

STATE OF CONNECTICUT DEPARTMENT OF PUBLIC HEALTH  
VITAL RECORDS SECTION, CUSTOMER SERVICES  
410 CAPITOL AVENUE, MS #11VRS  
P.O. BOX 340308  
HARTFORD, CT 06134-0308

**REQUEST FOR A CERTIFIED COPY OF A FETAL DEATH CERTIFICATE FROM THE STATE VITAL RECORDS OFFICE**

**FEE: \$30.00 PER COPY. REMIT MONEY ORDER MADE PAYABLE TO: 'TREASURER, STATE OF CT'**

PLEASE PRINT

<b>NAME OF FETUS AS IT APPEARS ON CERTIFICATE</b>			
<b>DATE OF DELIVERY</b>	<b>PLACE OF DELIVERY- CITY</b>	<b>NAME OF HOSPITAL</b> (If delivery occurred outside of a hospital, list the street address where the delivery occurred)	
<b>MOTHER'S FULL NAME</b>			<b>MOTHER'S BIRTH SURNAME</b>
<b>FATHER'S FULL NAME</b> (This item may be left blank if mother was unmarried and Acknowledgement of Paternity was not completed)			

**PERSON MAKING THIS REQUEST:**

<b>NAME:</b> _____			
FIRST	MIDDLE	LAST NAME	
<b>ADDRESS:</b> _____			
NUMBER/STREET/UNIT #			
<b>TOWN/CITY:</b> _____		<b>STATE:</b> _____	<b>ZIP CODE:</b> _____
<b>TELEPHONE NO:</b> _____		<b>E-MAIL ADDRESS:</b> _____	
In accordance with Connecticut law, access to fetal death certificates is restricted. (See Conn. Gen. Stat. § 7-51)*			
<b>RELATION TO FETUS:</b> _____		<b>SIGNATURE:</b> _____	

<p>Attach a copy of the <u>requester's</u> valid government issued photo ID or passport below:</p> <p>Or two (2) forms of the following:</p> <ul style="list-style-type: none"> <li>Social security (SS) card</li> <li>Paycheck Stub or a W-2 form showing SS #</li> <li>Current school or college photo ID</li> <li>Automobile registration</li> <li>Copy of utility bill or bank statement showing name and address</li> <li style="background-color: #ffff00; padding: 2px;">See our website <a href="http://ct.gov/dph">ct.gov/dph</a> for other forms of acceptable ID</li> </ul>	<p><b>Checklist</b></p> <p><b>This request form</b></p> <p><b>FEE: \$30.00 per certificate. Submit a money order made payable to "Treasurer, State of Connecticut" . DO NOT MAIL CASH OR PERSONAL CHECKS – they will not be accepted.</b></p> <p><b>Government issued photo ID or alternative ID documents</b></p> <p><b>Proof of the relationship that allows access to the fetal death certificate. Note that a parent named on the fetal death certificate does not need to submit proof of relationship.</b></p>
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\* **Sec. 7-51.** (a)(1) The department and registrars of vital statistics shall restrict access to and issuance of a certified copy of birth and fetal death records and certificates less than one hundred years old, to the following eligible parties: (A) The person whose birth is recorded, if such person is (i) over eighteen years of age, (ii) a certified homeless youth, as defined in section 7-36, or (iii) a minor emancipated pursuant to sections 46b-150 to 46b-150e, inclusive; (B) such person's child, grandchild, spouse, parent, guardian or grandparent; (C) the chief executive officer of the municipality where the birth or fetal death occurred, or the chief executive officer's authorized agent; (D) the local director of health for the town or city where the birth or fetal death occurred or where the mother was a resident at the time of the birth or fetal death, or the director's authorized agent; (E) attorneys-at-law representing such person or such person's parent, guardian, child or surviving spouse; (F) a conservator of the person appointed for such person; (G) a member of a genealogical society incorporated or authorized by the Secretary of the State to do business or conduct affairs in this state; (H) an agent of a state or federal agency as approved by the department; and (I) a researcher approved by the department pursuant to section 19a-25.

## Request a Fetal Death Certificate from State

Fetal death certificates are not open to the general public. You must be eligible to receive a certified copy of a fetal death certificate. You are eligible if you meet one of the following criteria:

- You are the parent or grandparent
- You are an attorney-at-law representing the parent
- You are a member of an incorporated genealogical society authorized to conduct business in the State of Connecticut

If you are requesting a fetal death certificate and you are not a parent named on the certificate, you will need to submit proof verifying that you are eligible to obtain the fetal death certificate.

### **Checklist for Obtaining a Certified Copy of a Fetal Death Certificate**

- Make sure that you are eligible to obtain the fetal death certificate
- Complete the application
- Include your photo ID
- Provide documentation proving that you are entitled to obtain the fetal death Certificate (applicable if the requester is not the parent listed on the fetal death certificate)
- Include the applicable fee