

# STATE OF CONNECTICUT

## DEPARTMENT OF PUBLIC HEALTH

Manisha Juthani, MD  
Commissioner



Ned Lamont  
Governor  
Susan Bysiewicz  
Lt. Governor

### FACILITY LICENSING AND INVESTIGATIONS SECTION

## BLAST FAX 2024-19

TO: All Licensed Healthcare Providers

FROM: Jennifer Olsen Armstrong, MS, RD, Section Chief, FLIS

CC: Commissioner Manisha Juthani, MD  
Adelita Orefice, MPM, JD, CHC, Deputy Commissioner, DPH  
Lorraine Cullen, MS, RRT, RRT-ACCS, Branch Chief, HQSB  
Cheryl Davis, R.N. Public Health Services Manager, FLIS  
Kim Hriceniak, R.N. Public Health Services Manager, FLIS  
James Augustyn, Public Health Services Manager, FLIS

DATE: December 20, 2024

SUBJECT: Submission of Reports regarding Incidents of Workplace Violence Connecticut  
General Statutes 19a-490r

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In accordance with Connecticut General Statutes 19a-490r (attached) health care employers must submit annual reports to the Department on Workplace Violence. If you have not already done so, please submit the annual report by the close of business on January 1<sup>st</sup>, 2025.

The Yearly Report Submission to DPH's Facility Licensing and Investigations Section (FLIS) is a web-based submission. Please do not submit paper or faxed reports to the Department.



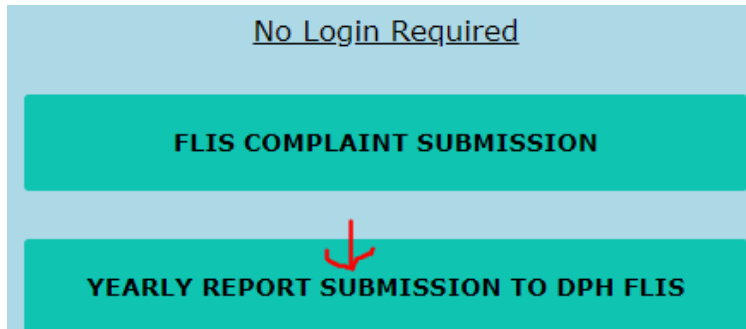
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410 Capitol Avenue, P.O. Box 340308  
Hartford, Connecticut 06134-0308  
[www.ct.gov/dph](http://www.ct.gov/dph)

*Affirmative Action/Equal Opportunity Employer*



**How to Submit:**

1. Please visit <https://dphflisevents.ct.gov> and select **“Yearly Report Submission to DPH-FLIS”** button as shown in the picture below



2. Please select “Workplace Violence” in the “Submission type”.
3. Complete the entire form and follow the prompts. Please make sure to check the “Affidavit of Submitter” before clicking the submit button.
4. Upon successful submission the website will display a confirmation number for your future reference.

Please submit a ticket at <https://dph-cthelpdesk.ct.gov/Ticket> with any questions.