

**Addendum 1**  
**STATE OF CONNECTICUT**  
**DEPARTMENT OF SOCIAL SERVICES**  
**Request for Applications (RFA)**  
**Services to Assist Limited English Proficient (LEP) Persons**  
**LEP BSS RFA 2021**

The State of Connecticut Department of Social Services is issuing **Addendum 1** to the **Limited English Proficient Request for Applications (LEP BSS RFA 2021)**.

**Addendum 1 contains:**

- A. Revisions to Part II. Contents of a Responsive Application, Section 2. Propose Use of Funding, Sub-Section B. Narrative Description for each Proposed Project(s), Item.2 of LEP BSS RFA 2021.
- B. Questions submitted by interested parties and the official responses. These Responses shall amend or clarify the requirements of LEP BSS RFA 2021 as per Inquiry Procedures, page. 3.
- C. Addendum Acknowledgment Sheet to be signed and returned by Respondents as per LEP BSS RFA 2021, Inquiry Procedures, page. 3.

In the event of an inconsistency between information provided in the RFA and information in these Responses, the information in these Responses shall control.

---

**A. REVISION**

Part II. Contents of a Responsive Application, Section II. Propose Use of Funding, Sub-Section B. Narrative Description for each Proposed Project(s), Item.2 of LEP BSS RFA 2021 has been revised to read as follows:

A description of the outcome-based performance measurement system which shall assess barriers, identify objectives, milestones, track performance and report successes and barriers to completion. Examples of services, activities, goals/objectives and outcomes are located on pages 11 through 13 of the LEP BSS RFA 2021.

## B. QUESTIONS AND RESPONSES

1. **Question:** Will all regions get the same amount of money?

**Response:** The allocation of funds will be identified based upon submitted responses. The actual dollar value and number of resultant contract(s) will be determined by the Department through an evaluation of the applicants' proposed use of the requested funds including the applicants' justification for the use of the requested funds and a narrative that describes how the proposed utilization of the funds would support the Statement of Purpose.

2. **Question:** Will contractors be expected to serve the entire region or is DSS more likely to give a number of grants per region based upon locations?

**Response:** Please refer to Page 1 and Part II. Contents of a Responsive Application, Section 2. Propose Use of Funding, Sub-section B. Narrative Description for each Proposed Project(s) of LEP BSS RFA 2021.

3. **Question:** The proposal talks about programs for which there is no government funding. Does this mean that the particular agency that gets the grant has no government funding for a program or that the entire programmatic concept receives no government? As an example, adult literacy – there is government funding for this initiative BUT our agency doesn't receive any of it.

**Response:** The proposal does not require an organization to have previously received government funding. Please refer to Part I. Overview of the Department of Social Services and Project, Section 2. Statement of Purpose and Part II. Contents of a Responsive Application, Section 1. The Organization and Project Management, Sub- Section A. The Organization, Item 6 of LEP BSS RFA 2021.

4. **Question:** Can DSS provide an estimated breakdown of anticipated funding per region?

**Response:** Please refer to Response to Question #1 pertinent to this Addendum.

5. Question: If an agency is funded to provide similar services for ALL area residents, but not specifically for LEP persons, may the agency apply for this funding stream to specifically provide services to the LEP population?

Response: The respondent must identify how its services are designed to assist persons with LEP. Please refer to Part II. Contents of a Responsive Application, Section 1. The Organization and Project Management, Sub-Section A. The Organization, Item. 6 of LEP BSS RFA 2021.

6. Question: Does the Department have an anticipated number of clients to be served in each region or caseload sizes?

Response: Please refer to Part II. Contents of a Responsive Application, Section 2. Propose Use of Funding, Sub-Section B. Narrative Description for each Proposed Project(s), page 8, responsive narrative description of LEP BSS RFA 2021.

7. Question: Are there any client requirements to participate in this program other than LEP?

Response: The client must have at least one (1) need or barrier that is impacting their movement toward self-sufficiency.

8. Question: Please provide the appropriate link to "Examples of milestones, objectives and outcomes".

Response: Part II. Contents of a Responsive Application, Section 2. Propose Use of Funding, Sub-section B. Narrative Description for each Proposed Project(s), Item 2 of LEP BSS RFA 2021 has been revised. Please refer to Section A. Revisions of this Addendum.

9. Question: Will DSS provide an actual application or will the agency submit based on Table?

Response: Please refer to Part II. Contents of a Responsive Application of LEP BSS RFA 2021.

## **C. Addendum 1 Acknowledgment**

**State of Connecticut  
Department of Social Services  
Services to Assist Limited English Proficient Persons  
Request for Applications  
LEP BSS RFA 2021**

**Addendum 1 issue date: 07/12/2021**

**This Addendum acknowledgement must be signed and returned with your submission.**

---

Authorized Official Signature

---

Name of Authorized Official

---

Name of Organization