

STATE OF CONNECTICUT
DEPARTMENT OF SOCIAL SERVICES

CONTRACT AMENDMENT

Contractor: Thames Valley Council for Community Action, Inc.
Contractor Address: One Sylvandale Road, Jewett City, CT .06351
Contract Number: 14DSS1301ZK / 104C-HHD-29
Amendment Number: A2
Amount as Amended: \$220,987.00
Contract Term as Amended: 10/1/2014 to 6/30/2017

The contract between Thames Valley Council for Community Action, Inc. . (the Contractor) and the Department of Social Services (the Department), which was last executed by the parties and approved by the Commissioner of The Department of Social Services on 9/30/15 , is hereby further amended as follows:

1. The total maximum amount payable under this contract is increased by \$53,958.00 from \$167,029.00 to \$220,987.00. The additional funds are to allow the Contractor to continue services for an additional 9 months.
2. The budget on page 5 of Amendment 1 shall be deleted and replaced in its entirety with the budget of page 2 of this amendment.
3. The term of this contract shall be extended by 9 months and the end date of the contract is changed from 9/30/16 to 6/30/17.
4. DSS contact/contract person on page 1 of the original contract shall be deleted and replaced as follows: Donna LoCurto at (860) 424-5323.
5. Item number 4 of Amendment 1 shall be revised as follows:
During the contract period ending 6/30/2017, Part I, Section A.1 Description of Services of the original contract shall include at least an additional 75 clients (individuals and/or families) receiving services for a total of 325 (for 10/1/14 – 6/30/17).
6. Item number 7 of Amendment 1 shall reflect revised staffing and percent of salary funded under this contract, to include the following: Case Manager (1) full-time @ 35 hours per week, (100%); Case Manager (1) part-time @ 17.5 hours per week, (28.57%); Social Services Manager (1) full-time @ 5 hours per week, (14.29%); and Program Assistant (1) full-time @ 2.5 hours per week, (7.14%).
7. Section E Client-Based Outcomes and Measures - Outcome iv Measures in A1 shall be deleted and replaced by the following: At least 70% of the clients seeking employment opportunities will submit a properly complete application and resume to at least (1) prospective employer.

All terms and conditions of the original Contract, and any subsequent amendments thereto, which were not modified by this Amendment remain in full force and effect.

PROGRAM NAME:		Hispanic Human Development		2014-2017	
PROGRAM NUMBER:		104C-HHD-29 (A2) / 14DSS1301ZK (A2)			
		Requested	Adjustments	Approved	
Contract Amount		167,029	53,958	220,987	
<i>For Amendments Only</i>					
Previously Approved Contract Amount		167,029			
Adjustments & New Contract Amount			53,958	220,987	
Line #	Item	Subcategory (a)	Line Item Total (b)	Adjustments (c)	Revised Total (d)
1.	UNIT RATE				
	1a. Bed Days				
	1b. Client Advocate				
	1c. Security Deposit				
	1d. Other Unit Rate Costs				
	TOTAL UNIT RATE				
2.	CONTRACTUAL SERVICES				
	2a. Accounting				
	2b. Legal				
	2c. Independent Audit				
	2d. Other Contractual Services				
	TOTAL CONTRACTUAL SERVICES				
3.	ADMINISTRATION				
	3a. Admin. Salaries				
	3b. Admin. Fringe Benefits				
	3c. Admin. Overhead	7,493		2,160	9,653
	TOTAL ADMINISTRATION		7,493	2,160	9,653
4.	DIRECT PROGRAM STAFF				
	4a. Program Salaries	110,289		35,674	145,963
	4b. Program Fringe Benefits	28,370		9,914	38,284
	TOTAL DIRECT PROGRAM		138,659	45,588	184,247
5.	OTHER COSTS				
	5a. Program Rent	4,270		1,728	5,998
	5b. Consumable Supplies	4,200		450	4,650
	5c. Travel & Transportation				
	5d. Utilities	4,082		1,170	5,252
	5e. Repairs & Maintenance	5,422		1,800	7,222
	5f. Insurance	303			303
	5g. Food & Related Costs				
	5h. Other Project Expenses	2,600		1,062	3,662
	TOTAL OTHER COSTS		20,877	6,210	27,087
6.	EQUIPMENT				
7.	PROGRAM INCOME				
	7a. Fees				
	7b. Other Income				
	TOTAL PROGRAM INCOME				
8.	TOTAL NET PROGRAM COST		167,029	53,958	220,987

SIGNATURES AND APPROVALS

14DSS1301ZK/104C-HHD-29 A2

The Contractor **IS NOT** a Business Associate under the Health Insurance Portability and Accountability Act of 1996 as amended.

