not include charges for repair of the home that have been or will be reimbursed by private or public relief agencies, insurance companies, or from any other source.
- 28. Title 7 CFR 273.9(d) (6) (iii) pertains to the **standard utility allowance** and provides, in part,
  - (A) With FNS approval, a State agency may develop the following standard utility allowances (standards) to be used in place of actual costs in determining a household's excess shelter deduction: an individual standard for each type of utility expense; a standard utility allowance for all utilities that includes heating or cooling costs (HCSUA); and, a limited utility allowance (LUA) that includes electricity and fuel for purposes other than heating or cooling, water, sewerage, well and septic tank installation and maintenance, telephone, and garbage or trash collection.
  - (B) The State agency must review the standards annually and make adjustments to reflect changes in costs, rounded to the nearest whole dollar.
  - (C) A standard with a heating or cooling component must be made available to households that incur heating or cooling expenses separately from their rent or mortgage and to households that receive direct or indirect assistance under the Low Income Home Energy Assistance Act of 1981 (LIHEAA).
  - (D) At initial certification, recertification, and when a household moves, the household may choose between a standard or verified actual utility costs for any allowable expense identified in paragraph (d)(6)(ii)(C) of this section (except the telephone standard), unless the State agency has opted, with FNS approval, to mandate use of a standard. The State agency may require use of the telephone standard for the cost of basic telephone service even if actual costs are higher. Households certified for 24 months may also choose to switch between a standard and actual costs at the time of the mandatory interim contact required by §273.10(f)(1)(i), if the State agency has not mandated use of the standard.

- (E) A State agency may mandate use of standard utility allowances for all households with qualifying expenses if the State has developed one or more standards that include the costs of heating and cooling and one or more standards that do not include the costs of heating and cooling, the standards will not result in increased program costs, and FNS approves the standard.
- (F) If a household lives with and shares heating or cooling expenses with another individual, another household, or both, the State agency shall not prorate the standard for such households if the State agency mandates use of standard utility allowances in accordance with paragraph (d)(6)(iii)(E) of this section. The State agency may not prorate the SUA if all the individuals who share utility expenses but are not in the SNAP household are excluded from the household only because they are ineligible.

The Standard Utility Allowance ("SUA") effective October 2019 was \$736.00. The Department correctly applied the SUA towards the SNAP benefit.

29. UPM § 5035.15 (F) (10) provides that for those units, which do not have any members who are elderly or disabled, a maximum shelter hardship is revised annually effective October 1. The Maximum Shelter hardship effective October 2018 is \$552.00.

The Department correctly determined the Appellant's shelter costs were \$1937.00 (\$1201.00 rent + \$736.00 SUA).

The Department correctly determined the shelter hardship was  $\underline{\$0.00}$ . (\$1937.00 shelter costs - \$1968.156 [50% of the adjusted gross income (\$3936.312 x .5= \$1968.156] = \$0.00).

30. Title 7 CFR §273.10 (e) (2) (i) (A) provides households which contain an elderly or disabled member as defined in §271.2, shall have their net income, as calculated in (e) (1) of this section (except for households considered destitute in accordance with paragraph (e) (3) of this section), compared to the monthly income eligibility standards defined in §273.9(a)(2) for the appropriate household size to determine eligibility for the month.

The Department correctly determined the Appellant's net adjusted income as \$3936.312. (\$3936.312 - \$0.00)

**31.** Title 7 CFR 273.10 (e) (2) (ii) (A) (1) provides for the monthly SNAP benefit calculation. Except as provided in paragraphs (a)(1), (e)(2)(iii) and

(e)(2)(vi) of this section, the household's monthly allotment shall be equal to the maximum SNAP allotment for the household's size reduced by 30 percent of the household's net monthly income as calculated in paragraph (e)(1) of this section. If 30 percent of the household's net income ends in cents, the State agency shall round the 30 percent of net income up to the nearest higher dollar.

The Department correctly determined that 30% of the Appellant's net adjusted (applied) income of \$3936.312, rounded up, was \$1181.00.  $($3936.312 \times 30\% = $1180.8936)$ 

- 32.UPM § 4535.10 (A)(2) provides that the Thrifty Food Plan standards vary according to the size of the assistance units and are uniform statewide for assistance unit of equal size.
- 33. UPM § 4535.10(B) provides that the standard of assistance for a qualified assistance unit with no applied income is the Thrifty Food Plan amount for the appropriate assistance unit size as established by the USDA. The Thrifty Food Plan amounts are revised annually effective October 1.
- 34. Effective October 1, 2019 through September 30, 2020 the maximum SNAP allotment for the 48 States & District of Columbia for a household of one is \$194.00 and the minimum SNAP allotment for a household of 1 or 2 is \$16.00. (United States Department of Agriculture, Food and Nutrition Services, Fiscal Year (FY) 2020 Maximum Allotments and Deductions, www.fns.usda.gov/snap, Memorandum SNAP Fiscal Year 2020 Cost-of-Living Adjustments, July 24, 2019)
- 35. The Department correctly determined the according to the Thrifty Food Plan table, the SNAP allotment would be \$535.00 for a household of three.

