



STATE OF CONNECTICUT

DEPARTMENT OF SOCIAL SERVICES

55 FARMINGTON AVENUE – HARTFORD, CONNECTICUT 06105-5033

12/16/2015

Chris George
Executive Director
Episcopal Social Service, Inc. of the Diocese of Connecticut
235 Nicoll Street
New Haven, CT .06511

CONTRACT #: 10DSS4801JI / 093ESS-RAP-16
PERIOD: 10/1/2010 To 9/30/2016

AMOUNT: \$1,120,780.00
AMENDMENT: A6

Dear Mr. George:

I am pleased to inform you that the above referenced amendment t has been fully executed and approved. Attached is a scanned copy of the amendment for your files.

Requests for Payment should be completed and directed to the program contact identified below. The Department will process requests for payment in accordance with the terms of the contract. Your receipt of payment is contingent upon the continued availability of funds and your agency's compliance with the terms of the contract.

For issues or concerns related to the Program please direct your inquiries to:

PROGRAM

Charles Anderson
(860) 424-5820
charles.anderson@ct.gov

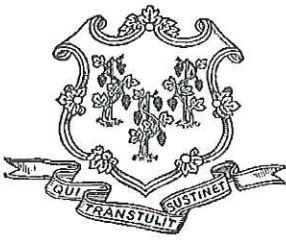
CONTRACT

Tina McGill
(860) 424-5082
tina.mcgill@ct.gov

Sincerely,

Kathleen M. Brennan
Deputy Commissioner for RLB
Roderick L. Bremby
Commissioner

C: Charles Anderson
Contract file



STATE OF CONNECTICUT
DEPARTMENT OF SOCIAL SERVICES

CONTRACT AMENDMENT

Contractor: Episcopal Social Service, Inc. of the Diocese of Connecticut
Contractor Address: 235 Nicoll Street, New Haven, CT .06511
Contract Number: 10DSS4801JI / 093ESS-RAP-16
Amendment Number: A6
Amount as Amended: \$1,120,780.00
Contract Term as Amended: 10/1/2010 / 9/30/2016

The contract between Episcopal Social Service, Inc. of the Diocese of Connecticut (the Contractor) and the Department of Social Services (the Department), which was last executed by the parties and approved by the Office of the Commissioner on 01/13/15, is hereby further amended as follows:

1. The total maximum payable under this contract is increased by \$238,140.00 from \$882,640.00 to \$1,120,780.00. This increase is due to additional federal funding for FFY 2016.
2. The budget on page 2 of amendment #A5 is deleted and replaced in its entirety by the budget on page 2 of this amendment.
3. During the period from 10/1/2015 through 9/30/2016, Part I.A, 1, Description of Services in the original contract will be revised to include at least an additional 275 clients annually receiving social services described in Part I, Section A.2. Of this number, 100 will be tracked separately as being sourced through Targeted Assistance Grant formula funding, and 175 will be tracked separately as being sourced through Refugee Social Services formula funding.
4. Part I, Section B.1, Program Administration in the original contract shall be revised to reflect staffing and percent of salary funded under this amendment to include the following: one Executive Director (29.1%%), one Operations Manager (26.8%), one Bookkeeper (29%), one Director of Case Management (29.8%), one Director of Education and Employment (37.7%), one Director of Immigration Legal Services (16.3%), one Senior Case Manager (46.4%), one Case Manager (46.5%), one Employer Outreach Specialist (66.8%), one Early Employment Specialist (100%), one Volunteer Coordinator (17.9%), and one Early Learning Program Worker (10.1%).
5. Section F. Federal Requirements in the original contract shall be appended to include the Contractor's DUNS #844056155.

All terms and conditions of the original contract, and any subsequent amendments thereto, which were not modified by this Amendment remain in full force and effect.