CONTRACTOR

Thames Valley Council for Community Action, Inc.



Deborah Monahan, Executive Director

9 / 27 / 16
Date

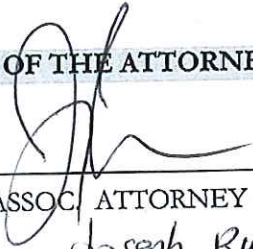
DEPARTMENT OF SOCIAL SERVICES



RODERICK L. BREMBY, *Commissioner*

9 / 27 / 2016
Date

OFFICE OF THE ATTORNEY GENERAL



ASST. / ASSOC. ATTORNEY GENERAL (*Approved as to form*)

Joseph Rubin

10 / 5 / 16
Date



STATE OF CONNECTICUT
NONDISCRIMINATION CERTIFICATION — New Resolution
By Entity
For Contracts Valued at \$50,000 or More

Documentation in the form of a corporate, company, or partnership policy adopted by resolution of the board of directors, shareholders, managers, members or other governing body of a contractor that certifies the contractor complies with the nondiscrimination agreements and warranties under Connecticut General Statutes §§ 4a-60(a)(1) and 4a-60a(a)(1), as amended

INSTRUCTIONS:

For use by an entity (corporation, limited liability company, or partnership) when entering into any contract type with the State of Connecticut valued at \$50,000 or more for any year of the contract. Complete all sections of the form. Submit to the awarding State agency prior to contract execution.

CERTIFICATION OF RESOLUTION:

I, **Deborah Monahan, Executive Director of Thames Valley Council for Community Action, Inc.**, an entity duly formed and existing under the laws of the State of Connecticut, certify that the following is a true and correct copy of a resolution adopted on the 4th day of August, 2015 by the governing body of Thames Valley Council for Community Action, Inc., in accordance with all of its documents of governance and management and the laws of the State of Connecticut and further certify that such resolution has not been modified or revoked, and is in full force and effect.

RESOLVED: That the policies of **Thames Valley Council for Community Action, Inc.** comply with the nondiscrimination agreements and warranties of Connecticut General Statutes §§ 4a-60(a)(1) and 4a-60a(a)(1), as amended.

The undersigned has executed this certificate this 5th day of August, 2015.
Month Year

Deborah Monahan
Deborah Monahan

8/5/15
Date



STATE OF CONNECTICUT GIFT AND CAMPAIGN CONTRIBUTION CERTIFICATION

Written or electronic certification to accompany a State contract with a value of \$50,000 or more, pursuant to C.G.S. §§ 4-250, 4-252(c) and 9-612(f)(2) and Governor Dannel P. Malloy's Executive Order 49.

INSTRUCTIONS:

Complete all sections of the form. Attach additional pages, if necessary, to provide full disclosure about any lawful campaign contributions made to campaigns of candidates for statewide public office or the General Assembly, as described herein. Sign and date the form, under oath, in the presence of a Commissioner of the Superior Court or Notary Public. Submit the completed form to the awarding State agency at the time of initial contract execution and if there is a change in the information contained in the most recently filed certification, such person shall submit an updated certification either (i) not later than thirty (30) days after the effective date of such change or (ii) upon the submittal of any new bid or proposal for a contract, whichever is earlier. Such person shall also submit an accurate, updated certification not later than fourteen days after the twelve-month anniversary of the most recently filed certification or updated certification.

- CHECK ONE:** Initial Certification 12 Month Anniversary Update (Multi-year contracts only.)
 Updated Certification because of change of information contained in the most recently filed certification or twelve-month anniversary update.

