

STATE OF CONNECTICUT

DEPARTMENT OF PUBLIC HEALTH



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Reporting to the CT Long-Term Care Facility COVID-19 Daily Reporting System replaces the requirement to complete the CT DPH 2019 Novel Coronavirus (COVID-19) Case Report Form

The CT Long-Term Care Facility COVID-19 Daily Reporting System was re-launched on 5/8/2020. Thank you to all who helped to get the new system up and running. We are particularly grateful for the big effort everyone made to get the line list data entered.

We are happy to announce that LTCFs will no longer be required to complete the CT DPH 2019 Novel Coronavirus (COVID-19) Case Report Form for residents who are included in the CT Long-Term Care Facility (LTCF) COVID-19 Daily Reporting System line list.

To accomplish this change, three columns have been added to the line list. They are race, ethnicity and symptom onset date. Please complete these columns for any resident you add to the list going forward. Also complete these columns for residents already on the line list who have not yet been reported to DPH using the CT DPH 2019 Novel Coronavirus (COVID-19) Case Report Form.

As a reminder, residents should be added to the line list if they meet the definition of a laboratory- confirmed or presumptive case as seen below. See the next page for additional tips about completing the daily report and the line list.

LTCF COVID-19 case definitions:

- **A laboratory-confirmed case.** This means that the person has tested positive for the virus that causes COVID-19 using a PCR test.
- **A presumptive case.** This means that you presume the resident to have COVID-19 based on symptoms. Other likely causes have been ruled out. Usually a presumed case has not been tested for the virus that causes COVID-19. However, in some cases a resident that has a negative test may be considered a presumptive case. COVID-19 can have a wide range of symptoms in elderly residents. These symptoms include, but are not limited to fever, cough or other respiratory symptoms, gastrointestinal complaints, prolonged confusion or falls not otherwise explainable.



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CT Long-Term Care Facility (LTCF) COVID-19 Daily Reporting System

Cheat Sheet

How to use the portal:

- Access the portal at: <https://dphflisevents.ct.gov/>
- Submit a daily report by 11 am each day (including weekends) - Access via the COVID-19 Reporting tab.
- Enter residents with laboratory-confirmed or presumptive COVID-19 into the line list within 12 hours of recognition or strong suspicion - Access via the COVID-19 Residents List tab
- Update the line list as information becomes available.

Who to include and not to include on the line list:

- **Include** residents who meet the laboratory-confirmed or presumptive COVID-19 definition.
- **Include** residents who test positive while asymptomatic. If they do develop symptoms later, be sure to indicate that on the line list.
- **Do not include** a resident because of exposure to a case only. Include an exposed resident if he/she meets the laboratory-confirmed or presumptive case definition.
- **Include** only one entry per resident*.
- A resident who tests positive for COVID-19 and later tests negative, should **remain on the line list** as a positive case.
- A resident who was classified as having presumptive COVID-19 based on symptoms (and was not tested at that time) who later tests negative should **remain on the line list** as a presumptive case.

* The only exception would be a resident who recovers and develops disease later. However, whether this will happen is not currently known.

Other tips:

- A resident should be considered 'Transferred into the facility as known COVID-19' only if he/she was admitted to the facility for the very first time as a known laboratory-confirmed or presumptive COVID-19 case.
- For this reporting system, a resident is considered recovered if symptoms have resolved.
 - Other standards of recovery are used for making decisions about ending isolation and other infection control measures.
 - Enter NA for the recovery status of a resident that was never symptomatic.
 - If a resident passes away before recovering from COVID-19, mark Recovered as NA and leave the Date No Longer Symptomatic blank.

If you have any questions, please indicate them on your daily report.