PART I

PROGRAM NAME:
PROGRAM NUMBER:

Refugee Assistance Program
Amendment #093ESS-RAP-16-A6 / 10DSS4801JI

	Requested	Adjustments	Approved
Contract Amount		\$ -	\$ -
<i>For Amendments Only</i>			
Previously Approved Contract Amount	\$ 882,640	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Adjustments & New Contract Amount	XXXXXXXXXXXXXXXXXX	\$ 238,140	\$ 1,120,780

Line #	Item	Subcategory (a)	Line Item Total (b)	Adjustments (c)	Revised Total (d)
1	UNIT RATE				
	1a. Bed Days				
	1b. Client Advocate				
	1c. Security Deposit				
	1d. Other Unit Rate Costs				
	TOTAL UNIT RATE				
2	CONTRACTUAL SERVICES				
	2a. Accounting	6,020.01		721.00	6,741.01
	2b. Legal				-
	2c. Independent Audit	15,809.47		4,418.00	20,227.47
	2d. Other Contractual Services	15,426.11		2,597.00	18,023.11
	TOTAL CONTRACTUAL SERVICES		37,255.59	7,736.00	44,991.59
3	ADMINISTRATION				
	3a. Admin. Salaries	139,595.01		35,782.00	175,377.01
	3b. Admin. Fringe Benefits	31,271.42		8,163.00	39,434.42
	3c. Admin. Overhead				-
	TOTAL ADMINISTRATION		170,866.43	43,945.00	214,811.43
4	DIRECT PROGRAM STAFF				
	4a. Program Salaries	444,720.73		119,156.00	563,876.73
	4b. Program Fringe Benefits	108,081.97		31,523.00	139,604.97
	TOTAL DIRECT PROGRAM		552,802.70	150,679.00	703,481.70
5	OTHER COSTS				
	5a. Program Rent	48,074.02		13,632.00	61,706.02
	5b. Consumable Supplies	13,862.71		3,732.00	17,594.71
	5c. Travel & Transportation	16,618.86		4,539.00	21,157.86
	5d. Utilities	16,934.03		4,234.00	21,168.03
	5e. Repairs & Maintenance	4,630.99		1,203.00	5,833.99
	5f. Insurance	3,876.22		847.00	4,723.22
	5g. Food & Related Costs				-
	5h. Other Project Expenses	10,626.27		4,948.00	15,574.27
	TOTAL OTHER COSTS		114,623.10	33,135.00	147,758.10
6	EQUIPMENT		7,092.18	2,645.00	9,737.18
7	PROGRAM INCOME				
	7a. Fees				
	7b. Other Income				
	TOTAL PROGRAM INCOME				
8	TOTAL NET PROGRAM COST		\$ 882,640.00	\$ 238,140.00	\$ 1,120,780.00
	(Sum of 1 through 6, minus Line 7)				


SIGNATURES AND APPROVALS

10DSS4801JI/093ESS-RAP-16 A6

The Contractor IS NOT a Business Associate under the Health Insurance Portability and Accountability Act of 1996 as amended.


Documentation necessary to demonstrate the authorization to sign must be attached.

CONTRACTOR - Episcopal Social Service, Inc. of the Diocese of Connecticut


CHRIS GEORGE, Executive Director

12 / 16 / 2015
Date

DEPARTMENT OF SOCIAL SERVICES


KATHLEEN M. BRENNAN

12 / 17 / 15
Date

This Contract Amendment template having been reviewed and approved by the OAG, it is exempt from review pursuant a Memorandum of Agreement between the Agency and the OAG dated March 19, 2009.



STATE OF CONNECTICUT
NONDISCRIMINATION CERTIFICATION – Affidavit
By Entity
For Contracts Valued at \$50,000 or More

Documentation in the form of an affidavit signed under penalty of false statement by a chief executive officer, president, chairperson, member, or other corporate officer duly authorized to adopt corporate, company, or partnership policy that certifies the contractor complies with the nondiscrimination agreements and warranties under Connecticut General Statutes §§ 4a-60(a)(1) and 4a-60a(a)(1), as amended

INSTRUCTIONS:

For use by an entity (corporation, limited liability company, or partnership) when entering into any contract type with the State of Connecticut valued at \$50,000 or more for any year of the contract. Complete all sections of the form. Sign form in the presence of a Commissioner of Superior Court or Notary Public. Submit to the awarding State agency prior to contract execution.