GIFT CERTIFICATION:

As used in this certification, the following terms have the meaning set forth below:

- 1) "Contract" means that contract between the State of Connecticut (and/or one or more of its agencies or instrumentalities) and the Contractor, attached hereto, or as otherwise described by the awarding State agency below;
- 2) If this is an Initial Certification, "Execution Date" means the date the Contract is fully executed by, and becomes effective between, the parties; if this is a twelve-month anniversary update, "Execution Date" means the date this certification is signed by the Contractor;
- 3) "Contractor" means the person, firm or corporation named as the contractor below;
- 4) "Applicable Public Official or State Employee" means any public official or state employee described in C.G.S. §4-252(c)(1)(i) or (ii);
- 5) "Gift" has the same meaning given that term in C.G.S. § 4-250(1);
- 6) "Principals or Key Personnel" means and refers to those principals and key personnel of the Contractor, and its or their agents, as described in C.G.S. §§ 4-250(5) and 4-252(c)(1)(B) and (C).

I, the undersigned, am a Principal or Key Personnel of the person, firm or corporation authorized to execute this certification on behalf of the Contractor. I hereby certify that, no gifts were made by (A) such person, firm, corporation, (B) any principals and key personnel of the person firm or corporation who participate substantially in preparing bids, proposals or negotiating state contracts or (C) any agent of such, firm, corporation, or principals or key personnel who participates substantially in preparing bids, proposals or negotiating state contracts, to (i) any public official or state employee of the state agency or quasi-public agency soliciting bids or proposals for state contracts who participates substantially in the preparation of bid solicitations or request for proposals for state contracts or the negotiation or award of state contracts or (ii) any public official or state employee of any other state agency, who has supervisory or appointing authority over such state agency or quasi-public agency.

I further certify that no Principals or Key Personnel know of any action by the Contractor to circumvent (or which would result in the circumvention of) the above certification regarding Gifts by providing for any other Principals, Key Personnel, officials, or employees of the Contractor, or its or their agents, to make a Gift to any Applicable Public Official or State Employee. I further certify that the Contractor made the bid or proposal for the Contract without fraud or collusion with any person.

CAMPAIGN CONTRIBUTION CERTIFICATION:

I further certify that, on or after January 1, 2011, neither the Contractor nor any of its principals, as defined in C.G.S. § 9-612(f)(1), has made any **campaign contributions** to, or solicited any contributions on behalf of, any exploratory committee, candidate committee, political committee, or party committee established by, or supporting or authorized to support, any candidate for statewide public office, in violation of C.G.S. § 9-612(f)(2)(A). I further certify that **all lawful campaign contributions** that have been made on or after January 1, 2011 by the Contractor or any of its principals, as defined in C.G.S. § 9-612(f)(1), to, or solicited on behalf of, any exploratory committee, candidate committee, political committee, or party committee established by, or supporting or authorized to support any candidates for statewide public office or the General Assembly, are listed below:

Lawful Campaign Contributions to Candidates for Statewide Public Office:

<u>Contribution Date</u>	<u>Name of Contributor</u>	<u>Recipient</u>	<u>Value</u>	<u>Description</u>

Lawful Campaign Contributions to Candidates for the General Assembly:

<u>Contribution Date</u>	<u>Name of Contributor</u>	<u>Recipient</u>	<u>Value</u>	<u>Description</u>

Sworn as true to the best of my knowledge and belief, subject to the penalties of false statement.

TVCCA
Printed Contractor Name

Deborah Monahan
Printed Name of Authorized Official

Deborah Monahan
Signature of Authorized Official

Subscribed and acknowledged before me this 6th day of July, 2016

DAWN BATES
NOTARY PUBLIC OF CONNECTICUT
My Commission Expires 1/31/2020

Aileen Bots
Commissioner of the Superior Court (or Notary Public)
1/31/20
My Commission Expires



STATE OF CONNECTICUT
CONSULTING AGREEMENT AFFIDAVIT

Affidavit to accompany a bid or proposal for the purchase of goods and services with a value of \$50,000 or more in a calendar or fiscal year, pursuant to Connecticut General Statutes §§ 4a-81(a) and 4a-81(b). For sole source or no bid contracts the form is submitted at time of contract execution.

