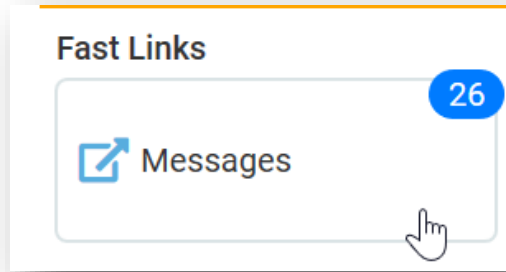


Referral Status Completion

1. Select **Messages** on the Homepage.



2. Click on the name link to enter into the case.

From	Subject	Message
Hartford Doctor	Case 383- refer to ME	Please review Case Id: 383 - Walt Disney, Date of Death: APR-14-2020 referred by Lawrence & Memorial Hospital. Disney, Walt

3. Review the necessary forms.

- Medical Certification
- Pronouncement
- Place of Death
- Cause of Death
- Other Factors
- Injury
- Certifier

4. Go to **ME Review Case** in the Death Registration Menu.

- Other Links
- Comments
- [ME Review Case](#)
- Request Funeral Home
- Print Forms
- Transfer Case
- Validate Registration

Referral Status Completion

5. Utilize the dropdown to choose the Referral Action.

ME Review Case

Referral Action ▾
ME Case Number ▾
Message

- Accept Referral
- Decline Referral
- Pending
- Take Control of Case

6. Input the ME Case Number.

ME Review Case

Referral Action ▾ Accept Referral ▾
ME Case Number 1234567
Message

Case Id: 383 - Walt Disney, Date of Death:Apr-14-2020 has been reviewed. This referral action for this case was: Accept Referral.

7. Select Save.

Clear Save Return