AFFIDAVIT:

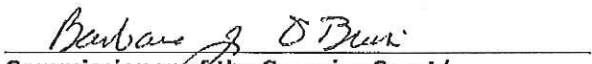
I, the undersigned, am over the age of eighteen (18) and understand and appreciate the obligations of an oath. I am Executive Director of **Episcopal Social Service, Inc. of the Diocese of Connecticut** an entity duly formed and existing under the laws of the State of Connecticut.

I certify that I am authorized to execute and deliver this affidavit on behalf of Episcopal Social Service, Inc. of the Diocese of Connecticut and that Episcopal Social Service, Inc. of the Diocese of Connecticut has a policy in place that complies with the nondiscrimination agreements and warranties of Connecticut General Statutes §§ 4a-60(a)(1) and 4a-60a(a)(1), as amended.


Authorized Signatory

Chris George

Sworn and subscribed to before me on this 16 day of December, 2015.


Commissioner of the Superior Court/
Notary Public
Juris No. 309713

Commission Expiration Date



STATE OF CONNECTICUT
GIFT AND CAMPAIGN CONTRIBUTION CERTIFICATION

Written or electronic certification to accompany a State contract with a value of \$50,000 or more, pursuant to C.G.S. §§ 4-250, 4-252(c) and 9-612(f)(2) and Governor Dannel P. Malloy's Executive Order 49.

INSTRUCTIONS:

Complete all sections of the form. Attach additional pages, if necessary, to provide full disclosure about any lawful campaign contributions made to campaigns of candidates for statewide public office or the General Assembly, as described herein. Sign and date the form, under oath, in the presence of a Commissioner of the Superior Court or Notary Public. Submit the completed form to the awarding State agency at the time of initial contract execution and if there is a change in the information contained in the most recently filed certification, such person shall submit an updated certification either (i) not later than thirty (30) days after the effective date of such change or (ii) upon the submittal of any new bid or proposal for a contract, whichever is earlier. Such person shall also submit an accurate, updated certification not later than fourteen days after the twelve-month anniversary of the most recently filed certification or updated certification.

CHECK ONE: Initial Certification 12 Month Anniversary Update (Multi-year contracts only.)

Updated Certification because of change of information contained in the most recently filed certification or twelve-month anniversary update.

GIFT CERTIFICATION:

As used in this certification, the following terms have the meaning set forth below:

- 1) "Contract" means that contract between the State of Connecticut (and/or one or more of its agencies or instrumentalities) and the Contractor, attached hereto, or as otherwise described by the awarding State agency below;
- 2) If this is an Initial Certification, "Execution Date" means the date the Contract is fully executed by, and becomes effective between, the parties; if this is a twelve-month anniversary update, "Execution Date" means the date this certification is signed by the Contractor;
- 3) "Contractor" means the person, firm or corporation named as the contractor below;
- 4) "Applicable Public Official or State Employee" means any public official or state employee described in C.G.S. §4-252(c)(1)(i) or (ii);
- 5) "Gift" has the same meaning given that term in C.G.S. § 4-250(1);
- 6) "Principals or Key Personnel" means and refers to those principals and key personnel of the Contractor, and its or their agents, as described in C.G.S. §§ 4-250(5) and 4-252(c)(1)(B) and (C).

I, the undersigned, am a Principal or Key Personnel of the person, firm or corporation authorized to execute this certification on behalf of the Contractor. I hereby certify that, no gifts were made by (A) such person, firm, corporation, (B) any principals and key personnel of the person firm or corporation who participate substantially in preparing bids, proposals or negotiating state contracts or (C) any agent of such, firm, corporation, or principals or key personnel who participates substantially in preparing bids, proposals or negotiating state contracts, to (i) any public official or state employee of the state agency or quasi-public agency soliciting bids or proposals for state contracts who participates substantially in the preparation of bid solicitations or request for proposals for state contracts or the negotiation or award of state contracts or (ii) any public official or state employee of any other state agency, who has supervisory or appointing authority over such state agency or quasi-public agency.