INSTRUCTIONS:

If the bidder or vendor has entered into a consulting agreement, as defined by Connecticut General Statutes § 4a-81(b)(1): Complete all sections of the form. If the bidder or contractor has entered into more than one such consulting agreement, use a separate form for each agreement. Sign and date the form in the presence of a Commissioner of the Superior Court or Notary Public. If the bidder or contractor has not entered into a consulting agreement, as defined by Connecticut General Statutes § 4a-81(b)(1): Complete only the shaded section of the form. Sign and date the form in the presence of a Commissioner of the Superior Court or Notary Public.

Submit completed form to the awarding State agency with bid or proposal. For a sole source award, submit completed form to the awarding State agency at the time of contract execution.

This affidavit must be amended if there is any change in the information contained in the most recently filed affidavit not later than (i) thirty days after the effective date of any such change or (ii) upon the submittal of any new bid or proposal, whichever is earlier.

AFFIDAVIT: [Number of Affidavits Sworn and Subscribed On This Day: ____]

I, the undersigned, hereby swear that I am a principal or key personnel of the bidder or contractor awarded a contract, as described in Connecticut General Statutes § 4a-81(b), or that I am the individual awarded such a contract who is authorized to execute such contract. I further swear that I have not entered into any consulting agreement in connection with such contract, except for the agreement listed below:

Consultant's Name and Title Name of Firm (if applicable)

Start Date End Date Cost

Description of Services Provided:

Is the consultant a former State employee or former public official? [] YES [] NO

If YES: Name of Former State Agency Termination Date of Employment

Sworn as true to the best of my knowledge and belief, subject to the penalties of false statement.

TUCA, Inc Deborah Monahan 7/6/16
Printed Name of Bidder or Contractor Signature of Principal or Key Personnel Date


Deborah Monahan
Printed Name (of above) Awarding State Agency

Sworn and subscribed before me on this 6th day of July, 2016.

Dawn Bates
Commissioner of the Superior Court or Notary Public

DAWN BATES
NOTARY PUBLIC OF CONNECTICUT
My Commission Expires 1/31/2020

11/31/20
My Commission Expires



STATE OF CONNECTICUT

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CHRO Form

State of Connecticut

Commission On Human Rights and Opportunities (CHRO)
Workplace Analysis Affirmative Action Report
Employee Information Form

White - Not of Hispanic Origin
 Black - Not of Hispanic Origin
 Asian - Asian/Pacific Islander
 Native - American Indian or Alaskan Native

Thames Valley Council for Community Action, Inc.

ID	Job Category	Totals	White Male	White Female	Black Male	Black Female	Hispanic Male	Hispanic Female	Asian Male	Asian Female	Native Male	Native Female
2809	Officials/Managers	50	12	33	0	1	0	0	2	1	1	0
2810	Professionals	142	6	102	1	9	1	19	1	3	0	0
2811	Technicians	2	2	0	0	0	0	0	0	0	0	0
2812	Sales Workers	0	0	0	0	0	0	0	0	0	0	0
2813	Office/Clerical	24	0	20	0	1	0	3	0	0	0	0
2814	Craft Workers (Skilled)	2	1	0	0	0	1	0	0	0	0	0
2815	Operatives (Semi-skilled)	7	5	1	0	0	0	1	0	0	0	0
2816	Laborers (Unskilled)	1	1	0	0	0	0	0	0	0	0	0
2817	Service Workers	139	21	80	2	13	4	16	0	1	0	2
	Totals	367	48	236	3	24	6	39	3	5	1	2

Do you use minority business as subcontractors or suppliers? Yes No Explain:

If CT based, do you post all employment openings with the State of Connecticut Employment Service? Yes No Explain:

Do you use an Affirmative Action Plan? Yes No Explain:

Describe your recruitment, hiring, training and promotion anti-discrimination practices.

The Department of Administrative Services - Business Network. [Review our Privacy Policy](#)
 Need to contact us? Send e-mail to [DAS Web Design](#)
 All State [disclaimers and permissions](#) apply.
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