

STATE OF CONNECTICUT

DEPARTMENT OF PUBLIC HEALTH

Renée D. Coleman-Mitchell, MPH
Commissioner




Ned Lamont
Governor
Susan Bysiewicz
Lt. Governor

HEALTHCARE QUALITY AND SAFETY BRANCH

BLAST FAX 2020-35

TO: Assisted Living Service, Home Health Care, Hospice Care, Infirmary Operated by an Educational Institution, Mental Health Day Treatment, Mental Health Residential Living, Outpatient Clinic, Psychiatric Outpatient Clinics, Residential Care Facility, Substance Abuse Care, Well Child Clinic, End Stage Renal Disease, ICF-IID, Psychiatric Residential Treatment Facilities

FROM: Commissioner Renée D. Coleman-Mitchell, MPH 

CC: Deputy Commissioner Heather Aaron, MPH, LNHA
Barbara Cass, RN., Branch Chief, Healthcare Quality and Safety Branch
Donna Ortelte, Section Chief, Facility Licensing and Investigations Section

DATE: April 9, 2020

SUBJECT: Instructions on how to Update COVID-19 Data

The following instructions is how to Update COVID-19 data for the above mentioned facility types on the Department of Public Health's website <https://dphsubmissions.ct.gov/>



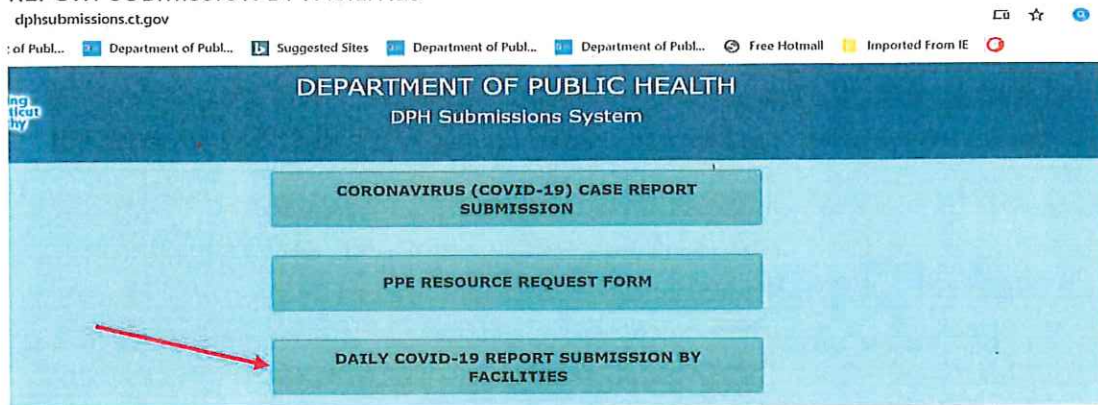
Phone: (860) 509-7400 • Fax: (860) 509-7543
Telecommunications Relay Service 7-1-1
410 Capitol Avenue, P.O. Box 340308
Hartford, Connecticut 06134-0308
www.ct.gov/dph

Affirmative Action/Equal Opportunity Employer



- ***How to Update COVID-19 Data***

- Go to the website at <https://dphsubmissions.ct.gov/> and click on the tab "DAILY COVID-19 REPORT SUBMISSION BY FACILITIES"



- Please submit the daily Covid-19 report form in its entirety starting with selecting your facility type and facility name. Be sure to fill out all the requested data. The boxes with the * are required fields.

General Information

The form shows two required fields. The first is 'Facility Type' with a dropdown menu containing 'Select a Facility' and a red asterisk. The second is 'Facility Name' with a dropdown menu containing 'Select a Facility' and a red asterisk. Red arrows point to the dropdown menus.

You have successfully completed the daily COVID-19 data submission.