I further certify that no Principals or Key Personnel know of any action by the Contractor to circumvent (or which would result in the circumvention of) the above certification regarding **Gifts** by providing for any other Principals, Key Personnel, officials, or employees of the Contractor, or its or their agents, to make a **Gift** to any Applicable Public Official or State Employee. I further certify that the Contractor made the bid or proposal for the Contract without fraud or collusion with any person.

CAMPAIGN CONTRIBUTION CERTIFICATION:

I further certify that, on or after January 1, 2011, neither the Contractor nor any of its principals, as defined in C.G.S. § 9-612(f)(1), has made any **campaign contributions** to, or solicited any contributions on behalf of, any exploratory committee, candidate committee, political committee, or party committee established by, or supporting or authorized to support, any candidate for statewide public office, in violation of C.G.S. § 9-612(f)(2)(A). I further certify that **all lawful campaign contributions** that have been made on or after January 1, 2011 by the Contractor or any of its principals, as defined in C.G.S. § 9-612(f)(1), to, or solicited on behalf of, any exploratory committee, candidate committee, political committee, or party committee established by, or supporting or authorized to support any candidates for statewide public office or the General Assembly, are listed below:

Lawful Campaign Contributions to Candidates for Statewide Public Office:

<u>Contribution Date</u>	<u>Name of Contributor</u>	<u>Recipient</u>	<u>Value</u>	<u>Description</u>

Lawful Campaign Contributions to Candidates for the General Assembly:

<u>Contribution Date</u>	<u>Name of Contributor</u>	<u>Recipient</u>	<u>Value</u>	<u>Description</u>

Sworn as true to the best of my knowledge and belief, subject to the penalties of false statement.

Episcopal Social Service, Inc. of the Diocese of Connecticut
Printed Contractor Name

Chris George
Printed Name of Authorized Official


Signature of Authorized Official

Subscribed and acknowledged before me this 16 day of DEC., 2015

Barbara J O'Brien
Commissioner of the Superior Court (or Notary Public)

Juris No. 309713
My Commission Expires





STATE OF CONNECTICUT
CONSULTING AGREEMENT AFFIDAVIT

Affidavit to accompany a bid or proposal for the purchase of goods and services with a value of \$50,000 or more in a calendar or fiscal year, pursuant to Connecticut General Statutes §§ 4a-81(a) and 4a-81(b). For sole source or no bid contracts the form is submitted at time of contract execution.

INSTRUCTIONS:

If the bidder or vendor has entered into a consulting agreement, as defined by Connecticut General Statutes § 4a-81(b)(1): Complete all sections of the form. If the bidder or contractor has entered into more than one such consulting agreement, use a separate form for each agreement. Sign and date the form in the presence of a Commissioner of the Superior Court or Notary Public. If the bidder or contractor has not entered into a consulting agreement, as defined by Connecticut General Statutes § 4a-81(b)(1): Complete only the shaded section of the form. Sign and date the form in the presence of a Commissioner of the Superior Court or Notary Public.

Submit completed form to the awarding State agency with bid or proposal. For a sole source award, submit completed form to the awarding State agency at the time of contract execution.

This affidavit must be amended if there is any change in the information contained in the most recently filed affidavit not later than (i) thirty days after the effective date of any such change or (ii) upon the submittal of any new bid or proposal, whichever is earlier.

AFFIDAVIT: [Number of Affidavits Sworn and Subscribed On This Day: ____]

I, the undersigned, hereby swear that I am a principal or key personnel of the bidder or contractor awarded a contract, as described in Connecticut General Statutes § 4a-81(b), or that I am the individual awarded such a contract who is authorized to execute such contract. I further swear that I have not entered into any consulting agreement in connection with such contract, except for the agreement listed below:

Form with fields for Consultant's Name and Title, Name of Firm (if applicable), Start Date, End Date, Cost, and Description of Services Provided.

