

Issuance of Pre-Ordered Certified Copies

| 1. Navigate to the Issuance Queue Summary on the Hom | e Page. | Queues Image: Registration Work Queue Summary Image: Order Work Queue Summary Image: Issuance Queue Summary Image: Issuance Queue Summary Image: Amendment Work Queue Summary |
|---|--|---|
| 2.Select the Death CC Queue. Queue Summary Death CC Queue | | |
| 3. There is the option to select All or an individual or- der by checking the box next to the corresponding rec- ord to print. | All Byles-Macd (New Londor Byles-Macd (New Londor Byles-Macd | Image: Syles-Macdougall Funeral Service 2020120002 Image: Syles-Macdougall Funeral Service 2021010001 Image: Syles-Macdougall Funeral Home TEST 2021010001 |
| 4. Select Print Issuance at the bottom of the screen. Print Issuance Batch Print Receipt UPS Label Batch Batch Print All Delete | | |
| 13. Select Open to populate the PDF, and click the printing icon to send to a local device. | | |
| What do you want to do with DeathCC.pdf? From: stg.ct-vitals.ct.gov |) (| Open Save |