36. Effective	2019,	the	Appellant's	SNAP	benefits	are	computed	as
follows:								

### SNAP BENEFIT CALCULATION

<u> </u>	
INCOME	
Earned Income	\$2802.89
Less 20%	<u>-\$560.578</u>
Total	\$2242.312
Plus Unearned Income	<u>+\$1861.00</u>
Total	\$4103.312
Less standard deduction	<u>-\$167.00</u>
Adjusted gross income	\$3936.312
SHELTER COSTS	
Rent	\$1201.00
SUA	<u>+\$736.00</u>
Total shelter costs	\$1937.00
SHELTER HARDSHIP	
Shelter costs	\$1937.00
Less 50% of adjusted	<u>-\$1968.156</u>
gross income [\$3936.312 x.5]	<u>\$0.00</u>
Total shelter hardship	\$0.00
	(Cannot exceed \$586 unless elderly or
	disabled)
ADJUSTED NET INCOME	
Adjusted gross income	\$3936.312
Less shelter hardship	<u>-\$0.00</u>
Net Adjusted Income	\$3936.312
(NAI)	
BENEFIT CALCULATION	
Thrifty Food Plan for #	\$535.00
Person/s	
Less 30% of NAI [\$3936.312 x .30= \$1180.8936] rounded up	-1181.00
SNAP benefit amount	\$0.00

- 37. Title 7 CFR § 273.10 (e) (2) (ii) (c) provides that except during an initial month, all eligible one-person and two person households shall receive minimum monthly allotments equal to the minimum benefit. The minimum benefit is 8 percent of the maximum allotment for a household of one, rounded to the nearest whole dollar.
- 38. Because this was an initial application and because the Appellant applied for a household of three, the minimum SNAP allotment of \$16.00 does not apply in this case.
- 39. The Department correctly calculated the Appellant's SNAP benefit amount of \$ 0.00 based on the reported information of the Appellant's application for a household of three.

### **DISCUSSION**

In order to receive SNAP benefits for a student enrolled in higher education, an individual must be working a minimum of 20 hours per week or otherwise be exempt from participation in the SNAP program. In the Appellant's graph, 2020 application, the Appellant's graph year old son is a full-time student who's employed more than 20 hours per week thus correctly considered an exempt student. The Department correctly counted his income and correctly determined this household was over income for SNAP assistance for a household of three.

After the denial of the SNAP application, the Appellant reported to the Department that her son moved out of the household. The Department requested verification that he moved out and the Appellant has agreed to send it in.

Presently, I see no fault in how the SNAP was calculated. Based on the information provided in the Appellant's application of 2020, the Department correctly denied the SNAP due to the household's excess income. The Appellant can re-apply at any time again for herself and her daughter.

# **DECISION**

The Appellant's appeal is DENIED.

Almelinda McLeod Hearing Officer

CC: Rachel Anderson, SSOM New Haven
Cheryl Stuart, SSOM New Haven
Lisa Wells, SSOM New Haven
Ferris Clare, Fair hearing liaison, New Haven

# RIGHT TO REQUEST RECONSIDERATION

The appellant has the right to file a written reconsideration request within **15** days of the mailing date of the decision on the grounds there was an error of fact or law, new evidence has been discovered or other good cause exists. If the request for reconsideration is granted, the appellant will be notified within 25 days of the request date. No response within **25** days means that the request for reconsideration has been denied. The right to request a reconsideration is based on §4-181a (a) of the Connecticut General Statutes.

Reconsideration requests should include <u>specific</u> grounds for the request: for example, indicate <u>what</u> error of fact or law, <u>what</u> new evidence, or <u>what</u> other good cause exists.

Reconsideration requests should be sent to: Department of Social Services, Director, Office of Legal Counsel, Regulations, and Administrative Hearings, 55 Farmington Avenue, Hartford, CT 06105.

### **RIGHT TO APPEAL**

The appellant has the right to appeal this decision to Superior Court within 45 days of the mailing of this decision, or 45 days after the agency denies a petition for reconsideration of this decision, provided that the petition for reconsideration was filed timely with the Department. The right to appeal is based on §4-183 of the Connecticut General Statutes. To appeal, a petition must be filed at Superior Court. A copy of the petition must be served upon the Office of the Attorney General, 55 Elm Street, Hartford, CT 06106 or the Commissioner of the Department of Social Services, 55 Farmington Avenue, Hartford, CT 06105. A copy of the petition must also be served on all parties to the hearing.

The **45** day appeal period may be extended in certain instances if there is good cause. The extension request must be filed with the Commissioner of the Department of Social Services in writing no later than **90** days from the mailing of the decision. Good cause circumstances are evaluated by the Commissioner or his designee in accordance with §17b-61 of the Connecticut General Statutes. The Agency's decision to grant an extension is final and is not subject to review or appeal.

The appeal should be filed with the clerk of the Superior Court in the Judicial District of New Britain or the Judicial District in which the appellant resides.