Is the consultant a former State employee or former public official? [] YES [] NO

If YES: Name of Former State Agency, Termination Date of Employment

Sworn as true to the best of my knowledge and belief, subject to the penalties of false statement.

Episcopal Social Service, Inc. of the Diocese of Connecticut
Contractor

Signature of Principal or Key Personnel: Chris George, Date: 12/16/2015, Awarding State Agency

Sworn and subscribed before me on this 16 day of December, 2015.

Commissioner of the Superior Court or Notary Public: Barbara J. O'Brien, Juris No. 309713, My Commission Expires



STATE OF CONNECTICUT

Written or electronic PDF copy of the written certification to accompany a large state contract pursuant to P.A. No. 13-162 (Prohibiting State Contracts With Entities Making Certain Investments In Iran)

Respondent Name: _____

INSTRUCTIONS:

CHECK ONE: [] Initial Certification.
[X] Amendment or renewal.

A. Who must complete and submit this form. Effective October 1, 2013, this form must be submitted for any large state contract, as defined in section 4-250 of the Connecticut General Statutes. This form must always be submitted with the bid or proposal, or if there was no bid process, with the resulting contract, regardless of where the principal place of business is located.

Pursuant to P.A. No. 13-162, upon submission of a bid or prior to executing a large state contract, the certification portion of this form must be completed by any corporation, general partnership, limited partnership, limited liability partnership, joint venture, nonprofit organization or other business organization whose principal place of business is located outside of the United States. United States subsidiaries of foreign corporations are exempt. For purposes of this form, a "foreign corporation" is one that is organized and incorporated outside the United States of America.

Check applicable box:

- [] Respondent's principal place of business is within the United States or Respondent is a United States subsidiary of a foreign corporation. Respondents who check this box are not required to complete the certification portion of this form, but must submit this form with its Invitation to Bid ("ITB"), Request for Proposal ("RFP") or contract package if there was no bid process.
[] Respondent's principal place of business is outside the United States and it is not a United States subsidiary of a foreign corporation. CERTIFICATION required. Please complete the certification portion of this form and submit it with the ITB or RFP response or contract package if there was no bid process.

B. Additional definitions.

- 1) "Large state contract" has the same meaning as defined in section 4-250 of the Connecticut General Statutes;
2) "Respondent" means the person whose name is set forth at the beginning of this form; and
3) "State agency" and "quasi-public agency" have the same meanings as provided in section 1-79 of the Connecticut General Statutes.

C. Certification requirements.

No state agency or quasi-public agency shall enter into any large state contract, or amend or renew any such contract with any Respondent whose principal place of business is located outside the United States and is not a United States subsidiary of a foreign corporation unless the Respondent has submitted this certification.

Complete all sections of this certification and sign and date it, under oath, in the presence of a Commissioner of the Superior Court, a Notary Public or a person authorized to take an oath in another state.

CERTIFICATION:

I, the undersigned, am the official authorized to execute contracts on behalf of the Respondent. I certify that:

- [] Respondent has made no direct investments of twenty million dollars or more in the energy sector of Iran on or after October 1, 2013, as described in Section 202 of the Comprehensive Iran Sanctions, Accountability and Divestment Act of 2010.
[] Respondent has either made direct investments of twenty million dollars or more in the energy sector of Iran on or after October 1, 2013, as described in Section 202 of the Comprehensive Iran Sanctions, Accountability and Divestment Act of 2010, or Respondent made such an investment prior to October 1, 2013 and has now increased or renewed such an investment on or after said date, or both.

Sworn as true to the best of my knowledge and belief, subject to the penalties of false statement.

Episcopal Social Service, Inc. of the Diocese of Connecticut Chris George

Printed Respondent Name

Printed Name of Authorized Official

Signature of Authorized Official

Subscribed and acknowledged before me this 16 day of December, 2015.

Barbara J O'Brien
Commissioner of the Superior Court (or Notary Public)

Juris No. 309713

My Commission Expires