

Frequently Asked Questions for Uniform Interagency Medication Administration Program

1. Who is eligible to participate in the online Medication Administration (Med Admin) Phase 1 Pilot Program?

Agencies supported by one of the participating state agencies (DCF, DDS, DPH) that have been invited to participate in the pilot program shall designate which of their new employees shall complete the online program. The pilot program is designed for new employees or those who will become med admin certified via the initial certification process; however, existing med admin certified employees who are eligible for recertification may also participate if the participating agency does not have a sufficient number of employees for the pilot program.

2. How many employees can a provider/agency send through the Pilot Program?

Each state agency (DCF, DDS, DPH) has identified two providers/agencies that have agreed to participate in the pilot program. Each designated agency participating agency shall designate approximately 10-employees to participate in the pilot program. This would provide a total of approximately 60-participants in the pilot program.

3. What happens after completing the online course?

After completing the online portion of Phase 1, employees shall take the proctored Initial Exam which is in-person. For the pilot program, the initial exam will be scheduled at the DDS Medication Administration Program located at 61 Woodland St. in Hartford. Exam dates and times will be predetermined, and options offered to the pilot program participants. Once the pilot program has concluded, the initial exam will be offered by DCF, DDS, and DPH at multiple locations, dates, and times throughout Connecticut.

4. What is the passing score for the initial exam?

The passing exam score for the initial exam is 85%.

5. How long will the pilot program last?

The duration of the pilot shall be a total of 6-weeks. Three weeks are designated for employees to complete Phase 1 and take the initial exam. The next 3-weeks are for a reviewing the pilot program, test scores, participant evaluations of the online course, etc., and implementing any revisions to Phase 1.

6. How long will it take to complete the online course?

The online course is self-paced; however, it is estimated that the course should be completed within 15-hours.

7. When can participants enroll in Phase 2?

Each state agency has designated the components of Phase 2 based on agency-specific processes. The Lab Practicum shall be complete in Phase 2 for all state agencies. It is recommended that Phase 2 be initiated as soon as possible after Phase 1 is completed.

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8. Will Phase 2 be online?

No, Phase 2 requires a Lab Practicum which shall be in-person. There are no tests or quizzes in Phase 2.

9. How are employees registered for the online Phase 1 course?

Employees are registered in the same manner that they currently register through DCF, DDS, and DPH. Once registered, the employee will be provided with an online access code to begin Phase 1 of the program. This process is the same for the pilot program and launching the finalized Uniform Interagency Medication Administration Program.

10. How do employees access the online program?

Once the employee has been registered, a course access will be provided for the employee to access the online program and any related training materials. The access code shall be provided to the organizer or representative (i.e., Med Coordinator) who shall pass it on to their employee.

11. Will there be two separate registrations for each phase?

The registration process for Phase 2 has not yet been determined.